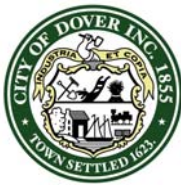


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, Oct. 1, 2020**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The October meeting was called to order at 4:03pm by Carol Boc. Also attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Deborah Thibodeaux, Denise LaFrance, and Emily Fortin.
2. **MINUTES---SEPTEMBER 3, 2020** Minutes of the September meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (SEPTEMBER)** -- The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Michael Egan. Unanimously approved.
4. **CORRESPONDENCE**--- An e-mail was sent to the library in regards to a page on our website regarding the history of slaves in Dover... We have added a disclaimer to the page in question as well as every local history page on our website ...
5. **OLD BUSINESS**
 - A. Custodial Services: Our FT Custodian Michael Scarponi has an appointment on October 6 to see if his doctor clears him to return to work.
 - B. Retirements & new hires: Peggy Thrasher will have her last day on Friday, October 9. Mark Thomas has been hired as her replacement, and had his first day on Monday, September 28. Aidan Sonia-Bolduc has started working in our circulation department.
 - C. Book pick up service and Hand-Picked Books: Popularity of our book pick-up service has continued to wane; appointment slots are now Tuesdays 10am-12pm and 4-6pm and Saturdays 10am-12pm. Our Hand-Picked Books service is continuing for patrons who are uncomfortable browsing and would like suggestions on what to borrow next.
6. **NEW BUSINESS**
 - A. Story Corps: Staff members are interested in beginning a StoryCorps stories program in which patrons and Dover residents are invited to record and share brief interview-style stories about their lives and Dover's community.
 - B. Library hours: Wednesday evening hours will resume beginning on October 14. Starting October 14, library hours will be Monday – Wednesday: 9am-8:30pm, Thursday – Saturday 9am-5pm.
 - C. Virtual programs: The Library uses the meeting service Ring Central for our virtual programming. We now also have access to a Webinar account which is used for larger meetings. Webinar allows only the meeting hosts to be seen and automatically mutes guests, and so far seems to be working well.
 - D. Building capacity: The library's building capacity was initially set at 22 people in



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the building at one time, but we will be looking into expanding the capacity limit.

E. Book sale: The Friends of the Library met on September 15. The large Friends of the Library sale, that usually takes place at the end of October, has been cancelled. The Friends will be hosting a one day Grab Bag Book Sale on Saturday, October 17 from 10am-1pm. The Friends hope to increase our continuous book sale efforts by increasing its visibility and promotion. They are also trying new ways to raise the funds that would normally be made during the annual book sale.

F. Hoopla service: Hoopla has seen a large rise in popularity, and has begun to exceed our allotted annual budget. Prices on downloadable content on Hoopla Digital have been lowered to \$1.99 per item—excluding books on audio. Starting October 1, the number of checkouts per month has been reduced from 8 to 4.

G. Rotary Recognition: We will be having a recognition event on October 21 from 3 to 4 for the Dover Rotary's donation to our Children's Room remodel project, which enabled us to purchase new shelving and furniture for the room. The recognition was originally scheduled to take place in March.

UPCOMING PROGRAMS

October: Virtual Cookbook Club, Teen Take & Make Kits, Fall Teen Book Bingo

Challenge: Everyday

Oct 1: Morning Book Group, 10am (in person), Storytime on the Lawn, Virtual Dungeons & Dragons.

Oct. 2, 9, 16, & 23: Mother Goose on the Loose: 10am to 10:30am (Virtual)

Oct. 1, 19, 26: Movies on the Front Lawn—Casper, The Addams Family, Scary Stories to Tell in the Dark.

Oct. 7: New Matter of Fact: Non-Fiction Book Club, 10am to 11am

Oct. 8 & K 22: Knitting on the Lawn 5pm to 6:30pm

Oct. 1, 6, 8, 13, 15, 20, 22, 27, & 29: Story times on the Lawn, 10am to 10:45am

Oct. 14, 16, 23, 30: Read with a Librarian.

Oct. 7, 14, 21, & 28: Online Storytime 10am to 10:45.

Oct. 19: Family Yoga on the Lawn 11 to 11:30am

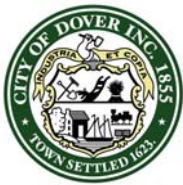
Oct. 19: Virtual & In-person Afternoon & Evening Book Group 3pm & 6:30pm

Oct. 20: Legends & Haunts of New England, 6:30pm

Oct. 21: Rotary Recognition, 3pm to 4pm

Oct. 21: Pizza & Pages (Teen Book Group) 6pm

- 7. ITEMS OF CONCERN:** The CIP for the year will include plans to replace the roof, replace wood on the exterior of the building, and hiring an architect to draw up floor plans for a future library remodel.



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8. **ADJOURNMENT** The meeting was adjourned at 4:46 pm on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.

NEXT MEETING DATE: THURSDAY, NOV. 5, 2020 @ 4:00PM