

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery – 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, February 25, 2020**
Meeting Time: **7:00 PM**
(Meetings 2nd Tues of month: Feb., Apr., May, June, Sept. & Nov.)

MEMBERS PRESENT: Grover Tasker – Chair, Belinda Labourdette – Secretary, Susan Kelsch, and Fred Clough

MEMBERS ABSENT: Martha Haley & Rob Marggraf – Vice Chair (excused)

STAFF PRESENT: Meghan Moisan – Administrative Coordinator

STAFF ABSENT: Sharon Sirois – Facilities, Grounds & Cemetery Superintendent (excused)

1. CALL TO ORDER: Chairman Tasker called the meeting to order at 7:04 PM.

2. APPROVAL OF MINUTES: The minutes were reviewed for the November 19, 2019 meeting.

Motion: Clough made a motion to accept the minutes

Second: Kelsch seconded the motion

Vote: U/A

3. ELECTION OF OFFICERS:

Motion: Labourdette made a motion to table elections until the April meeting

Second: Clough seconded the motion

Vote: U/A

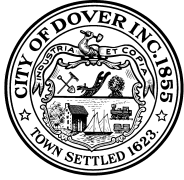
4. CEMETERY STAFF UPDATES:

Moisan informed the Board that Sean Greenlaw's term had expired. Because he had more than four unexcused absences, he would not be eligible for another term. The City Clerk will make the nominating committee aware of the need for an alternate board member. Moisan proceeded with the updates in Sirois' absence. As is typical this time of year, a lot of effort was spent handling a variety of F&G-related tasks. Crews kept the roads clear within the cemetery and assisted Public Works with plowing and snow removal operations throughout the city. Mower maintenance and other spring preparations have been ongoing. Burials remained steady with 7 in November and 6 in December (for a total of 78 burials in 2019), then dropped off with no burials in January and only a couple so far in February. Grave sales have been consistent with 8 sold in November and 7 in December (for a total of 77 graves sold in 2019) and another 5 graves sold in January. Moisan has been reaching out to resolve open contracts. Deadlines were given to those who haven't made payments or responded to past inquiries. GPS work continued into mid-December, completing all monuments in Group 21 (A, B & C). Next will be the known/fixed points in the section, to include trees and markers, then move on to burials. Moisan will begin looking up the locations of all markers to create unique IDs for each one. Although time-consuming, this will make it much easier when GPS plotting continues, hopefully in the spring. Group 21 has graves for sale and GPS will make it easier to locate when showing and digging the graves. Having the data filed electronically will also make it easier for those doing genealogy research. Moisan and now part-time secretary Bowker assist with requests as time permits, but they can be quite time-consuming.

Motion: Labourdette made a motion to accept the cemetery staff updates

Second: Kelsch seconded the motion

Vote: U/A



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4. UNFINISHED BUSINESS:

A. Updates on New Facilities, Grounds & Cemetery Building

All trees required to be removed from the lot have been cleared and the city will be breaking ground next week. The plan is to be in the new facility in August.

B. Updates regarding Temple Israel purchase of 100-200 Graves

Discussions are planned for the spring with Cathi and Rabbi Ira regarding the placement for Kosher graves.

C. Update on Columbaria (current & proposed)

Discussion tabled for next meeting.

D. Green Burials

Mr. Tasker noted that the Quaker cemetery in Dover is not fully set up yet for true green burials. The closest location for a true green burial is Lyman, ME.

5. NEW BUSINESS:

Ms. Kelsch informed the board that she has decided not to pursue the creation of a Friends of the Cemetery organization at this time.

6. ADJOURNMENT:

Motion: Labourdette made a motion to adjourn at 7:29PM

Second: Kelsch seconded the motion

Vote: U/A

Next Meeting: Tuesday, April 14, 2020