

**ARTS COMMISSION – MEETING MINUTES**

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Cafeteria
Meeting Date: 09-14-2020
Meeting Time: 6:30 p.m.

Present: Linnea Nemeth, Yulia Rothenberg, Cliff Blake, Amanda Nelson, Nancy Vawter, Julia Kirchmer, Mike Lee, Jane Hamor

Absent: Kim Schuman (excused) Rick Kincaid(excused) Ginny Krystl (unexcused)

Call to Order: 6:36

Citizens Forum

Marielle Carpentier

She has finished the soft sculpture portion of the project and it is in the library now. She's working on some informational cards giving the history of the mill. The second portion of the project is the activity with the kids. She's considering a couple of options: outside in person or online. Going online would remove a time constraint and open it up to more families. The online component would have a questionnaire to make sure that the families have all of the supplies. The kids would then send pictures of their final projects for a virtual exhibition. We should supply kits for those families that may not have the right supplies. She's hoping to have the second part ready by the end of fall Nov/Dec.

Minutes from August Meeting

Yulia made a motion to approve the minutes and Cliff seconded. Passed unanimously.

Meeting Format & Requirements

The Zoom format was very difficult at the last meeting because of the lack of proper technology. We should do everything we can to meet in person. Because the emergency orders expired July 1st, we have to meet face to face in order for DAC members to count towards the quorum.

Master Plan Goals - 2021

Arts Community Sub-Committee

This started as an arts community brainstorming session—but everything shut down. A lot of arts places still have not opened or are only just opening. Julia said the Children's Museum is experimenting with opening. The Woodman opened July 1st with timed tours. Its outdoor concert series has been well-attended so far. Should we try to set up a small focus group to discuss issues? We should invite a cross group of arts industries. We can schedule a Zoom conference that is facilitated by NH Listens. Julia will reach out to NH Listens. She will get a date and then we can send out invitations.

Performing Arts Space in HS



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Jane spoke with Matt Cahoon. He is no longer working in a consulting capacity, but is willing to help guide us in creating policies and procedures. There are still issues that need to be worked out (ex. renting vs. presenting, renting is 3rd party, presenting is generated by the school and must have an educational component). Jane will follow up with Peter Driscoll

Marketing Plan

Nancy has a marketing plan template that she is customizing for the DAC. She's including an implementation plan to help us move projects forward and preventing them from getting stuck in endless meetings and never started. She has uploaded the template to our Google Drive. This will be a living document and will take its points from the minutes so we don't have to go back through months-worth of minutes.

Waterfront Park

Linnea reached out to Planning and they are going to schedule a call to stay in touch. It doesn't sound like the committee is meeting, but stuff is still happening.

Public Art and Landmarks Mapping

We created a folder and spreadsheet to start filling in art-based sites to add to the City map. We need to start collecting information on the various businesses so users can have that information at hand. We would build a separate tab that focuses on cultural and artistic locations. Clicking on the tab would change the overlay of the map. Everyone should take a look at the spreadsheet and add locations by the next meeting. We also need to come up with a set legend of key words.

DAC Logo

Linnea reached out to Mike Gillis about making sure we could make changes to our logo. He was fine with any changes we wanted to make and is happy to advertise it. Mike suggested we stay away from colors and make it an easy black on white and white on black. Staying away from color also gives us a lot of flexibility. Jane made a motion to change our existing logo to the new version presented by Mike, and Nancy seconded. Passed unanimously. Mike has also created a t-shirt for the DAC members. Mike is going to design a business card.

2020 Grant Recipients Update

Jane got the final evaluation report from Aaron's project. Linnea and Jane spoke with Emily. She is having trouble self-publishing the book. She approached the University of Guam who is interested in publishing but they are backlogged. She wants to do her kickoff at Apple Harvest Day, but they cannot offer her a free virtual booth and Emily did not budget for the costs of a

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booth. Perhaps she can create a video, but she will need help creating a video. Amanda and Yulia are going to ask their contacts about publishers. Jane and Linnea are going to meet with her again on Friday. The print-making project is on hold for now as Rebecca waits to see what the schools do and the Teen Center.

Fall/Winter 2020 City Arts Grant Discussion

Jane suggested we take \$2500 and bank the money as there will likely be budget cuts. Perhaps we can come up with our own project that we send out an RFP. The Waterfront Project might be a good place for an RFP.

Yulia made a motion to adjourn and Jane seconded. Passed unanimously.

Adjourned: 8:35