



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Council 2nd Floor Conference Room & Chambers, City Hall – 288 Central Ave.**
Meeting Date: **Wednesday, September 16, 2020**
Meeting Time: **5:30 PM**

1. Welcome

Meeting called to order at 5:34 pm.

Members present: Bill Baber (Chair), Otis Perry (Vice Chair), Mike Behrmann, Walter King, Zak Koehler, Vincent Lyon, Susan Smith, Barrett Miles (Alternate), Councilor Deborah Thibodeaux (Council Liaison, *via telephone*)

Members absent (excused): Becky Ohler (Alternate)

2. Citizen's Forum

None.

3. Approval of Regular Meeting Minutes of August 19, 2020

Zak Koehler moved to approve the meeting minutes of August 19, 2020 as written. Otis Perry seconded. Bill Baber noted that Becky Ohler's absence should be listed as excused. Otis Perry asked that the minutes be amended to reflect more detail on the discussion of the role of the Port of New Hampshire in the development of offshore wind energy. Zak and Otis agreed to the amendments. Vote: U/A

4. Staff Updates

A. Request for Proposals – Solar Power Purchase Agreements

Elena Piekut reported that three proposals were received—from C2 Energy Capital, Revision Energy, and Barrington Power—and interviews with all three will be taking place over the next two days.

B. City Facilities' Solar Electricity Generation Update

Elena said she did not update the generation statistics this month, as she has gained access to the login-only website for one of the two sites and it provides more accurate data than the public dashboards. The more accurate data also represents better performance and aligns with billing. She will provide an update next month.

C. Updating the Community Facilities and Utilities Chapter of the Master Plan

Elena reported that the Master Plan Committee and its consultant will be releasing a survey on City buildings shortly. She would like all members to provide input and will send it when it is online.

D. Other

Vincent Lyon brought up energy reporting progress and a recent conversation with Kyle Pimental of Strafford Regional Planning Commission. Elena Piekut will provide Vincent with a copy of the 2018

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Energy Report produced by the Energy Commission. The group also discussed the need to analyze municipal fleet data which Zak Koehler has agreed to take on. Elena will assist Zak with getting updated data for the fleet.

5. Old Business

A. Goal: Sustainability Committee

Bill Baber distributed his updated letter to the City Council requesting the formation of a select committee to review the need for a group dedicated to sustainability. Councilor Thibodeaux asked members to speak to the letter during citizens forum of the meeting at which it is submitted so that there is a strong presence in the record to create context for the correspondence. Bill also reported on his conversations with Assistant City Manager Chris Parker about past Planning Department efforts on sustainability and staffing prior to the Great Recession.

B. Goal: Updating Energy Report

Discussed above.

6. New Business

A. Clean Energy NH Membership – Henry Herndon, Local Energy Solutions Director

The group welcomed Henry Herndon of Clean Energy NH, of which the City of Dover Recently became a member. Henry distributed the organization's annual report and provided an overview of its activities and services to municipal members. One benefit is two free tickets to their annual Local Energy Solutions Conference, which members can contact Elena Piekut to take advantage of. Henry said there will be a session this year specifically for energy commission and committee volunteers to network. Much of the conversation then focused on the progress being made to form Community Power New Hampshire, which is led by representatives from Hanover, Lebanon, and Nashua with assistance from Clean Energy NH. They are finalizing their bylaws for filing with the Secretary of State. Discussion ensued. Bill Baber asked Barrett Miles, and Barrett agreed, to follow the development of this effort and report back to the Commission.

7. Other Business / Member Comments

None.

8. Call for Agenda Items

None.

9. Adjourn

Zak Koehler moved to adjourn at 6:33 pm. Susan Smith seconded. Vote: U/A