

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Conference Room Meeting Date: Wednesday, October 28, 2020 Meeting Time: 7:00 pm
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- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**

Councilor Williams led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Muffett-Lipinski, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Manley and Councilor O'Connor.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

A. NATIONAL AMERICAN INDIAN HERITAGE MONTH

Mayor Carrier presented the proclamation.

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to add after Items 13.B.1. and 13.B.2. a vote to nominate candidates recommended by the Appointments Committee for the respective committees; seconded by Councilor Shanahan.

Deputy Mayor Ciotti moved to approve the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 7/0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO ACCEPT THE CENTER FOR TECH & CIVIC LIFE COVID-19 RESPONSE GRANT FOR LOCAL ELECTION ADMINISTRATION SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION TO APPROVE CITY-WIDE "ADOPT A BENCH" PROGRAM, DONATIONS AND PLACEMENT OF PLAQUES SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

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C. ADOPTION OF FISCAL YEAR 2022 – 2027 CAPITAL IMPROVEMENTS PROGRAM (CIP)
(CITY COUNCIL VOTE OCCURRING ON NOVEMBER 18, 2020)
 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

D. APPROPRIATION FOR FY2022 CAPITAL IMPROVEMENTS PROGRAM (CIP) – NON-DEBT FINANCED PROJECTS
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE OCCURRING ON NOVEMBER 18, 2020)
 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

E. APPROPRIATION FOR FY2022 CAPITAL IMPROVEMENTS PROGRAM (CIP) AND AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE OCCURRING ON NOVEMBER 18, 2020)
 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Email correspondence must be directed to CityCouncil-All@dover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

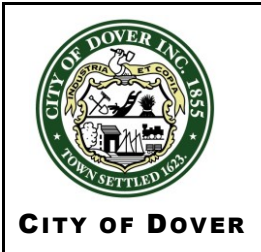
Mayor Carrier, seeing no one wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He gave an overview of the current COVID-19 situations and its impact on the City. He spoke about the upcoming holidays. He recommended appointing the Fire Chief to the Licensing Board as an ex officio member.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Vote: 7/0.



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10. APPROVAL OF MINUTES

A. October 14, 2020

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.
Vote: 7/0.

11. MAYOR'S REPORT

Mayor Carrier asked the citizens to support local businesses. He said graduation of the Leadership Academy is set for November 5, 2020. He spoke about Halloween and how he was going to celebrate. He said the Skateboarding park plans have been revealed. He spoke about the Dover 400th Anniversary Committee. He recognized the Rotary Club and their \$75,000 donation to the Dover Public Library. He said he is working on setting up an event for Veterans' Day at Veteran's Park in front of the McConnell Center.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. AUTHORIZATION TO APPROVE CITY-WIDE "ADOPT A BENCH" PROGRAM, DONATIONS AND PLACEMENT OF PLAQUES

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B17003 SIEMENS INDUSTRIES ADDITIONAL SCOPE OF WORK - FACILITIES, GROUNDS & CEMETERIES BUILDING

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B21016 SNOW PLOWING-HAULING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST



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- 3. AUTHORIZATION TO ACCEPT THE CENTER FOR TECH & CIVIC LIFE COVID-19 RESPONSE GRANT FOR LOCAL ELECTION ADMINISTRATION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. ACCEPTANCE OF EMERGENCY MANAGEMENT PERFORMANCE GRANT COVID-19 SUPPLEMENTAL (EMPG-S)**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. AUTHORIZATION TO SIGN THE FEDERAL LAND AND WATER CONSERVATION FUND (LWCF) MAP AND NOTICE OF GRANT RESTRICTIONS FOR COCHECO PARK (PORTION OF TAX MAP 22-1-1)**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

1. School Board
2. **Planning Board**
3. 400th Anniversary Committee
4. **Appointments Committee**
5. Arena Commission
6. Arts Commission
7. Conservation Commission
8. Downtown TIF Advisory Board
9. Energy Commission
10. Heritage Commission
11. Legislative Liaison
12. Library Board of Trustees
13. McConnell Center Advisory Committee
14. Ordinance Committee
15. Parking Commission
16. Pool Advisory Committee
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. **Transportation Advisory Commission**
20. **Waterfront TIF Advisory Board**
21. **City Council / School Board Collaborative Committee**
22. **Joint Building Committee – Dover High School and Regional Career Technical Center**
23. **COAST**
24. **Cocheco Waterfront Development Advisory Committee**
25. **Dover Main Street**
26. **Strafford Regional Planning Commission**
27. **Tri-City Homelessness Task Force**

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Thibodeaux.

Roll Call Vote: 7/0.

City Council, in a majority vote, accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$66,376.00 for the purchase of equipment to support and enhance the community's Emergency Operations Center (EOC). Furthermore, the Council acknowledges that the total cost of this project will be \$132,752.00, in which the city will be responsible for a 50% match (\$66,376.00).

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Deputy Mayor Ciotti moved to add an Appointments Committee and Planning Board Reports. Roll Call Vote: 7/0.

Deputy Mayor Ciotti gave an overview of the Planning Board Report to the Council. Deputy Mayor Ciotti moved to accept the Planning Board Report; seconded by Councilor Muffett-Lipinski.

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Deputy Mayor Ciotti gave an overview of the Appointment Committee Report to the Council, and recommended the following appointments:

Bruce Batchelder – Conservation Commission alternate member

Gregory Bird – Utilities Commission alternate member

Richard Ferraro – McConnell Center Advisory Board regular member

Juan Mojica – McConnell Center Advisory Board regular member

Kristen Murphy – Conservation Commission alternate member

D'Artagnian Stein – Arts Commission

Robert Blake – Cemetery Board alternate member

Deputy Mayor Ciotti moved to accept the Appointments Committee Report and recommended appointments; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

Deputy Mayor Ciotti gave an overview of the Transportation Advisory Committee Report to the Council.

Deputy Mayor Ciotti moved to accept the Transportation Advisory Committee Report; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and CTC Report to the Council.

Deputy Mayor Ciotti moved to accept the Joint Building Committee – Dover High School and CTC Report; seconded by Councilor Shanahan.

Vote: 7/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Deputy Mayor Ciotti moved to accept the COAST Report; seconded by Councilor Thibodeaux.

Vote: 7/0.

Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Deputy Mayor Ciotti moved to accept the Dover Main Street Report; seconded by Councilor Williams.

Vote: 7/0.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.

Deputy Mayor Ciotti moved to accept the Strafford Regional Planning Commission Report; seconded by Councilor Thibodeaux.

Vote: 7/0.



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B. RESOLUTIONS

1. FORMATION OF AD HOC COMMITTEE FOR RACIAL EQUITY AND INCLUSION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Mayor Carrier gave an overview of the Resolution to the Council. He asked the Council to change the sponsorship for the resolution to include the whole Council.
There was consensus.
Roll Call Vote: 7.0.

Councilor Williams made the following recommendations for appointments:

Council Liaison – Councilor Shanahan

School Board Liaison – to be appointed by the School Board

Nine regular members:

Luz Bay

Mark Brave

Lauren Conley

Maggie Fogarty

Timothy Mainella

Daniel Pontoh

Cora Quisumbing-King

Oscany Rodriguez De Jesus

Lina Shayo

Two alternates:

Tess Beem

Jill Braceland

Deputy Mayor Ciotti moved to approve the appointments; seconded by Councilor Shanahan.

Roll Call Vote: 7/0.

2. REPEAL AND REPLACE AD HOC COMMITTEE TO STUDY STORMWATER AND FLOOD RESILIENCE FUNDING SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7.0.

Councilor Williams made the following recommendations for appointments:

Council Liaison – Councilor Shanahan

School Board Liaison – Peter Driscoll

Staff Liaison - Gretchen Young



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Fourteen members
Stephen Haight
Vincent Hayes
Chad Kageleiry
Allan Krans
Kenneth Mavrogeorge
Jan Nedelka
Otis Perry
Cynthia Walter
Bill Baber
Raymond Bardwell
Marcia Gasses
Eric George
Paul Geraci
David Dagenais

Deputy Mayor Ciotti moved to approve the appointments; seconded by Councilor Muffett-Lipinski.
Vote: 7/0.

3. B11001 WRIGHT-PIERCE ADDITIONAL SCOPE OF WORK FOR ENGINEERING CONSTRUCTION SERVICES FOR CATCH BASIN AND WET WELL CLEANINGS TREATMENT FACILITY
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7.0.

4. B99057 BROADWAY RAILROAD CULVERT ENGINEERING ADDITIONAL SCOPE OF WORK #6
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7.0.



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5. AUTHORIZATION TO RELEASE OUTSIDE COUNSEL MEMORANDUM DATED OCTOBER 14, 2020 REVIEWING CITY OF DOVER'S POLICE DEPARTMENT'S INTERNAL INVESTIGATION
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Shanahan.
City Manager Joyal gave an overview of the Resolution to the Council.
City Attorney Wyatt answered questions from the Council.
Roll Call Vote: 7.0.

6. ESTABLISHING A SCHEDULE AND PROCESS FOR REVIEW AND FINAL PROPOSAL OF POTENTIAL CHARTER AMENDMENTS (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 18, 2020)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier to refer to a Public Hearing on November 18, 2020; seconded by Councilor Muffett-Lipinski.
Councilor Shanahan gave an overview of the Resolution to the Council.
Vote: 7.0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams spoke about a letter from the Energy Commission Chairperson Bill Baber.

Councilor Thibodeaux thanked everyone for wishing her well. She will be starting up her Coffee with a Councilor events again.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Shanahan.
Vote: 7/0.