



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 236
Meeting Date: Monday, July 27, 2020
Meeting Time: **7:00pm**

CALL TO ORDER: Doug DeDe called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Denny Anderson, Gary Bannon, Administrator; Doug DeDe, Chair; Steve Pruyne, Vice-Chair; Cora Quisumbing-King

Members Absent: *Deborah Davis; Joshua Manley (City Council Liaison); *Joseph Walent (*=excused)

APPROVAL OF MINUTES:

Cora Quisumbing-King made motion to accept the June 30, 2020 minutes as presented. Motion seconded by Denny Anderson. Motion passed unanimously

CITIZENS FORUM:

None

REPORTS:

Staff Report: Gary Bannon:

- More foot traffic in building this month with tenant activities; Reach for the Top and Rec Center youth
- DALC held graduation by appointment only
- Tenants still working remotely or individually in the building
- No outside group meetings to be held until the Fall if conditions allow
- Marketing of available space: Room 220. One potential interested party
- Gary had a Packet of State Guidance Documents available for viewing

Tenants Collaborative: Steve Pruyne Virtually

- Monthly Zoom Meetings
- Each tenant working on guidance for reopening

Financial Report: Gary Bannon

- End of FY20 in the black \$81,101 after debt services paid.

OLD Business

Trim and Woodwork Project: Gary Bannon

- Working on bid process for outside of building; woodwork, trim, soffits and gutters
- City Facility Project Manager, Stephanie Cartabona to work on project



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NEW BUSINESS:

Food Service Provider Status: Gary Bannon

- Handed out letter from Cardamom owners
- Working through assets and debts
- Requesting lessening burden on three months' rent owed, April, May and June, due to country shutdown
- Recommendation by the city to be patient, make payment plans. Denny Anderson suggested more grace period to pay off. To revisit down the road.
- Fat Dog not coming; does not think catering will turn around fast enough to invest at this time. Timing not right and possibly look at it again six months down the road.

Upcoming Schedules for the Building Reopening: Gary Bannon

- Meeting next week with the tenants. Should have more information on amount of staff and patrons coming in the building.
- Door 3 is open 7am to 9pm Monday-Friday and 9-4 Saturday and Sunday. Doors 2, 7 and 8 are open 8am to 4pm Monday-Friday
- Daycare has been open all along. Have own entrance
- Senior Center and Teen Center will have gradual opening process
- Only Senior foot traffic to be allowed in Senior Center Area

Next meeting September 28, 2020

ADJOURN:

Cora Quisumbing-King motion to adjourn. Denny Anderson seconded motion. Passed unanimously. Time adjourned was 7:34pm