

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Conference Room Meeting Date: Wednesday, December 9, 2020 Meeting Time: 7:00 pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, and Councilor Shanahan.

Remote: Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney. Remote: City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to approve the Agenda as presented; seconded by Councilor Shanahan.

Roll Call Vote: 8/0

7. PUBLIC HEARINGS

A. FINE SCHEDULE

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. CHAPTER 141 – VEHICLES AND TRAFFIC

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Email correspondence must be directed to CityCouncil-All@doover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

Mayor Carrier, seeing no one wishing to speak, closed the Citizen's Forum.

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9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He gave the Council an update on the COVID-19 pandemic. He said the Police Department is in the process of developing a group to create a dialogue between the police and the community.

Councilor Shanahan asked about the public being able to address the Council remotely. Director of Media Services Gillis gave an overview of public forum changes the City is addressing.

Mayor Carrier asked for an update on the Broadway culvert project.

Community Services Director Storer gave an overview of the project to the Council.

Councilor Cullen voiced his concerns about media access to the City Council – All emails. City Manager Joyal explained the process and why it is required that the City release this information.

City Attorney Wyatt said there has been no formal opinion or case regarding this process. He has researched other communities.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor O'Connor.

Roll Call Vote: 8/0.

10. MINUTES

- A. November 18, 2020 – Workshop Session
- B. November 18, 2020 – Special Meeting
- C. December 2, 2020 – Non-Public Session
- D. December 2, 2020 – Special Meeting
- E. December 2, 2020 – Workshop Session

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Thibodeaux.

Councilor Shanahan referred to the November 18, 2020 Special Meeting, Section 6.B. and moved to change the wording from: "Mayor Carrier asked for further discussion before the motion to strike" and change to: "Mayor Carrier asked that all Councilors be allowed to speak to the ordinance before making motions to revise it."

Roll Call Vote: 8/0.

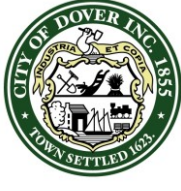
11. MAYOR'S REPORT

Mayor Carrier spoke about COVID-19, and helping local businesses. He attended the virtual tree lighting ceremony. He said 10 years of Christmas parades were available to view on Channel 22. Dover Main Street is going to have Mr. and Mrs. Claus parade through Dover on December 19th in the afternoon. He spoke about the ongoing work for the homeless situations throughout the tri-city area.

City Manager Joyal gave an update regarding the Emergency Warming Center in Somersworth.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Williams.

Roll Call Vote: 8/0.

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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. FINE SCHEDULE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

2. CHAPTER 141 – VEHICLES AND TRAFFIC

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Councilor Shanahan asked for an update on the Parking Garage.
Parking Manager Simons gave an overview of the Parking Garage permitting and meter usage.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B21023 GENERAL CARPENTRY, SHEETROCK & PAINTING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B21028 ELECTRICAL CONTRACTOR SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

3. COMPUTER SOFTWARE - STATE OF NH CONTRACT WITH SHI INTERNATIONAL CORPORATION

SPONSORED BY MAYOR CARRIER BY REQUEST

4. INTERNATIONAL TRUCK REPLACEMENT PARTS - STATE OF NH CONTRACT WITH LIBERTY INTERNATIONAL

SPONSORED BY MAYOR CARRIER BY REQUEST

5. JANITORIAL SUPPLIES - STATE OF NEW HAMPSHIRE CONTRACTS WITH W.B. MASON CO., INC. AND CENTRAL PAPER CO.

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, December 9, 2020**
Meeting Time: **7:00 pm**

- 6. AUTHORIZATION TO MODIFY PRIOR DEBT AGREEMENT WITH DOVER CHILDREN'S CENTER AND ACCEPT PROMISSORY NOTE AND MORTGAGE FROM CAPSC DAYCARE, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. AUTHORITY TO ACCEPT POINTE PLACE DRIVE AS A PUBLIC ROAD**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. MERIT PLAN AMENDMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. APPROVAL OF PROCEDURAL RULES FOR AD-HOC COMMITTEE FOR RACIAL EQUITY AND INCLUSION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 10. APPROVAL OF PROCEDURAL RULES FOR AD HOC COMMITTEE TO STUDY STORMWATER AND FLOOD RESILIENCE FUNDING**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 11. CONSENT TO AND ACCEPTANCE OF LAND AND EASEMENT CONTRIBUTION FROM STF DEVELOPMENT CORPORATION IN LIEU OF IMPACT FEES**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board | 17. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 18. Recreation Advisory Board |
| 3. 400th Anniversary Committee | 19. Solid Waste Advisory Commission |
| 4. Appointments Committee | 20. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arena Commission | 21. Transportation Advisory Commission |
| 6. Arts Commission | 22. Waterfront TIF Advisory Board |
| 7. Conservation Commission | 23. City Council / School Board Collaborative Committee |
| 8. Downtown TIF Advisory Board | 24. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Energy Commission | 25. COAST |
| 10. Heritage Commission | 26. Cocheco Waterfront Development Advisory Committee |
| 11. Legislative Liaison | 27. Dover Main Street |
| 12. Library Board of Trustees | 28. Stafford Regional Planning Commission |
| 13. McConnell Center Advisory Committee | 29. Tri-City Homelessness Task Force |
| 14. Ordinance Committee | |
| 15. Parking Commission | |
| 16. Pool Advisory Committee | |

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor O'Connor pulled Items 13.A.6., 13.A.7., and 13.A.11.

Councilor Williams added a Conservation Commission Report and a Stafford Regional Planning Commission Report.

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Councilor Cullen pulled Items 13.A.1. and 13.A.9.

Deputy Mayor Ciotti added an Appointments Committee Report.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.1.; seconded by Councilor Shanahan.

Mayor Carrier gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.6.; seconded by Councilor Williams.

City Manager Joyal gave an overview of the Resolution to the Council.

Councilor O'Connor asked why Community Action Partnership of Strafford County (CAPSC) was involved.

Assistant City Manager Parker explained CAPSC's involvement with the Children's Center.

City Manager Joyal explained that CAPSC will retain the debt obligation.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.7.; seconded by Councilor O'Connor.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.9.; seconded by Councilor Shanahan.

Councilor Cullen asked for clarification on limited duration.

Councilor Shanahan gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.11.; seconded by Councilor O'Connor.

Councilor O'Connor voiced his concerns with this Resolution and suggested it be tabled.

Assistant City Manager Parker gave an overview of the Resolution to the Council, and said the City can do some more work on the Resolution if the Council would like to table at this time.

Councilor O'Connor moved to table; seconded by Deputy Mayor Ciotti.

Roll Call Vote: 7/1; Passed. Councilor Williams was opposed.

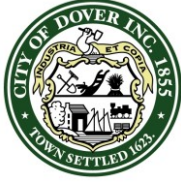
Councilor Williams asked for Anna Boudreau, Chairperson for the Open Lands Committee, to give the Council an update.

Chairperson Boudreau gave an overview of the Open Lands Committee's activities.

Councilor O'Connor recognized the work of the Open Lands Committee.

Deputy Mayor Ciotti moved to accept the Conservation Commission – Open Lands Committee Report; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

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Deputy Mayor Ciotti gave an overview of the Appointments Committee Report to the Council and recommended the following appointments to Boards and Commissions:

Steve Brown – Open Lands Committee
 Marion Cheney – Ethics Commission
 Nate Stewart – Arts Commission
 Jon-Erik Tryggestad – Recreation Advisory Board
 Nancy Volpe – Open Lands Commission
 Bill Stafford – Solid Waste Advisory Commission

Appointments:

Zachary Koeler – Energy Commission
 Linnea Nemeth – Arts Commission
 Nancy O'Connor – Open Lands Committee
 Jeff Roemer – Downtown TIF Advisory Board
 Otis Perry – Heritage Commission
 David Emery – Heritage Commission
 Periklis Karoutas – Parking Commission
 Dustin Gray – Transportation Advisory Commission
 Brian Murphy – Recreation Advisory Board – change in status from alternate to regular member
 Melanie Burger – Recreation Advisory Board – change in status from alternate to regular member

Deputy Mayor Ciotti moved to accept the Appointments Committee Report; seconded by Councilor Cullen

Roll Call Vote: 8/0.

Councilor Muffett-Lipinski left the meeting at 9:00 pm.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

He asked for a letter from the City Council to the Governor regarding RSA 91-A.

Deputy Mayor Ciotti moved to accept the Legislative Liaison Report; seconded by Councilor O'Connor.

Roll Call Vote: 7/0.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

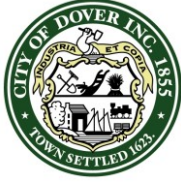
Deputy Mayor Ciotti moved to accept the Library Board of Trustees Report; seconded by Councilor Williams.

Roll Call Vote: 7/0.

Councilor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Deputy Mayor Ciotti moved to accept the Ordinance Committee Report; seconded by Councilor Thibodeaux.

Roll Call Vote: 7/0.

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Councilor O'Connor gave an overview of the Pool Advisory Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Pool Advisory Committee Report; seconded by Councilor Williams.
Roll Call Vote: 7/0.

Deputy Mayor Ciotti and Councilor Shanahan gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Racial Equity and Inclusion Ad-Hoc Committee Report; seconded by Councilor Thibodeaux.
Roll Call Vote: 7/0.

Councilor O'Connor gave an overview of the Recreation Advisory Board Report to the Council.
Deputy Mayor Ciotti moved to accept the Recreation Advisory Board Report; seconded by Councilor Williams.
Roll Call Vote: 7/0.

Councilor Shanahan gave an overview of the Stormwater and Flood Resilience Funding Ad-Hoc Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Stormwater and Flood Resilience Funding Ad-Hoc Committee Report; seconded by Councilor O'Connor.
Roll Call Vote: 7/0.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.
Deputy Mayor Ciotti moved to accept the Strafford Regional Planning Commission Report; seconded by Councilor Shanahan.
Roll Call Vote: 7/0.

B. RESOLUTIONS

1. REVIEW AND APPROVAL OF AMENDMENTS TO CITY OF DOVER'S WINTER OPERATIONS SNOW REMOVAL AND ICE CONTROL POLICY SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0.

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2. CITY OF DOVER'S SUPPORT FOR 2021-2023 NEW HAMPSHIRE STATEWIDE ENERGY EFFICIENCY PLAN AND CONTINUATION OF THE NHSAVES PROGRAM
SPONSORED BY COUNCILORS SHANAHAN AND THIBODEAUX

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Williams. Councilor Shanahan and Councilor Thibodeaux gave an overview of the Resolution to the Council.

Roll Call Vote: 6/1; Passed. Councilor Cullen was opposed.

3. B21026 JOHN DEERE MODEL 710L BACKHOE
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux. City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 121 – SEWERS AND WATER, SECTIONS 1, 5, AND 11
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 13, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to the Ordinance Committee for review and a public hearing on January 13, 2021; seconded by Councilor Thibodeaux.

Community Services Director Storer gave an overview of the Ordinance to the Council. Roll Call Vote: 7/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor O'Connor recognized Matt Mayberry's work with organizing a "Wreaths Across 'NH Dover'" event to be held on December 19, 2020, 11:00 am, at the Pine Hill Cemetery.

Deputy Mayor Ciotti talked about the COVID-19 impact on small businesses. He asked that donations remain locally.

Mayor Carrier said the NH Speaker of the House just passed away. School Board/City Council Collaborative meeting will be held Tuesday, December 15, 2020 at 6:00 pm.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Thibodeaux. Vote: 7/0.