



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, 1st Floor Conference Room**
Meeting Date: **Tuesday, December 8, 2020**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:35 a.m.

Present: Councilor Shanahan, Councilor Williams, Councilor Cullen

Also Present: City Attorney, Joshua Wyatt, Deputy City Attorney Jennifer Perez and Legal Assistant JoAnn Rist

2. APPROVAL OF PRIOR MEETING MINUTES – October 5, 2020

3. CHARTER AMENDMENT PROCESS

Ordinance Committee discussed the process and timeline for going forward with amendments to the Charter. Discussion occurred about the best format of the proposed changes for facilitating the Ordinance Committee's review. Councilor Williams suggested we do a redline version for the public of the Charter so they can see exactly what changes are being made. Wyatt agreed and said will have a draft completed for next meeting incorporating Shanahan's summary of changes and a timeline. Regarding the timeline, Wyatt said that September 1st is the practical deadline for all approvals done, so that ballots can be printed in time for November 2021 election. Wyatt will discuss with City staff the preparatory work that could be done to prepare for possible ward boundary changes once the census data arrives in 2021. Williams agreed to volunteer reviewing the Ethics portion.

4. REVIEW OF PENDING ORDINANCE ACTIONS

Attorney Wyatt stated that there are 3 active Ordinances on the Agenda; (1) minor changes to the Parking Code; (2) Fine Schedule Updates; and (3) Sewer Code changes from feedback. Discussion of process for Ordinances going to public hearing and the Ordinance Committee's role to review in the interim and how Ordinances can be referred back to the Ordinance Committee if further discussion is needed.

5. GENERAL DISCUSSION

Wyatt stated the first supplement to the Code has been completed and is incorporated into the Code online and hard copies. The supplements will be done quarterly. Wyatt also stated, General Code has returned what is views as the final draft of Chapter 170 Zoning Ordinance, but there appear to be some items needing discussion and possible revision.

6. AGENDA FOR NEXT MEETING

Redline version of the Charter Amendments should be drafted.

7. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.

Vote: 3/0.