



DOVER SCHOOL
DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #11
Meeting Location: McConnell Center, Room 305
Meeting Date: **Monday, November 9, 2020**
Meeting Time: **7:00 pm**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, November 9, 2020 at 7:00 p.m.

B. ROLL CALL: Present were Amanda Russel, Keith Holt, Kathy Morrison, Carolyn Mebert, Zachary Koehler, and Jessica Rozzo. Rachel Burdin joined the meeting remotely.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Christine Boston and Paula Glynn, District Administrators, Peter Driscoll, Patrick Boodey, and Chris Faro of Fresh Picks Café Services.

C. PLEDGE OF ALLEGIANCE: Keith Holt led the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Keith Holt seconded to approve the agenda as presented. An Oral **VOTE PASSED 7/0.**

E. CITIZENS' FORUM: None

F. APPROVAL OF MINUTES:

1. Regular Meeting #10, October 5, 2020
2. Special Session, October 15, 2020
3. Special Session, October 29, 2020

Zachary Koehler moved; Carolyn Mebert seconded approval of the minutes as presented. An Oral **VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Christopher Taylor / Dover High School / Retirement
 - b. Peter Wons / Dover Middle School / Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. Paraeducator Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** None

Carolyn Mebert moved; Zachary Koehler seconded to approve the agenda as presented, with the exception of removing item 2b for a separate vote. An Oral **VOTE PASSED 7/0.**

Keith Holt moved; Zachary Koehler seconded to approve Consent Agenda item 2(b) as written. An Oral **VOTE FAILED 0/7.**



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H. STUDENT REPRESENTATIVE REPORT:

Courtney Dalbec informed the Board of her intent to provide more student voice at future meetings in regard to virtual learning. As of the current feedback, some students feel the workload is too much. She also informed the Board the DREAM group continued to meet over the summer.

I. POLICY-CHANGES-PROPOSALS:

1. EC – Buildings and Ground Management / Integrated Pest Management Program – First Reading

Carolyn Mebert moved; Keith Holt seconded to table the policy presented until the next regular meeting and request feedback. A roll call **VOTE PASSED 7/0**.

J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Public Hearing

The intent of the Public Hearing is for the Dover School District to accept equipment and supplies that have an estimated value of just under \$46,000. These donations are being provided by Consolidated Electrical Distributors of Dover and from the New Hampshire Auto Dealers Association Foundation.

Carolyn Mebert moved; Zachary Koehler seconded to accept the donations valued at \$45,585.17. **A roll call VOTE PASSED 7/0.**

2. Fresh Picks Café Services

Chris Faro, Vice President of Business Development with Fresh Picks Café spoke on behalf of the food program the District is offering. The program allows the District to serve all children under the age of 18, both breakfast and lunch at no cost to the families. He provided the average number of meals served has reduced since the Spring and encourages families to take advantage of the 10 pick-up locations city wide.

3. CTC Specialty Substitute Pay Rates

Zachary Koehler moved; Carolyn Mebert seconded to approve the requested increase in pay rates. A roll call **VOTE PASSED 7/0**.



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4. Tuition Rate Update

Michael Limanni informed the Board that he is waiting for more information to arrive and will discuss further at the next meeting.

5. COVID-19 Pandemic Data Update

Dr. Boston addressed the Board on the latest trends of infection rates for Strafford County. She included the District has some staff who are out due to having to quarantine and that all contract tracing guidelines have been followed.

Dr. Boston also provided that staff expected to travel throughout the holiday season is less than the District anticipated.

6. Employee Holiday Travel

Discussed previously.

7. Winter Athletics

Peter Driscoll discussed the Winter Athletics program. He provided winter sports bring a higher risk as more are held indoors and many are held at off-site facilities such as bowling, swimming, hockey and gymnastics.

8. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Zachary Koehler moved, Carolyn Mebert seconded to direct the Superintendent to pay Manifest 21-E in the amount of \$4,329,123.74 for FY21 for the period of October 6, 2020 through November 9, 2020, and the amount of \$77,133.60 for FY20 for the period of October 6, 2020 through November 9, 2020, totaling \$4,406,257.34. A roll call **VOTE PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board.

P. COMMITTEE REPORTS:

Mr. Koehler and Dr. Mebert requested members provide feedback for the first draft of the Turf Management policy.

Members of the City Council and School Board Collaborative Committee will be receiving an email requesting talking points for a meeting that is to be scheduled prior to Thanksgiving.



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Ms. Russell nominates Jessica Rozzo to represent the School Board on the newly formed Racial Committee the City formed. Ms. Russell also nominates Peter Driscoll to represent the District on the City's Storm Water Committee.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST: None

R. ADJOURNMENT:

Carolyn Mebert moved; Zachary Koehler seconded adjourning the meeting at 7:49 PM.
A roll call **VOTE PASSED 7/0.**