



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, Jan. 7, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The January meeting was called to order at 4:01pm by Michael Egan. Also attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Deborah Thibodeaux, Denise LaFrance, and Emily Fortin. Carol Boc was an excused absence.
2. **MINUTES---DECEMBER 3, 2020** Minutes of the December meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)** -- The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Better World Books: The organization Better World Books have collected our 302 boxes of book donations. The library is currently only collecting very small donations of books and discards from our collection. No large donations are being accepted.
 - B. Fine Forgiveness Week: Patrons who brought in a non-perishable food donation during the week of December 7-12 were able to have up to \$50 worth of fines removed from their account. We collected a few boxes of canned goods that were donated to the Police Department's food drive.
 - C. Building Capacity: Due to concerns with the rise in COVID cases in the area, the library's building capacity was lowered from 50 people in the building at one time to 32 people (including staff members).
6. **NEW BUSINESS**
 - A. Passports: Library staff who are passport agents usually renew their certification every December, however the library is currently not processing passport applications. Staff will need to re-certify as new agents in the month before we are ready to resume passport services.
 - B. AARP tax help: The library is working with AARP's tax help volunteers to coordinate this year's tax help program. Due to space limitations in the library, the McConnell Center will allow tax preparers to use one of their classrooms. Patrons will be able to schedule an appointment to bring in their tax papers, the preparers will complete the paperwork, and a second appointment will be made for patrons to pick up their completed materials. A designated phone line will be set up for patrons to call to schedule appointments and leave messages for the volunteers.
 - C. Passive programs, virtual, and in-person: The library continues to offer a variety of programs both in-person and virtually. Passive programs such as take & make



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craft and STEM activities have been very popular, as have virtual programs such as Read to a Librarian. Large programs continue to be held virtually.

D. Dover 400th programs: The Dover 400th Committee will be hosting a series of monthly lecture programs beginning in January. The Committee will be partnering with the library to promote the series and host events using the virtual meeting service RingCentral.

UPCOMING PROGRAMS

January: Virtual Cookbook Club

January 1: Closed for New Year's Holiday

Jan. 6, 13, 20, 27: Read to a Librarian, 9am to 12pm

Jan. 6 & 20: Knitting Group, 9:30am to 11:30am

Jan. 7: Morning Book Group—10am in person discussing So You Want to Talk About Race by Ijeoma Oluo

Jan 8, 15, 22 & 29: Mother Goose on the Loose, 10am to 10:30am (Virtual)

Jan. 15, & 29: Global Poetry Society, 9am to 10am

Jan. 12, 14, 19, 21, 26, & 28: Family storytimes-- 10am to 10:30am

Jan. 10, & 24: Virtual Dungeons & Dragons.

Jan. 12: Virtual—Gatsby in Connecticut with author Richard Webb at 6:30pm and Virtual Dover 400th Series: Indigenous People of the Piscataqua Watershed at 7pm.

Jan. 13: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing A Better Man by Michael Ian Black.

Jan. 11: Teen Advisory Board, 6pm to 7pm.

Jan. 18: The Library will closed for the Martin Luther King., Jr./Civil Rights Day.

Jan. 20: Pizza & Pages teen book group, 6pm

Jan. 25: Afternoon & Evening Book Group: 3pm or 6:30pm—in person or virtual discussing Waking Up White by Debby Irving.

Jan. 27: Virtual The Duty to Remember—But What? The Holocaust 80 Years After

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT The meeting was adjourned at 4:28pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, FEB. 4, 2021 @ 4:00PM