



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: November 9, 2020 (rescheduled from November 5)
Meeting Time: 4:00 pm

Present: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Sam Haddadin, Doug DeDe, Karen Weston, Matt Sylva (phone), Guy Eaton, Maurice Olivier

Absent: (Excused/Unexcused): Sean O'Connell, Periklis Karoutas, Tim Dargan, Steve Wyrsh, Dan Barufaldi (Economic Development Director), Mike Joyal (City Manager)

Ex Officio Members Present: David Choate, Colliers International

1. **CALL TO ORDER**

The Chair called the meeting to order at 4:00 pm

The Chair called for a roll call attendance. A quorum was present

2. **APPROVAL OF MINUTES:**

Review and approval of the October 1, 2020 draft meeting minutes.

Motion: D. DeDe made a motion to approve the draft meeting minutes. Seconded by K Weston.
Vote: Unanimous approval

3. **NON-PUBLIC SESSION:**

David Choate-Colliers International Report.

Enter non-public session pursuant to: RSA 91-A:3 II (c), RSA 91-A:3 II (d), RSA 91-A: 3 II (j)

Motion: K. Weston made motion to enter non-public session. Seconded by S. Haddadin. Roll call vote U/A

4. **RETURN TO PUBLIC SESSION:**

The Chair requested a motion to return to public session: G. Easton made motion, seconded M. Olivier. **Vote:** U/A

The Chair requested a motion to seal the non-public meeting minutes pursuant to: **RSA 91-A:3,III**

Motion: S. Haddadin made motion, seconded by K. Weston. **Vote:** U/A. Meeting minutes sealed.

5. **BOARD MEMBER REPORTS:**

• **Rezoning Coalition:**

No update

• **Age-Friendly Project: M.Olivier**

M. Olivier updated this project was moving into Phase 2 which will include interviews with key individuals to develop action plans



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• **Healthcare Project: T.Sigmon, S. Wyrsh, M. Olivier**

Sigmon gave DBIDA Board members an update on state and local Covid numbers and trends. While numbers have been on the rise, Dover area still has modest numbers. Biggest concern for local healthcare is impact on staffing levels.

• **Downtown Merchants: K.Weston, S.Haddadin, D.DeDe**

No report

• **BizEd Connect: T.Sigmon, S.Johnson**

No report

• **UNH Liaison: G.Eaton, D.Barufaldi**

No report

• **City Liaison & CWDAC: R.Carrier**

No report

• **State of N.H. Liaison: P.Karoutas**

No report

• **400 Committee: K.Weston**

No report

6. **FINANCIAL REPORT:**

Motion: Delay review/approval of financials until D. Barufaldi is able to present/discuss made by K. Weston; 2nd by S. Haddadin. U/A

7. **MANAGER'S REPORT**

Dan not present to report, but S. Johnson updated group about search for Economic Assistant position

8. **ADJOURN:**

Motion: K. Weston made motion to adjourn, seconded by M. Olivier. Vote: U/A