



CITY OF DOVER

DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting, continued
Meeting Location: City Council Chamber's 288 Central Avenue
Meeting Date: **Tuesday, October 27, 2020**
Meeting Time: **7:00 pm**

Members Present: Gina Cruikshank (Chair), Dennis Ciotti (Councilor), Ellen Ianello, Frank Torr, Dave Landry, Dave White, Lisa McGunnigle (Alternate), Tom Clark, Kyle Pimental (Alternate)

Members Not Present (excused): Erin Allgood (Alternate), Jackson Kaspari, Hayley Harmon (Vice Chair),

Members Not Present (un-excused): None

Staff Present: Christopher Parker, Assistant City Manager

Chair G. Cruikshank called the meeting to order at 7:00 p.m. and welcomed new alternate Kyle Pimental. She also noted Lisa McGunnigle would be sitting in for Jackson Kaspari, Kyle Pimental will sit for Hayley Harmon, and Ellen Ianello will act as the Vice Chair.

1. CITIZENS' FORUM

Citizens Forum Open. No one spoke. *Citizens Forum Closed.*

2. APPROVAL OF THE PRIOR MINUTES

October 13, 2020 Regular Meeting Minutes

Motion: F. Torr moved to approve the minutes as presented. Seconded by D. Landry. Vote: U/A

3. OLD BUSINESS

- A. Possible vote on the City's proposed Capital Improvements (CIP) FY 2023-2027. The CIP can be found on the City Web Site at www.dover.nh.gov and in the Library, City Clerk's office, and the Planning Department.

Motion: F. Torr moved to remove from the table. Seconded by D. Ciotti. Vote: U/A

C. Parker reviewed the process and gave a summary of the Capital Improvement's Program.

K. Pimental had four comments.

- The Recreation Department along with the public would like the skate park integrated with the softball field and outdoor pool.
- Community trail phase 4 is also in the Recreation plan which should be reviewed to make sure the plans align before the project moves forward.
- Garrison Tower- there are some residents who desire a community garden there so the City should keep that in mind.
- He is also in favor of incorporating climate change with future projects.

F. Torr commented that he is not in favor of the sound barriers. It ruins the scenery.

Motion: E. Ianello moved to recommend the CIP as presented to the City Council. Seconded by D. White. Vote: U/A

4. NEW BUSINESS

- A. Consideration and acceptance of a Conditional Use Permit to amend a previously approved Site Plan for DMC Real Estate Holdings, LLC, Assessor's Map H, Lot 33, zoned CM, located at 67 Knox Marsh Road.



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(Proposal is to construct an auxiliary 44 parking field and to add two electric car charging stations). *(P18-57A)

C. Parker explained that the applicant is requesting to add an additional parking lot to the Broadview Animal Hospital lot which was previously approved at the January 22, 2019 Planning Board meeting. The additional parking requires a Conditional Use Permit. One of the requirements is to add one electric vehicle charging station for every 10 parking spaces over the allowed maximum. The applicant is requesting a waiver and proposing to provide 2 electric vehicle charging spaces rather than 5 (4.4 are required).

This application was reviewed by the Technical Review Committee on September 24, 2020

Steve Haight, Civilworks, NE, represented the application and discussed the plat. The animal hospital opened this year and is very busy. That, along with new procedures during COVID create the need for additional parking. Mr. Haight described the plans for grading, drainage, vegetation and lighting.

The conditional use is because they will exceed maximum allowable parking. They are seeking an increase of parking on the property. They are seeking a waiver from the five electric car charging stations that would be required with the granting of the parking. The parking turn-over rate is very high for this business and customers would not utilize the service.

D. Landry needed clarification between how many charging stations are going in vs how many charging ports there will be.

Mr. Haight clarified they are proposing one station or pedestal which will have two ports and be able to charge two cars at once- requiring two parking spaces.

Discussion ensued regarding the kilowatt level being put in to satisfy the regulations vs if it will have a practical use.

Perhaps in the future the applicant should contribute towards a charging station at a better location with higher kilowatts similar to the TRC extra unit fees going towards conservation land.

D. Ciotti asked how much this unit will cost. Mr. Haight did not have a quote- he noted a range from \$2500-\$7500 for the unit without the cost of infrastructure to install it.

The applicant also explained this charging station will likely never be used. She has an electric car, but charges at night at her home and will not use it at work. No one passing through Dover will use it because it won't charge fast enough to be useful and the clients are not on the premises long enough to make use of it.

Motion: F. Torr moved to accept the application. Seconded by D. White. Vote: U/A

Public hearing opened.

Kevin Cooper, 85 Knox Marsh Rd is an abutter (and previous owner) and noted there is a 6' buffer. He requested a 5' berm with 6' trees so he doesn't see the parking lot. He agreed the additional parking is needed, but do they need 44 spaces?



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Cameron McDermitt is one of the owners of the animal hospital. He addressed the abutters comments noting the purchase of the property did not come with stipulations.

Given the setbacks for the drainage, this area is the only location for the parking to be. The parking spaces are needed- even if the addition was not also going up, it is needed now due to COVID regulations.

He confirmed the charging stations are not expected to be used and they would prefer to request a waiver for zero charging stations.

The other owner and doctor noted she is excited to have her business in Dover. They do not need all 44 spaces immediately- they need half now. But they anticipate putting in the addition in the next year or two and it makes sense to do it all now.

No emails or calls were received by the office.

Public Hearing closed.

Mr. Haight addressed the public comment. There are berms proposed. They have no problem putting additional berm in that location and they can add trees as well.

E. Ianello noted the board knows this particular location is not ideal for the charging station, but it may not be feasible to implement a fee in lieu of the charging station for this application to move forward timely. She would not like to eliminate the charging station because it will send a bad message to future applicants.

C. Parker noted a few other applicants have had to provide the charging stations. He said the board could vote to allow a fee in lieu of the charging station for this application. The fee would have to be used for electric charging stations in Dover. He suggested the motion include language that allows the Assistant City Manager to negotiate the fee structure with the applicant.

D. White would like to take another look at this regulation. He thought the regulation was for the residents or business employees/ customers to use- not the public. He is in favor of granting the waiver, but not really in favor of the fee towards funding public stations.

C. Parker noted Chapter 153-21 states a waiver may be granted if the Board finds that

“(1) Strict conformity would pose an unnecessary hardship to the applicant and the waiver would not be contrary to the spirit and intent of the regulations; or

(2) Specific circumstances relative to the site plan, or conditions of the land in such site plan, indicate that the waiver will properly carry out the spirit and intent of the regulations.”

Motion: T. Clark made a motion that the Board grant the waiver with the staff recommended condition to have two charging stations instead of five or to have zero charging stations and have the applicant pay a financial contribution covering the cost of the two units to be paid to the City to cover costs of other electric charging station fees. Seconded by D. White.

L. McGunnigle mentioned if requiring owners to install these units, does that open up the City for liability? Are people trespassing if they use the chargers? What if people damage the property while there?



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D. Ciotti can see having the stations at larger businesses, but not smaller. It should be reviewed what level of charging station we should require to be put in. If the smaller wattage units are not practical, we should not allow them.

Staff believes that the criterion 2 has been met based on the short turn-around time of customers and limited employees on-site, and recommends approval with the applicant adding a note to the plat that the Board granted waiver to Chapter 153-14.D(3)(b) and that the Board found the criteria of Chapter 153-21.A have been met.

F. Torr is not in favor of including the financial contribution. It is totally off-the-cuff and is not part of the ordinance. He is ok with having zero charging stations.

C. Parker added that although he appreciates the board's trust in him to figure out a proper fee, absent any written City guidance, he suggests in this instance the board either vote for zero stations or two stations.

D. Ciotti would prefer a higher wattage station be put in. C. Parker said the board could make that a condition.

T. Clark amended his motion:

Motion: T. Clark made a motion that the Board grant the waiver, based on criteria 1, with the staff recommended condition, to allow zero charging stations instead of five. Seconded by D. White.

E. Ianello stated that will open the door to every future applicant to want the same result and all the work we are doing to benefit the environment will go away.

K. Pimental agreed with E. Ianello.

D. White is in favor of zero stations for this location due to the lengthy discussion and some confusion. It won't send the wrong message. Also, the Planning Board should not be able to dictate the wattage level of a charging station an applicant proposes- that's not in the regulations and beyond board purview.

Vote: 5 to 4 with Pimental, Landry, Ianello and Ciotti opposed.

C. Parker noted the plan is consistent Chapter 153-4 of the Site Review Regulations of the City Code provides for site review by the Planning Board of new construction of various types. Staff recommends approval with the following conditions:

Conditions to be Met Prior of the Signing of Plans:

1. The applicant shall provide:
 - a. A digital version of plan set
 - b. A CAD file to the satisfaction of the Asset Management Administrator.
 - c. Approval from NHDOT regarding driveway permit and if any changes are needed
2. The applicant must revise final plan set to:
 - a. Add the owner's signatures to the final plat
 - b. Add existing conditions plan
 - c. Add LLS and PE signatures and stamps to final plan
 - d. Add additional 4' berm and shrubbery along parking lot to satisfaction of Assistant City



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Manager

- e. Revise plan to remove electric vehicle charging station

Conditions to Be Met Prior to any Construction Activity:

- 3. A site construction sign with the contact information for the general contractor must be located and approved by the City.

Conditions to Be Met Prior to Occupancy:

- 4. Any conditions from P18-57
- 5. Issuance of a certificate of occupancy
- 6. The applicant shall provide a letter of credit or other form of security acceptable to the City for any unfinished work.

Motion: T. Clark made a motion that the Board approve the application with the staff recommended conditions. Seconded by D. White. Vote: U/A

The Vice Chair noted items B and C would be heard together.

- B. Consideration and acceptance of a Conditional Use Permit for Peter Georgakilas, Assessor's Map M, Lot 102-12, zoned R-40, located on Middle Road. (Proposal is for a 13 lot open space subdivision with 875 feet of roadway and drainage, with a wetland buffer impact of 5,808 sq.ft.) *(P20-52)
- C. Consideration and acceptance of an Open Space Subdivision for Peter Georgakilas, Assessor's Map M, Lot 102-12, zoned R-40, and located at Middle Road. (Proposal is to construct an 875' roadway to provide access to a 13 lot open space condominium subdivision.) *(P20-51)

C. Parker explained that the applicant proposes to subdivide Dover Tax Map M, Lot 102-12 into 13 residential lots plus an open space lot. The properties will be serviced by municipal water and private septic systems and accessed via a 875' roadway. The necessary drainage and roadway create a wetland buffer impact of 5,808 sf.

This application was reviewed by the Technical Review Committee on September 10. The Conservation Commission reviewed and endorsed the CUP application at its September 14th meeting.

The applicant is requesting three waivers with justification indicated on the application. One is for road grade, one for road length, and one for the 100' external buffer.

Christopher Berry, Berry Surveying and Engineering, represented the application and discussed the plat. Most of the site at the front is open fields and beyond the brook is wooded. The proposal is for an open space subdivision. 60% of the upland will be used for development. Over 70% of the parcel will be preserved. They are trying to keep the development to the previously disturbed portions of the lot.

In an effort to minimize wetlands impacts, they moved the road to the least-impacted option. The development was laid in around that layout of the road. The buffer impact is due to the position of the roadway. The CUP has buffer impact due to the installation of storm water treatment systems. Mr. Berry further explained the drainage proposals.



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There is a cemetery on site and the development is worked around it. The cemetery is part of the open space and the buffers remain in place as does full access to it. The cemetery will be added to the maintenance plan of the condo association.

The storm water retention systems are placed in the frontage buffer because of the topography. All the water flows to that area. To reduce the visual impact from Middle Rd, they fit with the landscape and the vegetation proposed is native and will grow to help block the subdivision.

The 50' side buffers are maintained- there will be no construction in those areas and no common areas either. There is a barn structure on an abutting lot and the 100' buffer from it will be maintained.

Total daily traffic volume will add about 120 trips for the whole 13-unit subdivision. AM peak will generate about 10 trips and PM peak about 12 trips. Site distance is no issue and they also meet the intersection distance requirements.

Municipal water will be utilized. Septic will be on-site. The 75' setbacks for those are on the plan.

They are requesting three waivers:

- 100' setback and the proximity of detention systems and treatment cells- Mr. Berry reiterated the reason for this.
- Intersection geometry of the slope- they don't want to cut into the slope- they want to maintain the landscape
- Road length- standard subdivision has a minimum requirement of 500'. They are asking to reduce that because by maintaining the requirement, the development will go deeper into the wetland buffers.

Mr. Berry explained the slope of the road at the entrance for D. Ciotti. The retention pond is 4' deep and the slopes do not require a guardrail.

C. Parker speculated on the closest city sewer to the project for D. Ciotti.

E. Ianello asked if the HOA docs are included in the sale of the property. Yes, each deed will note each property is part of the HOA.

C. Parker confirmed for E. Ianello the reasoning for the 500' roadway regulation was based on a cost analysis for the City based on units. Emergency services might have had a concern if they were not proposing a turn-around.

D. Landry asked if there are any markers proposed to show the property lines.

Mr. Berry noted older subdivisions did not have them, and that is now becoming a problem, so they are proposing monuments at each corner of the lots and the corners of the roadway.

Motion: F. Torr moved to accept the application. Seconded by E. Ianello. Vote: U/A

Public hearing opened.

Todd Black, 19 Emory Ln lives across the street. He is happy the tree line will be maintained.



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- Is this the extent of the development on this site, or can it be further developed?
- Will each lot have its own septic?
- Along the front entryway he and his neighbors would love to have some vegetation to block the view.

Emails from Gary Mamigonian and Brendan Driscoll were forwarded to the Board. No calls were received by the office.

Public Hearing closed.

C. Berry addressed the public comment. Future development is tough to answer- this is the practical extent to maintain an open space subdivision. Also, because there is no sewer going in, that will probably limit further development.

Each house will have their own septic system.

The buffer at the front of the property was really enhanced during TRC meetings to ensure the front of the site is buffered, but it will not be a wall of evergreens- there will be a mix.

C. Parker noted he does not think further development would occur on this property.

C. Parker noted there are three votes on this project. The first is on the Conditional Use Permit.

The Wetlands Protection District ordinance provides for Conditional Use Permits to allow impacts to wetlands and wetland buffers if standards related to demonstration of need, avoidance, minimization, and mitigation are met. This proposal is consistent with those standards and staff recommends the Planning Board approve the Conditional Use Permit with the condition that the Board approves P20-51.

Motion: D. White made a motion that the Board approve the Conditional Use Permit with the staff recommended condition. Seconded by F. Torr. Vote: U/A

C. Parker noted Chapter 157-51 states a waiver may be granted if the Board finds that
“(1) Strict conformity would pose an unnecessary hardship to the applicant and the waiver would not be contrary to the spirit and intent of the regulations; or
(2) Specific circumstances relative to the subdivision, or conditions of the land in such site plan, indicate that the waiver will properly carry out the spirit and intent of the regulations.”

Staff believes that the criterion 2 has been met based on the lot layout and condition of the land and private road, and recommends approval with the applicant adding a note to the plat that the Board granted a waiver to Chapter 157-32.G (road grade), 153-33.J (road length), 157-21.F (100' external buffer) and that the Board found the criteria of Chapter 157-51.A have been met.

Motion: D. White made a motion that the Board grant the waiver with the staff recommended condition. Seconded by T. Clark. Vote: U/A

C. Parker noted the plan is consistent Chapter 157-19 of the Land Subdivision Regulations of the City Code provides for open space subdivisions of existing lots. Staff recommends approval with the following conditions:



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Conditions to Be Met Prior to Signing of Plans:

1. Provide:
 - a. A draft deed with information about the cemetery buffer.
 - b. A digital version of plan set
 - c. A CAD file to the satisfaction of the Asset Management Administrator.
2. The applicant shall revise the plat to:
 - a. Include the PE, CWS, and LLS signature and stamp
 - b. Add the owner's signatures to the final plat submitted for signature to be recorded at the Strafford County Registry of Deeds
 - c. Revise electrical underground conduit power stubs from handholes for lots 4, 5, and 11 to the satisfaction of the Building Official.
3. The applicant shall provide homeowners association documents to be reviewed and approved by the Assistant City Manager in consultation with the City's General Legal Counsel. Documentation shall include calculation used to determine reserve amount in the treasury, prior to converting ownership and maintenance obligations, including stormwater, road, septic, open space maintenance/ownership, private road requirements, and deed/easement requirements per Section 170.27.2.

Conditions to be Met Prior to Construction Activity:

4. The wetlands buffer placard shall be placed on lot 3.

Conditions to be Met Prior to the Issuance of a Building Permit:

5. The new dwelling units shall be assessed and pay the current water and sewer investment fees in place at the time of application for service.
6. The applicant shall provide a letter of credit or other form of security acceptable to the City for any unfinished work.

Conditions to be Met Prior to Occupancy:

7. Issuance of a Certificate of Occupancy.
8. Documentation that the HOA has been created and is in place.
9. Proof of deed with cemetery buffer information submitted to the satisfaction of the Assistant City Manager.
10. Impact fees per unit shall be paid per the invoice attached to the Notice of Decision

Motion: D. White made a motion that the Board approve the application with the staff recommended conditions. Seconded by L. McGunnigle. Vote: U/A

The Vice Chair noted items D and E would be heard together.

- D. Consideration and acceptance of a Conditional Use Permit for Gulf Landing Properties, LLC., Assessor's Map 38, Lot 9-A-2, zoned C, located off Central Avenue. (Proposal is to build a medical rehabilitation facility on a vacant lot with the building, parking, and drainage improvements impacting 14,000 square feet of the 50-foot wetlands buffer and a septic tank closer than 75 feet to a wetland). *(P20-67)
- E. Consideration and acceptance of a Site Review for Gulf Landing Properties LLC., Assessor's Map 38, Lot 9-A-2, zoned C, and located at Central Avenue. (Proposal is to construct a three story medical rehabilitation facility/treatment center with a parking lot for visitors and employees). *(P19-85)



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C. Parker explained that the applicant proposes a medical withdrawal management facility on Central Ave near Dover Bowl. The secured building is proposed to have 64 beds and 24/7 staff. This is consistent with a variance granted on 9/19/19 to permit a hospital use (a substance abuse treatment facility) with the condition that all state licenses and permits shall be obtained.

The applicant is requesting a Conditional Use Permit to allow a septic tank within the 50' wetland buffer and to allow 14,000 s.f. of wetland buffer impact.

This application was reviewed by the Technical Review Committee on September 24, 2020 and December 12, 2019 (minutes attached). The Conservation Commission reviewed and endorsed the CUP application at its October 13, 2020 meeting.

The applicant is requesting two waivers with justification indicated on the application. One is for site specific soils mapping, and the other is for lighting, the uniformity ratio and spill over.

Christopher Berry, Berry Surveying and Engineering, represented the application and discussed the plat. They will redevelop a roadway to access the new facility which is on an underused lot in the City. The site has been manipulated in the past. There has been construction activity and storage of materials. The original concept for the site was for a mixed-use building with commercial use on the first floor and residential use above. The owner has found a need for this new proposed use of the property. The facility is classified as medical use and the layout will work if the property ever changes hands to another medical use.

This is a low intensity use. Residents will come and mostly stay inside while they receive treatment. Most will not have vehicles. Most traffic will be from medical staff and deliveries. There will be full access via the road to the site and secondary access to the light at Shaw's Plaza. The access road will be milled out, reclaimed and repaved. The entrance to Rte. 108 will have a new stop sign and cross walk.

The architecture is made to look more like a residential structure. Some of the hardscape will resemble the commercial properties in the neighborhood.

A large percentage of the property is in the wetland buffer. The wetlands have a low function value due to previous manipulations of the site. The wetlands are not in their natural state. A lot of the wetland is generated from drainage from the Central Ave area. The applicant aims to enhance the storm water system and enhance the buffer systems by adding vegetation.

Deliveries and dumpster pick up will be in the back of the site. Utilities will be there as well.

The site will sit slightly above the parking lots around it. The potential for ambulance use is low, but they have designated a parking space and loading zone for ambulance.

This facility does not accept walk-ins. People will not come and go from the site. The residents are fully vetted prior to being accepted and will be picked up when ready to leave. There are limited visiting hours.

Dover requires septic to be 50' and 75' away from wetlands. There is sewer on site, but they have to pump up to the main line at Central Ave. A pump chamber (named a septic tank on the plans) is proposed to be on site within the setback to the wetlands. The system will be so deep it will be well below the wetlands system so no chance of problem. It is concrete and water-tight inside and out.



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D. Ciotti asked about the layout of the road and if it will have sidewalks. It will be laid out the same way, just repaved. There will not be sidewalks since the residents should not be walking in and out.

Discussion occurred if there should be a right-turn only or if there will not be enough traffic to warrant it.

K. Pimental brought up the parking situation. There is so much parking in that area with the various businesses nearby, he wondered if existing parking could be utilized to reduce the amount of impervious coverage.

Mr. Berry noted this particular use requires 32 spaces. The applicant agreed when he saw the site that there's too much pavement. They spoke with Dover Bowl and agreed to lease 17 spaces from their parking lot to reduce the amount of pavement they needed to add.

E. Ianello expressed her approval of the design of the building.

Motion: E. Ianello moved to accept the application. Seconded by D. Landry. Vote: U/A

Public hearing opened.

No one spoke. No emails or calls were received by the office.

Public Hearing closed.

C. Parker noted there are three votes on this project. The first is on the Conditional Use Permit.

The Wetlands Protection District ordinance provides for Conditional Use Permits to allow impacts to wetlands and wetland buffers if standards related to demonstration of need, avoidance, minimization, and mitigation are met. This proposal is consistent with those standards and staff recommends the Planning Board approve the Conditional Use Permit with the condition that the Board approves P19-85.

Motion: D. White made a motion that the Board approve the Conditional Use Permit with the staff recommended condition. Seconded by T. Clark. Vote: U/A

C. Parker noted Chapter 153-21 states a waiver may be granted if the Board finds that
“(1) Strict conformity would pose an unnecessary hardship to the applicant and the waiver would not be contrary to the spirit and intent of the regulations; or
(2) Specific circumstances relative to the site plan, or conditions of the land in such site plan, indicate that the waiver will properly carry out the spirit and intent of the regulations.”

Staff believes that the criterion 2 has been met based on the site characteristics, and recommends approval with the applicant adding a note to the plat that the Board granted waivers to Chapter 153-13.A(10) and 153-14.E and that the Board found the criteria of Chapter 153-21.A have been met.

Motion: F. Torr made a motion that the Board grant the waiver with the staff recommended condition. Seconded by D. White. Vote: U/A

C. Parker noted the plan is consistent Chapter 153-4 of the Site Plan Review Regulations of the City Code provides for site review by the Planning Board of new construction of various types. Staff recommends approval with the following conditions:



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1. The conditional use permit (P20-67) shall be approved.
2. The applicant shall provide the Planning Department a
 - a. digital version of the plan
 - b. CAD file to the satisfaction of the Asset Management Administrator
 - c. Letter to Serve from Eversource
3. The applicant must revise final plan set to:
 - a. Add the owner's signatures to the final plan submitted for signature
 - b. Add LLS, PE, CWS, Landscape Architect, and Architect signatures and stamps to final plan
 - c. Screen the generator and add a note on the location of the portable generator
 - d. Ensure
 1. all building elevations match the streetscape provided
 2. the sewer discharge tank has 3' clearance around it.
 - e. Add dates and permit numbers to permits as acquired
 - f. Address water main and hydrant issues to the satisfaction of the City Engineer and Building Official.
 - g. Add green space next to ROW
 - h. Address drainage to the satisfaction of the City Engineer.

Conditions to Be Met Prior to any Construction Activity:

4. A site construction sign with the contact information for the general contractor must be located and approved by the City Engineer or Assistant City Manager.

Conditions to Be Met Prior to Issuance of a Building Permit:

5. Provide the classification of the generator
6. The wetlands buffer placards shall be installed.
7. Water and Sewer investment fees shall be paid at time of application for service.

Conditions to Be Met Prior to Occupancy:

8. Issuance of a certificate of occupancy.
9. Impact fees shall be paid per the invoice included with the Notice of Decision.
10. The applicant shall provide a letter of credit or other form of security acceptable to the City for any unfinished work.

Motion: D. White made a motion that the Board approve the application with the staff recommended conditions. Seconded by L. McGunnigle. Vote: U/A

- F. Consideration and possible posting of Site Plan Amendments (updating district names and references).

C. Parker noted that with the zoning ordinance change in July, there are some housekeeping aspects within the Site Plan regulations to accomplish. The main focus of the proposed regulations is to replace the eliminated zones with the current ones. Also, there is a portion of the parking lot location regulations that is no longer necessary.

The expectation is that these would be posted now, and then carried forward with amendments, if any, proposed in the spring.

Motion: D. White moved to post the amendments. Seconded by T. Clark. Vote: U/A

5. STAFF COMMENTS



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- TRC for Grove Street this week
- Community Trail work continues in the area of Fisher Street.
- One Planning Board meeting in months of November and December
- January board meet and greet is cancelled- a webinar will be put together instead
- Voting information for next Tuesday

6. MEMBER COMMENTS

- F. Torr asked if a sub-committee will be appointed to work on the electric charging station issue.
C. Parker suggested it be part of the January workshop.

7. ADJOURNMENT

Motion: E. Ianello made a motion to adjourn at 9:25 p.m. Seconded by D. White. Vote: U/A