



CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 236
Meeting Date: Monday, December 14, 2020
Meeting Time: **6:00pm**

Call to order at 6:00pm

Roll Call

Present: David Beaulieu(Secretary), Heather Twombly (Vice-Chair), Gary Bannon (Director of Recreation), Rick Mikulis, Shayna Sylvia, Brian Murphy, Melanie Burger(remote)

Absent: Craig Bartle; William Burr (Chair; resigned), Brandy Maas (excused), John O'Connor (City Council Liaison), Alicia Rooney (Alternate), Krista Trefethen (Asst. Director of Recreation),

Approval of Minutes for Nov 09, 2020

Approved by Rick Mikulis; Seconded by Brian Murphy

Citizens Forum: None

Reports:

Advisory Board:

Brian noted the machine cut saplings on the community trail between Watson Road and Measured Progress trail spur were left high & could be a hazard.

Gary advised William Burr has relocated from Dover & has resigned from Board.

Recreation Director, Gary Bannon

- Facilities are open & running as best they can with available staffing.
- Pickleball ongoing with reservations via Signup Genius.
- Smaller 6-person fitness classes available.
- Senior Center activities going for social time (Coffee). Cornhole & bingo also offered.
- Watching figures for covid infection rates. If rates increase, offerings could be eliminated or limited. Managing spaces & sanitizing. Available slots are filling to the capacity limits.
- Held prerecorded Christmas tree lighting ceremony. Urban Tree & MacKinnons Excavating donated time to get the tree from Piscataqua Road to the site and the tree arrived in excellent condition.



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Old Business:

Amanda Howard Park Project:

- Need to get the bids for the site work contract to meet the rules of Community Development Block Grant funding.
- Still need topo & grading plan for bidders.
- Project will commence build in spring with Neighborhood build but if it's too big a challenge under covid distance restrictions we may contract build out.

Skatepark Status:

- Waiting on engineering for topo & geotech to provide to designer.
- The proposed new location would provide a significant cost saving without limiting park design or construction timing. Better overall value.
- Project is currently funded to \$470,000 through different funding sources from Recreation Impact fees in the CIP.
- May be some time in 2021 when old park is removed & new park is not functional yet.

Guppy Park Softball Field Project Wrap-up:

- Need work on scorer's booth. Building will eventually be replaced.
- Can finish parking lot grading now that skatepark is relocated.
- Overall project is on-budget.
- Will eventually tie project to arena lot with a path.

Winter League Status:

- Basketball programming is underway. Trying to provide options for grades 5-6 doing skills & drills.
- Every other week there's a Seacoast Rec Director's zoom meeting to discuss offerings. Lots of discussion but very little commitments given challenges.
- Swimming is starting but swim meets typically held at UNH will not be held as UNH Facilities are closed.

Budget Status:

- Budgets due this month.
- Submitting revenues & expenses.
- July 1 begins new fiscal year. Hoping by then things will be closer to normal operation.
- Budget hearings will be this spring to vote by first week in May to adopt new budget.



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New Business:

Recreation Attendance Level Management Updates:

- Utilizing tracking software to get reports on traffic flow patterns at certain buildings like arena & pool. Still fine-tuning to get people in/out to match.

Spring And Summer Programming:

- Typically, sign-ups begin for summer camps in April.
- Preparing for high demand on things like swim lessons since they have not been offered. Will try to stay ahead of demand.
- Hopefully by spring things are running more normally.

Adjourn:

Motion to adjourn meeting made by Brian Murphy. Motion 2nd by Shayna Sylvia.
Vote was unanimous to adjourn.

Respectfully submitted,
David Beaulieu