



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, January 4, 2021**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:30 a.m.

Present: Councilor Shanahan, Councilor Cullen

Also Present: City Attorney, Joshua Wyatt, Dir. of Community Services John Storer

Remote Members: Councilor Williams (due to COVID-19 and ongoing pandemic),

Remote Other: Dep. City Attorney, Jennifer Perez

No citizens present for citizens' forum.

2. APPROVAL OF PRIOR MEETING MINUTES – December 8, 2020

3. REVIEW OF SEWER ORDINANCE AND OTHER PENDING ORDINANCES

Discussed Sewer Ordinance Chapter 121 Ordinance. Shanahan had several typographical comments and discussed with Storer comment 5 for clarification and background materials. Storer said Arnie Powers, Gretchen Young and Ray Vermette were on the phone. Storer discussed with the committee the suggested edits and was in agreement with most. However, Storer spoke to Wright-Pierce and they will agree to change the introduction language. Discussion also pursued regarding is "reasonable time limit" okay or should be more defined. Storer and Wyatt felt it was fine as is.

Shanahan moved to forward this Ordinance to public hearing before the City Council with a new version incorporating changes and motion was approved by Williams and Cullen.

4. CHARTER AMENDMENT PROCESS

The Committee discussed how each individual change becomes a separate question on a ballot (50 questions on ballot). Wyatt discussed his research on RSA 49-B:6 how to submit questions to voters. It does say generally they have to be voted upon separately although you can combine and vote together at the discretion of the Charter Commission. Risk is doing an invalid vote if we do not make separate questions. Williams questioned any sense of other communities running into this and what level of risk and how exposed is Dover? She said we should move forward with the changes. Wyatt said he would reach out to AG to provide input. Agreed to continue with changes and merge non-substantive questions on the ballot.

Committee continued to discuss the Charter amendments and General Code formatting to consider.



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5. GENERAL DISCUSSION

Williams discussed her suggested Ethics Commission changes with the Committee. Williams also discussed with the Committee the Appointments Committee and City of Dover employees joining with a suggested change to it.

Cullen discussed with the Committee the language in the Charter (C3-5) regarding vacancies of City Council and election/special election process. He needs clarification of expiration of term in office and qualification. Wyatt said to make sure to also read C11-3 which also addresses vacancies.

Wyatt advised Cullen about his question on the General Code search process and there is a help tool on their site and an advanced search feature not available to the general public but people that can login.

6. AGENDA FOR NEXT MEETING

Next meeting will be February 1, 2021. Key items to review much of the same things discussed today. Shanahan will develop a prioritized grouping of typos formatting and style updates. Williams Ethics Commission. Also, a press release will be developed by Shanahan.

7. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.
Vote: 3/0.