



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, Feb. 5, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The February meeting was called to order at 4:01pm by Carol Boc. Also attending were Michael Egan, Susan Story Galt, Ann Schultz, Dorothy Wagner, Deborah Thibodeaux, Denise LaFrance, and Emily Fortin.
2. **MINUTES---JANUARY 7, 2021** Minutes of the January meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (JANUARY) --** The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Michael Egan. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Passive programs, virtual, & in-person: The library continues to offer a variety of programs both in-person and virtually, including lectures and presentations and take & make crafts and activities.
 - B. Dover 400th programs: The Dover 400th Committee's monthly lecture series will now be using the city's Ring Central virtual meeting account with the help of Mike Gillis.
6. **NEW BUSINESS**
 - A. CIP-roof, architect, and bathrooms (smoke test): The CIP for the year includes money to replace the library's roof, hire an architect, and replace the wooden trim on the outside of the building. A smoke test was done in the bathrooms to check for damage in the pipes. The bathrooms are in need of large repairs, and the city's Facilities Director is working with us to figure out the most economical way to make the repairs with our allotted CIP budget.
 - B. AARP tax help: The library is working with AARP's tax help volunteers to coordinate this year's tax help program. Patrons are able to schedule an appointment to bring in their tax papers, the preparers will complete the paperwork, and a second appointment will be made for patrons to pick up their completed materials. The volunteers have received over 130 calls for appointments so far this season.
 - C. Official letters concerning mask wearing: The City Attorney wrote a letter detailing our mask requirement that we can give to patrons who refuse to wear a mask while they are in the library. We have handed out four of these letters so far, and one patron has been banned.
 - D. Restarting donations: We are once again accepting book and magazine



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donations. Book donations will be by appointment only.

E. Library Giving Day/Friends of the Library: The Friends of the Library are thinking of ways that we might participate in Library Giving Day this year, which will be April 7. A new PayPal account has been created for them to use to accept membership fees and donations.

UPCOMING PROGRAMS

February: Virtual Cookbook Club
February 1st through the 6th: Cookbook Sale
Feb. 1st: Chopped with Evan Hennessey at 6:30pm
Feb. 2 to 6: Chopped Challenge
Feb. 3, 10, 17, & 24: Read to a Librarian, 9am to 12pm
Feb. 3 & 17: Knitting Group, 9:30am to 11:30am
Feb. 4: Morning Book Group—10am in person discussing *There There* by Tommy Orange
Feb. 5, 12 & 19: Mother Goose on the Loose, 10am to 10:30am (Virtual)
Feb. 12 & 26: Global Poetry Society, 9am to 10am
Feb. 2, 9 & 16: Family storytimes-- 10am to 10:30am
Feb. 7 & 21: Virtual Dungeons & Dragons, 18 and under, 2 to 4pm
Feb. 2, 9, 16, & 23: Dungeon World RPG: 18 and older, 6 to 8pm
Feb. 9: Virtual—Valentine's Day Concert with Dan Fogel, 6:30pm
Feb. 10: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing *At the Edge of Uncertainty!*
Feb. 8: Teen Advisory Board, 6pm to 7pm.
Feb. 15: The Library will closed for Presidents Day.
Feb. 17: Pizza & Pages teen book group, 6pm
Feb. 22 Afternoon & Evening Book Group: 3pm or 6:30pm—in person or virtual discussing *Exit West* by Mohsin Hamid.
Feb. 24: Get Lit! Adult Book Club, *His Only Wife* by Peace Adzo Medie, 6:30pm

7. **ITEMS OF CONCERN:** Some of our Trustees terms may have expired and need to be renewed. Denise will look into this.
8. **ADJOURNMENT** The meeting was adjourned at 4:27pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, MARCH 4, 2021 @ 4:00PM