



CITY OF DOVER

ETHICS COMMISSION MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Wednesday, February 3, 2021**
Meeting Time: **4:00 p.m.**

1. CALL TO ORDER

The meeting was called to order at 4:05 p.m.

Present: Marion Cheney, Tony Retrosi

Also Present: Deputy City Attorney, Jenifer Perez

Virtual Attendees: Kirt Schuman, Michelle Clancy (both due to COVID-19 and the ongoing pandemic)

2. GENERAL DISCUSSION

Kirt Schuman was elected the Chair Pro Tem to serve until a permanent election can occur. As Chair Pro Tem Kirt declared an emergency due to COVID-19 and the ongoing pandemic to allow for the meeting to continue without a physical quorum.

Deputy City Attorney Perez gave a presentation covering the requirements of RSA 91-A.

Discussed the current operating rules, specifically Article 3A requiring one member of the Committee be a former councilor. Discussed potential amendments to the rules for further discussion at the second organizational meeting.

Also discussed the purpose of the Committee. Retrosi expressed a strong desire for the Committee to become more proactive rather than reactive. Other Committee members agreed with this desire. The Committee also discussed creating a framework to outline a process of investigating complaints and looking to other municipalities for ideas.

3. BUILD AGENDA FOR NEXT MEETING

The next meeting will be held February 18, 2021 at 4:00 p.m. Key items for discussion include general operations of the Committee, review of Operating Rules, and permanent Chair elections.

4. ADJOURN

The meeting was adjourned at 5:00 p.m.