



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - AGENDA

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, Council Conference Room
Meeting Date:	Thursday, March 4, 2021
Meeting Time:	4:00 PM

Members of the DBIDA Board will be participating in this meeting remotely. In addition, the Chair of the DBIDA Board may, per NH RSA 91-A:2, III (b), declare an “emergency” within the meaning of that statute, and waive the requirement that a quorum be physically present at the meeting. In either event, remote members will identify their location and any person present with them at that location. All votes will be by roll call.

The City of Dover has taken extra steps to ensure the physical location of this meeting conforms with all safety provisions during the pandemic, including social distancing, face coverings, and frequently sanitized facilities. Although qualified members of the public can participate in the meeting by speaking at the physical location, the public is encouraged to leave comments in advance by emailing: DoverBusinessandIndustrialDevelopmentAuthority-All@dover.nh.gov, or mailing written comments to the DBIDA Board, Dover City Hall, 288 Central Ave., Dover, NH 03820. Messages must be received no later than 1 p.m. the day of the meeting and should identify the name and Dover address of the person leaving the message or providing the comment.

1. **CALL TO ORDER**

Roll call of members present, with affiliations.

2. **APPROVAL OF MINUTES**

Review and approval of the February 4, 2021 draft meeting Minutes. Roll call vote.

3. **NON-PUBLIC SESSION**

Enter non-public session pursuant to: RSA 91-A:3 II (c), RSA 91-A:3 II (d), RSA 91-A: 3 II (j)

- David Choate: Colliers International Report.
- Return to public session. Roll call vote.

4. **RETURN TO PUBLIC SESSION**

Consider whether to seal the non-public session meeting Minutes pursuant to: RSA 91-A: 3, III Roll call vote.

5. **PUBLIC SESSION**

- David Choate Enterprise Park real estate services contract approval. Roll call vote.
- RingCentral training: Any remaining issues with Board Members?
- Board Member absenteeism/termination procedures need to be clarified and enforced.
- Healthy Aging Survey with SRPC. Dr. M.Olivier, D.Barufaldi, and R.Amy to meet with Shana Sylvia.
- Strategic Intentions Plan three year update project to be managed by Dr. M.Olivier and his team. Volunteers needed.
- Ongoing notifications sent on all new relief/support programs for all businesses affected and covered, as well as all renter/landlord assistance. A significant administrative burden on top of added retention and attraction activities.
- New business openings downtown.

6. **FINANCIAL REPORT:** February 28, 2021 Roll call vote.

7. **MANAGER'S REPORT**

8. **BOARD MEMBER COMMENTS/QUESTIONS**

9. **ADJOURN:** Roll call vote.