

DOVER PLANNING BOARD

NOTICE OF MEETING

ORGANIZATION MEETING

TO BE HELD: MONDAY, JANUARY 8, 1962
7:30 P. M.
BOARD OFFICE

AGENDA:

1. EXECUTIVE SESSION
2. ROLL CALL
3. MINUTES OF PREVIOUS MEETING
4. COMMUNICATIONS ✓
5. NEW BUSINESS
 - A. ELECTION OF BOARD OFFICERS
 - B. OTHER
6. OLD BUSINESS
 - A. ✓ RECOMMENDATION TO CITY COUNCIL ON SALE OF LAND TO KAUF'S
 - B. ✓ CONSULTANT'S REPORT ON THOROUGHFARE PLAN
 - C. REVIEW OF ZONING ORDINANCE REVISION
 - D. OTHER ↘
7. STAFF REPORTS
 - A. CAPITAL IMPROVEMENT PROGRAM
 - B. COMMUNITY FACILITIES PLAN

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7:30 P.M.
Board Office

ATTENDING: Chairman Eugene S. Meserve, Arthur J. DuBois, Robert L. Fox, E. Vincent Mc Donald, Albert O. Bernard, Ambrose Breen, Robert N. Gillis, Hugh Tuttle.

STAFF: Doris M. Desautel and William E. George.

Chairman Eugene S. Meserve called the first meeting of the Planning Board in 1962 to order at 7:50 p.m., in the Board Office, Monday, January 8, 1962. Mr. Meserve introduced Ambrose Breen as an ex officio member of the Board, a representative of the City Council and Hugh Tuttle, Acting City Manager, also an ex officio member. Secretary Arthur J. DuBois called the roll. On motion by Robert L. Fox, seconded by Albert O. Bernard, the minutes of the previous meeting were approved as distributed.

There were no communications.

Chairman Meserve told the Board that he had discussed the election of Board Officers with Acting City Manager Hugh Tuttle and suggested that the election be delayed until another member is appointed. On motion by Robert Fox, seconded by Ambrose Breen, it was voted to delay the election of Board Officers until the Board is at full strength.

Under old business, the matter of a recommendation to the City Council with reference to the sale of land to Kauf's was considered. Robert Gillis, Superintendent of the Water Department, reported that his department had not yet made a determination with reference to the value of the land to them and would not be able to make such a determination until the bounds of the property were established. Further, the Department of Public Works has not yet determined the value of the land to it. Following discussion, the Chairman directed the Planning Director to advise the City Council that the Board is awaiting sufficient information prior to making a recommendation.

Continuing under old business, the Director read the following progress report from the Planning Services Group, planning consultants, concerning the preparation of the Thoroughfare Plan:

" I am writing to report on progress since our last report on November 9, 1961. At that time I prepared a short summary of the work that had been done on the circulation and parking plans and outlined the future work schedule for the circulation report.

Since that time we have made several intersection counts in the center as well as outlying areas. In addition to these counts the State Highway Department, at our request, placed mechanical counters at four locations to obtain 24-hour data. We have been notified that Mr. Boutwell of the Highway Department that the information from these counters will be available by the middle of January.

I have already begun to write sections of the circulation plan for which I already have the data. During this month, particularly with existing and proposed land use data available, and with traffic count data forthcoming, I hope to complete the writing of the circulation plan.

Mort Braun has already begun the basic research on the neighborhood analysis, but as yet does not have any material to present."

In the discussion of the comprehensive revision of the Zoning Ordinance, it was decided that in light of the fact that there are several new members on the Board and that it has been some time since work has been done on the revision, the review should consider the Ordinance revision from the beginning. It was agreed that Monday evening, January 15, 1962, should be set aside for work on the ordinance revision exclusively.

The Director reported on the progress of the capital improvement program and the community facilities plan which are presently being prepared by the Staff.

A lengthy discussion of the Planning Board's role in the development of the community ensued.

On motion by Arthur DuBois, seconded by Robert Fox, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Arthur J. DuBois,
Secretary

AJD:lp