



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, March 1, 2021**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:30 a.m.

Present: Councilor Shanahan, Councilor Cullen, Lindsey Williams

Also Present: City Attorney, Joshua Wyatt (remotely), Deputy City Attorney, Jennifer Perez and Mike Gillis

No citizens present for citizens' forum.

2. APPROVAL OF PRIOR MEETING MINUTES – February 1, 2021

3. CHARTER AMENDMENT PROCESS

The Committee discussed how to consolidate the edits to the Charter for the public ballot. They discussed the hand-out with formatting and style, typographical errors, consistency, revisions and the timeline for the Charter amendment process.

Councilor Cullen suggested some research be done from Wyatt and Perez as to 1) Why do we choose the city manager's proposal of the default versus last year's adopted; and what do other communities do; and 2) how is our timing on the budget compare to other communities and how does it affect the issuance of teacher's contracts? Cullen also suggested he could help with the research.

Wyatt explained the duties of the Personnel Advisory Board and how they have met on two occasions about a hearing for an employee and the core functions of the Board.

The Committee continued to go through edits and further discuss timeline and budget timeline for the ballot process.

Shanahan said he is working on a press release but waiting for the Committee to finalize edits. Wyatt said the Council has requested on May 12th recommendations be brought to City Council; and the public process hearings need to take place as well before put on ballot. Shanahan said to set goal for May 12th package ready and by June 30th package to hand to Sue for preparation of submittal and mid-August for determination by the State.

4. GENERAL DISCUSSION

Wyatt discussed the Attorney General's and they indicated due to COVID they would approve a shift of our ward boundaries into an ordinance. Concord did in 2010.

5. AGENDA FOR NEXT MEETING

Special meeting of the Ordinance Committee and public input session; review revisions of Charter; discuss Ward boundaries ordinance.



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6. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.
Vote: 3/0.

DRAFT