

CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

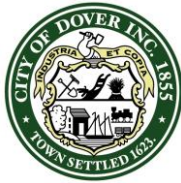
Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: Tuesday July 7, 2020
Meeting Time: 7:00 pm

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	7/7/20	11/19/19	9/17/19	7/16/19	5/21/19	3/19/19
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	*	X	X
Dennis Munson	Commission Member	X	*	X	*	X	X
Larry Raiche	Chairman	X	X	X	*	X	X
Tyler Parkhurst	Commission Member	X	*		X	X	X
Chris Hitchcock	Program/Marketing Manager	X	X	X	X	X	X
Marc Saunders	Vice Chairman	X	X	X	X	X	X
Mike Young	Commission Member	X	X	*	X	*	X
Jeff Lapak	Alt. Commission Member	X	X		X	*	X
John O' Connor	City Council Liaison	X					

Excused absence will have * in attendance grid

- I. **Approval of the Minutes:** Tyler Parkhurst made a motion to approve the minutes. Seconded by Marc Saunders. All in agreement.
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Gary gave an overview of the financials; for the May report we were \$180,000 in the black and the end of June \$139,000 in the black which will cover operating expenses plus the debt service. Marc Saunders made a motion to approve the Financial reports. Seconded by Mike Young. All in agreement.
- IV. **Recreation Director's Report:** Gary Bannon talked about the change in operations of the arena with the current situation with the Covid we are adhering to the CDC guidelines for the Arena. Mike Young made a motion to approve the recreation directors report. Seconded by Jeff Lapak. All in agreement.



CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Dover Arena – 110 Portland Avenue, Dover, NH 03820
Meeting Date:	Tuesday July 7, 2020
Meeting Time:	7:00 pm

- v. **Arena Manager's Report:** Pat McNulty talked about March 17th that we took out the ice due to the COVID-19 pandemic. Had staff in to clean and sanitize during the shutdown. We have opened our doors with a limited schedule. Camps that were scheduled took limited hours and participants with concerns for safety and guidelines. We did some maintenance on the water tower tank with scraping and painting it. One compressor has been running with the floor temps at 27 and maintaining. Marc Saunders made a motion to approve the Program Marketing managers report. Seconded by Jeff Lapak. All in agreement
- vi. **Program Marketing Manager's Report:** Chris Hitchcock talked about summer programs are up and running. Coed league is running with 8 teams. Chix with Stix will run on Tuesdays. Over 45 will run on Thursdays. We will be running a mini program in place of Camp Kool which the new program name will be called Summer Horizon. The program is designed to have 16 kids and 4 counselors and a director. Marc Saunders made a motion to approve the Program Marketing managers report. Seconded by Jeff Lapak. All in agreement.
- vii. **Other Business:** The meeting was adjourned at approximately 7:44pm. The motion to adjourn the meeting was made by Marc Saunders.

Next meeting is set for September 15, 2020 at 7 p.m.