



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #3
Meeting Location: McConnell Center, Room 305
Meeting Date: **Monday, March 8, 2021**
Meeting Time: **To Immediately follow 6:00 p.m. Budget Workshop #3**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, March 8, 2021 at 7:15 p.m.

B. ROLL CALL: Present were Amanda Russel, Keith Holt, Kathy Morrison, Carolyn Mebert, Rachel Burdin, Zachary Koehler and Jessica Rozzo.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Christine Boston and Paula Glynn, District Administrators, Christy Prosser, Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, Patty Driscoll, Peter Wotton and Samantha Tukey.

C. PLEDGE OF ALLEGIANCE: Held at the Budget Workshop preceding this meeting.

D. AGENDA APPROVAL:

Keith Holt moved; Zachary Koehler seconded to approve the agenda as presented. **An oral VOTE PASSED 7/0.**

E. CITIZENS' FORUM:

David Landry – 130 Boxwood Drive – In support of the ROTC program and the Career Technical Center.

F. APPROVAL OF MINUTES:

1. **Special Session #3, February 1, 2021**
2. **Non-Public Meeting, February 1, 2021**
3. **Regular Meeting #2, February 8, 2021**
4. **Budget Workshop #1, February 15, 2021**

Keith Holt moved; Carolyn Mebert seconded approval of the minutes as presented. **An oral VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Shirley Glennon / Administrative Assistant / Dover Middle School
 - b. Baylee St.Pierre / Transition Coordinator / Dover High School
3. **Leaves of Absence:** None
4. **Job Shares:**
 - a. Betsy Breen and Kristen Dunham / Horne Street School
5. **Nominations:**
 - a. DTU Nomination
 - b. DPA Nomination
 - c. Non-Union Nomination



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- 6. Extended Travel (Student Trips):** None
- 7. Donations:** March Donations

Carolyn Mebert moved; Keith Holt seconded to approve the agenda as presented. **An oral VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS: None

J. POLICY ADOPTION:

1. EHAA – SchoolNet Acceptable Use Policy – Second Reading

Christy Prosser informed the Board legal counsel will review the policy regarding ownership of materials.

Carolyn Mebert moved; Zachary Koehler seconded to approve the policy presented with grammatical errors to be corrected. **An oral VOTE PASSED 7/0.**

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Fiscal Year 2022 Budget

Amanda Russell informed the public that discussions are ongoing with the Dover Teachers Union negotiations team to work to bring the budget closer to the tax cap budget.

Carolyn Mebert amended her original motion to approve the Fiscal Year default budget; she then moved, Zachary Koehler seconded to approve the Fiscal Year 2022 default budget consisting of a general operating budget of \$73,075,963, and a special revenue budget of \$5,162,709, totaling \$78,238,671. **A roll call VOTE PASSED 7/0.**

2. Dover High School Athletic Fields

Dr. Harbron requests the board approve the City Recreation Department the use of athletic fields for the spring and summer as they have in prior years.

Keith Holt moved; Carolyn Mebert seconded to approve the Recreation Department's use of fields for spring and summer, in accordance with School District and CDC guidelines. **An oral VOTE PASSED 7/0.**

3. Custodial Job Description



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Mr. Limanni informed the Board that the job description can be pulled from the agenda.

4. Spring Athletic Protocols

Mr. Wotton requests the Board approve one of three Models for the spring athletic season, as well as the Protocols for the program.

Keith Holt moved; Zachary Koehler seconded to approve Model One which would allow for sports at all levels, with a modified schedule for middle school and sub varsity; all following the athletic director's guidance. **An oral VOTE PASSED 7/0.**

Keith Holt moved; Zachary Koehler seconded to approve the protocols as presented. **An oral VOTE PASSED 7/0.**

5. COVID-19 Pandemic Data Update

Dr. Boston provided an update of current data. She informed the Board that there are currently 630 staff members registered for the Vaccination Clinic for District staff and faculty to be held on Friday, March 12.

Dr. Harbron made note that Friday, March 12 will be an asynchronous day due to scheduling staff for the vaccination. Teachers will announce office hours to students once they are made aware of the schedule for the vaccinations.

6. Remote School Board Meetings

Ms. Russell requested the Leadership team remain remote for participation in future meetings.

Mr. Holt requested to remove the clause within the Board agendas to read Citizens Forum emails and letters aloud due to meetings now taking place in-person.

Keith Holt moved; Zachary Koehler seconded to suspend the clause for the reading of Citizens Forum letters. **An oral VOTE PASSED 7/0.**

7. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Keith Holt moved, Carolyn Mebert seconded to direct the Superintendent to pay Manifest 21-I in the amount of \$4,136,902.84 for FY21 for the period of February 9, 2021 through March 8, 2021, and the amount of \$13,957.32 for FY20 for the period of February 9, 2021 through March 8, 2021, totaling \$4,150,860.16. **A roll call VOTE PASSED 7/0.**



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O. SUPERINTENDENT’S REPORT:

Dr. Harbron submitted his report to the Board. He provided his thanks to Fire Chief Paul Hass, Assistant Superintendent Christine Boston, and Principals Peter Driscoll and Patrick Boodey for setting up the District Vaccination Clinic on Friday.

P. COMMITTEE REPORTS:

Amanda Russell provided the DHS JBC met recently. There are benches remaining that can be purchased with commemorative plaques.

Zachary Koehler has been contacted by Dover Non-Toxic. He provides they feel our policy should go further than what it is. Mr. Koehler has asked them to provide what they feel should be represented in the policy.

Q. SCHOOL BOARD MATTERS OF INTEREST:

Keith Holt would like the public to be made aware that budget discussions about specific positions or programs will be discussed further over time. He requests the public view Board meetings for clarification rather than following random social media discussions.

Amanda Russell shared that she and Dr. Harbron were asked to speak at the Dover Democrats evening which was recently held.

Amanda Russell acknowledged the boy’s hockey team and girls cooperative team making it to the semi-finals.

R. ADJOURNMENT:

Carolyn Mebert moved; Zachary Koehler seconded adjourning the meeting at 8:17 PM.
An oral VOTE PASSED 7/0.