CITY OF DOVER, NEW HAMPSHIRE

FY2022 PROPOSED BUDGET

BUDGET Revealed

FINANCE DEPARTMENT

Presented to the City Council

On April 21st, 2021

By Daniel R. Lynch
Finance Director

WHAT YOU SHOULD KNOW ABOUT THE FINANCE DEPARTMENT

1. In FY2021, with assistance of the City IT Department, Implemented Online Payment of Property Taxes and Water/Sewer Utility Bills.

2. Through the City's Intragovernmental Grant Task Force facilitated the receipt of $2.6 Million in COVID related grant funding.

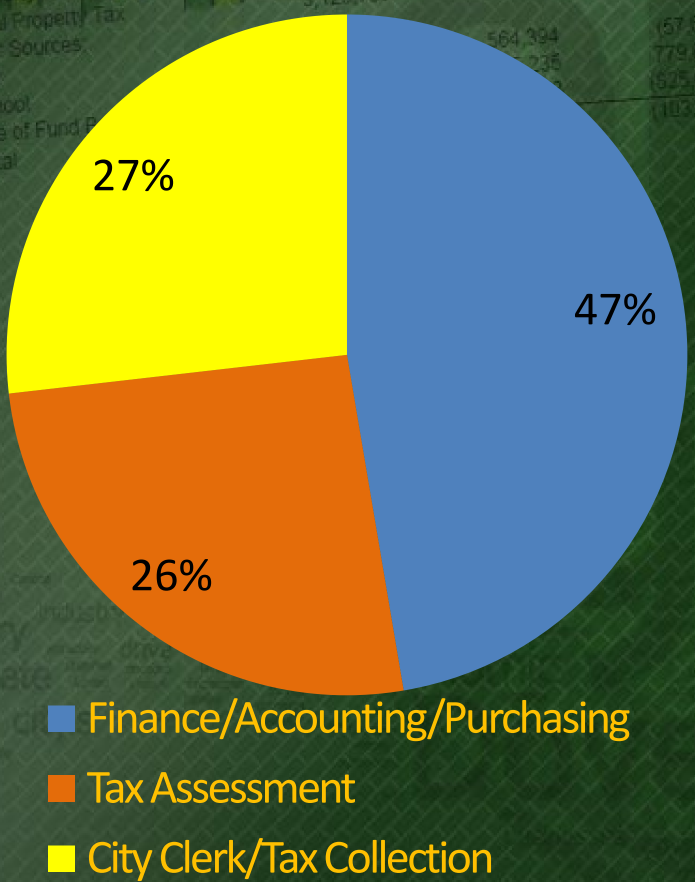
3. What we do is highly regulated by State and Federal regulations and standards.

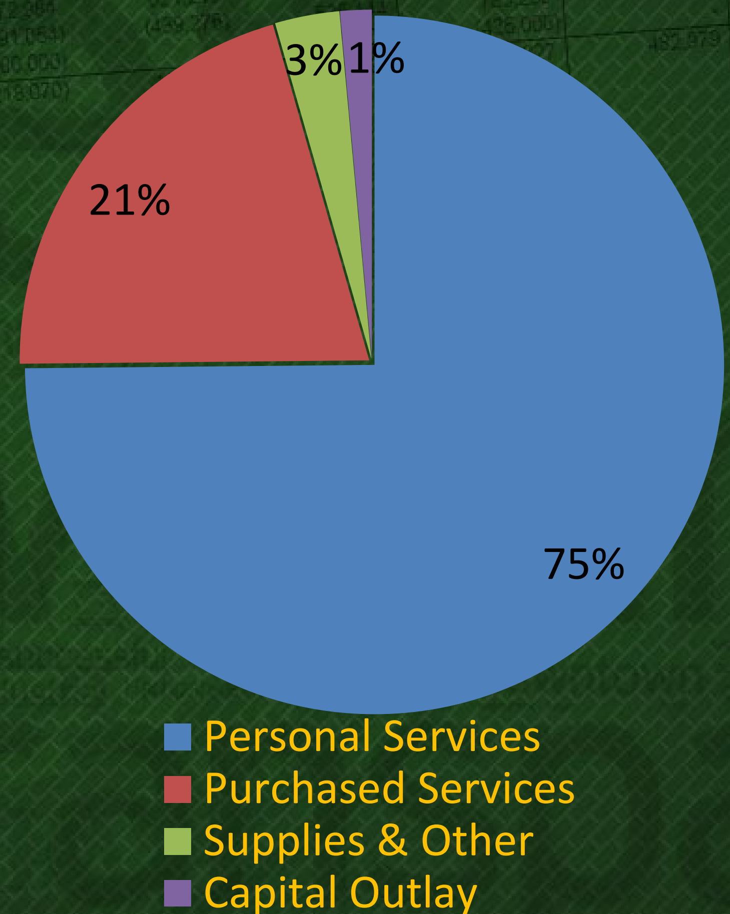
4. We are award winning – GFOA Certificate of Achievement for Excellence in Financial Reporting for 16 years. 1 of 7 Municipalities in NH.

FINANCE DEPARTMENT
OVERVIEW

- Tax Assessment
  - 5 Year Cyclical Inspection of 10,295 taxable parcels
  - Process about 930 property transfers per year
  - 5 Year Cyclical update of 1,117 Veterans' Tax Credits
  - 5 Year Cyclical update of 387 Property Value Exemptions
  - Review and inspect about 580 building permits per year
- City Clerk/Tax Collection
  - Process 6,200 Vital Records request per year
  - Process 33,604 Motor Vehicle registrations per year
  - Central collection and Deposit all City cash receipts
- Finance/Accounting & Purchasing
  - Process about 7,700 Purchase Orders per year
  - Process payment of 21,700 invoices per year
  - Account for financial transactions in 435 Funds

FINANCE DEPARTMENT
4.4% of City General Fund Budget





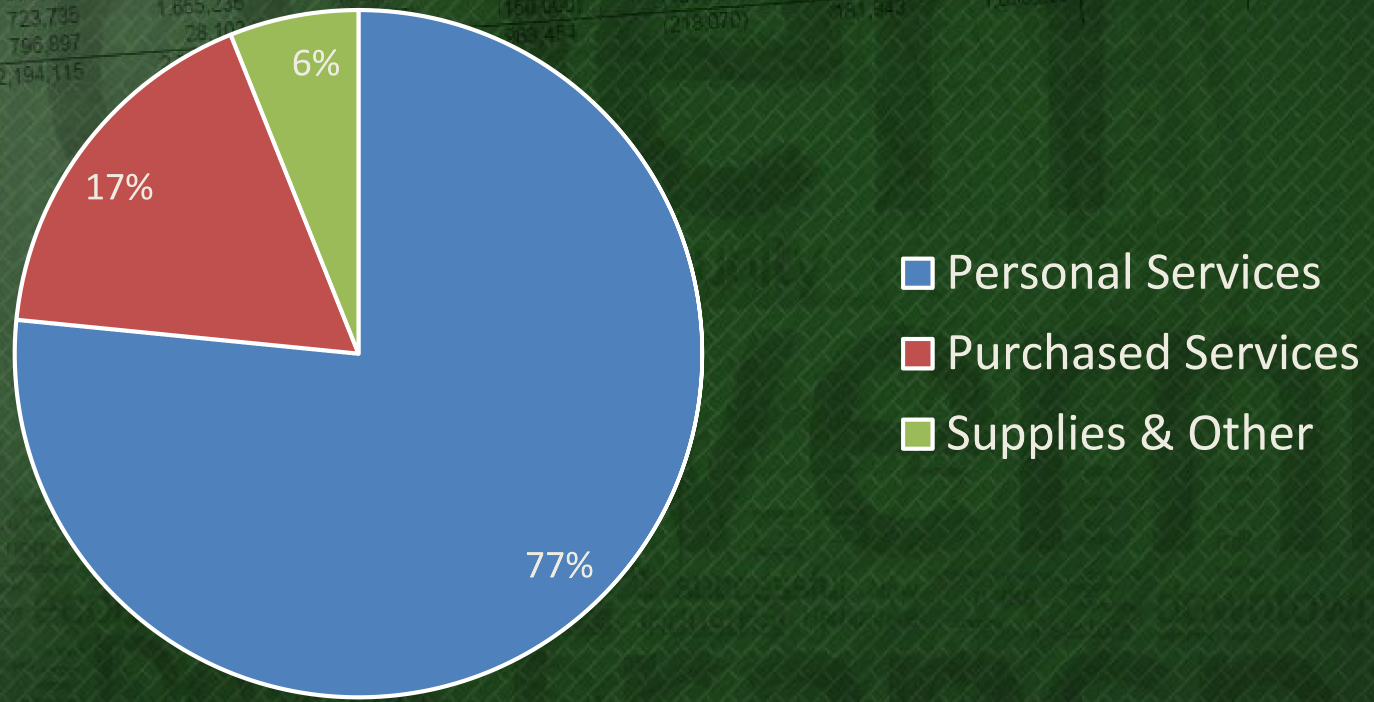
FINANCE DEPARTMENT

FY2022 Proposed Budget

Finance Department	Proposed	$ Change	% Change
Finance/Accounting/Purchasing	$1,068,691	$28,195	2.7%
Tax Assessment	583,627	15,731	2.8%
City Clerk/Tax Collection/Elections	605,396	31,017	5.4%
Total	$2,257,714	$74,943	3.4%

FINANCE DEPARTMENT

FY2022 BUDGET INCREASE



FINANCE DEPARTMENT

FY22 Major Budget Changes

- Personal Services increase $57,387, $31,409 NHRS
- Computer & Software Support increase $3,131
- Postage Rate Changes – increase $4,289

- Contracted Assessing Services increase $5,049
- CAMA Software Replacement $33,000 (Year 2)

- Mortgagee Searches for Tax Liens increase $3,297