



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, April 5, 2021**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:30 a.m.

Present: Councilor Shanahan, Councilor Cullen, Lindsey Williams

Also Present: City Attorney, Joshua Wyatt, Deputy City Attorney, Jennifer Perez, Legal Assistant, Patricia Moniello and Mike Gillis

No citizens present for citizens' forum.

2. APPROVAL OF PRIOR MEETING MINUTES – March 1, 2021

3. CHARTER AMENDMENT PROCESS

The Committee discussed how to consolidate the edits to the Charter for the public ballot. They discussed vacancy positions and primary election vs. special election and the need for a better time line for the Charter amendment process.

Lindsey Williams discussed changes to C 3-5, C 4-5, and C11-3.

Councilor Shanahan discussed the use and clarification of the word “officers” in C10-8.

Williams brought up having a list for future council meetings so other new groups know of the changes made or where things were left off from prior meetings.

Williams brought up that she is hearing that public input wants to be able to have say on tax cap issues. Shanahan suggests holding off discussion for now until package is put together and the committee formally asks for public input.

The Committee continued to go through edits and further discuss timeline and budget timeline for the ballot process.

4. PUBLIC INPUT SESSION

Councilor Shanahan discussed that the press release and dates need updating. Mike Gillis will review and make sure it's clean for publication. It will be available virtually and it was determined that April 20, 2021 at 6pm there will be a formal Special Meeting with Public Hearing of the Ordinance Committee in person with public attendance.

5. GENERAL DISCUSSION

Councilor Cullen discussed his conversations with many other communities regarding how their city deals with the issue of the city budget not being completed until deep into the spring making it hard for the school district to plan the next year in a timely fashion. Rochester is still doing some research internally and is interested in the conversation.



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Somersworth dealing with same issues as Dover. Also spoke with Lebanon, Claremont & Concord. Cullen did not reach out to Manchester or Portsmouth.

6. UPDATE ON NEW CHAPTER 151 (RECODIFYING CHAPTER 170)

Wyatt discussed that he has worked with Chris Parker on this and it may be months before it can go to City Council. He did a comparison of the old code versus the new code and there were quite a few changes, mostly formatting and editing changes. He discussed the adoption ordinance, gave an overview of the process being followed similar to the last amendments to the zoning ordinance, and said a final adoption ordinance may not reach City Council until later this year.

7. REVIEW OR DISCUSSION OF DRAFT ORDINANCES

Discussion on the Peace & Good Order ordinance. There were fifteen noise complaint calls in four months. A neighbor is target shooting straight from his backyard which is not approved in Dover. Also brought up was that target shooting was taking place at the city's landfill property which is also not approved. Littering concerns with spent shells was also discussed.

8. AGENDA FOR NEXT MEETING

May 3, 2021 will be next meeting and discussion of the Special Meeting of the Ordinance Committee and public input session will be discussed.



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6. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.

Vote: 3/0.