



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 6, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The May meeting was called to order at 4:07pm by Michael Egan. Also attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Denise LaFrance, and Emily Fortin. Carol Boc was an unexcused absence.
2. **MINUTES---APRIL 1, 2021** Minutes of the April meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL) --** The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Roof replacement: The bid for the roof design has been awarded to LeMessurier. The goal is still to have the work completed by the fall.
 - B. AARP tax help: AARP's tax help volunteers will be taking appointments until May 17 due to the tax deadline extension.
 - C. Fire suppression system: The system will be inspected on May 7 to assess for the level of damage. This will determine whether the system can be repaired or needs to be replaced.
6. **NEW BUSINESS**
 - A. Budget: The Library Director presented the Library's budget to council on April 28th, and we hope that it will be approved as presented.
 - B. Passports: Nine full-time staff members have completed their passport agent recertification training. We hope to resume passport application appointments beginning in mid-May.
 - C. ARPA funds- grant State Library: The State Library has been allotted ARPA funds that they will be distributing to libraries across the state through grants. Staff have been researching equipment that we could purchase using these funds. There will be a second round of grants for larger funds later in the year.
 - D. Quarantining of books & other COVID restrictions: Quarantining of returned materials have been reduced from four days to one day. Building occupancy has been raised from 32 to 45 people in the building at one time.

UPCOMING PROGRAMS

Document Created by: Emily Fortin, Teen & Information
Services Librarian
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May: Virtual Cookbook Club (Modern Flexitarian)
May 2, 10, 16, 24 & 30: Virtual Dungeons & Dragons, 18 and under
May 4: Virtual The many Faces of Our Mental Health
May 4, 6, 11, 13, 18, 20, 25, & 27: Family storytimes on the Lawn-- 10am to 10:30am
May 5: Celebrate Children's Book Week, 4pm to 4:45pm
May 5 & 19: Knitting Group, 9:30am to 11:30am
May 6: Morning Book Group (10am) discussing Persepolis by Marjane Satrapi,
May 7, 14, 21: Mother Goose on the Loose, 10am to 10:30am (Virtual)
May 7, 14, 21 & 28: Read to a Librarian, 9am to 12pm
May 12: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing How to Do Nothing: Resisting the Attention Economy by Jenny Odell
May 12: Teen Advisory Board, 6pm to 7pm
May 17: Afternoon & Evening Book Group: 3pm or 6:30pm—in person or virtual discussing The Den by Abi Maxwell.
May 18: Nutrition Myth Busting & Healthy Food Alternative, 6:30pm to 7:30pm
May 19: Pizza & Pages teen book group, 6pm
May 24: An Evening of Poetry, 6:30pm- 7:30pm
May 25: Signing Rocks! Learn some American Sign Language!, 6pm to 7 pm
May 26: Get Lit! Adult Book Club, 6:30pm

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT The meeting was adjourned at 4:28pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, JUNE 3, 2021 @ 4:00PM