

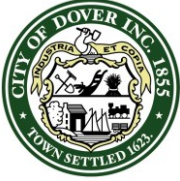
 CITY OF DOVER	COMMUNITY TRAIL COMMITTEE - MINUTES Meeting Type: Regular Meeting Meeting Location: 1st Floor Conference Room, City Hall, 288 Central Ave, Dover Meeting Date: Tuesday, February 4, 2020 Meeting Time: 5:30 PM
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Members Present: Bryant Hardwick (Chair), Bill Stafford, Jon Niehof, Tom Ryde, Catherine Mills, Alex Abbott Jacqueline Finnerty, and Shayna Sylvia.

Staff Present: City Planner Donna Benton, Officer Joe Caproni, and City Engineer Dave White

B. Hardwick opened the meeting at 5:30 pm.

1. Introductions
2. Approval of December 3, 2019 Minutes
 - o Motion to approve made by J.Niehof. Seconded by T.Ryde. Vote U/A.
3. Update on TAP Extension Phase III
 - o D.Benton explained that the City is very close to receiving the Notice to Proceed (NTP) from NHDOT to go out to bid for construction. Additional donation forms were needed that D.Benton received from each of the four property owners. She has also started the bid documents so that when the Notice to Proceed from NHDOT is received, it should be a quick turnaround to post the RFP or RFQ. The Conservation Commission endorsed the NHDES Shoreland Permit and NHDES just granted the shoreland permit.
4. Update on TAP Extension Phase IV
 - o D.Benton explained that she is still waiting on approval from NHDOT and expects that once the NTP for Phase III is received that hopefully NHDOT can focus on reviewing everything for Phase IV.
5. Update on Washington Street Trail Crossing
 - o D.Benton thanked J.Niehof and those who attended the December Transportation Advisory Committee (TAC) meeting. The TAC voted to endorse the request and HUD has said that it is eligible for CDBG funding.
 - o Next steps are approval of the Action Plan by the Planning Board, City Council, and HUD. D.Benton will invite the CTAC to the public hearings once agendas are set. The proposed timeline is to go before the Planning Board in April, Council over the summer, and HUD late summer or early Fall so the earliest the project could get started is Fall 2020.
6. Update on Promotion/Adopt-A-Trail Section/Goals
 - o D.Benton mentioned there are still two trail sections without signed agreements. S.Sylvia reminded the CTAC and staff that we could share the flyer again.
 - o D.Benton will reach out to existing adopters and confirm they are still interested in being adopters.
 - o The adopters should be publicly thanked or listed on the Facebook page and City website.
 - o Adopters are requested to send staff photos of any clean-ups they do or of the trail in general.
 - o A request was made to fill the hole under the fence behind the liquor store.
 - o Temporary trail map should be posted at Whittier St. Trailhead.



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7. Other Business

- D.Benton thanked those who attended the Meet and Greet on January 14th and B.Hardwick for giving the CTAC update and S.Sylvia for presenting the Recreation Master Plan Chapter Update. B.Hardwick thanked those who attended.
- D.Benton updated the CTAC on the Recreation Master Plan Chapter update and asked for any suggested recommendations be sent to her by mid-February.
- D.Benton asked to be updated on the snow plowing from Liberty Mutual onto the trail.
- Officer Caproni provided a general update.
- B.Hardwick sent a thank you to SOS.
- B.Hardwick welcomed the new attendees.
- The City still has not heard anything on the Bloomberg Asphalt Art Grant.

8. Next meeting— April 7

9. The meeting adjourned at 6:07 pm on a motion made by S.Sylvia and seconded by A.Abbott. Vote: U/A.