

CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, May 26, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL ATTENDANCE

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

7. PUBLIC HEARINGS

A. FISCAL YEAR 2022 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY

SPONSORED BY MAYOR CARRIER BY REQUEST

B. APPROVAL OF PROPOSED AMENDMENTS TO CITY CHARTER AND AUTHORIZATION TO SUBMIT FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND COMMISSIONER OF THE DEPARTMENT OF REVENUE

SPONSORED BY COUNCILOR SHANAHAN, COUNCILOR WILLIAMS, AND COUNCILOR CULLEN

C. ACCEPTANCE OF SUBSTANTIAL AMENDMENTS TO THE FFY15-19 CONSOLIDATED PLAN AND FFY19 ACTION PLAN FOR CARES FUNDS

SPONSORED BY DEPUTY MAYOR CIOTTI

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Email correspondence must be directed to CityCouncil-All@dover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

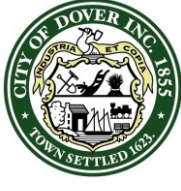
9. CITY MANAGER'S REPORT

10. APPROVAL OF MINUTES

A. May 12, 2021 – Workshop Session

B. May 12, 2021 – Regular Meeting

C. May 19, 2021 – Workshop Session

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - AGENDA</th> </tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td> </tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Conference Room</td> </tr> <tr> <td>Meeting Date:</td><td>Wednesday, May 26, 2021</td> </tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td> </tr> </table>	CITY COUNCIL - AGENDA		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Conference Room	Meeting Date:	Wednesday, May 26, 2021	Meeting Time:	7:00 pm
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11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

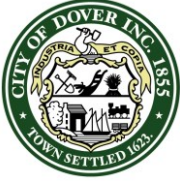
C. RESOLUTIONS

- 1. APPROVAL OF PROPOSED AMENDMENTS TO CITY CHARTER AND AUTHORIZATION TO SUBMIT FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND COMMISSIONER OF THE DEPARTMENT OF REVENUE**
SPONSORED BY COUNCILOR SHANAHAN, COUNCILOR WILLIAMS, AND COUNCILOR CULLEN
- 2. ACCEPTANCE OF SUBSTANTIAL AMENDMENTS TO THE FFY15-19 CONSOLIDATED PLAN AND FFY19 ACTION PLAN FOR CARES FUNDS**
SPONSORED BY DEPUTY MAYOR CIOTTI

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. VARIOUS SENIOR CENTER TRIPS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B11001 WRIGHT-PIERCE ADDITIONAL SCOPE OF WORK #7 FOR ENGINEERING CONSTRUCTION ADMINISTRATION SERVICES FOR THE STARK AVENUE & DOWNTOWN AREA SEWER REHABILITATION PROJECT - PHASE B**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B21065 CONSULTING DESIGN SERVICES FOR THE PORTLAND AVENUE RETAINING WALL & SIDEWALK IMPROVEMENT PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B99057 KLEINFELDER NORTHEAST, INC. ADDITIONAL SCOPE OF WORK #7 BROADWAY STREET RAILROAD CULVERT PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. DOVER CITYWIDE AQUIFER MANAGEMENT PLANNING - EMERY & GARRETT GROUNDWATER INVESTIGATIONS**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - AGENDA

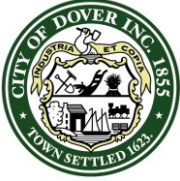
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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Arena Commission
5. Arts Commission
6. Conservation Commission
7. Downtown TIF Advisory Board
8. Energy Commission
9. Heritage Commission
10. Legislative Liaison
11. Library Board of Trustees
12. McConnell Center Advisory Committee
13. Ordinance Committee
14. Parking Commission
15. Pool Advisory Committee
16. Racial Equity and Inclusion Ad-Hoc Committee
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. **Stormwater and Flood Resilience Funding Ad-Hoc Committee**
20. **Transportation Advisory Commission**
21. **Waterfront TIF Advisory Board**
22. **City Council / School Board Collaborative Committee**
23. **Joint Building Committee – Dover High School and Regional Career Technical Center**
24. **COAST**
25. **Cocheco Waterfront Development Advisory Committee**
26. **Dover Main Street**
27. **Strafford Regional Planning Commission**

B. RESOLUTIONS

1. **PROMULGATION OF A LAND ACKNOWLEDGMENT FOR DOVER**
SPONSORED BY COUNCILOR SHANAHAN
2. **APPROVAL OF SETTLEMENT AGREEMENT BETWEEN CITY OF DOVER AND CONSOLIDATED COMMUNICATIONS OF NORTHERN NEW ENGLAND COMPANY, LLC (CONCERNING DUAL POLES)**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **DOVER PUDDING HILL AQUIFER ADDITIONAL SCOPE OF WORK #8 - EMERY & GARRETT GROUNDWATER INVESTIGATIONS**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **ESTABLISHMENT OF SCHOOL STUDENT SERVICES CAPITAL RESERVE FUND (TO BE REFERRED TO A PUBLIC HEARING ON JUNE 9, 2021.)**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **GENERAL FUND BUDGET AMENDMENT – TRANSFER FUNDS INTO SCHOOL STUDENT SERVICES CAPITAL RESERVE FUND (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON JUNE 9, 2021.)**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS WATER FUND CAPITAL IMPROVEMENT PROJECTS (CIP) TO UPPER CENTRAL AVENUE WATER MAIN REPLACEMENT CIP PROJECT. (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON JUNE 9, 2021, WITH CITY COUNCIL VOTE TO OCCUR ON JUNE 23, 2021.)**
SPONSORED BY MAYOR CARRIER BY REQUEST



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7. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2021.04.14 – 056**

Resolution Re: Fiscal Year 2022 Budget Appropriations, Fees and Capital
Improvements Program

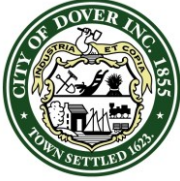
WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 14, 2021; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2022, (July 1, 2021 through June 30, 2022);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2022, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	134,020,973	134,020,973	General Fund
2100	Community Development Fund	351,316	351,316	Special Revenue
2210	Drug Investigation Fund	101,402	101,402	Special Revenue
2220	Dover Housing Auth Policing	127,768	127,768	Special Revenue
2245	DHHS Assistance Programs	188,698	188,698	Special Revenue
2800	School Cafeteria Fund	1,650,000	1,650,000	Special Revenue
2820	School Dept. of Education Grants	3,017,709	3,017,709	Special Revenue
2950	School Special Pgms & Grants Fund	175,000	175,000	Special Revenue
3207	Public Safety Special Details	318,688	318,688	Special Revenue
3213	Parking Activity Fund	1,280,325	1,280,325	Special Revenue
3320	Residential Solid Waste Fund	1,795,485	1,795,485	Special Revenue
3381	McConnell Center Fund	865,727	865,727	Special Revenue
3410	Recreation Programs	461,920	461,920	Special Revenue
3455	Library Fines Fund	41,198	41,198	Special Revenue
3500	OPEB Liability Fund	1,839,739	1,839,739	Special Revenue
3710	Downtown Dover TIF Fund	865,436	865,436	Special Revenue
3715	Waterfront TIF Fund	407,173	407,173	Special Revenue
3810	School Tuition Program Fund	125,000	125,000	Special Revenue
3830	School Facilities Fund	195,000	195,000	Special Revenue
5300	Water Fund	6,458,828	6,458,828	Enterprise
5320	Sewer Fund	9,000,677	9,000,677	Enterprise
6100	DoverNet Fund	1,367,533	1,367,533	Internal Service
6110	Central Stores Fund	100,472	100,472	Internal Service
6310	Fleet Maintenance Fund	1,104,620	1,104,620	Internal Service
6800	Workers Compensation Fund	499,064	499,064	Internal Service
	Totals	166,359,751	166,359,751	



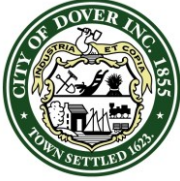
CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
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Resolution Number: **R – 2021.04.14 – 056**
Resolution Re: Fiscal Year 2022 Budget Appropriations, Fees and Capital
Improvements Program

2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2021 as provided by law for the departments to perform their functions, transfers to and from reserves and between other funds, and for public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$44,891,026 for City operations, \$66,636,628 for School Department operations, \$12,648,107 for Debt Service and \$9,845,212 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2021 (Fiscal Year 2022).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2022 .
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2021, the Water and Sewer User Fees will be 5.95 and \$9.64, respectively.
7. Effective July 1, 2021, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2021, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2021, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2021, the City Manager is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2021, within the parameters of City Charter C6-8, the head of any non-school department, with the approval of the City Manager, may transfer any unspent balance or any portion thereof from one fund or agency within his/her department to another fund or agency within his/her department. A receiving transferee "fund or agency" within the meaning of C6-8 includes any other necessary funding purposes or need within that department, whether or not money is appropriated in the existing budget.



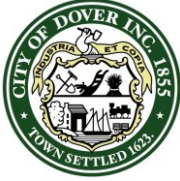
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Resolution Re: Fiscal Year 2022 Budget Appropriations, Fees and Capital
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12. Effective July 1, 2021, all fees and charges represented within the budget and the associated schedule of fees is adopted.
13. Effective July 1, 2021, in accordance with RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose. The City Manager, within the parameters of City Charter provision C6-8, is authorized to transfer funds within a department to provide for local match as required by grant awards.
14. Effective July 1, 2021, revenues from the sale of city property are appropriated for their established and intended use.
15. Effective July 1, 2021, revenues from the fees collected for Recreation Special Programs are appropriated for their established and intended use.
16. Effective July 1, 2021, the City Manager is authorized during the fiscal year to initiate Recreation Special Programs fee discount for promotional events to generate revenue and program participation.
17. Effective July 1, 2021, revenues from the fees collected by the Youth to Youth Program from participant fees, speaking engagement fees, and program presentation fees are appropriated for Youth to Youth program expenses and functions.
18. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
19. In accordance with RSAs 674:8 and 674:21-V(b), the FY2022-27 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.
20. In accordance with City Charter provision C6-11, the designated depositories for city funds for fiscal year 2021 shall be Citizens Bank and the New Hampshire Public Deposit Investment Pool (NHPDIP). The City Treasurer is authorized to utilize, in addition to Citizens Bank and NHPDIP, other banks located within the City of Dover or banks authorized per RSA 48:16 (*City Treasurer Duties*), if deemed most advantageous to the City and in compliance with the City's adopted investment policy.
21. The sum of \$1,158,831.00, representing budgeted transfers to fund 30% of the OPEB Actuarial Determined Contribution as identified per the City's adopted financial policies is to be transferred to the OPEB Trust.
22. The sum of \$129,493.00, collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to COAST for Fiscal Year 2022 COAST Bus grant subsidy.



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23. The sum of \$66,000.00, collected as Vehicle Reclamation Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Vehicle Reclamation Reserve is hereby appropriated for use by the City of Dover for payments associated with the collection, disposal, recycling or reclamation of vehicle or other waste material for Fiscal Year 2022.
24. In accordance with RSA 80:52-c *Electronic Payments*, the City Treasurer is authorized to accept payments of City Department fees, property taxes, utility bills by use of credit card or other means of electronic payments.

Note: This Resolution requires a two- thirds majority vote to adopt pursuant to Dover Charter C6-3.1, unless General Fund revenues are increased or General Fund appropriations are decreased to result in the General Fund property tax levy being in compliance with budget limitation tax cap. This Resolution requires an advertised public hearing for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday, May 12, 2021

City Budget hearing Wednesday, May 26, 2021

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Susan M. Mistretta
City Clerk



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DOCUMENT HISTORY:

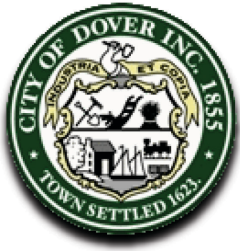
First Reading Date: 04/14/2021	Public Hearing Date: May 12, 2020 – School Portion May 26, 2021 – City Portion
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.



CITY MANAGER'S REPORT



City of Dover Utilities Division working on a project downtown.

May 26, 2021

Reporting on: April 2021

J. Michael Joyal, Jr.

City Manager

Report Highlights

Section 1: Customer Focused Outcomes

Ensure overall municipal service delivery remains responsive to needs of community and that response time to citizen concerns is reasonable.

Section 2: Product & Process Outcomes

Ensure overall municipal services meet and/or exceed the highest industry standards given the resources available.

Section 3: Leadership & Governance Outcomes

Effectively continue to communicate with the community at large through various means and support citizen engagement in local governance and community forums, and provide leadership in the implementation of the City's Master Plan.

Section 4: Financial & Benchmark Outcomes

Maintain and strengthen financial stability of municipality to include reporting on any financial concerns and addressing them as they may arise during the course of the fiscal year.

Section 5: Workforce-Focused Outcomes

Continue to recruit, retain and support training of employees and volunteers necessary to fulfill service delivery needs of community.

COMMON ABBREVIATIONS

ACO	Animal Control Officer	POP	Problem Oriented Policing
CREU	Community Response & Enforcement Unit	SIB	Special Investigations Bureau
DPL	Dover Public Library	SCRTOU	Strafford County Regional Tactical Operations Unit
F&G	Facilities & Grounds	Y2Y	Youth to Youth
HSRO	High School Resource Officer		
MSRO	Middle School Resource Officer		
WFRO	Whittier Falls Resource Officer		

City of Dover's Municipal Leadership Team



Michael Joyal
City Manager



Gary Bannon
Recreation Director



David Balian
Public Welfare
Director



Daniel Barufaldi
Economic Development
Director



William Breault
Police Chief



Susan Daudelin
Human Resources
Director



Annie Dove
Information Technology
Director



Michael Gillis
Media Services
Director



Paul Haas
Fire Chief, EOC
Director



Denise LaFrance
Public Library
Director



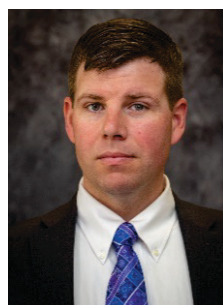
Daniel Lynch
Finance Director



Christopher Parker
Assistant City Manager,
Planning Director



John Storer
Community Services
Director



Joshua Wyatt
City Attorney

1. Customer Focused Outcomes

“ENSURE OVERALL MUNICIPAL SERVICE DELIVERY REMAINS RESPONSIVE TO NEEDS OF COMMUNITY AND THAT RESPONSE TIME TO CITIZEN CONCERNS IS REASONABLE.”

For the month of April, the city’s water system has steadily been generating 1.8 to 1.9 million gallons per day. The new Willand Pond Wells and the Smith and Cummings Wells are now on line. The Lowell Avenue Treatment Plant is currently running at 1,200 gallons per minute. Bouchard Well, Calderwood Well, and the Hughes Well are all on line while DPH 1 is on standby mode. Ireland Well continues to be off line due to the PFAS levels. Campbell Well has been placed off line for cleaning and rehabilitation and should be returning to service in late June.

City staff closed 112 work orders between the Wells, meter and street crews. The contractor that is renewing the water main on Washington and Main Street continues their work on installing the temporary water main that will supply water to the business and residents that are going to be affected while the main is replaced. The contractor work took place at night for about a week, cutting off and installing water gates to help with this transition. Water lines were run for the Garrison hill garden project and that work is expected to wrap up in May. Pictured right, the Cochecho River water fountain in the downtown was also installed by the crew.

Staff continues to work with Wright Pierce on pump station assets through a grant the city received from NHDES. The startup of the Tom Chapman Cocheco Pump Station went smoothly. The contractor and city staff will continue to work on completing punch list items.

Varney Brook Pump Station is nearing 90% completion. The city is waiting on electricity hookup from Eversource. Once this is complete, city staff will test all the electrical components prior to the startup.

Sewer crews and street crews closed 57 work orders for maintenance. The street crew repaired a broken sewer service on Central Ave in front of Ear craft.

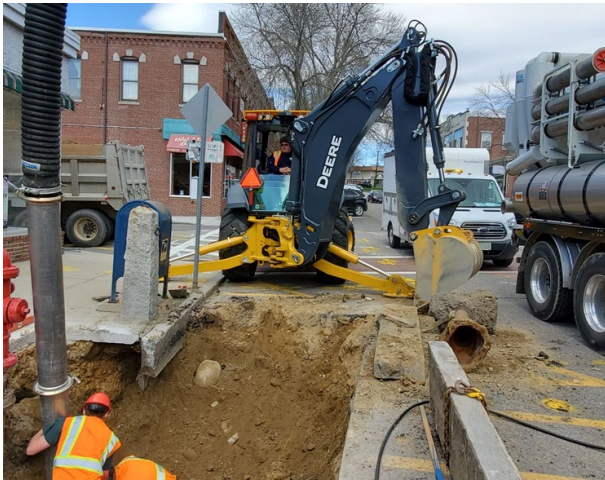


Fountain Installation



Installed Fountain

The sewer jet crew was also used to help with the installation of the wayfinding signs that went up last month as well.



Sewer Service Repair



Sewer Service Repair



16 inch Wye removed from 1880's cast iron main at Central and Main Street



Night work on Main Street



During the month of April, the Highway Division continued to fill potholes throughout the City. The local hot top plants have reopened for the season, allowing crews to swap back from cold patch. Sidewalk sweeping has been ongoing. The city streets scheduled to be restriped have all been swept. Roads slated for restriping are typically completed first, followed by the downtown area, then all remaining city streets. Crews will return to re-sweep any trouble spots as needed. Large pieces of debris were removed from the sidewalks and roadways prior to sweeping.

Repairs were made to the sidewalk on Chestnut Street and in the Shaw's Lane parking lot. The dirt road entrance to Camp Sun & Fun was graded as part of routine maintenance to remove potholes and smooth out the road. All trucks have been washed and cleaned out. Sanders were removed from the trucks, washed and hung on the racks until next winter. Spoils from the Broadway project were removed from River Street and disposed of. Several deceased animals were picked up from the roadway as reported or observed.

In preparation of paving, trees were trimmed on streets scheduled to be paved. Markings were made on streets for paving.

As a result of winter sand, catch basins collect debris which causes them to drain slowly until the city completes their annual catch basin cleaning during the summer. In the meantime, the catch basins in front of the Pine Hill Cemetery, on Central Avenue, were cleaned and opened up.

The block structures holding the frame of the catch basin had crumbled and needed to be replaced in the train station parking lot and behind the Back River Road 7-Eleven.

The retaining wall, located at the corner of Kennedy Circle and Fourth Street was repaired. The cap blocks were crumbling and needed to be replaced.

Having received numerous reports from the residents of Earle Street, crews created a gravel turnaround at the end of Earle Street. Earle Street is a dead-end road. When cars mistakenly turn down Earle Street, they are turning around in the driveways. The constant traffic was causing damage to the two driveways that are located on Earle Street.

Thirteen flat markers were set at their designated locations in the cemetery by the Facilities & Grounds Division. After approval for the establishment of a Children's Memory Garden from the Cemetery Board, staff met with representatives from the non-profit organization, Jasper's Heart to determine an appropriate location for a monument and benches to be installed. This project is in its initial stages and the process is ongoing.

Facilities & Grounds	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Burials Handled-Ash	8	5	0	0	1	0	2
Burials Handled-Full	4	1	4	5	3	4	1
Service Calls	72	80	68	62	62	107	103
Work Orders	157	113	99	94	99	170	203

Spring has finally arrived! Eleven of the fourteen bike racks, donated to the City by the Rotary, were installed at locations throughout the downtown area. Loam was delivered to Henry Law Park to be spread near the outdoor play patio. Mulch arrived and is being delivered as volunteers start sprucing up outside areas, the infield skins on ball fields are being turned over. Shaw's Lane soccer field has been lined twice and the Woodman Park ball field has been lined 8 times for games. Some areas have been mowed for the first time this season.

Facilities Grounds & Cemeteries crews handled 143 work orders for various tasks in April. The Wayfinding sign project got underway at the end of April, with 13 park signs being removed by Facilities & Grounds employees and the contractor digging the holes with assistance from the Utilities Division and their jet truck.

Independent of the Wayfinding signs, twenty-four sign issues were attended to, six posts were replaced and signs remounted and some signs were removed to accommodate outdoor dining. HATE HAS NO HOME HERE signs were posted at City buildings and facilities. Signs were ordered in response to an ordinance passed by the City Council restricting hunting and target shooting from City owned property.

The cover was removed from the Jenny Thompson Outdoor Pool and work has commenced to have the pool open in May. This is always a project as piping has to be inspected and reconnected, service completed on the various pumps, the pool basin is drained, cleaned thoroughly repaired as needed and then refilled. The filters are checked for proper operation and feed pumps inspected for proper operation before opening the pool for public use.

Six traffic signal issues were responded to, as the signals kept going to flash in various locations.

One street light issue was investigated and resolution is ongoing. Seven work orders for maintenance on décor lights in the downtown area were investigated, most were resolved, but one remains outstanding.

The March winds continued in April this year with eighteen complaints regarding tree issues being addressed. Seven trees were removed, most of them coming down in wind storms, two trees were pruned, limbs were picked up and concerns about trees that were not on City property were investigated.

Graffiti continues to be an issue in the City with complaints on the rise. This is an expensive issue as it is time consuming and takes employees away from other more productive tasks. Painting over graffiti gives the vandals a clean canvas. Frequent targets are walls, signs, traffic signal boxes, light posts, trash containers, benches, etc. These items are expensive to purchase and graffiti undermines attempts to beautify the City. As a judge once told an offender, "If you do not own the canvas, you are not an artist, you are a vandal."

Three new picnic tables were assembled and delivered to the outdoor pool and tables located there were transported to Willand Pond Park. Other miscellaneous items were addressed. The water was turned on at the dog park, the Shaw's lane concession stand water was turned on, tennis nets were installed where they hadn't been in March and the water tank was filled for the Great Bay Rowing club. A bench was installed in the Veteran's Park that was donated by the Class of 65. Maintenance on string trimmers was ongoing as the mowing season is now underway.

An additional 41 work orders pertaining to buildings. The annual gas line inspections took place with Unifl. A large oven was moved in the commercial kitchen at the McConnell Center for work to be done in that space.

Construction lock cylinders were changed out at the Varney Brook Pump Station and heating elements were replaced in the water heater at the Central Fire Station. Two locksets were replaced at the Public Works facility. An issue with the overhead door is ongoing as staff is waiting for springs to come in for replacement. Monthly elevator inspections and fire extinguisher inspections were completed.

The President of the United States ordered all flags on public buildings and grounds to be lowered to half-staff on April 21st, 2021 until April 27th, as a mark of respect for Former Vice President Walter F. Mondale. Mondale served as Attorney General in Minnesota from 1960 until 1964, as a Senator from 1964-1976, Vice President from 1977-1981 and as the United States Ambassador to Japan from 1993 until 1996.

During the month of April 2021, 8 registered sex offenders were processed by the Dover Police Department's Special Investigations Unit (SIU). The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives investigated four unattended deaths in April 2021. One decedent passed of natural causes, three of the deaths are actively being investigated as likely drug overdoses.

In April 2021, SIU detectives executed a search warrant at a Dover residence and recovered evidence linked to a robbery and drug related investigation.

In April 2021, SIU detectives executed three search warrants on motor vehicles. Two cases were drug investigations, one case was a theft investigation.

In April 2021, SIU detectives investigated an accident involving a struck pedestrian. The investigation included crime scene processing, suspect and witness interviews, and the recovery of forensic evidence.

SIU detectives presented 10 investigations to a Grand Jury for indictment. All of the indictments resulted in a "true bill" meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

SIU detectives attended three forensic interviews at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

SIU detectives referred 27 police reports to the Department of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

In April, Sergeant Tarmey spent the majority of the month coordinating efforts related to vagrancy issues, littering and criminal mischief. Notably, with the warmer weather and increased foot traffic outdoors, there were several complaints of graffiti in the downtown area. Most of these incidents were from previous months, although they were reported in April. Sergeant Tarmey coordinated with other city departments in developing plans to get graffiti removed from public property. Additionally, he contacted local volunteers who wished to assist in the clean-up effort.

On April 12th-17th, Sergeant Tarmey assisted conducting yearly firearms qualifications for the entire department. The training took place at the new indoor range at White Birch Armory.

During the month of April, Sergeant Tarmey continued to work with residents of 100 First Street on a littering issue in the area. Dating back to early fall of 2020, CREU members have been actively trying to gain compliance from the residents at the above address regarding the proper disposal of trash and debris. The department received a few complaints throughout the month, but overall there has been a significant improvement in the amount of trash/littering complaints on First Street.

Sergeant Tarmey continued to monitor incidents that occurred throughout the month on patrol that could be better followed up on by a member of CREU. There was a significant increase in the number of calls for service involving homeless individuals “camping” in the city. When appropriate, individuals were asked to vacate campsites that were located on private property. This will be an ongoing effort throughout the summer, as many homeless subjects end up at campsites in the warmer weather.

In April, School Resource Officers Glowacki and Dunne resumed their regular duties in their respective SRO roles, as all students were allowed to attend in-person learning 5 days per week. This will likely remain in place until the summer time school vacation. At that point both officers will assist in filling vacancies in patrol for the summer.

Officer Dunne continued her role as School Resource Officer at Dover Middle School. Over the course of the month of April, Officer Dunne assisted DMS staff with a variety of calls for service.

On April 2, 2021, staff informed Officer Dunne that a paraprofessional overheard a disturbance at a student’s home while assisting with a Zoom lesson. Officer Dunne requested a patrol unit check the residence to ensure everyone’s safety. It was learned that the parent of a student had been speaking loudly to another adult in the basement of the home and no assistance was needed.

On April 6, 2021, Guidance requested a welfare check on two siblings as they had not been attending classes either online or in person. The parent called DMS shortly after officers left the area. The children were in school the next day.

On April 13, 2021, Officer Dunne learned that a family deemed homeless by SAU11 had not been attending online classes. The family has three students in three different Dover schools, and is currently living in a motel in Wells, ME. The students had not attended any classes for over a month, and staff had not been able to make contact with the family. Officer Dunne contacted the police department in Wells requesting a welfare check. Wells officers made contact with the family and advised the parents to contact DMS. The children did not appear to be in need of services.

On April 19, 2021, the Dean’s office advised that a student had not been attending classes. The parents had been in contact with DMS approximately one month prior and advised they would be seeking to homeschool the child, however no official paperwork had been filed with SAU11. Officer

Dunne requested a patrol officer to conduct a welfare check on the family. Just prior to arrival, school administration made contact with a parent and no longer needed assistance.

Officer Dunne was called to the 8th grade wing of the school by a Dean on April 2, 2021 to assist with a student. The student was refusing to go to the nurse's office in a wheelchair. Officer Dunne offered to walk the student to the nurse's office for treatment. Upon arrival at the nurse's office the student refused treatment and became belligerent. Officer Dunne stood by until her mother arrived at school to take her home for the day.

Officer Dunne provided assistance to a 5th grade student on April 5, 2021. The student entered Officer Dunne's office and told her that she wanted to run away and harm herself. The student then ran out of Officer Dunne's office. Officer Dunne requested assistance from OASIS staff, as the student is part of their program. The student eventually stopped for Officer Dunne and sat with her in the hallway while OASIS staff called the student's mother. Officer Dunne remained with the student in the hallway until her mother arrived to take custody.

Later in the afternoon on April 6, 2021, Officer Dunne assisted the 5th grade guidance counselor with interpreting an out of state restraining order. Officer Dunne spoke to the plaintiff who provided the Florida docket number and was able to obtain a copy of the order. With the plaintiff's permission, Officer Dunne provided a copy to the guidance office and fully explained the order to the counselor.

On April 15, 2021 Officer Dunne was called to the guidance office to discuss a concerning message received from a parent. A parent had made several concerning statements in emails sent to guidance, indicating that she was not safe at home. The last email sent from the parent stated that she wanted her husband removed from the residence. Officer Dunne contacted patrol, who was able to make contact with her, determine she was not in immediate danger, and explained the process of obtaining a restraining order.

After school hours on April 15, 2021, Officer Dunne was coaching "Girls on the Run" when she was approached by a parent. The parent recognized Officer Dunne from previous interactions, and advised that she could not find her daughter. Her daughter had not returned home on the bus and was not a track practice. After a short search, it was determined the student was at drama club and had failed to inform her mother.

On both April 19 & 20, 2021, Officer Dunne requested assistance from the patrol division asking officers to respond to the residences of two students homes in order to contact their parents to pick them up from school. The students were both ill and in the nurse's office, and neither set of parents were reachable via phone. Both sets of parents were located and picked up their respective children.

During the morning of April 22, 2021, a staff member entered Officer Dunne's office and reported that a student of hers was exhibiting signs of exhaustion and she was concerned for his welfare at home. The student had been brought to the nurse's office after complaining of a headache. Officer Dunne had been aware that DPD had been called to his house numerous times over the past 24 hours for domestic disturbances between his mother and her boyfriend. Officer Dunne contacted the guidance counselor, who was also aware of the issues at home. Officer Dunne and Guidance spoke with the nurse and requested that she simply let the child rest rather than send him home, as his symptoms were a result of stressors rather than illness. The student was able to rest, and was seen later in the day feeling much better.

As part of new hire orientation, Officer Dunne met with new police/fire dispatcher Michael Laurion on April 22, 2021. She explained her duties at DMS and showed him the areas of school where she would most likely be if calling for assistance.

DMS switched from a modified hybrid schedule to the majority of students in school 5 days per week during the last school week of April. During this week, Officer Dunne monitored the increased traffic at the start of and conclusion of the day. Sergeants Tarmey, Speidel, and Mitrushi all assisted as well. Although traffic was heavy and at times too much for the DMS campus to handle, all officers worked collaboratively to help it move as efficiently as possible.

At the start of April, Officer Dunne returned to her volunteer role as a “Girls on the Run” coach. This is her fourth season as coach. Officer Dunne finds great value in acting as a coach for this program as she is able to interact with students on a less formal basis and is seen as a coach rather than an officer.

Officer Dunne has continued her involvement with Big Brothers Big Sisters of New Hampshire as well. Officer Dunne and her Little Sister have been spending time together crafting and continuing to build their bond. This month they took part in a BBBS scavenger hunt, looking for paper shamrocks in various parts of the city, as well as decorate Easter eggs.

Lastly, Officer Dunne spends her days at DMS when not specifically tending to matters, ensuring the safety of students during morning drop-off and afternoon pick-up times, walks the hallways engaging with staff and students, and attends fifth and sixth grade lunch/recess.

During the month of April, Officer Glowacki assisted DHS staff with a variety of calls for service.

On April 19, 2021, Officer Glowacki was notified of a fight between two female students that occurred in a girl’s bathroom. He initiated an investigation, ultimately charging both students with Disorderly Conduct.

On April 19, 2021, Officer Glowacki heard an active disturbance in the DHS lobby, and rushed to the area to find two female students who had been separated by faculty after a fight. Officer Glowacki investigated the incident and ultimately charged both students with Disorderly conduct.

On April 23, 2021, Officer Glowacki took a report of a vandalized vehicle in the Bellamy Road parking lot. The incident was not captured on camera and there are no suspects, therefore the investigation was documented and suspended.

On April 8, 2021, Officer Glowacki assisted another officer with an investigation into a fight that had happened over the prior weekend. He interviewed a student at Bellamy Academy and notified the investigating officer of the outcome of the interview.

On April 12, 2021, Officer Glowacki learned of a past tense incident in which a special needs student touched a paraprofessional in an inappropriate manner. Officer Glowacki documented the incident in a police report, and no further action was required.

On April 13, 2021, Officer Glowacki was contacted by the father of a student, who had concerns about worsening behavioral and substance abuse issues involving his son. He asked Officer Glowacki to speak to the student about his concerns. Officer Glowacki later met with the student and discussed the potential consequences of his actions.

On April 15, 2021, Officer Glowacki was notified of a motor vehicle incident that occurred the previous afternoon on Alumni Drive. Two parents reported that their children were nearly struck by a vehicle near a crosswalk. Officer Glowacki viewed the incident on video surveillance, identified the vehicle and spoke with the driver, who was a DHS student. The driver was warned to be more careful, and the reporting parties were notified of the outcome.

On April 16, 2021, Officer Glowacki responded to Bellamy Academy for a disturbance involving a student. The student was having an outburst and made vague threats about a bomb. Officer Glowacki was able to de-escalate the student and a parent responded to the school. Officer Glowacki spoke to the parent to conduct a threat assessment and determined that the student did not pose a credible threat to the school or faculty.

On April 19, 2021, Officer Glowacki responded to Bellamy Academy to speak with a student at the student's request. The student reported unwanted communication with another student. Both students were instructed to leave each other alone.

On April 19, 2021, Officer Glowacki was notified by Bellamy Academy that a student received unwanted communication via social media from another student. Officer Glowacki attempted to speak with the reporting student, but he decided he no longer wished to file a report.

On April 21, 2021, Officer Glowacki responded to the DHS Main Office after a Bellamy Academy student showed up demanding to speak with the principal. Ultimately, the reason for the disturbance was that student wanted to go home. Officer Glowacki contacted the student's mother, who dismissed him. After a conversation with the principal, the student left the premises.

On April 23, 2021, Officer Glowacki was notified of an incident that occurred the day before. After a disturbance, the parents of the involved student responded to the school and searched his vehicle, which was on school property. The student's father located a machete and a kitchen knife in the vehicle, and gave them to DHS administration, as he did not want them in the home. Officer Glowacki saw that the items were entered into property control at police headquarters for safe keeping.

On April 21, 2021, Officer Glowacki was asked to speak to the JROTC class about policing in 2021. He fielded questions and spoke to the class for approximately 30 minutes.

Throughout the month, Officer Glowacki's presence was requested in front of the school to assist with the arrival of students. He assisted with holding the students until 0720 hours, when they were allowed to enter the building, and reminding them to adhere to DHS COVID-19 related distancing guidelines.

Throughout the month, Officer Glowacki assisted in monitoring lunch periods. His presence eliminated disturbances, and he also assisted with student adherence to COVID-19 guidelines.

Throughout the month, Officer Glowacki monitored the hallways throughout each day, and conducted frequent checks of the bathrooms, as vaping and other issues often occur there.

Each afternoon, Officer Glowacki directed traffic at the intersection of Alumni Drive and Bellamy Road in order to ensure that the school buses were underway in a timely fashion, and to alleviate heavy school-related vehicle traffic on Alumni Drive.

During the month of April, Officer Cooper, Whittier Falls liaison, participated in 4 eviction hearings for Dover Housing Authority residents. One resident lost the hearing, two residents agreed to move out prior to the actual hearing, and one filed motions to dismiss.

On April 7th, Officer Cooper attended her first (virtual) Dover Mental Health Alliance meeting. Officer Cooper hopes that being part of the group will open new doors and new relationships to assist with the ongoing mental health crisis the community experiences.

Officer Cooper testified in a trial along with the Division for Children, Youth and Families (DCYF). The trial was in regards to a child neglect investigation after officers located two toddlers, unattended on the roof of a residence.

On April 23rd, the day prior to the National Drug Take Back Day, Officer Cooper went to each elderly housing complex in order to collect unwanted/expired drugs. Officer Cooper placed fliers at each location prior to the date. Overall, the event was a success. Several residents who did not have anything to discard made a point to go to the community rooms to visit with Officer Cooper.

Throughout the month, Officer Cooper completed various clerical duties in reference to applications for potential residents and updating the police system with updated resident information.

In addition to her DHA duties, Officer Cooper responded to ten calls that were unrelated to the DHA, to include an untimely death. She also participated in three oral boards.

The Parking Bureau (along with the Administrative Services Bureau) continues to provide significant support for the downtown water main replacement project. During April, more than 50 locations (many of them the same location on different days of the month) throughout downtown were posted for parking restrictions to facilitate the work being done. The Parking Bureau staff also coordinated the relocation of permit holders.

During April of 2020, the total number of meter transactions was 3,682. In April of 2021, it was 37,642. The biggest contrast was the first week of April when there were 731 total transactions in 2020 versus 8,405 in 2021.

The parking lot behind Oriental Delight on First Street was returned to its property owner at the end of April. For the past five years, three different owners allowed the city to use the lot for public parking in exchange for winter maintenance. This was very helpful during the construction of the parking garage and Third Street lot development. The lot is slated to become part of a 57 unit apartment complex that incorporates the former Strafford County Court House and includes some parking on the ground floor of the former parking lot.



First Street parking lot which will become parking for new apartments.

Dover Police Department Patrol Division	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Calls for Service	1,458	1,373	1,501	1,358	1,301	1,598	1,500
Traffic Stops	565	901	1,171	1,378	974	972	692
Non-Enforcement Contacts	220	226	237	250	226	250	221
Incidents Handled	2,243	2,500	2,908	2,986	2,501	2,820	2,413

Supplemental Field Operations activity:

- *Conducted checks of the Community Trail.*
- *Conducted daily checks of the Transportation Center.*
- *Conducted daily checks of City parks.*
- *Conducted daily checks of the parking garage as a result of concerns of vagrancy and criminal mischief.*
- *Conduct daily checks of the McConnell Center / Library parking area.*
- *Conducted frequent checks of areas known to be inhabited by the local homeless population.*

On Saturday, April 10, 2021, the Accident Reconstruction Team was called out to investigate a collision involving a pedestrian on Chestnut Street that sustained serious bodily injury.

The following is a general description of the Police Priority Response System.

PRIORITY 1: IMMEDIATE RESPONSE: Crimes “in progress”; injury accidents; alarms.

PRIORITY 2: RAPID RESPONSE: Crimes or incidents that are not “in-progress” but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.

PRIORITY 3: TIMELY RESPONSE: Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.

PRIORITY 4: AS OFFICERS BECOME AVAILABLE: Non-criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

PRIORITY 5: MOTOR VEHICLE STOPS.

April 2021

Priority 1:	163
Priority 2:	96
Priority 3:	558
Priority 4:	683
Priority 5:	913

Each month, Captain Gould reviews all of the Priority 1 calls received and determines which involved police emergencies to determine how many had a police response time that was 6 minutes or fewer. During the month of April 2021, the Dover Police Department responded to 26 emergency incidents and arrived on scene in fewer than six minutes to 85% of those calls (26 calls, 4 in six minutes or more).

DISPATCH COMMUNICATIONS							
	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021
Radio Transmissions	11,361	12,089	12,911	12,806	11,166	13,716	12,943
Phone Calls	6,996	6,636	6,788	7,304	6,219	7,551	7,770
911 Calls Received	366	375	407	405	336	439	438
Lobby Customers	204	181	132	141	145	204	190
Police Alarms Received	77	89	101	78	76	96	77
Police Alarms Cancelled	11	13	11	18	20	17	14
Fire & Medical Alarms	60	63	60	73	70	71	63
Other Alarms	2	1	4	2	0	3	1

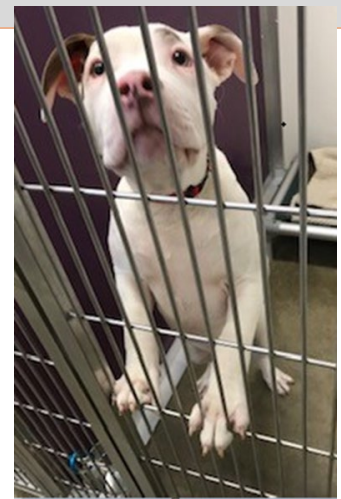
ANIMAL CONTROL – April 2021

Total Animal Calls for Service 55	Handled by Officers/Dispatch 41	Handled by Animal Control 14
BREAKDOWN OF ANIMAL CALLS		
Found / Loose Animals		27
Animal Bites		02
Welfare Checks		11
Miscellaneous		15

The ACO received 43 voicemail messages and followed up on 4 reports originally handled by officers. One call involved an abandoned Pit Bull puppy that was found on Hickory Lane and brought to K9 Kaos.

In the course of this month, Lieutenant Collopy has reviewed several permit applications. Listed below are a number of key events:

- Saint Mary's Academy 5k (June 5th)
- Hot Rod City Block Party Event (June 12th)
- NH Soap Box Derby (June 13th)
- Cocheco Arts Festival (Weekly-Summer 2021)
- First Parish Church 5k/Half-Marathon (September 4th)
- Pope Memorial Howloween Block Party Event (October 9th)



Found Puppy

Licensing Board Actions

April 2021

Taxi Cab Licenses	0
Taxi Cab Owner's Licenses	0
Notifications to City Hall	1
Raffle Permits	1
Tagging Permits	0
Block Party Permits	3
Parade Permits	1
Road Toll Permits	1

April saw Fire & Rescue responding to 476 calls for service, an average of over 15 calls per 24-hour period in each day of the month. Through the National Fire Incident Management Reporting System, these calls are generally broken down into Fires, Medical Emergencies, Hazardous Conditions (gas leaks; power lines down; etc), False Calls (good intent) and Non-Emergent requests. In the current COVID-19 pandemic, Dover Fire has reduced its personnel exposure through a reduced amount of non-emergency service calls.

Simultaneous calls are emergency calls that occur in an overlapping timeframe. If crews are committed on one emergency call, and another call comes in before the first one has been mitigated, it can create a situation where resources become limited, and crews need to respond to an incident outside of their response district, thus lengthening response times. With the exception of multi-company incidents such as a structure fire, Dover Fire staffing generally allows for 2 calls to be handled simultaneously without reduction in our service delivery. 3 calls can generally be handled, depending on the number of crews that are committed to each call, and the location of the simultaneous calls.

In the month of April, there were 143 times when 2 calls were going on simultaneously, and 67 times when 3 or more calls were going on at the same time.

In addition to the number of emergency and other assistance calls handled by the shift in the course of the month, the Chief Officers provide Command Coverage, 24/7 throughout the year. This Command Coverage ensures that a Chief Officer will be available to assume responsibilities “outside the building” during a fire or other major emergency, while emergency crews are committed inside the building. The Command responsibilities include maintaining accountability of all personnel on scene, maintaining situational awareness of the development of the situation from an exterior vantage point, managing on scene and additional resources as needed to mitigate the emergency, and providing for an overall additional layer of safety and awareness. While performing as an Incident Commander, the Chief Officer is also responsible to assure city-wide emergency services are maintained through the coordination of recalling off-duty personnel and utilizing mutual aid fire and EMS agencies. During “regular” working hours, there is always a Chief Officer(s) available to respond with the duty shift to emergencies that typically warrant this additional layer of supervision. In addition to calls during the regular weekday, at least one Chief Officer is always available to respond from home or from within the City at the time the alarm is received.

In the month of April, a Chief Officer was summoned to respond with the duty shift to 20 emergency calls. 13 of these calls occurred either after regular business hours or on the weekend.



Suppression crews working the fire on Clearwater Dr.

Later in the day on April 26th, companies responded to 98 Henry Law Ave. for a structure fire. Upon arrival, heavy fire was found on the exterior of the structure and was extending into the roof as well as the interior of the structure. This fire went to two alarms, requesting mutual aid to the scene and to provide station coverage. While this incident was occurring, simultaneous medical aid calls occurred, one of which was received at the same time as another wildland fire.

In the month of April, some interesting emergency calls to note were:

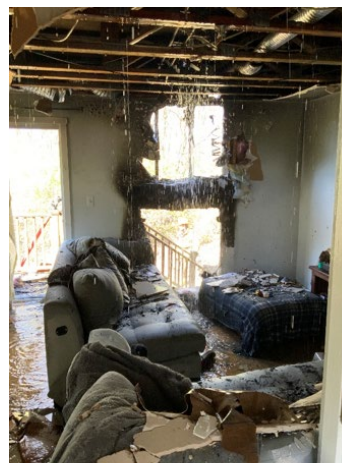
On April 26th, crews responded to Clearwater Dr. for a reported brush fire with direct exposure to the condominium complex. The fire danger on April 26th was declared a Red Flag day by the National Weather Service due to the unseasonably dry conditions and high winds. This incident went to a second alarm calling in mutual aid to assist with structure protection, brush fire suppression and station coverage.



High wind conditions caused the fire at Clearwater Dr. to spread rapidly.



98 Henry Law Ave. Images of the exterior of the structure.



98 Henry Law Ave. Left image is the first floor. The right image is the second floor.

Below is a summary of Emergency Medical transports, listed by the receiving facility that the patient was transported to by Dover Fire & Rescue:

Facility	April # of individuals
Wentworth Douglass Hospital	194
Dover ER	30
Non Transports/Sign offs/Refusal of Care	73
Frisbie Memorial Hospital	2
Portsmouth Regional Hospital	8
Mass General Hospital (MA)	0
Brigham and Woman's Hospital (MA)	0
Boston Children's Hospital (MA)	0
Maine Medical (ME)	0
York Hospital (ME)	0
Exeter Hospital	1
Total:	308

Inspection Services in April had a total count of 621 inspections conducted and 55 permits issued. Here is the Inspection Services activity breakdown for April:

Inspections & Permits	
Life Safety Inspections	39
Business Inspections	15
Sprinkler / Alarm Inspections	115
Building Inspections	150
Electrical Inspections	128
Plumbing / Mechanical Inspections	89
Blasting Inspections	00
Health Inspections	71
School / Daycare Inspections	14
Oil Burner Inspections	00
Woodstove / Fireplace Inspections	00
Building Permits	52
Blasting Permits	00

In the Dover Public Welfare Office, the number of requests for assistance has again remained slower than usual this month. This appears to be the same in all the local Welfare offices the director has spoken with. They suspect it has to do with the new release of relief under the American Rescue Plan for rent and utilities being active and the continued enhanced unemployment benefits.

While the requests for assistance has slowed, the type of requests remain the same. Housing/shelter is still the most common followed by utilities. The difficulty in finding housing that is available and affordable remains.

The character of client this month appears to be those with more chronic issues rather than temporary needs. The Public Welfare office has been spending more time trying to find them resources that will allow them to be independent or even care for their immediate need.

The Garrison Winter Shelter closed down on the 15th. Public Welfare only received requests from two people staying there for assistance. One was from another town and was referred, the other wanted "a hotel at least as nice as the one he was staying in." When staff offered to find shelter space, he left without making an application. There were a few "Hotel" requests again this month who refused shelter when offered.

Public Welfare staff are still referring clients to the Share Fund but at a reduced number as there are less requests for assistance for them as well. They are also referring to the CAP rental and Utility program.

The Public Welfare Director has been spending a fair amount of time building a coalition of service providers and scouting locations to use the three trailers the City purchased. He has identified the Salvation Army in Rochester as the preferred site to place them. Salvation Army is centrally located near many other service providers, has a three day a week feeding program and is hosting the Families First Health van weekly.

April library circulation totaled 18,539 items.

89 new library patrons registered; total active cardholders 13,032. 14 of these new patrons were non-resident Dover workers or students (now 867 in that category).

The Library's Book Pick-Up (no contact) service continues to be popular with 59 appointments in April.

The Library's museum passes were borrowed 42 times. Museums were slowly opening their doors, but some have now closed again.

Outreach efforts via our 2 Little Free Libraries continue to be popular with 119 books added in February.

24 new patrons registered for downloadable audiobooks/ eBooks (total = 5,793) and 12 registered for Hoopla (total = 1,899).

Internet and PC uses by the public totaled 706 on library workstations, plus another 3,881 via Wi-Fi, plus 1 Chromebook loan.

The library's website statistics showed 29,066 page views by 7,405 users in 14,080 sessions. 51 meetings & tutoring sessions were hosted in the library's Lecture Hall, Trustees Room, & Learning Center.

7,226 people visited the library during April, an average of 278 per day (open 26 days).

Total Permits Issued: April 2021

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
21-098	SURRECCHIA	2	ORCHARD STREET	ALTER LOCATION OF DOOR	C	2	4400	1000	35
21-117	99 RESTAURANTS	8	HOTEL DRIVE	ERECT TEMPORARY TENT	C	39	9400	9000	115
21-127	DONOVAN, JAMES	99	OAK STREET	INSTALL A COVERED PATIO	C	25	43A0	3000	55
21-180	ESSENTIAL PROPERTIES, LLC	851	CENTRAL AVENUE	INTERIOR ALTERATIONS FOR GRAB-N-	C	38	6A0	38000	405
21-186	COCHECO DENTAL	51	WEBB PLACE	STE 200, EXTEND HALLWAY INTO BREA	C	D	200	5000	75
20-491	SEIFERTH	27	PRODUCTION DRIVE	CREATE A MULTI-OCCUPANCY BUILDI	I	S	1330	35000	375
21-073	INDEX PACKAGING INC.	150	VENTURE DRIVE	CONT. A WAREHOUSE ADDITION	I	D	9A0	3261000	32635
19-566	WOLCOTT	33	NEW ROCHESTER ROAD	RENO. OF A SINGLE FAMILY DWELLING	R	003	063	60000	625
20-228	30 HAM STREET REALTY, LLC	30	HAM STREET	INSTALL 30 VINYL REPLACEMENT WIN	R	27	8900	11000	135
20-331	STORMS	11	POLLY ANN TRAILER PARK	INT. & EXT. RENO. TO A MOBILE	R	M	47C11	1000	70
20-559	HOLLEMAN	21	NUTE ROAD	CONST. A SFD W/2 CAR ATT. GARAGE W	R	L	1100	330000	3325
21-026	DUNBAR	14	GLENWOOD AVENUE	FINISH A PORTION OF BASEMENT	R	36	3300	39204	595
21-087	PELLETIER	24	HUBBARD ROAD	KITCHEN REMODEL W/EXISTING CABIN	R	K	14220	30000	325
21-088	YOUNG	23	OAK HILL DRIVE	INSTALL A ROOFTOP SOLAR PANEL PV	R	36	25K0	89500	920
21-093	GREEN	124	DOVER NECK ROAD	FINISH BASEMENT	R	M	95B0	42000	445
21-094	ROUX	28	ELM STREET	DEMO. & REPLCE GARAGE ON FOUNDA	R	12	5100	68000	680
21-097	COURTNEY	23	FOSTERS DRIVE	ADD'L PERMIT TO 19-261, NEW BUILDER	R	L	89B1	30000	300
21-099	STABILE TOWNHOMES @ THE	48 50 52	NORTHFIELD DRIVE	BLDG. E, CONST. 4 UNIT TOWHOME STR	R	K19	B	900000	9025
21-100	STABILE TOWNHOMES @ THE	38 40 42	NORTHFIELD DRIVE	BLDG. F, CONST. 5 UNIT TOWNHOME ST	R	K19	B	1125000	11275
21-101	STABILE TOWNHOMES @ THE	26 28 30	NORTHFIELD DRIVE	BLDG. G, CONST. 5 UNIT TOWNHOME ST	R	K19	B	1062500	11275
21-103	KEUAME, JULIEN	6	BEAUMONT DRIVE	CREATE HABITABLE AREA IN BASEME	R	M	6110	25000	275
21-106	CARPER	28	OLD ROCHESTER ROAD	CONST. A REAR ADDITION	R	40	32A0	25500	280

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
21-107	CASSIDY	96	LONG HILL ROAD	INSTALL 10 REPLACEMENT WINDOWS	R	A	53G2	21700	235
21-108	SCHMOLKA	175	SPUR ROAD	RENO. & REPAIR DECK	r	l	45f0	42000	445
21-110	TARBELL	30	BALDWIN WAY	INSTALL AN ABOVE GROUND SWIMMIN	R	L	40150	12000	145
21-113	WHITTEN	192	DOVER POINT ROAD	INT. RENO. OF A KITCHEN & BATHRM	R	L	89B0	38000	405
21-115	HOU	2	BEVERLY LANE	CONST. A REAR DECK	R	H	2910	11000	185
21-118	FLEISCHSMITH FAMILY REVO	57	BACK RIVER ROAD	CONST A DECK BETWEEN HOUSE AND	R	I	6100	3000	55
21-119	BEL, GREGORY	45	FOURTH STREET	INSTALL REPLACEMENT WINDOW	R	31	3900	8000	105
21-120	PATCH	31	NEW ROCHESTER ROAD	DEMO TWO CAR DETACHED GARAGE	R	39	6400	3000	55
21-121	MARINKOV	24	BOSTON HARBOR ROAD	INSTALL THREE ENTRY DOOR	R	7	24II	12450	145
21-122	KORYOM	3	CHEYENNE STREET	CONST. A DECK	R	A	14A12	8000	105
21-123	LAVOIE	16	SUNNYBROOKE DRIVE	CONST. A SUNROOM	R	I	30B36	15000	175
21-124	LATOUR	28	CORNERSTONE DRIVE	CONST. A THREE SEASON ROOM OVER	R	B	18430	25000	275
21-125	POLLARD	33B	BOSTON HARBOR ROAD	ADD A SHED DORMER	R	7	13C0	50000	525
21-126	GUILMET	8	RIVERSIDE DRIVE	INSTALL A NEW KITCHEN & BATHRM	R	L	92G0	54000	565
21-130	KRAN	169	MOUNT VERNON STREET	INSTALL AN OVAL A/G POOL	R	29	3100	11000	135
21-131	EQUINE PROPERTIES, LLC	239	KNOX MARSH ROAD	TO DEMO. A SFD & ACCESSORY STRUC	R	H	37A	14800	175
21-132	LEWIS	40	FORDS LANDING DRIVE	INSTALL REPLACEMENT WINDOWS	R	I	3B40	3218	55
21-133	MEAGHER	15	ALDER LANE	INSTALL A MANUFACTURED GARAGE	R	D	1850	27000	295
21-134	DUVALL	233	SPRUCE LANE EXTENSION	INSTALL REPLACEMENT WINDOWS	R	J	6A0	36377	395
21-137	WILLIAMSON	16	WHITELEY DRIVE	CONST. A STORAGE SHED	R	N	18-12	13700	165
21-142	HIRD	24	HIGHLAND STREET	RENO. KITCHEN, BATHRM & CREATE L	R	10	1600	20000	225
21-144	HUTOMO, JEFFREY	211	DURHAM ROAD	INSTALL A ROOFTOP SOLAR PANEL PV	R	H	4N0	24000	265
21-146	CAMPANO	47	GRANDVIEW DRIVE	INSTALL A GUNITE SWIMMING POOL	R	F	4390	44000	465
21-149	MICHAUD	81	SIXTH STREET	INSTALL 3 REPLACEMENT ENTRY DOO	R	35	1300	9000	115
21-150	SEVERSON	38	HORNE STREET	CONST. A FRONT PORCH	R	35	2200	35000	375

Thursday, May 13, 2021

Page 2 of 3

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
21-151	SYMINGTON	3	MCKENNA STREET	INSTALL AN ABOVE GROUND SWIMMIN R	I	1H0		2000	45
21-157	SPENCER	18	PEAR DRIVE	FINISH A PORTION OF BASEMENT	R	C	26C	35000	375
21-158	PANASIS	280A	DOVER POINT ROAD	INSTALL AN INGROUND POOL W/PATIO	R	L	9000	105000	1600
21-167	KALTENBORN	46	SAMUEL HANSON AVENUE	REMOVE AND RECONSTRUCT DECK	R	21	26170	20000	225
21-174	SUBIRANA	10	LUNDY POINT DRIVE	INSTALL A FULL BATHRM & WET BAR I r	g		359	45000	475

Total Permits Issued: 52

Total Construction Value: \$7,938,949.00

Total Fees Collected: \$82,050.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	2	Change of Use	0
Commercial Renovations	5	Commercial	1
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	14	Industrial	0
Industrial	0	Renovations	0
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	3
Single Family Dwelling	1	Single Family Dwellings	1
Renovations Dwelling Unit	38	Accessory Dwelling Unit	0
Demo. of a Dwelling Unit	2		
Accessory Dwelling Unit	0		
		Total	3

NAME	STREET NAME		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Mixed Use														
Chinburg	1 Washington	A	36	36	0	6/11/2020	5/26/2020	Site	P17-46A	23	14	6/11/2025	H	1.1
Pointe Place Phase V	Northfield Drive	A	84	16	68	10/13/2020	7/28/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Fakhoury	12 Preble Street	A	12	0	12		7/28/2020	Site	P19-11A	4	76		H	0.4
Soujourrn	66 Third Street	A	10	0	10	7/2/2020	1/29/2020	Site	P19-61	31	7	7/2/2025	H	0.3
Salty Sea	52 Old Rochester Rd	A	15	0	15	1/9/2018	12/12/2017	Site	P17-74	40	25	1/9/2023	H	0.5
Old Courthouse	First Street	A	71	0	71	2/25/2020	5/28/2019	Site	P19-16A	6	20	2/25/2025	H	2.1
Little Bay Marina	421 Dover Point Road	A	25	0	25	7/31/2020	2/25/2020	Site	P19-05	8	9,10,11,	7/31/2025	G	0.8
Total: Mixed Use			253	52	201									2.9
Multi-Family:														
The Station	Grove St	A	87	0	87	3/21/2021	12/15/2020	Site	P20-56	31	4	3/21/2026	H	2.6
Pointe Place Phase V	Northfield Drive	C	30	16	14	10/13/2020	7/28/2020	Site	P20-32	K	19	10/13/2025	G	0.9
Marker 44	87 Portland Ave	A	32	0	32	6/11/2019	11/13/2018	Site	P-18034	24	114	6/11/2024	H	11.2
Total: Multi-family			149	16	133									
Subdivisions:														
Porch Light Drive	Cataract Ave		10	0	10	12/18/2020	2/25/2020	12/22/2020	P19-80	14	10-G	12/18/2025	W	3.5
Khavari	Leather's Lane	H	40	0	40		12/15/2020		P20-71	I	4-A		G	14.0
Georgakilas/Middle Road	Hayden Drive	H	13	3	10	12/15/2020	10/27/2020		P20-51	M	102-12	12/15/2025	G	4.6
Lawrence & Cheryl Mulcahy	71 Glenwood Road		7	0	7	4/27/2021	1/26/2021		P20-18	D	20	4/27/2026	H	2.5
Robert Baldwin	144 Mast Road	H	4	4	0	7/28/2020	6/23/2020	10/27/2020	P20-35	I	30	7/28/2025	G	1.4
DRVP Development LLC	Cataract Ave	H	10	0	10	12/18/2020	2/25/2020	12/22/2020	P19-80	14	10-G	12/22/2025	W	3.5
RV Paolini Construction, LLC	Cottage Park Drive	M	5	2	3	6/18/2019	12/11/2018	Site	P18-45	M	6	6/18/2024	G	1.8
Singh	County Farm Cross Road	H	4	3	1	3/14/2018	10/24/2017	3/15/2018	P17-58	B	6G	3/14/2023	H	1.4
Quantum	Littleworth Road	H	6	0	6	8/2/2017	6/13/2017	8/3/2017	P17-34	H	29A	8/2/2022	W	2.1
Whitney Scott	Topaz Drive	H	9	9	0	1/9/2018	6/13/2017	3/6/2018	P17-18	G	9	1/9/2023	W	3.2
Ayer	Eagan Drive	H	17	7	10	11/17/2017	4/11/2017	1/10/2018	P16-25	N	18	11/17/2022	G	6.0
Child's Subdivision	Childs Dr	H	19	19	0	4/9/2013	3/28/2013	3/29/2013	P12-20	N	8A-1	3/28/2018	H	6.7
Arch St	Fresian Drive	H	11	0	11	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	3.9
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.5
Harbor Hills	Shore Ln	H	16	16	0	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.6
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	H	3.2
Picnic Rock	Back River Rd	H	21	20	1	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.4
StoneCroft	Carriage Hill Ln	H	11	10	1	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	3.9
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	30	2	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.2
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.4
Lundy Pointe LLC	Lundy Point	H	10	10	0	7/23/2019	4/9/2019	7/30/2019	P19-20	G	35E	7/23/2024	G	3.5
TDAC	Beaumont (146 Dover Pt)	H	11	11	0	1/8/2019	8/28/2018	Site	P18-14	M	61	1/8/2024	G	3.9
Total: Subdivisions			269	159	110									3.5
Elderly:														
Arbor Woods	Cielo Dr	H	72	64	8	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			72	64	8									
TOTAL APPROVED UNITS			743	291	452									

2. Product & Process Outcomes

"ENSURE OVERALL MUNICIPAL SERVICES MEET AND/OR EXCEED THE HIGHEST INDUSTRY STANDARDS GIVEN THE RESOURCES AVAILABLE."

Planning and Community Development staff met with several developers regarding conceptual reviews. As a result of COVID -19, staff continues to meet in limited capacity in person and has developed means to meet online and over the phone with Surveyors, Engineers property owners and developers.

In early 2020, the City Council approved a purchase of online permit program for land use and building processed permits. The program is a significant investment for the City and staff is working to ensure that it is an investment that is easily used by stakeholders (internal and external) to ensure buy in by the end users. In April, Planning staff worked with IT staff and the vendor to review requirements for site plan applications and workflow. The intended roll out of the online software is in the winter of 2022.

Planning and Community Development staff continues to work on developing improved signage in City Hall. These signs will enhance directory needs and flow in City Hall. Included would be ADA enhancements to signs and internal wayfinding. An RFP is expected to be released by Media Services and Planning in late May.

Planning and Community Development staff continue to work with NHDOT on the future of the General Sullivan Bridge. Currently, the DOT staff is looking at options to replace the structure, and will need to mitigate for the loss of the historic bridge. Staff is working to promote options for mitigation that were voted on by the City Council, after recommended by the Heritage Commission. A new option being reviewed is to relocate a portion of the bridge to the next phase of the Community Trail, through Bellamy Park.

Planning and Community Development staff continued to review the processes and workflows for over 40 activities the department undertakes. Some of the activities occur annually, some weekly and most daily. These workflows were developed to be very granular so that staff can examine where efficiencies can be made through changes and updates. After being finalized, the workflows were added to the website to be a resource to applicants, residents and other stakeholders.

Community Development Planner Carpenter worked, within the guidance provided by HUD, to develop a successor to 2020s Dover Cares Business Assistance Loans program for 2021. This new program will be smaller grants that may be awarded to business who had to make investments in their business to address COVID related needs.

Planning and Community Development staff continued work on the Community Facilities & Utilities Chapter of the Master Plan, with Community Services staff and the project consultant, Resilience Planning & Design. A Steering Committee meeting was held on April 8th and sections of the chapter were reviewed.

Community Development Planner Carpenter prepared a Substantial Amendment to the (FFY15-19) Consolidated Plan and FFY19 Action Plan to allocate remaining CDBG-CARES funds for the purpose of Planning, Preparing and Responding to Coronavirus. The amendments will be presented to the Planning Board and City Council in May.

City Planner Benton, the Assistant City Manager, the President of the Children's Museum of New Hampshire and the Super Intendent of Schools met with Dr. Jeff Goldstein the Center Director of the National Center for Earth and Space Science Education about the possibility of installing a replica of the solar system on the Community Trail. On April 12, the School Board voted to approve the expenditure of the school impact fees not to exceed \$60,000. The Council will vote in May on the expenditure of the School Impact fees and award of bid. City Planner Benton is the Project Manager and has submitted the necessary documents to the National Center for Earth and Space Science Education.

City Planner Benton and Assistant City Manager met with members of the Arts Commission and staff from Strafford County Regional Planning Commission regarding the creation of an arts and cultural resources map for Dover and the surrounding region. A draft of the website has been completed and staff is working on gathering photos to complete the site. Big thanks to SRPC and the Arts Commission.

City Planner Bird participated in the on-line kick-off meeting on April 12th of the Building Coastal Resilience by Building Equity in Dover project, which will engage in climate change conversations with historically underserved communities.

City Planner Bird met with the Conservation Commission on April 12th to review two new applications, one for a Conditional Use Permit for Eversource utility pole replacements and one for a new dock at 6 Cullen Bay. They also approved an expenditure from the Conservation Fund to support the establishment of a new community garden on Garrison Hill.

City Planner Bird participated in an on-line meeting on April 23rd with two members of the Garrison Hill Community Garden group, the Purchasing Agent and the City Attorney to discuss the license agreement and the process for purchasing materials.

City Planner Benton attended the Northern New England Passenger Rail Authority Station Operator meeting regarding bikes on the Amtrak Downeaster on April 16.

City Planner Benton staffed the Energy Commission meeting on April 21st and reviewed the progress the Electric Vehicle sub-committee has made. The committee will bring proposed amendments to the Energy Commission and Planning Board in May.

City Planner Benton walked part of the Community Trail with the Community Services Director, Police Chief, and Police Sergeant Tarmey to discuss graffiti along the trail. The Police Chief, City Attorney and City Planner Benton are asking Council in May to form an ad-hoc committee to address graffiti city-wide.

The Dover Teen Center continues to have study club sessions. These sessions have an academic focus, with intern staff available to assist with any remote learning needs. Time at the Teen Center has been broken into two daily “blocks”, which are each 2.5 hours in length. Each block can accommodate up to six youth participants, at six work stations that are appropriately spaced within the Dover Teen Center space. All necessary precautions to operate safely have been taken. During the month of April 2021, the TC Study Blocks had a total attendance of 190 participants over 22 days.

Some program highlights for the month of April 2021, in addition to the study club included, but were not limited to, the following:

- ***TC Fun Friday Programming***

Fun Fridays finish the weekly program every week. This past month the center sponsored various interactive lunch specials; Make Your Own Pizzas, Pasta-Fest, Taco and Baked Potato Bars. Beyond the food specials, staff was able to offer multiple art, music and other enrichment activities. They will be looking to do some additional Arts in Action type programming over the rest of the academic year as well, possibly involving our partners at The Voice Library and other local traditional artists.

- ***Outdoor Programming***

April brought some very nice spring days, and staff has taken full advantage of them. Whether through TC Alley Basketball, McConnell Front Lawn activities or walks about the downtown area, the warm weather has enhanced the Teen Center experience.

- ***TC Youth & Family Outreach***

A weekly email is sent to the connected families and youth, to encourage the block reservations through the Sign-Up Genius online portal. Staff can also share with them, any announcements, webinars, trainings and opportunities.

The Dover Teen Center received 9 registrations in April of 2021. Staff will continue to engage the previously-registered youth participants first, and welcome new students that are in need of services along the way. Particularly those that come via school referrals.

The youth community service program tracked one participant in the month April 2021. A total of 2 hours of community service work was completed with one participant finishing the assigned community service hours.

In early April, the Professional Standards Unit conducted written tests and oral board interviews for the position of police officer. Of the four candidates that tested, only one moved on to the background phase.

On April 24th, the department conducted another written test of thirteen candidates for the position of police officer. Of those thirteen, eleven received a passing score and were invited to advance to the oral board interview, which is being held in May.

In May, the Great Bay Community College Police Testing Alliance will be holding a regional police exam, which will provide the department with another pool of police officer candidates for consideration.

In March, the police department purchased a subscription to the virtual training portal PoliceOne Academy. The purposes of this was to provide its staff with the most up to date virtual training. This system was integrated into SABA and will serve as an added training tool with full-length courses for advanced trainings, as well as shorter courses that can be covered in the department's roll-call trainings and weekly computer aided trainings. This has continued into April.

Also in March, the New Hampshire Police Standards and Training Council put out a memorandum in support of the Governor's Executive Order 2020-19, which was developed as a result of the recommendations made by the NH Commission of Law Enforcement Accountability, Community and Transparency (commonly referred to as LEACT). The memo stated that all New Hampshire certified law enforcement officers shall receive training in the areas of *Ethics, De-escalation and Implicit Bias/Procedural Justice*, and that specifically named courses found on the PoliceOne Academy platform have been approved as meeting this requirement. As of April, all sworn officers of the department are in the process of taking the third of the seven required courses.

As a result of the department's command restructure, many of the administrative duties of the Traffic Bureau now fall under the purview of the Administrative Services Bureau Commander. April is the first month to report this change.

Lieutenant Mark Collopy, the commander of the Administrative Services Bureau, has taken on the duties of police representative for the Technical Review Committee (TRC) and has attended both meetings of the TRC on April 22nd and 29th. Lieutenant Collopy will also serve as the police representative for the Traffic Advisory Commission.

The fire command staff held numerous planning meetings throughout the month of April in preparation for upcoming Engineer re-classification, Lieutenant, and Captain promotional processes. The testing process for all three positions require the candidate to pass a written examination and a practical examination. Lieutenants and Captains also have an oral board interview as part of their promotional process. Planning meetings were held to review and modify evaluation methods and objectives to assure the promotional processes meet organizational goals.

April marked the month that DFR's Ladder 3 was returned to full service after being struck by a box truck on the Spaulding Turnpike back in November. In addition to being fully restored back to its original condition, the vehicle underwent a full round of pump testing and aerial testing prior to being returned to service.



The Dover Public Library hosted 62 programs in April which were attended by 1,724 community members. These programs included passive, virtual and in-person as the Library strives to reach out to the community in various ways.

These included: 3 Read to a Librarian sessions with 11 kids; 4 D & D sessions with 19 kids; 3 YouTube Story times with 69 views; 4 Mother Goose on the Loose sessions with 86 attendees; 2 Knitting Group 9; 5 Book Groups 27; and 8 Grab and Go Craft Kits with 549 distributed, 5 STEM Kits with 331 distributed; 1 Fairy House Program with 34 attendees; and 1 Seaweed Mania with 109 attendees.

The Dover Public Library sponsored our 19th Annual Poetry Contest in April! This year an adult category was added and so it was offered to community members in kindergarten and up.

The library received 239 poems and winners will be announced in May.



Fairy House Program at the Dover Public Library

The Dover Public Library celebrated National Library Week, April 4-10. The library hosted many events that week such as Literary-themed trivia, show us your book accessory day, and fine amnesty week.

Adult fitness classes continue to be held in the dance studio with limited capacity. Field requests were completed and all youth leagues were able to begin their seasons outdoors. Cocheco Lacrosse utilizes school fields, Dover Baseball and Dover Youth Softball use a combination of their own fields and City fields and Garrison City FC uses the Shaw's Lane fields. Dover Little Green Cheerleading has also started their off-season conditioning in the DMS gym following the State, City and School COVID protocols. Outdoor Pickleball courts continue to be increasingly popular – all 8 are often full on the weekends, especially in the mornings. Use is consistent throughout weekdays as well. They are open on a first come first serve basis with the exception of Tuesday & Friday mornings when they are reserved by the Dover Senior Center program. The Rec Center is planning to have a tournament for Dover residents in June. Staff was able to successfully conduct summer camp registrations on the online site – <https://getactive.dover.nh.gov> for both Playgrounds and Camp Kool. This meant parents could register online and use a credit card for payment rather than traveling to locations and waiting in line to get a spot. Staff have also utilized this for fitness programs, hockey leagues and swim lessons. Hiring for summer staff was on going – applications have been light and are still hiring for more positions.

April brought the busiest month the indoor pool has seen over the course of the pandemic. Rec swim times are filled consistently within 15 minutes of the start of the reservations. Rec Swim has a capacity of 20 patrons on a first come, first serve basis. Lap swim reservations are being taken up mostly by Dover Residents. At the 1:00pm general public sign up time, it was sold out within 10 minutes for the following week. American Red Cross Training courses are in high demand. Staff ran a full lifeguard course and a lifeguard review course this month. They added a second lifeguard review course May 4th as there were too many candidates for the April course. Lifeguard courses will resume in the fall. Group swim lessons have been in session for the past 4 weeks with 2 weeks remaining. Having parents in the water has been a good solution with COVID restrictions. Summer planning in general including swim lessons is on hold until we see the Governor's best practices guidance set to be released on May 7th. If having to stick with a reservation system, programs will be impacted greatly but if not, it could turn into a more normal summer. The division has acquired some new staff members this month including a water exercise instructor.

April at the Dover Arena is always a busy time of year as Holt Rink has programs going non-stop. Spring 3 on 3 program has started and runs every Thursday and Friday night until the ice is taken out on Holt. Public Skate remains very popular both instructional and recreational as skaters try to get on the ice before the arena shifts to maintenance operations. Camp Kool is full with waiting list for the summer. Camp Staff prepare for First Aid and CPR trainings as well as other various trainings to get ready for the start of camp. The month of May brings the continuation of spring programs. The COED League will wrap up its playoffs on the first two Monday nights. Spring 3 on 3 will end on May 14th. The ice on Holt Rink will be taken out on May 17th as staff prepare for maintenance projects to get ready for the next hockey season in July. Adult and Youth Stick Practice: 476 participants



Occupational Therapy Group playing balloon volleyball.

This month at the Senior Center, card games with masks and no table rotation resumed. Staff look forward to drop-in activities again in May. Popular UNH Occupational Therapy group wrapped up for the spring but staff look forward to having them back in the fall. Pickleball has gone back to outdoor play at the Garrison Park courts. Music returns to the senior center soon as the ukulele group “Silver Strummers” will return to the center in May.

3. Leadership & Governance Outcomes

“EFFECTIVELY CONTINUE TO COMMUNICATE WITH THE COMMUNITY AT LARGE THROUGH VARIOUS MEANS AND SUPPORT CITIZEN ENGAGEMENT IN LOCAL GOVERNANCE AND COMMUNITY FORUMS, AND PROVIDE LEADERSHIP IN THE IMPLEMENTATION OF THE CITY’S MASTER PLAN.”

The Department of Planning and Community Development continued to update its blog, Facebook page and Twitter feed to communicate with the public. The Department of Planning and Community Development has 689 Facebook (City of Dover NH Planning) friends and 902 followers on Twitter @DoverNHPlanning.

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 2,600 likes and 2,789 followers).

The Department of Planning and Community Development sent 42 new homeowner letters to residents. These letters include information about the zoning of the lot, and how to be involved in the community.

On April 22, the Assistant City Manager presented the City’s Master Plan and Strategic Planning process at the State of the City presentation, presented by the Dover Chamber of Commerce. The presentation reviewed past efforts to lay out a strategic vision for the community and how the municipal corporation uses that vision to inform policy and budget decisions.

Planning and Media Services staff have created video previews of Planning Board and Zoning Board of Adjustment agendas for meetings in April. The videos include the plans themselves with a detailed introduction of the plan, and opportunities for engagement.

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items. Content included meeting summaries, meeting previews, and various special topics about housing, master plans and book reviews.

Planning and Community Development found additional files to scan and upload to the web site. This latest batch included historic traffic project layouts and reviews, census data and outreach as well as Master Plan maps and data. Close to 800 reports have been added to the City’s web site, including land use regulations dating back to 1948.



State Senator David Watters stops by the Dover Police Department on Drug Take Back Day and greets Lieutenant Brant Dolleman and the Dover Teen Center interns that assisted with the event.

On April 24, 2021, the Dover Police Department participated in the DEA Drug Take Back Day event. The goal of this twice annual event is to provide an opportunity for people to safely dispose of any unneeded and unwanted medications and vape materials in their homes. Events like this assist with proper disposal and help to reduce the chances that medications end up in the wrong hands. The Dover Police Department collected 7 ½ boxes which totaled nearly 290 lbs. This was the most of any department in Strafford County.

On April 22, a Dover Youth to Youth presentation team delivered the *History of Lies* presentation as a webinar to a national audience of youth and adults from all over the US. The presentation was part of the Mobilizing Against Tobacco Lies Conference.

On April 13, five members of Dover Youth to Youth provided advanced virtual training on *Media Development for Youth Advocates* to a team of high school students from Needham.

On April 28th four members of Dover Youth to Youth provided a Zoom workshop on Youth Advocacy to high school and middle school students from the State of Georgia.

A Dover Youth to Youth 7th grade student submitted a video entry in the Tobacco Litter Video Challenge and won the Wildlife Impact category and received a \$50 gift card. In addition, three Youth to Youth students also submitted a video which won the Crowd Favorite Category. The 3 students will split the \$75 prize.

The High School Team and the After School Team of 6-7th graders are both working on short video PSAs for the June GYA Film Festival. The middle school students finished their video in April. The high school team is almost done. Dover Youth to Youth is the hosting organization of the GYA Film Festival, which is an event sponsored by the United Way.



Dover Youth to Youth student using the recording equipment in the media studio at the McConnell Center to record a public service announcement.



On April 18, 2021, SIU detectives and CREU officers participated in the Dover Children's Home Bowl-A-Thon and raised \$415 in donations to support the home.

Members of the Special Investigations Unit and Community Response and Engagement Unit pose for a picture during the annual Dover Children's Home Bowl-A-Thon.

On April 7th and 8th, Lieutenant Mark Collopy assisted the Hampton Police Department with their promotional process for the rank of Sergeant as a panel member of their oral board interviews. On April 21st, Lieutenant Collopy also assisted the Somersworth Police Department as a panel member of their promotional oral boards for the rank of Sergeant. This is a common practice where police departments will ask for outside members to evaluate their candidates for fitness in the position. The Dover Police Department also follows this practice when it runs its own promotional process.

On April 15th, Lieutenant Mark Collopy, attended the department's Community Engagement Committee meeting.

The Police-Community engagement Committee met for its monthly meeting on April 15, 2021. This is an outreach program created by Chief William Breault designed to foster open dialogue with various stakeholders throughout the community. During the meeting committee members discussed department updates, a reminder of the purpose of the committee, the Black Lives Matter demands for law enforcement and the department's response.

Throughout the month of April, Fire & Rescue personnel continued to support both the State's & County's community vaccination efforts. These are indicated below.

April COVID Vaccination Shifts

This includes covering State Fixed Sites and Dover Fire Closed Pod Clinics.

SHIFT	Clinic Shifts	Total Hours
A	34	179
B	79	497.25
C	18	75
D	34	293
ADM	8	41.5
IS	13	50.75
TOTAL	186	1136.5

Closed Pod Events – coordinated & run by Dover Fire & Rescue

09 April – School Administrative Unit 11 (2nd doses)

- All Dover Public School Staff
 - o **520 doses**
- Private schools
 - o St Thomas Aquinas HS, St Mary Academy, Seacoast Charter School, Cocheco Academy of The Arts, Portsmouth Christian Academy, Little Tree Pre School, Squall Point Academy.
 - o **230 doses**
- **Total: 750 doses administered.**

15 & 20 April – DHS 16+ Student Vaccination Clinic.

- This clinic was coordinated between DF&R & Walgreens Vaccination Team
 - o **450 doses** administered

DF&R personnel (including IS) provided support at the following:

- Walgreens

- Rochester
- Dover
- SCPHN county wide 16+ Vaccination Clinic
 - Rochester Middle School
- State Fixed Sites
 - Dover
 - Newington
 - Concord
- 1 homebound Dover resident on behalf of SCPHN
 - Handled by Duty crew on Ladder 3.

1st doses for DHS Student vaccinations for age 16+ were conducted on April 15th and 20th:

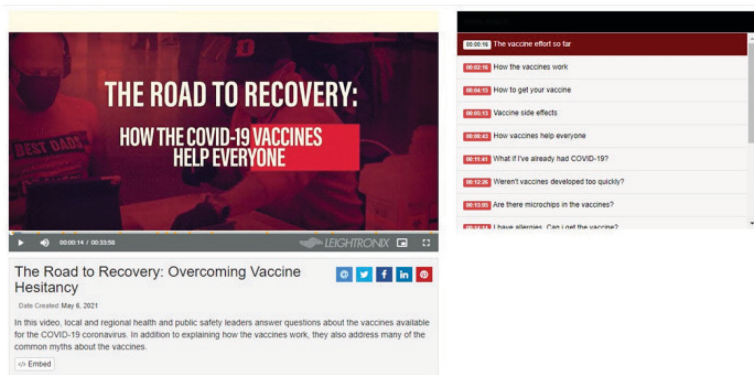


Dover Fire & Rescue personnel continuing to support the community's needs with COVID-19 vaccination clinics.



2nd dose vaccinations for all Dover public/private school faculty and staff were conducted on April 9th.

On April 28th, Command staff worked with Media Services Director Mike Gillis on the creation of a Public Service Announcement (PSA) intended to provide education and information to allow citizens to make informed decisions regarding vaccinations. With information segments provided by the City's Emergency Management Director, the Strafford County Public Health Network (SCPHN), Wentworth Douglass Hospital and Dover High School, a 30 minute PSA was created that can be portioned off in segments to hit targeted audiences in our community. The video can be seen here:

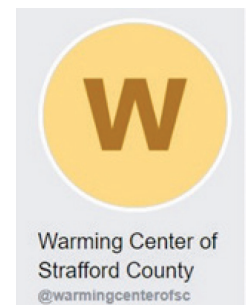


<https://dovernh.viebit.com/player.php?hash=QnT5Al1amnC3>



Pictured left, SCPHN Team Member Mary Kerr provides information on vaccine hesitancy during the filming of a Public Service Announcement through Dover's Channel 22 video series.

On April 12th, the Emergency Management Director, Welfare Director and the City Manager met with municipal leadership from Somersworth and Rochester to discuss next year's goals for the recently acquired Strafford County Extreme Cold Weather Emergency Warming Center. As part of the ongoing effort to identify and support housing resources in the Tri-City area, it was decided to continue operating and staffing the Warming Center in the 2021/22 cold weather season as other resources continue to be researched.





The I Can't Believe It's Not Gutter bowl-a-thon team!

The Dover Public Library formed a team, I Can't Believe It's Not Gutter, for the Dover Children's Home Annual Bowl-a-thon. We were happy to raise money for such an important organization! The Library won a prize in the theme wear competition, but sadly were not even close in their bowling scores.

Through the statewide collaborative NHAIS system, Dover Public Library's Interlibrary Loan Dept. sent 78 volumes to other libraries and borrowed 104 from other libraries for our patrons.

The Dover Public Library has 4,790 subscribers to its two monthly e-newsletters—Children's and Adults.

Library staff posted 237 items to its various social media platforms in April. Total social media platform followers = 13,211.

The Dover Public Library and The Children's Museum of NH have teamed up to provide STEM Kits to young children. The Museum received a grant to provide local libraries with take home STEM kits. The Museum provides the library with supplies, directions, and links to instructional videos for four stem activities each month. Library staff assembles and distributes 50 kits each month. The program runs from February through June.

The Dover Public Library's Systems and Technology Librarian has worked with Dover School District librarians and the Data & Reporting Analyst to increase the accuracy of student library accounts by using report writing and data translation techniques. This helps ensure student access to both school and public library materials.

4. Financial & Benchmark Outcomes

"MAINTAIN AND STRENGTHEN FINANCIAL STABILITY OF MUNICIPALITY TO INCLUDE REPORTING ON ANY FINANCIAL CONCERNS AND ADDRESSING THEM AS THEY MAY ARISE DURING THE COURSE OF THE FISCAL YEA

PURCHASE ORDERS – OVER \$5,000 (OCTOBER, NOVEMBER & DECEMBER, 2020)

Department/Division	PO Date	Vendor Name	Amount
Finance Office	03/19/2021	PTM DOCUMENT SYSTEMS-PRINT TO MAIL	\$7,777.85
Info Technology	03/09/2021	FIRSTLIGHT	\$10,761.85
Info Technology	03/01/2021	ESRI CORP.	\$21,100.00
Info Technology	03/11/2021	SHI INTERNATIONAL CORP	\$23,903.40
Info Technology	03/11/2021	FIRSTLIGHT	\$32,926.00
Community Services	03/25/2021	BROX INDUSTRIES, INC.	\$5,000.00
Community Services	03/25/2021	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$5,000.00
Community Services	03/25/2021	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$5,000.00
Community Services	03/25/2021	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$5,000.00
Community Services	03/25/2021	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$5,000.00
Community Services	03/23/2021	MCDEVITT GMC, INC.	\$5,000.00
Community Services	03/03/2021	NORMAN R. GAGNON CONSTRUCTION, LLC	\$5,320.00
Community Services	03/05/2021	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$5,562.50
Community Services	03/23/2021	F.W. WEBB	\$6,000.00
Community Services	03/13/2021	CITY OF DOVER-WATER~SEWER DEPT.	\$6,372.41
Community Services	03/25/2021	BROX INDUSTRIES, INC.	\$9,000.00
Community Services	03/25/2021	JP PEST SERVICES. INC.	\$10,154.40
Community Services	03/19/2021	CORE & MAIN LP	\$11,847.38
Community Services	03/25/2021	COMMTANK, INC.,	\$15,980.00
Community Services	03/25/2021	2-WAY COMMUNICATIONS	\$17,634.00
Community Services	03/19/2021	SULLIVAN TIRE COMPANY	\$20,000.00
Community Services	03/19/2021	ALLEGIANCE TRUCK, LLC	\$25,000.05
Community Services	03/09/2021	K5 CORPORATION	\$42,471.00
Community Services	03/23/2021	MACKINNON & SONS EXCAVATING, LLC	\$60,000.00
Community Services	03/09/2021	K5 CORPORATION	\$62,905.00
Community Services	03/19/2021	WRIGHT-PIERCE	\$120,000.00
Community Services	03/25/2021	SIEMENS INDUSTRY, INC.	\$130,756.00
Executive	03/18/2021	SHEEHAN, PHINNEY, BASS & GREEN	\$8,260.00
Executive	03/21/2021	NATIONAL RESEARCH CENTER, INC	\$16,850.00

Police	03/05/2021	STATE OF NH-DOT	\$17,269.00
Public Library	03/01/2021	MIDWEST TAPE, LLC	\$6,750.00
Recreation	03/12/2021	RTD COMMERCIAL KITCHEN & FAN REPAIR	\$5,650.00
Recreation	03/15/2021	BARCO PRODUCTS CO.	\$5,745.69
Recreation	03/30/2021	OVERHEAD DOOR COMPANY	\$7,580.00
Recreation	03/16/2021	BLOW BROS., INC	\$8,320.00
Recreation	03/09/2021	DOVER 400	\$145,056.13

BIDS

Department	Bid #	Bid Date	Description
Community Services	B21067	4/2/2021	Central Avenue North Water Improvements
Executive	B21060	4/8/2021	Occupational Health Services
Community Services	B21076	4/9/2021	Crack Sealing Services
Community Services	B21081	4/14/2021	2022 Ford F550 4X4 Truck
Community Services	B21048	4/15/2021	Specialized Municipal Engineering Services
Police	Q21-019	4/20/2021	Stray Animal Boarding/Shelter Services
Recreation	B21071	4/23/2021	Dover Recreation Transportation Services
Community Services	B21079	4/23/2021	Catch Basin Cleaning Services
Recreation	B21080	4/23/2021	Storage Shed at Jenny Thompson Pool
Various	B21072	4/26/2021	2021-2022 Cooperative Bid for Chemicals
Police	B21068	4/28/2021	Police Department Clothing

The Assistant City Manager provided an overview of the Planning and Community Development General Fund budgetary request to the City Council on April 21. The focus on the request was the value and return on investment intended if a new Assistant City Planner role was included in the budget. This staff position would focus on resiliency and coordinating activities aimed at strengthening the community's commitment to environmental, social and economic vibrancy.

The Assistant City Manager worked with Finance and Community Services staff to pull together projects to submit for consideration for infrastructure funding through the American Rescue Plan Act of 2021. Projects must be shovel ready and should focus on transportation. An initial list of 20 projects was created and submitted to Congressman Pappas' office.

Cochecho River Dredge Cell Closure Planning and Community Services staff review the capacity of the cell, and the permitting needed to close the cell. The City's Environmental Projects consultant is working to finalize the closure plan. City Planner Bird attended an online meeting on March 31st with Community Services staff and the Finance Director to discuss closure plans and costs.

Waterfront/Shoreland Stabilization/Site Preparation Planning and Community Development staff continued to assist the Cochecho Waterfront Development Advisory Committee in its pursuit of developing the City's River Street parcel. City Planner Bird had 4 online meetings during April with staff from Horsley Witten to review the status of state and federal permitting and discuss the concept plans. City Planner Bird held online meetings on April 1st, 15th and 30th with Cathartes, the Assistant City Manager and CWDAC Chair to discuss the phase 2 concept plans and the architecture of the proposed buildings. City Planner Bird organized and attended a CWDAC meeting on April 20th to review the newest building layout and architectural renderings from Cathartes.

Community Trail Phase III of the Community Trail work is mostly done with landscaping, fencing, trailhead building, and signage still to occur in the spring. In the spring, final paving and brickwork will be completed on Phase III. A ribbon cutting will take place in May.

For phase IV, Planning Staff received the notice to proceed with the engineering study for Phase IV of the trail which would add a trail in Bellamy Park connecting the schools to Route 155 behind some multi-family housing developments. The Council authorized the contract for Fuss and O'Neil to design the trail in this area. Staff reviewed a concept plan in September and is working with NHDOT and the consultant on different conceptual options. Staff walked one proposed route on September 23, 2020 and virtually met with NHDOT about changing location of trail route to south side of Bellamy River. Staff continues to work with the consultant and NHDOT about revising the scope and location of the proposed trail and seeing which option is worth pursuing based on available budget. Staff walked the trail with NHDOT staff on February 19th and had a meeting with the consultants on revising the change order scope on February 22nd to identify the feasibility of a bridge over the Bellamy River near Bellamy Park. The Consultants are currently revising a change-order proposal for staff's review. The change order will go before the Council in late May or early June.

Staff submitted for TAP Round 4 funding to add additional funding and be able to afford the preferred route for Phase IV of the trail which would require building a bridge over the Bellamy River in Bellamy Park.

Conservation Funding This project is tied to the funding received through the Transfer of Development Rights Program. Currently, over \$1,800,000 has been invoiced with over \$1,300,000 received on those invoices.

Wayfinding The vendor arrived in Dover the last week of April to begin the installation of 91 signs. The signs will include wayfinding and park identification signage. The installation occurred in late April and early May. Feedback from residents and visitors has been very positive. Staff has started a list of potential additional signs needed in the future.

Fire department administrative staff continue to work with NH Department of Health and Human Services to ensure that DFR members' shift coverage in the state wide vaccination effort (1,100+ hours in the month of April) is fully reimbursed.

Passport application processing fees provide a continuing source of revenue for the library. Staff will be resuming passport application acceptance in mid-May.

A consultant for the Library Roof Design has been chosen and will begin work shortly.

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) April 30, 2021

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,177,650	89,471	763,999	64.9	413,651	0	413,651	35.1
Expenditures	964,263	75,313	712,035	73.8	252,228	153,403	98,825	10.2
Debt Service								
Principal	205,000	0	0	-	205,000	0	205,000	100.0
Interest	8,388	0	0	-	8,388	0	8,388	100.0
	0	14,158	51,965	(9)	(51,965)	(153,403)	101,438	(175)

City of Dover

Expenditures of Major Funds

April 30, 2021

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 481,609	\$ 83,837	\$ 376,631	78.0%	\$ 104,978	\$ 78,576	\$ 26,402	5.5%
Executive	1,828,923	174,401	1,293,842	71.0	535,081	256,611	278,470	15.2
Finance	2,182,771	170,568	1,721,662	79.0	461,109	254,922	206,187	9.4
Planning	809,229	69,219	617,824	76.0	191,405	97,911	93,494	11.6
Misc General Government	1,006,788	52,893	642,973	64.0	363,815	268,909	94,906	9.4
Police	9,870,581	835,416	7,729,416	78.0	2,141,165	1,056,906	1,084,259	11.0
Fire & Rescue	9,957,320	869,228	8,239,406	83.0	1,717,914	963,369	754,545	7.6
Community Service Public Works	8,574,018	406,157	4,594,265	54.0	3,979,753	1,919,906	2,059,847	24.0
Recreation	2,526,883	181,683	1,799,480	71.0	727,403	320,994	406,409	16.1
Public Library	1,562,013	120,573	1,144,755	73.0	417,258	178,956	238,301	15.3
Public Welfare	805,767	27,627	297,359	37.0	508,408	31,752	476,655	59.2
Debt Service	6,208,772	45,289	4,294,101	69.0	1,914,671	2,275,285	(360,615)	(5.8)
Other Financing Sources/Uses	3,714,003	136,123	3,441,756	93.0	272,247	-	272,247	7.3
School	66,811,056	6,139,871	42,988,778	64.0	23,822,278	16,167,702	7,654,576	11.5
Intergovernmental	9,562,961	-	9,562,961	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 125,902,694	\$ 9,312,886	\$ 88,745,209	70.5%	\$ 37,157,485	\$ 23,871,800	\$ 13,285,684	10.6%
3213 Parking Activity Fund								
Police	\$ 1,306,351	\$ 63,801	\$ 526,888	40.0%	\$ 779,463	\$ 139,486	\$ 639,977	49.0%
Sub-total : 3213 Parking Activity Fund	\$ 1,306,351	\$ 63,801	\$ 526,888	40.3%	\$ 779,463	\$ 139,486	\$ 639,977	49.0%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 1,827,982	\$ 130,449	\$ 1,284,657	70.0%	\$ 543,325	\$ 440,112	\$ 103,213	5.6%
Sub-total : 3320 Residential Solid Waste Fund	\$ 1,827,982	\$ 130,449	\$ 1,284,657	70.3%	\$ 543,325	\$ 440,112	\$ 103,213	5.6%
3381 McConnell Center Fund								
Recreation	\$ 866,434	\$ 38,438	\$ 364,274	42.0%	\$ 502,160	\$ 96,028	\$ 406,132	46.9%
Sub-total : 3381 McConnell Center Fund	\$ 866,434	\$ 38,438	\$ 364,274	42.0%	\$ 502,160	\$ 96,028	\$ 406,132	46.9%
3410 Recreation Special Revenue Fund								
Recreation	\$ 461,920	\$ 6,422	\$ 70,640	15.0%	\$ 391,280	\$ 5,624	\$ 385,656	83.5%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 461,920	\$ 6,422	\$ 70,640	15.3%	\$ 391,280	\$ 5,624	\$ 385,656	83.5%
5300 Water Fund								
Community Service Public Works	\$ 6,115,593	\$ 356,747	\$ 3,870,852	63.0%	\$ 2,244,741	\$ 431,213	\$ 1,813,528	29.7%
Sub-total : 5300 Water Fund	\$ 6,115,593	\$ 356,747	\$ 3,870,852	63.3%	\$ 2,244,741	\$ 431,213	\$ 1,813,528	29.7%
5320 Sewer Fund								
Community Service Public Works	\$ 8,840,505	\$ 768,404	\$ 5,717,275	65.0%	\$ 3,123,230	\$ 960,187	\$ 2,163,043	24.5%
Sub-total : 5320 Sewer Fund	\$ 8,840,505	\$ 768,404	\$ 5,717,275	64.7%	\$ 3,123,230	\$ 960,187	\$ 2,163,043	24.5%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 1,669,358	\$ 107,120	\$ 837,605	50.0%	\$ 831,753	\$ 414,777	\$ 416,976	25.0%
Sub-total : 6100 Dovernet Fund	\$ 1,669,358	\$ 107,120	\$ 837,605	50.2%	\$ 831,753	\$ 414,777	\$ 416,976	25.0%
Total : EXPENDITURES	\$ 146,990,836	\$ 10,784,267	\$ 101,417,399	69.0%	\$ 45,573,437	\$ 26,359,229	\$ 19,214,209	13.1%

City of Dover

Revenues of Major Funds April 30, 2021

(General Fund Includes Property Taxes and Education Revenues)

	Budget	Range To Date	Year To Date	% Year To Date	Budget Balance	Encumbrance	Budget Available	% Uncollected
REVENUES								
1000 General Fund								
Taxes	\$ 94,224,272	586,545	51,253,775	54.0%	\$ 42,970,497	\$ -	\$ 42,970,497	(45.6)%
Licenses & Permits	6,734,924	719,874	5,840,333	87.0	894,591	-	894,591	13.3
Intergovernmental	2,786,650	13,050	2,570,482	92.0	216,168	-	216,168	7.8
Charges for Services	4,385,373	321,662	3,279,006	75.0	1,106,367	(32,308)	1,138,675	26.0
Miscellaneous Revenue	359,440	21,834	744,683	207.0	(385,243)	(3,988)	(381,255)	(106.1)
Education	16,803,088	3,297,833	15,860,782	94.0	942,306	-	942,306	5.6
Operating Transfers In	439,047	-	-	0.0	439,047	-	439,047	100.0
Other Financing Sources	169,900	-	-	0.0	169,900	-	169,900	100.0
Sub-total : 1000 General Fund	\$ 125,902,694	4,960,798	79,549,062	63.0%	\$ 46,353,632	\$ (36,296)	\$ 46,389,928	36.8%
3213 Parking Activity Fund								
Licenses & Permits	\$ 210,000	21,338	228,776	109.0%	(18,776)	\$ -	\$ (18,776)	- 8.9%
Parking Income	891,351	59,863	544,452	61.0%	346,899	-	346,899	38.9%
Parking Fines	205,000	13,357	137,060	67.0%	67,940	-	67,940	33.1%
Other Financing Sources	0	-	-	0.0	-	-	0	0.0
Sub-total : 3213 Parking Activity Fund	\$ 1,306,351	94,557	910,289	70.0%	\$ 396,062	\$ -	\$ 396,062	30.3%
3320 Residential Solid Waste Fund								
Intergovernmental	\$ 12,666	-	-	0.0%	\$ 12,666	\$ -	\$ 12,666	100.0%
Charges for Services	1,746,315	117,104	1,382,630	79.0%	363,685	-	363,685	20.8%
Miscellaneous Revenue	0	143	3,141	0.0	(3,141)	-	(3,141)	0.0
Other Financing Sources	0	-	-	0.0	0	-	0	0.0
Sub-total : 3320 Residential Solid Waste	\$ 1,758,981	117,247	1,385,771	79.0%	\$ 373,210	\$ -	\$ 373,210	21.2%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 734,830	57,299	571,746	78.0%	\$ 163,084	\$ -	\$ 163,084	22.2%
Operating Transfers In	131,604	9,753	97,526	74.0	34,078	-	34,078	25.9
Sub-total : 3381 McConnell Center	\$ 866,434	67,052	669,272	77.0%	\$ 197,162	\$ -	\$ 197,162	22.8%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 430,420	21,809	67,866	16.0%	\$ 362,554	\$ -	\$ 362,554	84.2%
Miscellaneous Revenue	11,500	90	5,647	0.5	\$ 5,853	-	\$ 5,853	50.9
Operating Transfers In	20,000	-	-	0.0	20,000	-	20,000	100.0
Other Financing Sources	-	-	-	0.0	0	-	0	0.0
Sub-total : 3410 Recreation Special Revenue Fund	\$ 461,920	21,899	73,513	16.0%	\$ 388,407	\$ -	\$ 388,407	84.1%
5300 Water Fund								
Intergovernmental	\$ 2,500	-	-	0.0%	\$ 2,500	\$ -	\$ 2,500	100.0%
Charges for Services	5,799,106	274,693	4,719,899	0.8	\$ 1,079,207	-	1,079,207	18.6
Miscellaneous Revenue	70,500	4,674	94,445	1.3	\$ (23,945)	-	(23,945)	(34.0)
Other Financing Sources	87,500	-	-	0.0	87,500	-	87,500	100.0
Sub-total : 5300 Water Fund	\$ 5,959,606	279,367	4,814,345	81.0%	\$ 1,145,261	\$ -	\$ 1,145,261	19.2%
5320 Sewer Fund								
Intergovernmental	\$ 30,187	-	13,854	46.0%	\$ 16,333	\$ -	\$ 16,333	54.1%
Charges for Services	8,055,342	414,916	6,460,479	80.0	1,594,863	-	1,594,863	19.8
Miscellaneous Revenue	57,000	4,731	82,296	144.0	(25,296)	-	(25,296)	(44.4)
Other Financing Sources	520,992	-	-	0.0	520,992	-	520,992	100.0
Sub-total : 5320 Sewer Fund	\$ 8,663,521	419,647	6,556,628	76.0%	\$ 2,106,893	\$ -	\$ 2,106,893	24.3%
6100 Dovernet Fund								
Charges for Services	\$ 1,054,265	87,841.59	878,631	83.0%	\$ 175,634	\$ -	\$ 175,634	16.7%
Miscellaneous Revenue	25,000	-	25,000	1.0	\$ -	-	-	0.0
Operating Transfers In	84,485	-	-	0.0	84,485	-	84,485	100.0
Other Financing Sources	-	-	-	0.0	0	-	0	#DIV/0!
Sub-total : 6100 Dovernet Fund	\$ 1,163,750	87,842	903,631	78.0%	\$ 260,119	\$ -	\$ 260,119	22.4%
Total : REVENUES	\$ 146,083,257	6,048,409	94,862,510	65.0%	\$ 51,220,747	\$ (36,296)	\$ 51,257,042	35.1%

5. Workforce Focused Outcomes

"CONTINUE TO RECRUIT, RETAIN AND SUPPORT TRAINING OF EMPLOYEES AND VOLUNTEERS NECESSARY TO FULFILL SERVICE DELIVERY NEEDS OF COMMUNITY."

Employee Anniversaries – May, 2021

Employee Name	Division	Years of Service
Boulanger, William L	Public Works	33
Pilewski, Patrick M	Public Works	33
Clark, Ann M	Police	31
Boucher, Joseph M	Public Works	24
Ladisheff, Kathy M	Police	24
Irwin, Keith D	Fire	23
Purpura, William J	Public Works	22
Babel, Patrick C	Fire	21
Stevens, Jamie S	Public Works	20
Glidden, Jean M	Planning	18
Harris, Victoria H	Police	17
Madden, Kevin J	Finance	15
Donnelly, Christopher J	Fire	10
Travaglini, Matthew P	Police	10
Hitchcock, Christopher W	Recreation	9
Gaudreault, Adam R	Police	8
Harnish, Matthew B	Police	8
Vansylyvong, Jerrica A	Finance	8
Fortin, Emily M	Library	6
Higgins, Joanna M	Library	6
Arbeau, Allen	Executive	5
Chappell, Trevor	FG	5
Holt, Hunter S	Fire	5
Bouchard, Jared P	Fire	4
Calderone, James M	Fire	4
Bernier, Amy S	Finance	2

APRIL SEPARATIONS: 11

- 1 Community Services
- 7 Police
- 3 Recreation

APRIL NEW HIRES: 9

- 1 Finance
- 1 Police
- 7 Recreation

Jimmy Casey, WWTF Lab Technician, attended the Operation of Wastewater Treatment Plants course sponsored by California State University. This is a five-month virtual course.

Casey Mitchell, WWTF Operator I, attended the Pump Clogs and Bypass Systems course sponsored by the Granite State Rural Water Association. This course was held virtually.

Arnold Powers, WWTF Lab Technician, attended the Disinfection: CL2, Hypo and UV course sponsored by the Northeast Water & Wastewater Training Associates, Inc. This course was held virtually.

Jamie Stevens, Pump Station Operator II, attended the Spring Technical Meeting sponsored by the New Hampshire Water Works Association. This meeting was held virtually.

City Planner Benton and the Assistant City Manager attended a webinar on the 2020 Census on April 9th.

City Planner Benton attended the New England Chapter of the American Planning Association's Annual Retreat virtually on April 1st and 8th.

During the month of April, the police department welcomed its newest dispatcher, Michael Laurion. Michael is a Dover native who joined the US Navy after graduating from Dover High School in 2011. After his career in the Navy, part of which was as a meteorologist's assistant, he returned to Dover to pursue higher education. He is currently in the process of obtaining a Master's Degree in Criminal Justice.

*Dispatcher
Michael Laurion*



**Sergeant Alex Mitrushi
qualifies on the patrol rifle**

During the month of April, all sworn officers completed annual handgun and rifle qualifications at White Birch Armory on Industrial Park Drive.

On April 22, 2021, Detectives Gaudreault, Donais, Courter, and Lynch attended Response to Child Abuse and Neglect. This virtual training covered topics for the investigative protocols on child abuse and neglect. This is an annual workshop style training sponsored by the New Hampshire Attorney General's Office and provides the latest training on the topic of child abuse and neglect and the Attorney General's Protocol for investigation of these crimes.

During the week of April 26, 2021, Detective Gaudreault attended the National Cyber Crime Conference. It was held virtually and hosted by the Massachusetts Attorney General's Office. This is an annual conference consisting of trainings in the areas of cyber crime detection, digital evidence collection and legal updates. Detective Gaudreault serves as the

department's Digital Forensic Investigator, as well as with the region's Internet Crimes against Children (ICAC) Task Force, and with the constant evolution of digital equipment and materials, attendance at this conference is very important for his position.

During the week of April 26-30, School Resource Officers Dunne and Glowacki attended the National Association of School Resource Officers (NASRO) Basic SRO course. The course was attended virtually. Topics covered were school safety, threat assessments, how to better interact with children with learning disabilities that may manifest into disruptive behavior, and social media safety, among other topics.

On April 15 and April 22, several sworn officers and dispatchers attended Mental Health and Suicide Prevention training presented by the Veterans Administration. These two sessions of training were the final two of four available sessions held at the Dover Police Department. The classroom training consisted of basic mental health and suicide prevention training, with a particular focus on dealing with military veterans and first-responders in crisis. The training was developed and conducted by members of the US Department of Veterans Affairs - Office for Mental Health.

On April 27th, a full team training for the Strafford County Regional Tactical Operations Unit (SCRTOU) was held. There are two full team trainings per year. Officer Cooper coordinated the training for the negotiators. During the morning, Deputy Chief Munck of Exeter PD presented on Basic Negotiation Concepts; as a refresher. Dr. Nicole Sawyer presented on personality disorders. During the afternoon, there was a team scenario, to include negotiators and tactical operators.

Officer Cooper, the team leader for the crisis negotiators, plans to schedule more frequent trainings for the negotiators. She arranged for the newest team member to attend the 40 hour FBI Crisis Negotiation class. Additionally, she is working with the National Alliance on Mental Illness (NAMI) for Crisis Intervention Training (CIT). Three of the six negotiators are CIT trained and found the week long course to be very beneficial.

Lastly, in early April, the NH Police Standards and Training Academy reopened its facility for the return of their in-service training, which had been suspended as a result of the pandemic. Their training calendar was published and the department is actively working to resume its in-service training with the courses they provide.

The K-9 Unit trains on a daily basis and attends formal training on Mondays at the New Hampshire Police K-9 Academy, which is located at the Sig Sauer grounds in Epping NH, or at other designated areas in New England for a minimum of 20 hours a month. Currently K9 Barco holds a USPCA PDI and PDII certification. Additionally, on April 13 and April 27, as members of the Strafford County Regional Tactical Operations Unit (SCRTOU) Officer Brown

and K9 Barco attended the two monthly trainings. The focus of the training was building tactics, firearms and building searches involving K9 and role players.

In the Month of April, Deputy Chief Michael McShane and Division Chief Craig Chabot attended a four-day fire investigation training at the ATF Fire Research Laboratory (FRL) in Ammendale, MD. The FRL is the nation's only large-scale fire science research laboratory dedicated to fire and arson criminal investigations. It is accredited by the ANSI National Accreditation Board to conduct analysis and testing related to fire scene reconstructions as well as electro-mechanical evidence examinations. FRL staff conduct flashover studies to show how fast fires can spread under different conditions. They also validate fire pattern analysis indicators, research the impact of accelerants on fire growth and spread, and analyze causes of electrical fires. They work closely with ATF's certified fire investigators (CFIs) to help them identify a fire's origin and determine its cause based on the collected evidence.

The training and education provided to the Dover Fire Department members was based on fire behavior in relation to the effects ventilation openings have in a structure during a fire. Four separate "living room" burn cells were constructed with identical furnishings, windows, doors, floor and wall coverings. The burn cells are dry walled, painted, electrical receptacles and wiring installed and energized. Electrical appliances and components are plugged in and in use during the fire to simulate real life conditions. Each burn cell is outfitted with remote cameras, thermocouples for temperature measurement, air gas monitoring as well as instrumentation to monitor air flow and smoke density. The data provided by the instrumentation is compiled by technicians to give real time information of exactly what is happening as a fire develops up to and including both pre and post flashover situations.

A fire was set in each burn cell to simulate an accidental fire. A different area of fire origin was used for each burn cell. By using a different area of origin, the fire will react or behave differently depending on the surrounding furnishings or room contents. Ventilation openings such as doors, windows, HVAC duct work, breaches in walls, ceilings or floors will have a significant impact on fire spread. If air is allowed to freely flow via ventilation openings in a building fire, the fire will greatly intensify and will be drawn to areas of the building that would most likely not be as affected by fire. This air movement or flow path during a fire is extremely hazardous to occupants as well as firefighters due to the fire's intensity and rapid spread. Because of the intensified burn patterns left within the flow path, it is much more difficult for fire investigators to determine the actual area of origin.



The left photo above shows the pre-fire view of a burn cell and contents layout as well as instrumentation used to gather data. The right photo above shows a different angle of a burn cell and instrumentation in pre-fire conditions.



A burn cell under fire conditions after the windows failed due to the intense heat.



A view of the burn cells door to a hallway attached to the burn room.



Post fire examination of a burn cell and the effect of ventilation on fire patterns.



B-Shift outside of the Class B burn building at the New Hampshire Fire Academy.

Members of A-Shift and B-Shift spent the day training at the New Hampshire Fire Academy. Personnel volunteered their own time to attend the Fire Academy and utilize the training facility to conduct combined-operations training. Combined operations training allowed pump operators to train and prepare for Dover Fire & Rescue's upcoming Engineer examination while firefighters conducted company officer development in preparation for the upcoming Lieutenant's promotional process.

Probationary members were able to conduct basic fire attack drills, hose-advancement among other skills. Training at a facility like this allows crews to operate under live fire conditions which is paramount in developing fire suppression knowledge, skills, and abilities.

In the last week of April, Jewett Construction made available several buildings at the end of Grove St, for department training. These structures, scheduled to be demolished in preparation for upcoming site development, provided the opportunity for a variety of training opportunities for DFR members.

In the photos below, Dover Fire & Rescue personnel trained on advancing hose lines into a structure. The department is continually looking for structures that are scheduled for demolition. In the absence of a training facility, structures like these are invaluable training props.



Crews donning SCBA face masks before entry



Probationary member Poth preparing his SCBA for entry



Members of A Shift conducting hose-line-advancement

All four shifts received training on the department's new Zoll ventilators. With the new ventilators being a Zoll brand, the department now benefits from a uniform operating platform being that the department's cardiac monitors, CPR compression devices (AutoPulse), and the department's Automatic External Defibrillators (AED) are all Zoll products.



Zoll Z-Vent
respiratory
ventilator

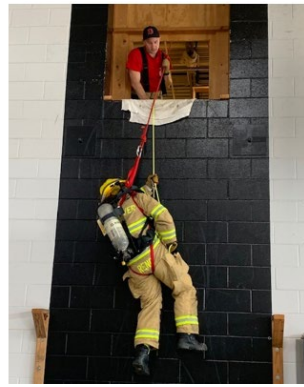
On April 2nd, Fire Department members of C-Shift participated in rope rescue training skills refresher. Specific skills stations were set up where crews rotated through. Many used this as a refresher but two C-Shift members used this training in preparation to be signed-off to drive and operate Squad 14. Squad 14 is the department's heavy rescue unit that contains much of the department's rope rescue equipment.



Dover Fire & Rescue Personnel conducted multi-company pumping training evolutions. Apparatus operators are responsible for being able to manage incoming and outgoing water supply. It is common for the operator of a fire engine to have to supply water to hand lines, master streams, and aerial apparatus all at the same time.



Companies utilizing property at Stonewall Dr. to conduct pump and aerial training



Pictured left, members of B Shift practiced “self-rescue” skills out of the training room at the North End Fire Station. These skills are utilized if a firefighter ever finds themselves in a scenario where they need to evacuate the structure, without the proximity of a “normal” egress point!

Pictured right, members of D Shift practice the art of “splicing” ropes in order to replace some older used in the hose tower. The ropes are used to hoist hose into the 3-story hose tower, to allow it to be dried prior to packing and reloading on the apparatus.



Library staff members attended the following webinars, classes & virtual conferences:

Primex: Managing Protected Leave; Reimagining School Readiness; Passport Training; Library Journal: Diversity Audits; RUSA: Whole Person Librarianship; NHLA-ITS Virtual Library Visits and Instruction; Design for Libraries: Tools and Principles for Outstanding Library Promotions

6. Sustainability-Focused Outcomes

“DEVELOP STRATEGIES AND IMPLEMENT PROGRAMS THAT ENCOURAGE THE EFFICIENT USE AND PRESERVATION OF NATURAL RESOURCES BY MUNICIPAL SERVICES AND THROUGHOUT THE COMMUNITY.”

City Planner Bird conducted easement monitoring on April 7th with OLC members on Watson Road.

City Planner Bird participated in an online meeting of the Coastal Adaptation Workgroup municipal group on April 22nd to discuss local projects.

City Planner Bird met with the Wetland Protection Ordinance Subcommittee on April 13th to discuss amendment wording and the PREP grant to support the work and attended the April 27th Planning Board meeting to present the ordinance amendments.

City Planner Benton sent a list of streets to Community Services to possibly stripe bike-lanes or place sharrows on during this spring's striping if feasible as part of the Master Plan action items.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, May 12, 2021**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Gasses, Councilor O'Connor, Councilor Shanahan, and Councilor Williams. Councilor Muffett-Lipinski and Councilor Thibodeaux attended virtually.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. PUBLIC WATER SUPPLY – DROUGHT PREPARATIONS/CONSERVATION MEASURES

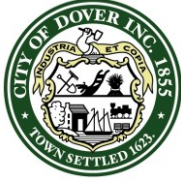
Community Services Director Storer introduced Jamie Emery, of Emery & Garrett Groundwater Investigations, a division of GZA and Underwood Engineering. Keith Pratt of Underwood Engineering, Inc.. Gretchen Young, City of Dover's Conservation Engineer.

Mr. Emery gave a PowerPoint presentation to the Council regarding water supply in Dover.

Mr. Pratt gave a PowerPoint presentation to the Council regarding water facility improvements in Dover.

7. ADJOURNMENT

Mayor Carrier adjourned the Workshop session to enter the Regular meeting.

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Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for Asian American and Pacific Islander Heritage Month.

6. APPROVAL OF AGENDA

Councilor Shanahan moved to remove Item 13.B.1. from the Agenda.

Deputy Mayor Ciotti moved to approve the Agenda as amended; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2022 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – SCHOOL PORTION ONLY SPONSORED BY MAYOR CARRIER BY REQUEST

Susan Golder, 11 Sandra's Run: She spoke in favor of the proposed School budget.

Jody Langellotti, 453 Sixth Street: She spoke in favor of the proposed School budget.

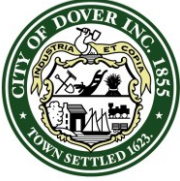
Joseph Merullo, 21 Sandy Lane: He spoke in favor of having a tax cap budget.

Stephanie DeMatteo, 6 Tennyson Avenue, DHS Teacher: She spoke in favor of the proposed School budget.

Benjamin Schwartz, 14 Lisa Beth Circle: He spoke in favor of the proposed School budget.

Nathaniel Stewart, 5 Redden Street: He spoke in favor of the proposed School budget.

Kathleen Cintavey, 5 Olive Meadow Lane: She spoke in favor of having a tax cap budget.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, May 12, 2021**
Meeting Time: **7:00 pm**

Jonathan Otterson, 11 Gladiola Way: He spoke about having a private well for his water and his concerns that public water will impact his supply.

Mayor Carrier interrupted Mr. Otterson and asked him to speak during Citizen's Forum.

David Greene, 45 Middle Road: He spoke in favor of the proposed School budget.

Sarah LaPierre, 70 Grandview Drive: She spoke in favor of the proposed School budget.

Amanda Russell, 20 Cranbrook Lane, School Board Chairperson: She spoke in favor of the proposed School budget.

Brandy Barshaw, 3 Laura Lane: She spoke in favor of the proposed School budget.

(name inaudible) - 6 East Watson Street: She spoke in favor of the proposed School budget.

Lila Kohrman-Glaser, 110B Henry Law Avenue: She spoke in favor of the proposed School budget.

Leigh-Anne Sapienza- 48½ Dover Point Road: She spoke in favor of the proposed School budget.

Micaela Demeter, 33A Piscataqua Road: She spoke in favor of the proposed School budget.

Nabia Fortier, 344 Washington Street: She spoke in favor of the proposed School budget.

Councilor O'Connor moved to suspend the rules to allow Lisa Dillingham, Dover Teachers' Union President, speak since she is not a Dover resident; seconded by Councilor Williams.
Roll Call Vote: 9/0.

Lisa Dillingham, Dover Teachers' Union President: She spoke in favor of the proposed School budget.

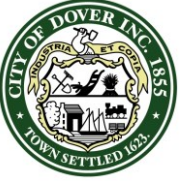
Stacey Kostis, 29 Harlan's Way: She spoke in favor of the proposed School budget.

Susan Piper, 27 Highland Street: She spoke in favor of the proposed School budget.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

B. CHAPTER 5: ADMINISTRATIVE CODE, SECTION 33 **SPONSORED BY MAYOR CARRIER BY REQUEST**

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

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**C. FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM (CIP) APPROPRIATION OF SCHOOL FACILITIES CAPITAL RESERVE FUNDS FOR VOYAGE MARK II SCALE MODEL SOLAR SYSTEM.
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Jody Langellotti, 453 Sixth Street: She asked how this benefits the City of Dover.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Email correspondence must be directed to CityCouncil-All@doover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

Natalie Strickland, 191 Central Avenue: She was discouraged that Item 13.B.1. was removed from the Agenda and discussed the advantages of the Resolution.

Joseph Merullo, 21 Sandy Lane: He spoke against Item 13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He spoke about second half tax bills payments tracking normally. He discussed areas where citizens can get assistance. He invited the Council and citizens to a ribbon cutting for the Community Trail on May 20, 2021.

Mayor Carrier asked for a status on the Broadway Culvert project.

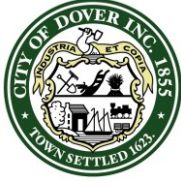
City Manager Joyal said they are getting ready to pave the road and Red's Shoe Barn next week. He thanked everyone for their patience.

Councilor Thibodeaux asked about bundled pipes on Middle Road.

City Manager Joyal said he believed it was Unitil's project to extend or replace natural gas lines.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

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10. APPROVAL OF MINUTES

- A. April 28, 2021 – Workshop Session
- B. April 28, 2021 – Regular Meeting
- C. May 5, 2021 – Workshop Session

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier listed the upcoming events he has on his and the City's schedule.
Deputy Mayor Ciotti moved to approve the Mayor's report; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

- 1. **CHAPTER 5: ADMINISTRATIVE CODE, SECTION 33**
SPONSORED BY MAYOR CARRIER BY REQUEST

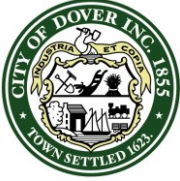
Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. **FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)**
APPROPRIATION AND AUTHORIZATION FOR CWSRF LOAN FOR COCHECO
RIVER OUTFALL STORMWATER PLAN (REQUIRES A 2/3 MAJORITY VOTE OF
THE COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, May 12, 2021**
Meeting Time: **7:00 pm**

- 2. REPROGRAM UNEXPENDED BOND PROCEEDS FROM LEIGHTON WAY AND COCHECO PUMP STATIONS TO DOWNTOWN INFLOW AND INFILTRATION ELIMINATION (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

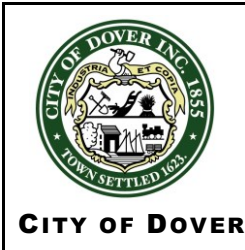
- 3. FISCAL YEAR 2022 CAPITAL IMPROVEMENT PROGRAM (CIP) APPROPRIATION OF SCHOOL FACILITIES CAPITAL RESERVE FUNDS FOR VOYAGE MARK II SCALE MODEL SOLAR SYSTEM. (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Assistant City Manager Parker gave an overview of the Resolution to the Council.
Roll Call Vote: 6/3; Passed. Deputy Mayor Ciotti, Councilor Cullen and Councilor Gasses were opposed.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B19001 BROADWAY STREET RAILROAD CULVERT CONSTRUCTION ADDITIONAL SCOPE OF WORK #6 & #7**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B19085 VARNEY BROOK PUMP STATION UPGRADES WITH T. BUCK CONSTRUCTION, INC. ADDITIONAL SCOPE OF WORK #5 & #6**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B21081 2022 FORD F550 4X4 TRUCK**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. OPERATION AND MAINTENANCE OF THE CLOSED CITY OF DOVER LANDFILL SUPERFUND SITE LIFT STATION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. PURCHASE OF VOYAGE MARK II SCALE MODEL SOLAR SYSTEM**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. AUTHORIZATION FOR PAVING AT BROADWAY AND RED'S SHOE BARN**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, May 12, 2021**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 16. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. Appointments Committee | 18. Solid Waste Advisory Commission |
| 4. Arena Commission | 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arts Commission | 20. Transportation Advisory Commission |
| 6. Conservation Commission | 21. Waterfront TIF Advisory Board |
| 7. Downtown TIF Advisory Board | 22. City Council / School Board Collaborative Committee |
| 8. Energy Commission | 23. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Heritage Commission | 24. COAST |
| 10. Legislative Liaison | 25. Cochecho Waterfront Development Advisory Committee |
| 11. Library Board of Trustees | 26. Dover Main Street |
| 12. McConnell Center Advisory Committee | 27. Strafford Regional Planning Commission |
| 13. Ordinance Committee | |
| 14. Parking Commission | |
| 15. Pool Advisory Committee | |

Deputy Mayor Ciotti moved for adoption of the Consent Calendar; seconded by Councilor Williams.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Cullen pulled Item 13.A.5.

Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.5.; seconded by Councilor O'Connor.

Roll Call Vote: 6/3; Passed. Deputy Mayor Ciotti, Councilor Cullen and Councilor Gasses were opposed.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

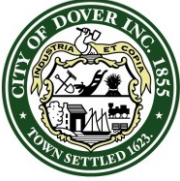
Councilor Shanahan gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.

Councilor O'Connor gave an overview of the Recreation Advisory Board Report to the Council.

B. RESOLUTIONS

1. **PROMULGATION OF A LAND ACKNOWLEDGMENT FOR DOVER** SPONSORED BY MAYOR CARRIER BY REQUEST

Resolution was pulled from Agenda.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, May 12, 2021**
Meeting Time: **7:00 pm**

2. FORMATION OF AD HOC COMMITTEE FOR GRAFFITI MANAGEMENT SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Police Chief Breault gave an overview of the Resolution to the Council.
Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

3. B21062 HOT BITUMINOUS PAVING (ASPHALT) LAID IN PLACE ADDITIONAL SCOPE OF WORK #1 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

4. APPROVAL OF PROPOSED AMENDMENTS TO CITY CHARTER AND AUTHORIZATION TO SUBMIT FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND COMMISSIONER OF THE DEPARTMENT OF REVENUE (TO BE REFERRED TO A PUBLIC HEARING ON MAY 26, 2021.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on May 26, 2021; seconded by
Councilor Thibodeaux.
Roll Call Vote: 9/0.

5. ACCEPTANCE OF SUBSTANTIAL AMENDMENTS TO THE FFY15-19 CONSOLIDATED PLAN AND FFY19 ACTION PLAN FOR CARES FUNDS (TO BE REFERRED TO A PUBLIC HEARING ON MAY 26, 2021.) SPONSORED BY MAYOR CARRIER BY REQUEST

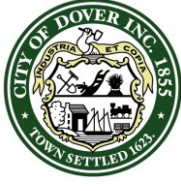
Deputy Mayor Ciotti moved to refer to a public hearing on May 26, 2021; seconded by
Councilor O'Connor.
Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. LETTER FROM SAM GREENE, ASSISTANT DIRECTOR, STATE OF NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION, dated April 23, 2021

Deputy Mayor Ciotti moved to place correspondence on file; seconded by Councilor
Shanahan.
Roll Call Vote: 9/0.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Conference Room</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, May 12, 2021</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Conference Room	Meeting Date:	Wednesday, May 12, 2021	Meeting Time:	7:00 pm
CITY COUNCIL - MINUTES											
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Meeting Time:	7:00 pm										

15. COUNCIL MATTERS OF INTEREST

Councilor Muffett-Lipinski started a discussion regarding the proposed Police department's budget.

Councilor O'Connor asked how someone can become a Recovery Coach.

Councilor Muffett-Lipinski said she was a Recovery Coach herself. It involves a training program, which is offered by multiple organizations.

Councilor O'Connor spoke about the DOT meeting tomorrow night, May 13, 2021, at the McConnell Center. He referred to Citizen's Forum comments regarding Tax Increment Financing (TIF) Districts and explained how it works. He recognized Jordan Chambers from Community Services.

Councilor Shanahan added that developers might get a tax break for a few years, but the City Manager and Assistant City Manager always make sure that it is at the benefit of the City. He recognized the Dover Fire Department for their work in suppressing the forest fire around Tolend Road.

Councilor Gasses said she is concerned with the proposed School budget and eliminating support positions.

Councilor O'Connor discussed summer programs offered by the Recreation Department where teachers will be assisting.

Mayor Carrier said there will be a Memorial Day ceremony this year.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Williams.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, May 19, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor O'Connor, Councilor Shanahan, and Councilor Williams. Councilor Muffett-Lipinski and Councilor Thibodeaux attended virtually. Councilor Gasses arrived virtually at 8:05 pm.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Linnea Nemeth, 16 Middlebrook Road: She spoke in support of the proposed School budget.

Micaela Demeter, 33A Piscataqua Road: She spoke in support of the proposed School budget.

Councilor O'Connor moved to suspend the rules to allow Lisa Dillingham, Dover Teachers' Union President, speak since she is not a Dover resident; seconded by Councilor Williams.
Roll Call Vote: 8/0.

Lisa Dillingham, Dover Teachers' Union President: She spoke in favor of the proposed School budget.

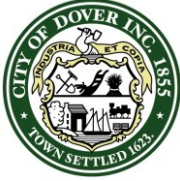
Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

6. DISCUSSIONS

A. BUDGET PRESENTATIONS

1. COMMUNITY SERVICES

Community Services Director Storer gave a PowerPoint presentation to the Council regarding Community Services proposed budget.



CITY OF DOVER

CITY COUNCIL - MINUTES

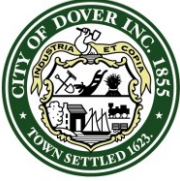
Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, May 19, 2021**
Meeting Time: **7:00 pm**

2. GENERAL BUDGET DISCUSSION

City Manager Joyal gave an overview of two handouts: History of the Tax Cap, and Proposed FY2022 Budget Suggested General Fund Budget Adjustment Options with Tax Bill Impact.

7. ADJOURNMENT

Councilor O'Connor moved to adjourn; seconded by Deputy Mayor Ciotti.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2021.05.12 – 073**

Resolution Re: Approval of Proposed Amendments to City Charter and Authorization to Submit Final Report to the New Hampshire Secretary of State, Attorney General, and Commissioner of the Department of Revenue Administration

WHEREAS: Pursuant to [R-2020.10.28-186](#), the City Council requested that the Ordinance Committee review and study potential amendments to the City's Charter, and return a final proposed set of amendments to City Council no later than May 12, 2021; and

WHEREAS: The Ordinance Committee's Final Report on City of Dover Charter Amendments ("Final Report"), attached to this resolution and incorporated by reference, provides the Ordinance Committee's final recommended amendments and ballot questions;

WHEREAS: RSA 49-B:5, I, provides that the City Council "may determine that one or more amendments [to the City's Charter] are necessary and shall, by order, provide for notice and hearing on them".

WHEREAS: This resolution is intended to constitute the City Council's initial approval of proposed amendments to the City's Charter, to be followed by the other statutory requisites set forth in RSA chapter 49-B.

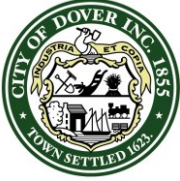
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

For the reasons discussed in the Final Report, the proposed Charter amendments set forth therein are found to be necessary and in the City's best interest.

AND, FURTHER BE IT RESOLVED THAT:

Within seven days following the public hearing and adoption of this resolution, the Final Report shall be completed with the dates of the City Council's final public hearing and adoption of this resolution, and then filed with the City Clerk as provided by RSA 49-B:5, I(a), who is authorized and directed to thereafter provide a certified copy of the Final Report to the New Hampshire Secretary of State, Attorney General, and Commissioner of the Department of Revenue Administration within 10 days as provided in RSA 49-B:4-a, I(b).

REQUIRES PUBLIC HEARING AFTER SEVEN DAYS PRIOR NOTICE PER RSA 49-B:5, I



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2021.05.12 – 073**
Resolution Re: Approval of Proposed Amendments to City Charter and Authorization to Submit Final Report to the New Hampshire Secretary of State, Attorney General, and Commissioner of the Department of Revenue Administration

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Shanahan
Councilor Lindsey Williams
Councilor Fergus Cullen

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date: 05/12/2021	Public Hearing Date: 05/26/2021
Approved Date:	Effective Date:

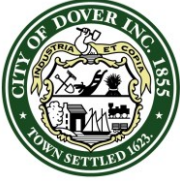
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

Approval of Proposed Amendments to City Charter
and Authorization to Submit Final Report to the New Hampshire
Secretary of State, Attorney General, and Commissioner of the
Department of Revenue Administration

Document Created by: Legal
Document Posted on: May 21, 2021

Page 2 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2021.05.12 – 073**
Resolution Re: Approval of Proposed Amendments to City Charter and Authorization to Submit Final Report to the New Hampshire Secretary of State, Attorney General, and Commissioner of the Department of Revenue Administration

RESOLUTION BACKGROUND MATERIAL:

The City's Charter ([C11-11](#)) specifies that amendments be conducted in accordance with RSA chapter 49-B.

RSA chapter 49-B defines an "amendment" as any change to the Charter that is not a "revision." See [RSA 49-B:4-f](#). The statute defines a "revision" narrowly to mean specified changes to a municipality's form of government. See [RSA 49-B:4-d](#). The residual category of "amendments" is therefore broad. A single "amendment" may encompass changes to more than one section of the charter, so long as each change grouped therein is germane to the same subject. See RSA 49-B:5, I(c).

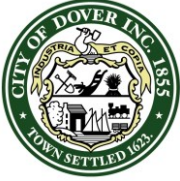
The process for accomplishing amendments is set forth in RSA 49-B:5 and RSA 49-B:6. A majority vote of the City Council is required to advance proposed Charter amendments.

A proposed draft of the "City of Dover's Final Report on Proposed Charter Amendments to be Placed on the Ballot for November 2, 2021 Election" is attached. The Ordinance Committee approved the amendments contained therein on May 3, 2021. The ballot questions listed in the Final Report derive from the prescribed language in RSA 49-B:6.

Below is a brief overview of the steps in the Charter "amendment" process:

1. City Council reviews the City's Charter and determines if and what amendments may be necessary.
2. Each amendment developed must be limited to a single subject, but more than one section of the charter may be changed under the auspices of an "amendment" so long as it is germane to that subject. See RSA 49-B:5, I(c).
3. City Council finalizes proposed amendments and text of same, then provides for public notice/hearing on those proposed amendments.
 - a. Notice must be in newspaper at least seven days prior to hearing;
 - b. Must have a new hearing if any substantive changes are made to the proposed amendments;
4. Within seven days after final hearing, a report must be filed with City Clerk. See RSA 49-B:5, I(a).
5. The City Clerk then seeks approval from three State of New Hampshire bodies: Secretary of State, Attorney General, and Commissioner of DRA pursuant to RSA 49-B:4-a.
6. Within 45 days, the state-level actors shall review amendments and give notice to clerk of approval/disapproval. See RSA 49-B:4-a, I(d).
7. If not approved by state actors, then the disapproved amendment cannot go to voters;
8. If/once approved by all state actors, City Council must, at its next regular meeting, order the proposed amendments to be placed on a ballot at the next regular municipal election. The questions then become part of local ballot preparation, see RSA 49-C:6; [Dover Charter C2-9](#). The methods of listing the ballot questions for amendments are set forth in RSA 49-B:6, II; see also RSA 49-B:5, I(c).

Approval of Proposed Amendments to City Charter
and Authorization to Submit Final Report to the New Hampshire
Secretary of State, Attorney General, and Commissioner of the
Department of Revenue Administration



CITY OF DOVER

CITY OF DOVER - RESOLUTION

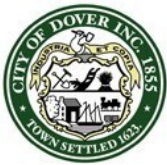
Agenda Item#: 12.C.1.

Resolution Number: **R – 2021.05.12 – 073**

Resolution Re: Approval of Proposed Amendments to City Charter and Authorization to Submit Final Report to the New Hampshire Secretary of State, Attorney General, and Commissioner of the Department of Revenue Administration

9. At least two weeks prior to the date of the election where ballot questions will be considered, the City Council must cause the proposed amendments to be printed along with any summary thereof, and must make copies available to the voters in the Clerk's office, and shall also post the amendments and any summary thereof in the same manner that proposed ordinances are posted. *See* RSA 49-B:6, III(b).
10. At the municipal election, voters then have the opportunity to vote on each ballot question. A majority of voters must approve each amendment. *See* RSA 49-B:6, IV.
11. Charter amendments approved by voters take effect on January 1st of the following year or on a date determined by the City Council, whichever occurs first. *See* RSA 49-B:6, IV(b).

In terms of a projected timeline for these events, the process (through Step 8) needs to be commenced and completed in time for proposed amendments to appear on the ballot for the November 2021 municipal election. In order to allow time for preparing and printing ballots, the City Council will need to complete its portion of the process, including its final approval after State-level approvals, by approximately September 1, 2021.



CITY OF DOVER

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CITY OF DOVER'S FINAL REPORT ON PROPOSED CHARTER AMENDMENTS TO BE PLACED ON THE BALLOT FOR NOVEMBER 2, 2021 ELECTION

Outlined below are proposed amendments to the City of Dover's City Charter to be placed on the ballot for the November 2, 2021 election, subject to prior approval of the State of New Hampshire Secretary of State, Attorney General, and Commissioner of Department of Revenue Administration, and final Order of the City Council upon receiving said State approvals.

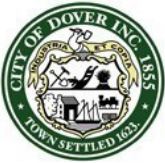
The proposed Charter amendments and ballot questions set forth below were found necessary and initially approved by vote of the Dover City Council Ordinance Committee on May 3, 2021. The amendments set forth in this Final Report were also found necessary and approved by Dover City Council on _____ [to be completed by City Clerk once approved] after a duly advertised public hearing on _____ [to be completed by City Clerk once approved]. A copy of the final resolution is attached for reference.

The text of each proposed ballot question, along with an explanatory summary of the purpose of each amendment, is set forth below. Certain germane changes are grouped together to form one amendment and ballot question. See RSA 49-B:5, I(c); RSA 49-B:6, II. Text appearing in strikethrough format (~~example~~) indicates text that is proposed to be deleted. Text appearing in underline (example) indicates new text that is proposed to be added.

Questions concerning this Final Report can be directed to:

Susan Mistretta
City Clerk
City Clerk and Tax Collection Office, City of Dover
288 Central Avenue
Dover, NH 03820
603-516-6018
s.mistretta@dover.nh.gov

Once the amendments are ordered to be placed on the ballot by City Council, copies of this Final Report shall be made available to the public in the Clerk's Office at least two weeks prior to the November 2, 2021 election.



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Proposed Ballot Questions

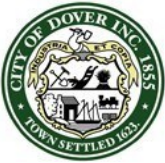
1. Shall the City of Dover approve the charter amendment reprinted below?

- a. *Amend § C3-5 to read: “A vacancy shall exist when any member dies, resigns, is removed for just cause, is permanently physically or mentally incapacitated to the degree they are unable to perform their duties, are judicially declared to be mentally incompetent or, in those instances where residence in the city or in one of its several wards is initially required, they move from the city or ward and establish their residence in some other place. Vacancies occurring in the office of Councilor at any time shall be filled at a special election to be called by the City Council. Said election shall be held no later than 60 days following the creation of the vacancy (with a filing period to be established by the City Clerk) except; ~~however,~~ in cases where such vacancies shall occur less than one year prior to the expiration of the term of office. In such case, the vacancy shall be filled by the election of a qualified person, as set forth in § C3-4 above, by a majority vote of the Council at the second regular meeting of the Council following the creation of the vacancy. Vacancies in the office of the Ward Councilor shall be filled from the same ward as the prior incumbent. ~~The Council shall declare the existence of vacancies among its membership or any other elective municipal office under this section or § C11-3 of this Charter, except as otherwise provided in this Charter.”~~*
- b. *Amend § C4-5 to read: “A vacancy shall exist when any member dies, resigns, is removed for just cause, is permanently physically or mentally incapacitated to the degree they are unable to perform their duties, are judicially declared to be mentally incompetent or, in those instances where residence in the city or in one of its several wards is initially required, they move from the city or ward and establish their residence in some other place. If a vacancy occurs on the School Board, the vacancy shall be filled by the School Board pursuant to RSA 671:33.”*
- c. *Delete § C11-3 in its entirety: ~~Vacancies.~~*
“~~In addition to other provisions of this Charter, a vacancy shall be deemed to exist in any department, office or board whenever an officer, member or employee dies, resigns, is removed for just cause, is permanently physically or mentally incapacitated to the degree they are unable to perform their duties, are judicially declared to be mentally incompetent or, in those instances where residence in the city or in one of its several wards is initially required, he/she moves from the city or ward and establishes his/her residence in some other place. Unless otherwise provided in this Charter, vacancies occurring under this section shall be declared to exist by the Manager in the case of department heads and by the department head in the case of departmental personnel.”~~

Background/Purpose: This amendment is intended to update, clarify, and slightly modify the process for filling vacancies on the City Council and School. The changes to C3-5 and C4-5 make section C3-11 superfluous.

2. Shall the City of Dover approve the charter amendment reprinted below?

- a. *Amend § C4-2 to read: “There shall be a School Board consisting of seven*



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members, One member from each ward and one member elected at large. ~~The term of office shall begin upon the member's election and qualification and end upon the election and qualification of the member's successor.~~ All School Board members shall be elected for terms of two years and shall take office on the first Monday in January following the election. In the event that the first Monday of January is a holiday, the organization meeting shall take place on the Tuesday immediately following the first Monday of January.

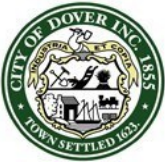
- b. *Amend § C4-4 to read:* ~~"In order to~~ To be qualified to be a candidate for election as School Board Member, a person must be a duly qualified voter in the city and a resident of the city for at least one year immediately preceding the election. ~~In order to~~ To be a candidate for election as a School Board member from a Ward, in addition to the aforementioned qualifications, a person must be a resident of the ward from which they are he or she is seeking election. ~~In the event that the ward boundaries are redistricted in conjunction with the Municipal Election said Ward candidate is elected which may result in removing them from said ward, the elected candidates shall be allowed to serve out their term as the representative of the Ward to which they are elected for one term."~~
- c. *Amend § C3-1 to read:* ~~"Except as otherwise provided in the Charter, all of the powers of the city shall be vested in a Council of nine Councilors, one Councilor from each ward, two Councilors at Large, and one Councilor to serve as Mayor, to be elected as provided in §§ C2-1 and C3-3. All Councilors shall be elected for terms of two years and shall take office on the first Monday in January following the election and shall hold office until their successors are duly elected and qualified."~~
- d. *Amend § C3-4 to read:* ~~"In order to~~ To be qualified to be a candidate for election as Councilor at Large, a person must be a duly qualified voter in the city and must have been a resident of the city for at least one year immediately preceding the election. ~~In order to~~ To be a candidate for election as a Ward Councilor, in addition to the aforementioned qualifications, a person must be a resident of the ward from which he or she is seeking election. A Councilor shall not be eligible to hold any other municipal office except Mayor or Deputy Mayor. In the event that the ward boundaries are redistricted in conjunction with the Municipal Election which may result in removing them from said ward, the elected candidates shall be allowed to serve out their term as the representative of the Ward to which they are elected."

Background/Purpose: This proposed amendment aims to clarify both residency requirements and the beginning and end dates for terms of office for elected officials. This subject impacts and requires changes to several sections of the City's charter for consistency.

3. Shall the City of Dover approve the charter amendment reprinted below?

Amend § C6-5 to read: ~~"The budget shall be adopted not later than April June fifteenth of the fiscal year and not earlier than seven days after the public hearing on the budget unless another date shall be fixed by ordinance."~~

Background/Purpose: This amendment is intended to update the due date for



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initial budget adoption to better align with practices and timing with respect to annual budgeting. The City's final budget is typically adopted in May or June. The City's fiscal year begins July 1.

4. Shall the City of Dover approve the charter amendment reprinted below?

Amend § C7-6 to read: "There is hereby established a Personnel Advisory Board of three (3) citizens holding no other political office, who shall be appointed as follows: One (1) member by the Manager, one (1) by the council and the third by these two (2) appointees. The terms of all members shall be for three (3) years. It shall be the duty of the Personnel Advisory Board to study the broad problems of personnel policy and administration, to advise the Council concerning the personnel policies of the city and to advise the Manager regarding administration of the Merit Plan and to hear appeals from any employee aggrieved as to the status or condition of their employment or retirement. The Board shall promptly issue written reports containing findings of facts and recommendations to the Manager upon such appeals, but the board shall have no power to reinstate an employee unless it finds, after investigation, that disciplinary action was taken against the employee without just cause. The term "employee" as used in this section shall not include department heads and officers of the city (conduct of elected officials and appointed members of boards and commissions shall be addressed by the Ethics Commission as set forth in § C11-4). Nothing herein shall be construed as prohibiting an appeal by an aggrieved employee to the court."

Background/Purpose: This amendment is intended to clarify that the City's Personnel Advisory Board is intended to address solely employee issues or concerns, and not conduct of elected or appointed officials within the City.

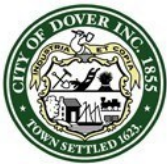
5. Shall the City of Dover approve the charter amendment reprinted below?

Amend § C10-1 to read: "Except as provided by state law, no employee of this city shall hold an elective or appointive office in this city government while they are in the employ of this city or any of its agencies. An employee of a City or the School Department may volunteer on a board or commission provided it is not directly related to their employment or their department, or if they are appointed ex officio."

Background/Purpose: This amendment is intended to enable interested employees—who are otherwise qualified and willing to serve as a volunteer—to serve on City boards or commissions. The City Council's appointments committee screens, interviews, and preliminary approval of appointments to the City Council's bodies and committees.

6. Shall the City of Dover approve the charter amendment reprinted below?

- a. *Amend § C10-2 to read:* "Conflicts of Interest and Disqualification from Decision-Making Process. [Amended 9-5-1990, approved 11-6-1990 by election; 2-12-2003, approved 11-4-2003 by election] No elective or appointive officer or employee of this city shall knowingly take part in a decision concerning the



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business of this city in which ~~he/she~~ they or a member of their immediate family directly or indirectly has a financial interest, aside from ~~his/her~~ their salary as such officer or employee, greater than any other citizen or taxpayer. Any elective or appointive officer or employee of the city who has such financial interest in any such decision shall make full, public disclosure of such interest prior to the city's deliberating on such decision."

- b. ~~Delete § C10-3 in its entirety: "Disqualification from Decision Making Process. No elective or appointive officer or employee of this city shall take part in a decision concerning the business of this city in which they or a member of their family, directly or indirectly, has a financial interest, aside from his/her salary as such officer or employee, greater than any other citizen or taxpayer."~~

Background/Purpose: This amendment aims to clarify the circumstances under which a conflict of interest exists, as well as the action to be taken when such a conflict exists. The changes to C10 make C10-3 superfluous.

7. Shall the City of Dover approve the charter amendment reprinted below?

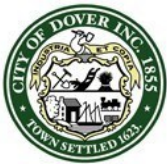
Amend § C11-2 to read: "Written notice of the election or appointment to any city office or board shall be mailed (hard copy or electronic) to the individual involved at their last known physical or electronic address, by the City Clerk, within forty-eight (48) hours after the appointment is made or the results of any vote are certified by the Board of Supervisors of Elections to the City Council. Said notice shall state that within ten (10) days, the individual involved shall file with the City Clerk an acceptance of his/her election or appointment and failure to do so shall be deemed a refusal to serve, and the position shall thereupon be vacant."

Background/Purpose: This amendment is intended to modernize the options for giving notice by recognizing the validity of electronic notification methods.

8. Shall the City of Dover approve the charter amendment reprinted below?

Amend § C11-4 to read: "The City Council shall establish by ordinance a five member Ethics Commission.[1] The Commission will investigate complaints filed against members of the City Council, School Board, and members of standing city boards and commissions. If the Commission believes a complaint warrants further action or censure it will forward its recommendation to the City Council for adjudication or the school board for complaints made against school board members. The Commission may also provide advice to the Council, City Manager, and Superintendent on matters of ethics and shall coordinate where appropriate with the Personnel Advisory Board described in § C7-6. At least one member of the Commission shall be a former Councilor or School Board member."

Background/Purpose: This amendment clarifies and confirms that the City's Ethics Commission may conduct educational or advisory activities in an attempt to be proactive and promote ethical conduct.



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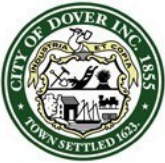
9. Shall the City of Dover approve the charter amendment reprinted below?

Amend § C11-13 to read: "All willful violations of provisions of this Charter, unless otherwise provided, are hereby declared to be violations, and all such violations and all violations of city ordinances for which no other punishment is provided shall be punishable by a fine of up to ~~one thousand dollars (\$1,000) in the discretion of the court~~ \$500, or imprisoned not more than 90 days, or both."

Background/Purpose: This proposed amendment is intended to clarify C11-13 and bring the Charter's default fine provision into alignment with the text of RSA 49-C:31.

10. Shall the City of Dover approve the charter amendment summarized below?

- a. § C2-12: Amend "thirty" to "30."
- b. § C3-6: Amend "the sum of one thousand dollars (\$1,000)" to "the sum of \$1,000."
- c. § C5-3: Amend "at least six (6) days" to "at least six days", revise "at least thirty (30) days" to "at least 30 days", revise "within ten (10) days" to "within 10 days".
- d. § C5-4: Amend "at least six (6) days" to at "least six days"
- e. § C5-6: Amend "at least thirty (30) days" to "at least 30 days", revise "within ten (10) days" to "within 10 days".
- f. § C6-3.1 A. Amend "the average of the thirty-six (36) month changes" to "the average of the 36 month changes".
- g. § C6-3.1 D. Amend "by a two-thirds (2/3) majority" to "by a 2/3^{rds} majority".
- h. § C7-2: Amend "within sixty days" to "within 60 days".
- i. § C7-6: Amend "three (3) citizens holding no other political office, who shall be appointed as follows: One (1) member by the Manager, one (1) by the council and the third by these two (2) appointees. The terms of all members shall be for three (3) years." to "three citizens holding no other political office, who shall be appointed as follows: One member by the Manager, one by the council and the third by these two appointees. The terms of all members shall be for three years."
- j. § C10-10: Amend "within one (1) year after" to "within one year after".
- k. § C11-2: Amend "within forty-eight (48) hours" to "within 48 hours", revise "withinten (10) days" to "within 10 days".
- l. § C11-11 A: Amend "once every ten (10) years" to "once every 10 years".
- m. § C3-9A, Amend as follows: "To the extent that there are no available unappropriated revenues to meet such appropriations, the Council may by such emergency ordinance[,] authorizethe issuance of emergency notes..."
- n. § C5-7, Amend as follows: "There shall be appointed by the Manager[,] such officers as are necessary to administer all departments which the Council shall establish..."
- o. § C6-15, Amend as follows: "The City of Dover may at any time have and incur debt for all purposes,subject in all respects[,] to the limits set forth in the Municipal Finance Act, RSA 33 subsequent amendments thereto."
- p. § C8-4, Amend as follows: "The City of Dover may furnish to the Town of Rollinsford such assistance for the protection against and the extinguishment of

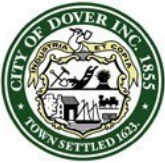


CITY OF DOVER

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fires by the extension of its hydrantsystem and through the services of its Fire Department and fire-fighting apparatus[,] as may be agreed upon by said city and town."

- q. § C5-6: Amend "but his pay shall continue" to "but the officer's or departmenthead's pay shall continue"
- r. § C5-8: Amend "or his removal" to "or removal"
- s. § C7-6: Amend "condition of his employment or retirement" to "condition of the employee's employment or retirement"
- t. § C10-10: Amend "with which he or his department" to "with which the officer's or employee's department", revise "by his official action" to "by the officer's or employee's official action".
- u. § C11-1: Amend "duties of his office" to "duties of their office".
- v. § C1-3: Amend within the Ward Two description "Central Avenue Street" to "Central Avenue"; Amend "along the railroad to center line of the Washington Street" to "along the railroad to center line of Washington Street".
- w. § C2-11C: Amend the fifth sentence to read "...Adjudication Proceedings 206.01 through 206.13..."
- x. § C3-2: Amend to include a comma, and the word "and" before "adopting rules" as follows: "The Councilors so chosen shall meet in their capacity as the City Council on the first Monday of January next following their election for the purpose of taking their respective oaths of office[,] and adopting rules for the transaction of business required by law or ordinance to be transacted at such meeting."
- y. § C3-3: Amend "it is the voters intent" to "it is the voters' intent".
- z. § C3-8B: Amend "any regular special meeting of the Council" the "any regular or special meeting of the Council".
- aa. §§ C3-8D and C3-9B: Amend each by adding omitted word "as" and "and" (underlined) to read "All ordinances, including any amendments thereto, shall be recorded in full, uniformly and permanently, by the City Clerk, and each ordinance so recorded shall be approved as to form by the City Attorney, authenticated by affixing the signatures of the Mayor, City Clerk, and City Attorney and City Seal and kept on file in the office of the City Clerk."
- bb. § C3-10: Amend by adding "," and "and" (underlined) to read "Each bound volume shall be duly authenticated by affixing the signatures of all members of the City Council[,] and the City Clerk and the City Seal."
- cc. § C3-10: Amend "City of over" with "City of Dover".
- dd. § C4-2: Remove duplicate word "elected" in the second sentence.
- ee. § C5-3: Amend the word "therefore" to "therefor".
- ff. § C5-5: Amend the word "charted" to "charged".
- gg. § C5-9: Amend "Personnel Board" to "Personnel Advisory Board".
- hh. § C6-17: Amend by adding the word "and" (underlined) to read "Such resolution shall state the estimated cost of the improvement, what proportion of the cost thereof shall be paid by special assessments and what part, if any, shall be a general obligation of the city, and the number of installments in which special assessments may be paid and shall designate the districts or land and premises upon which a special assessment shall be levied."
- ii. §: Amend the first sentence to read "The City shall provide such insurance



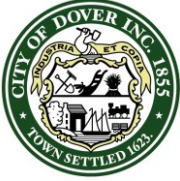
CITY OF DOVER

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as authorized by ~~RSA 412:3~~ RSA 31:107”

- jj. §§ C8-1 and C8-2: Amend to improve the clarity of the sections, as follows: § C8-1: “The City of Dover may erect, construct and maintain such dams, reservoirs and buildings as may be necessary for such waterworks and dig ditches, break up ground and place and maintain pipes for conducting water wherever it may be necessary, including the highways and streets, and relay and change said pipes from time to time, due regard being paid to the safety of the citizens and the security of public travel. , and, for the more convenient management of said work, may place the same, either before or after they are constructed, under the direction of a superintendent or a board of water commissioners, or both, and the duties of such officer or officers shall be defined by vote of the City Council.” § C8-2: “The City of Dover is authorized to contract with individuals and corporations for supplying said corporations and individuals with water and to make such contracts, establish such tolls and charge such rate for use of water as shall be deemed reasonable ~~and, for the more convenient management of said work, may place the same, either before or after they are constructed, under the direction of a superintendent or a board of water commissioners, or both, and the duties of such officer or officers shall be defined by vote of the City Council.~~”
- kk. § C8-3: Amend “and” to “to” after the word “taxes”.
- ll. § C10-9 Amend by changing the word “section” to “article”.
- pp. § C11-10: Amend to include a comma and the word “and” so that it reads: "Upon adoption, the Official Charter, duly authenticated by affixing the signatures of all members of the City Council, and the City Clerk and the City Seal, shall be filed with the City Clerk and remain in the Clerk's office as the Official Charter of the City of Dover."

Background/Purpose: This amendment aims to correct technical and grammatical issues in the current Charter. The City has engaged a professional code service (General Code), who conducted an editorial review of the City’s charter and suggested a variety of editorial, grammatical, and formatting changes. Those changes eliminate certain typographical errors, bring the formatting and punctuation conventions used in line with the rest of the City’s Code, and eliminate remaining gendered references. General Code’s suggested editorial changes are embodied in the proposed amendment summarized above.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

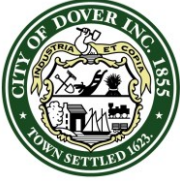
Resolution Number: **R – 2021.05.12 – 074**
Resolution Re: Acceptance of Substantial Amendments to the FFY15-19 Consolidated Plan and FFY19 Action Plan for CARES Funds.

- WHEREAS: The City Council adopted the FFY 15-19 Consolidate Plan through Resolution # R – 2015.04.08; and
- WHEREAS: The City Council adopted the FFY 19 Action Plan through Resolution # R-2019.02.27-029; and
- WHEREAS: The current Coronavirus pandemic and the resulting challenges create an urgent need for assistance by local and regional organizations and service providers; and
- WHEREAS: The City of Dover will have funds available for appropriation from the CARES Act; and
- WHEREAS: The City of Dover is enabled by US Department of Housing and Urban Development to pursue Substantial Amendments to the FFY 15-19 Consolidated Plan, FFY 15-19 Citizen Participation Plan and FFY19 Action Plan; and
- WHEREAS: The US Department of Housing and Urban Development has granted a “waiver” to CDBG procedures and spending caps associated with adopted Consolidated Plans, Citizen Participation Plans and Action Plans; and
- WHEREAS: The Planning Board has reviewed proposed amendments to the Consolidate Plan and Action Plan and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended amendments; and
- WHEREAS: City Personnel and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and
- WHEREAS: The recommended disbursements of funds have been reviewed for compliance with US Department of Housing and Urban Development statutory requirements and for meeting national objectives;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amendments to the FFY 15-19 Consolidated Plan and FFY19 Action Plan are adopted and the City Manager is authorized to enter into sub-recipient contracts as part of these amendments for expenditure of Federal Community Development Block Grant funds and CARES Act funds.

THIS RESOLUTION REQUIRES A PUBLIC HEARING



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

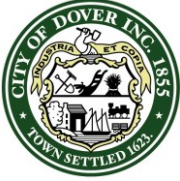
Resolution Number: **R – 2021.05.12 – 074**

Resolution Re: Acceptance of Substantial Amendments to the FFY15-19 Consolidated Plan and FFY19 Action Plan for CARES Funds.

Financing Estimated		
Account	Description	Appropriation
2100.1.180.46311.3311.063xx.20.000.000.R30	CARES ACT – CDBG Allocations	\$172,030.00
TOTAL		\$172,030.00

Financing Appropriations		
Account	Description	Appropriation
2100.1.180.46349.4835.063xx.20.002.000.800	City of Dover: Garrison Shelter - Operations	\$50,000.00
2100.1.180.46349.4835.063xx.20.002.000.800	City of Dover: Emergency Trailers - Operations	\$2,000.00
2100.1.180.46349.4835.06333.20.002.000.800	Community Partners	\$3,500.00
2100.1.180.46349.4835.06361.20.002.000.800	Homeless Center for Strafford County (HCSC)	\$18,500.00
2100.1.180.46349.4835.06342.20.002.000.800	My Friends Place (MFP)	\$12,330.00
2100.1.180.xxxxx.4835.063xx.20.002.000.800	Job Training & Economic Loan Program	\$30,000.00
2100.1.180.xxxxx.4835.063xx.20.002.000.800	MFP Kitchen and Generator Project	\$100,000.00
2100.1.180.46311.4110.06311.20.002.000.800	Gen Administration	\$15,000.00
2100.1.180.46349.4835.06360.20.002.000.800	Welfare – Rental and Utility Assistance – CARES	(\$50,000.00)
2100.1.180.46349.4835.06360.20.002.000.800	Welfare – Security Deposits CARES Funds	(\$3,300.00)
2100.1.180.46349.4835.06367.20.002.000.800	Aids Response Seacoast – CARES Funds	(\$6,000.00)
TOTAL		\$172,030.00

R – 2021.05.12 Substantial Amendment FFY15-19
Consolidated Plan and FFY19 Action Plan for CARES
Funds



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2021.05.12 – 074**
Resolution Re: Acceptance of Substantial Amendments to the FFY15-19 Consolidated Plan and FFY19 Action Plan for CARES Funds.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Ciotti
Deputy Mayor

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

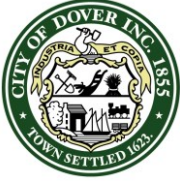
Recorded by: Susan M. Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date: 05/12/2014	Public Hearing Date: 05/26/2021
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2021.05.12 – 074**
Resolution Re: Acceptance of Substantial Amendments to the FFY15-19 Consolidated Plan and FFY19 Action Plan for CARES Funds.

RESOLUTION BACKGROUND MATERIAL:

In response to Coronavirus related impacts and issues, the U.S. Housing and Urban Development (HUD) has granted a “waiver” to CDBG procedures and spending caps that allow jurisdictions such as the City of Dover to amend a Consolidated Plan and Action Plan. These waivers include the ability to exceed the usual 15% funding cap for Activities under the Public Services (PS) category and modifications to the typical notice, public comment period and timeline for amendments to FFY19 Plans in order to facilitate the distribution of funds during the pandemic.

The City of Dover is pursuing these options in order to amend the FFY15-19 Consolidated Plan and FY19 Action Plan to allocate CDBG CARES Act funds.

FFY15-19 Consolidated Plan

Amend the amount of anticipated funding that will be utilized to target the Goals identified in the Consolidated Plan to reflect the \$172,030.00 in new CDBG-CARES funds for FFY19, referred to as CV1 Funds.

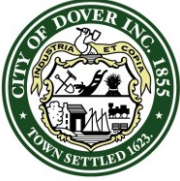
FFY19 Action Plan

Amend the Action Plan to reflect the uses and funding listed below:

Public Services

- 1. City of Dover: \$50,000.00**
Recommended Allocation: \$50,000.00
For costs incurred by the Strafford County Community Action Program (CAP) for the operation of the Garrison Hotel Emergency Shelter during this past winter.
- 2. City of Dover: \$2,000.00**
Recommended Allocation: \$2,000.00
Anticipated costs associated with the operations of the City’s shower, laundry and food trailers.
- 3. Community Partners: \$3,350.00**
Recommended Allocation: \$3,500.00
Purchase of health and sanitation related equipment.
- 4. Homeless Center for Strafford County: \$18,498.35**
Recommended Allocation: \$18,500.00
Operational costs related to staffing, transportation and furniture/sanitation.

R – 2021.05.12 Substantial Amendment FFY15-19
Consolidated Plan and FFY19 Action Plan for CARES
Funds



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2021.05.12 – 074**
Resolution Re: Acceptance of Substantial Amendments to the FFY15-19 Consolidated Plan and FFY19 Action Plan for CARES Funds.

5. **My Friend's Place:** **\$40,000.00**
Recommended Allocation: **\$12,330.00**
Operational costs related to staffing, transportation and furniture/sanitation.

Economic Development

1. **City of Dover - Economic Development Activities:** **\$30,000.00**
Recommended Allocation: **\$30,000.00**
Assistance for Dover businesses that have incurred expenses related to Planning Preparing and Responding to Coronavirus.

Public Facilities

1. **My Friend's Place:** **\$100,000.00**
Recommended Allocation: **\$100,000.00**
Funding for the proposed Kitchen and Generator project at the 368 Washington Street facility.

Administration

1. **City of Dover:** **\$15,000.00**
Recommended Allocation: **\$15,000.00**
Cost associated with management and oversight of the CARES' funds. Funding was not sought for this activity during the first Substantial Amendment.

Reallocations

1. **City of Dover Welfare - Rental and Utility Assistance:** **\$50,000.00**
Due to the availability of other federal disaster related program funds to address this issue, these funds are being reallocated to other identified needs.
2. **City of Dover Welfare - Security Deposits:** **\$3,300.00**
Due to specific CARES program requirements for the use of funds for this type of Activity, the funds have not been utilized and are being reallocated to other identified needs.
3. **AIDS Response Seacoast:** **\$6,000.00**
Due to specific CARES program requirements regarding record keeping and duplication of benefits, the recipient decided not to utilize the funds. As such, the funds are being allocated to other identified needs.



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.1.

Bid Number: **R -2021.05.26 – 075**
Bid Description: Various Senior Center Trips

WHEREAS: The Senior Center Travel Supervisor has a schedule of possible trips for the remainder of calendar year 2021 through the beginning of 2022. A list and estimated costs are outlined in the background section of this resolution. The Senior Center Travel Supervisor obtains pricing information for these trips as scheduled; and

WHEREAS: In order to maximize the size of the group, as well as address any last minute cancellations, the travel agents keep the registration open as long as the tour company allows. Sometimes the end date of the registration period and determination of a final price falls after the deadline for the next City Council meeting agenda so the City is not always able to get the resolution to the Council before the trip departs; and

WHEREAS: Revenue is collected and deposited into the special revenue account for the Senior Center and expensed out as needed for various trips. Since the costs are paid for by the traveler, they wish to pick the tour companies they will use; and

WHEREAS: Per 5-28.B. Competitive bidding may be waived by the majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue purchase orders for travel services at rates obtained by the Senior Center Travel Supervisor. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
3410.1.350.45126.4443.00000.00	McConnell Center - Rental of Equipment	110,000.00	110,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.1.

Bid Number: **R -2021.05.26 – 075**
Bid Description: Various Senior Center Trips

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Karen Weston		
Deputy Mayor Robert Carrier, At Large		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Dennis Ciotti, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Matthew Keane, Ward 6		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER – RESOLUTION

Agenda Item#: 13.A.1.

Bid Number: **R -2021.05.26 – 075**
Bid Description: Various Senior Center Trips

BACKGROUND MATERIAL:

This is a blanket resolution for the Senior Center trips using various travel agencies as needed. The Senior Center Travel Supervisor obtains pricing information for trips the Dover Senior Center wishes to take that are run annually and have a consistent group of travelers and a set of travel and accommodation expectations that the travelers strive to meet.

In order to maximize the size of the group, as well as address any last minute cancellations, the travel agents keep the registration open as long as the tour company allows. Sometimes the end date of the registration period and determination of a final price falls after the deadline for the next City Council meeting agenda so the City is not always able to get the resolution to the Council before the trip departs.

Coach Company

Quarterly Mohegan Sun/Foxwoods/Bost area attractions (~\$1,200/quarter)

Fox Tours:

August 18th: Lake Winnepesaukee Cruise (~\$5,000)

September TBD: American Heritage Museum (~\$TBD)

October 5th: Green Mountain Railroad/Vermont (~\$5,000)

December TBD: Christmas Trip (~\$5,000)

2022 day/potential overnight trips are not released and confirmed yet. Also based on pandemic.

Best of Times Travel

TBD – 1 possible 2022 day trips, including St. Patrick's Day trip in March (approximately ~\$4,000)

Yankee Tours:

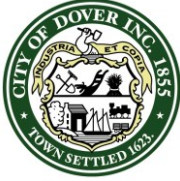
Daytona – Feb 2022 (Between \$20,000 - \$40,000 depending on traveler numbers) – TBD and based on pandemic.

North Shore Music Theater/Ogunquit Playhouse/Seacoast Rep

Miscellaneous shows throughout the year using City Recreation shuttle service, but tickets will be purchased. Prices vary.

Purchasing Information:

Type:	Purchase order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	N/A	Terms:	Net 30
Work Bonded:	No	Contract:	No
Prices will hold for	Until Trip Date	Estimated Delivery:	2021-2022
Recommended Award to:	Various	Fund:	3410
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for City Manager Approval:	Waive competitive bidding procedure.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2021.05.26 – 076**
Resolution Re: B11001 Wright-Pierce Additional Scope of Work #7 for Engineering Construction Administration Services for the Stark Ave & Downtown Area Sewer Rehabilitation Project-Phase B

WHEREAS: A sealed (RFQ) Request for Qualifications #B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM; and

WHEREAS: Wright-Pierce was awarded Phase I design of equipment upgrades and plant processes phase via resolution [R-2012.07.25-96](#) in the amount of \$496,500.00, as well as six subsequent additional scopes of work as outlined in the background section of this resolution; and

WHEREAS: The City received Additional Scope of Work #7 for construction administration services, resident engineering and supporting staff, supervision of initial start-up and operation of the project, manual preparation, and record drawings for the Stark Avenue and Downtown Area Sewer Rehabilitation Project-Phase B in the amount of \$142,200.00 contingent upon final approval by the NH Department of Environmental Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Upon receipt of approval by the NH Department of Environmental Services, the Purchasing Agent is hereby authorized to issue a Purchase Order to Wright-Pierce of Portsmouth, NH for engineering construction administration services for the Stark Avenue and Downtown Area Sewer Rehabilitation Project-Phase B in the amount not to exceed \$142,200.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4757.04560.21	Utility Systems	1,185,000	322,051

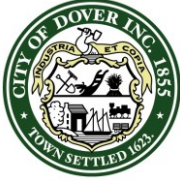
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

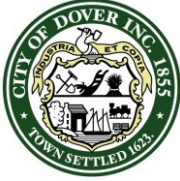
Resolution Number: **R – 2021.05.26 – 076**
Resolution Re: B11001 Wright-Pierce Additional Scope of Work #7 for Engineering Construction Administration Services for the Stark Ave & Downtown Area Sewer Rehabilitation Project-Phase B

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2021.05.26 – 076**
Resolution Re: B11001 Wright-Pierce Additional Scope of Work #7 for Engineering Construction Administration Services for the Stark Ave & Downtown Area Sewer Rehabilitation Project-Phase B

RESOLUTION BACKGROUND MATERIAL:

Wright-Pierce Engineers completed a Comprehensive Wastewater Treatment Facilities Plan for the City in March 2012. The plan was necessary because the Wastewater Facility went on line in June of 1991, and although the facility has been maintained extremely well, many of the operating components of the facility were in need of an upgrade.

In 2012, the City entered into an agreement with Wright Pierce Engineers for the engineering design phase for equipment upgrades and plant processes to meet new NH Department of Environmental Services (NHDES) parameters. Wright Pierce was awarded Phase I design of equipment upgrades and plant processes phase via council resolution [R-2012.07.25-96](#) in the amount of \$496,500.00.

The City received very favorable pricing for the construction of the Phase I upgrades, thereby allowing the City to continue the design services for upgrades needed and identified in the City's Waste Water Facility Plan. City Council approved Additional Scope of Work #1 for additional design services in the amount of \$110,600.00 via council resolution [R-2014.04.09-024](#).

Additional Scope of Work #2 adding \$9,925.00 for conceptual design services of the wet well/catch basin work was accepted in March 2016 and Additional Scope of Work #3 in the amount of \$256,800.00 for (IPP) Industrial Pretreatment Program study and catch basin screening facility design services was approved by the NHDES and via council resolution [R-2017.04.12-033](#).

Additional Scope of Work #4 adding \$81,900.00 for engineering services related to the design of the aeration blower and emergency generator work. Wright Pierce will perform evaluation, design, and provide bid specifications/consulting for the work, as well as construction oversight was approved via council resolution [R-2018.05.09-046](#).

Additional Scope of Work #5 adding \$379,276.00 for construction administration services, resident engineering and supporting staff, supervision of initial start-up and operation of the project, manual preparation, and record drawings for the new catch basin and wet well cleanings treatment facility was approved by the NHDES and via council resolution [R-2020.10-28-183](#).

Additional Scope of Work #6 adding \$120,000.00 for construction administration services, resident engineering and supporting staff, supervision of initial start-up and operation of the project, manual preparation, and record drawings for the Stark Avenue and Downtown Area Sewer Rehabilitation Project – Phase A was approved by the NHDES and via council resolution [R-2021.03.10-028](#).

Additional Scope of Work #7 is being requested for construction administration services, resident engineering and supporting staff, supervision of initial start-up and operation of the project, manual preparation, and record drawings for the Stark Avenue and Downtown Area Sewer Rehabilitation Project – Phase B in the amount of \$142,200.00 contingent upon final approval by the NHDES.

R-2021.05.26 B11001 Wright-Pierce Additional Scope of Work #7
for Engineering Construction Administration Services for the
Stark Ave & Downtown Area Sewer Rehabilitation Project-Phase

Document Created by: Purchasing
Document Posted on: May 21, 2021

B.doc
Page 3 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2021.05.26 – 076**
Resolution Re: B11001 Wright-Pierce Additional Scope of Work #7 for Engineering Construction Administration Services for the Stark Ave & Downtown Area Sewer Rehabilitation Project-Phase B

Bid Information:

A sealed (RFQ) Request for Qualifications #B11001 was issued and received for Professional Engineering Services for the Waste Water Treatment Facilities Plan on August 23, 2010 at 2:00 PM.

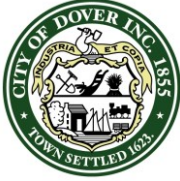
Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution. Approval of the Additional Scope of Work (aka Engineering Construction Phase Contract for Professional Services for Treatment Works) is also required by the NH Department of Environmental Services.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	117	Number of Responses:	8
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	Wright-Pierce	Fund:	CIP
Other Approvals Required:	Yes, NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B11001 Bid Documents and Vendor List](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2021.05.26 – 077**

Resolution Re: B21065 Consulting Design Services for the Portland Avenue Retaining Wall & Sidewalk Improvements Project

WHEREAS: A sealed Request for Qualifications #B21065 was issued and received for Consulting Design Services for the Portland Avenue Retaining Wall and Sidewalk Improvements Project on April 12, 2021 at 2:00 PM; and

WHEREAS: The City received four bid replies which were reviewed for necessary experience, technical and professional qualifications, understanding of project scope, approach for completing the work and commitment to project timeline, as well as possession of a satisfactory record of performance. Of the four bid replies, the selection committee identified three submissions as finalists and cost proposals were opened and reviewed; and

WHEREAS: It is the recommendation to accept the proposal deemed most advantageous to the City and with lowest offered rates submitted by Wright-Pierce of Portsmouth, NH in the amount not to exceed \$79,900.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Wright-Pierce of Portsmouth, NH for Consulting Design Services for the Portland Avenue Retaining Wall and Sidewalk Improvements Project in the amount not to exceed \$79,900.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4022.1.300.43121.4751.03158.22	PW - Portland Avenue Retaining Wall	250,000	250,000

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2021.05.26 – 077**
Resolution Re: B21065 Consulting Design Services for the Portland Avenue
Retaining Wall & Sidewalk Improvements Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2021.05.26 – 077**
Resolution Re: B21065 Consulting Design Services for the Portland Avenue Retaining Wall & Sidewalk Improvements Project

RESOLUTION BACKGROUND MATERIAL:

The City solicited Statements of Qualifications and requests for proposals for consulting services for the design of the Portland Avenue Retaining Wall & Sidewalk Improvements Project. An existing retaining wall along Portland Avenue just north of the Cocheco Street Intersection supports the roadway and sidewalk. The existing wall has experienced significant deterioration and needs to be replaced. The City wishes to construct a new retaining wall that replaces the existing and extends to the intersection of Cocheco Street. The extended retaining wall will facilitate extending the existing sidewalk along the left side of Portland Avenue to Cocheco Street.

The scope of work includes survey of existing conditions, evaluating retaining wall and sidewalk improvements, sewer and drainage utility assessment, investigation of existing ledge and soil issues by borings or test-pits, development of various concept ideas to facilitate public discussion, acceptance and available options, work with property owner(s) to identify any trees that may be impacted or removed, develop a final plan and profile stamped by a Professional Engineer with preliminary opinion of cost, and bid specifications, assistance and award, as well as final opinion of cost.

The timeline is to have complete design and specifications for the project within two-hundred calendar days following the City's Notice to Proceed to bid the construction services in late 2021 or early 2022 for construction to be completed during the 2022 construction season.

Bid Information:

A sealed Request for Qualifications #B21065 was issued and received for Consulting Design Services for the Portland Avenue Retaining Wall and Sidewalk Improvements Project on April 12, 2021 at 2:00 PM.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	366	Number of Responses:	4
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As Needed
Recommended Award to:	Wright-Pierce	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B21065 Bid Documents and Vendor List](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2021.05.26 – 078**

Resolution Re: B99057 Kleinfelder Northeast, Inc. Add'l Scope of Work #7
Broadway Street Railroad Culvert Project

- WHEREAS: A Sealed Request for Proposal #B99057 was issued and received for consulting services for the design of a culvert replacement at the railroad section of Broadway in March 1999. In 2004, the project was revisited and due to negotiations with railroad company the project was not completed; and
- WHEREAS: Ten replies were received on the RFP with six being 'No Bids'. The remaining four were evaluated and SEA Consultants, Inc (now known as Kleinfelder Northeast, Inc) was awarded via council resolution [R-2015.09.23-124](#) in the amount of \$43,800.00; and
- WHEREAS: The City had previously received six additional scope of work requests as outlined in the background section and approved by Council over the years; and
- WHEREAS: Kleinfelder Northeast, Inc. has submitted Additional Scope of Work #7 in the amount of \$25,000.00 for additional construction administration services. It is the recommendation to increase the contract by this amount, making the new contract total \$905,450.00 contingent upon final approval by the NH Department of Environmental Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Upon receipt of approval by the NH Department of Environmental Services, the Purchasing Agent is hereby authorized to issue a Purchase Order to Kleinfelder Northeast, Inc. of Cambridge, MA for additional construction administration services in the amount of \$25,000.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4021.1.300.43121.4751.03143.21.	Roadways - ELA Area Reconstruction	2,300,000.00	5,457.78
4020.1.300.43121.4751.03176.20	Roadways	320,522.01	138,454.60

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2021.05.26 – 078**

Resolution Re: B99057 Kleinfelder Northeast, Inc. Add'l Scope of Work #7
Broadway Street Railroad Culvert Project

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2021.05.26 – 078**

Resolution Re: B99057 Kleinfelder Northeast, Inc. Add'l Scope of Work #7
Broadway Street Railroad Culvert Project

RESOLUTION BACKGROUND MATERIAL:

The City received a SRF LOAN from NHDES to assist with the cost of the project and Kleinfelder Northeast, Inc. proceeded with updating the plans and specifications for bidding out the railroad section of Broadway.

Additional Scope of Work #1 adding \$24,700.00 for additional design services. New contract total \$68,500.00.

Additional Scope of Work #2 adding \$37,400.00 for additional design services was approved via council resolution [R-2017.11.08-164](#). New contract total \$105,900.00.

Additional Scope of Work #3 adding \$293,300.00 for construction administration and oversight services was approved via council resolution [R-2018.10.24-140](#). New contract total \$399,200.00.

Additional Scope of Work #4 adding \$38,200.00 for additional subsurface investigations and construction administration and oversight services was approved via council resolution [R-2020.04.08-052](#). New contract total \$437,400.00.

Additional Scope of Work #5 adding \$247,700.00 for additional construction administration and oversight services, as well as special services of a tunnel blasting subconsultant was approved via council resolution [R-2020.04.22-064](#). New contract total \$685,100.00.

Additional Scope of Work #6 adding \$195,350.00 for additional construction administration and oversight services, as well as resident project representation and special services of a tunnel blasting subconsultant was approved via council resolution [R-2020.10.28-184](#). New contract total \$880,450.00.

Additional Scope of Work #7 is being requested for additional construction administration services in the amount of \$25,000.00. New contract total \$905,450.00.

Bid Information:

A Sealed Request for Proposal #B99057 was issued and received for consulting services for the design of culvert replacement at the railroad section of Broadway in March 1999.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution. Approval of the Additional Scope of Work (aka Amendment No. 7) is also required by NHDES to remain eligible for continued SRF funding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

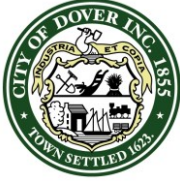
Agenda Item#: 13.A.4.

Resolution Number: **R – 2021.05.26 – 078**

Resolution Re: B99057 Kleinfelder Northeast, Inc. Add'l Scope of Work #7
Broadway Street Railroad Culvert Project

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	N/A	Number of Responses:	4 and 6 NB
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until complete	Estimated Delivery:	As needed
Recommended Award to:	Kleinfelder Northeast, Inc.	Fund:	CIP
Other Approvals Required:	Yes, NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2021.05.26 – 079**
Resolution Re: Dover Citywide Aquifer Management Planning - Emery & Garrett Groundwater Investigations

WHEREAS: Emery and Garrett Groundwater Investigations (EGGI) was the awarded firm through [Sealed Bid B13043](#) for hydrogeological consulting services exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: As part of the ongoing work, EGGI has prepared a proposal for Aquifer Management Planning services associated with the City's four overburdened Aquifers, Pudding Hill, Barbadoes Pond, Hoppers and Willand Pond in the amount of \$98,800.00. As noted in the background section, work will primarily be the development of a Citywide Groundwater Resource/Aquifer Management Strategy and review of the City's Mapped Aquifer Protection Areas and Aquifer Protection Ordinance and other regulatory policies to identify potential options to further protect the City's groundwater resources; and

WHEREAS: Per 5-28.B. Competitive bidding may be waived by the majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Emery & Garrett Groundwater Investigations for Dover Citywide Aquifer Management Planning in the amount not to exceed \$98,800.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03574.07	Utility Systems	5,199	5,199
5300.1.300.43320.4757.03574.11	Water - Wellhead Protection	24,628	24,628
5300.1.300.43320.4757.03574.14	Water - Wellhead Protection	75,993	75,993

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2021.05.26 – 079**

Resolution Re: Dover Citywide Aquifer Management Planning - Emery & Garrett Groundwater Investigations

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2021.05.26 – 079**
Resolution Re: Dover Citywide Aquifer Management Planning - Emery & Garrett Groundwater Investigations

RESOLUTION BACKGROUND MATERIAL:

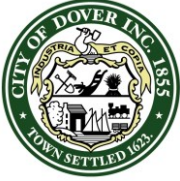
The proposed scope of work includes production well testing to provide field verification of well yield for each production well, enhancement of the groundwater level monitoring program to further evaluate aquifer water levels/availability, enhancement of groundwater quality monitoring to further evaluate groundwater quality within each Aquifer, generate a salt mitigation plan that can be used near the Smith and Cummings Wells, but also be developed to be used in other sensitive recharge areas that contribute to the City's Aquifers, development of a Citywide Groundwater Resource/Aquifer Management Strategy that can be used for current and future land use planning, and review of the City's Mapped Aquifer Protection Areas and Aquifer Protection Ordinance and regulatory policies to identify potential options to further protect the City's groundwater resources.

Proposed fee schedule is as follows.

Task Description	Estimated Cost
Task 1 – Production Well Testing & Asset Documentation	\$15,000.00
Task 2 – Additional Aquifer Evaluation & Monitoring	\$44,000.00
Subtask 2.1 – Aquifer Monitoring Network Evaluation	\$5,000.00
Subtask 2.2 – Piezometer/Monitoring Well Installation	\$30,000.00
Subtask 2.3 – Monitoring Equipment Installation	\$9,000.00
Task 3 – Aquifer/Production Well Water Quality Monitoring Instrumentation	\$11,500.00
Task 4 – Ordinance Review	\$9,800.00
Task 5 – Aquifer Management Planning	\$18,500.00
Total Cost	\$98,800.00

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award	Emery & Garrett Groundwater Investigations	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding procedures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2021.05.26 – 080**

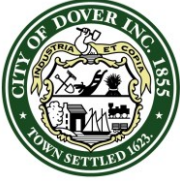
Resolution Re: Promulgation of a Land Acknowledgement for Dover

- WHEREAS: The City of Dover recently established the ad hoc Committee on Racial Equity and Inclusion; and
- WHEREAS: The Committee acknowledges that the path to racial equity and inclusion begins with ensuring that the indigenous peoples that inhabited the land now known as Dover, NH thousands of years before the arrival of European settlers are recognized; and
- WHEREAS: Land Acknowledgements are done to recognize and identify the first people who inhabited a place, to show respect, and to honor the land that is, and was, their homeland. It can be the first step towards reconciliation between the first people and the people who came to colonize a land that was already inhabited. Land Acknowledgements help prevent the colonial practice of erasure of the first peoples and invite true and accurate history to be taught and learned. Making a formal Land Acknowledgement fosters an atmosphere of respect, collaboration, and recognition; and
- WHEREAS: The Committee has consulted with representatives of the Abenaki, Pennacook, and Wabanaki peoples to prepare a statement that acknowledges and honors the people, past and present, who have stewarded the land we now call Dover, New Hampshire; and
- WHEREAS: The Committee on Racial Equity and Inclusion, on May 20th, 2021, approved the prepared the statement below as the Land Acknowledgement for Dover that would be read at the start of all meetings of the Committee on Racial Equity and Inclusion; and
- WHEREAS: The Committee on Racial Equity and Inclusion recommends that the Land Acknowledgement be presented at notable civic events, public meetings at the discretion of the respective Chairs, municipal gatherings, City Council meetings at the discretion of the Mayor, and be posted conspicuously in municipal buildings (City Hall, the Public Library, other public buildings, and on the City website); and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City of Dover adopts the following as the City's Land Acknowledgement statement:

“This (event/meeting) takes place at Cocheco (CO-chi-co) on **N'dakinna** (n-DA-ki-na), now called Dover, New Hampshire, which is the unceded traditional ancestral homeland of the Abenaki (a-BEN-a-ki), Pennacook and Wabanaki Peoples, past and present. We acknowledge and honor with gratitude the land, waterways, living beings, and the **Aln8bak** (**Al-nuh-bak**), the people who have stewarded **N'dakinna** (n-DA-ki-na) for many millennia.”



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2021.05.26 – 080**

Resolution Re: Promulgation of a Land Acknowledgement for Dover

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Shanahan

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

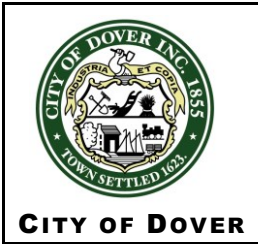
Recorded by: Susan M. Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2021.05.26 – 080**

Resolution Re: Promulgation of a Land Acknowledgement for Dover

Background Information:

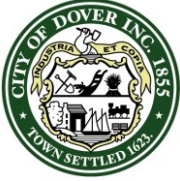
The City Council Ad Hoc Committee on Racial Equity and Inclusion seeks to ensure that our community recognizes the history and legacy of the peoples that inhabited the land that we now call Dover, New Hampshire. One means to do this is public recognition of the indigenous peoples by way of an acknowledgement, such as the one included in this resolution.

The Committee has made the following recommendation for the use of the land acknowledgement:

- Reading the acknowledgement at the beginning of City Council Regular Meetings at the discretion of the Mayor
- Reading the acknowledgement at meetings of the Boards and Commissions, at the discretion of the respective Chairs
- Reading the acknowledgement at notable civic events, City Council regular meetings, public meetings, and municipal gatherings where public attendance is planned, and posting the Land Acknowledgement at City Hall, the Public Library, and on the City of Dover website will allow the message of the acknowledgement to be heard and seen by the citizens of Dover.

Members of the City Council Ad Hoc Committee on Racial Equity and Inclusion will be available to provide guidance to the Chairs in preparation for, or in attendance at, meetings at which the Land Acknowledgement will be read.

For clarification, this resolution is not intended to formally create, waive, or impact anyone's or the City's real estate or other rights and obligations, but instead is a gesture meant to acknowledge and educate the public about history.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2021.05.26 – 081**

Resolution Re: Approval of Settlement Agreement Between City of Dover and Consolidated Communications of Northern New England Company, LLC (Concerning Dual Poles)

WHEREAS: The problem of accruing “dual poles” in the public rights of way presents significant safety and other concerns; and

WHEREAS: The term “dual poles” refers to utility poles in the process of being replaced by a utility company, but for which the retired pole has not been removed, resulting in a condition where the new pole is set beside the retired pole; and

WHEREAS: In July 2020, the municipalities of Dover, Newington, Newmarket, Durham, Somersworth, Exeter and Portsmouth joined together to file a formal, written complaint with the New Hampshire Public Utilities Commission against Consolidated Communications of Northern New England Company, LLC (“Consolidated Communications”) concerning dual poles in their respective communities; and

WHEREAS: The complaining communities and Consolidated Communications have worked together for several months to try and resolve the dispute to the satisfaction of all parties, and have reached a tentative settlement agreement in the form attached to this resolution; and

WHEREAS: The settlement agreement would result in removal of the accrued dual poles in Dover over the course of a four-year period, as well as other contractual benefits to Dover, at no cost to Dover.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to execute the Settlement Agreement with Consolidated Communications and perform the obligations of the City of Dover as stated therein.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.B.2. Resolution Number: R - 2021.05.26 – 081 Resolution Re: Approval of Settlement Agreement Between City of Dover and Consolidated Communications of Northern New England Company, LLC (Concerning Dual Poles)	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R - 2021.05.26 – 081 Resolution Re: Approval of Settlement Agreement Between City of Dover and Consolidated Communications of Northern New England Company, LLC (Concerning Dual Poles)
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RESOLUTION BACKGROUND MATERIAL:

Dual poles present a variety of concerns, primary among which is public safety. Dual poles not only have a significant risk of falling (due to the age of the pole), but the very presence of a dual pole causes additional impact should a vehicle strike the pole(s). Dual poles also obstruct sidewalk access, sidewalk maintenance, and sight lines. Dover has even seen dual poles swaying in the wind with live wires attached. Dual poles are also a significant aesthetic concern. The issue has been reviewed in the past by the Public Utilities Commission, but nonetheless the problem persists.

As do many other communities, Dover has a significant amount of dual poles. Removal of retired utility poles is the obligation of the pole's owner or owners. In Dover, most or all utility poles in the rights of way are co-owned by Eversource and Consolidated Communications. While Dover exists within Eversource's maintenance territory, meaning Eversource is primarily responsible for maintenance issues, once Consolidated Communications fails to timely move its equipment to a newly set pole within a specified amount of time, the removal of the dual pole becomes Consolidated Communications' obligation and expense. So as between the two pole owners, Consolidated Communications is ultimately responsible for removing the vast majority of dual poles in Dover and elsewhere, which is why the communities have filed a formal complaint solely against Consolidated Communications.

Upon receiving the formal complaint, Consolidated Communications has readily acknowledged the concern and engaged with the communities to try and find a workable solution.

The settlement agreement attached to this resolution is being recommended by staff and represents a compromise on both sides. The intent is to have the existing backlog of dual poles attributable to Consolidated Communications caught up by 2025. While having the work done sooner is preferable, it has taken decades for the current backlog to accrue, and Consolidated Communications has articulated its need to balance this catch-up work against its other existing obligations and emergency response activities (windstorms, ice storms, etc.). The removal rate agreed upon in the settlement agreement reflects that balance—the communities' interest in expeditious removal of dual poles, versus Consolidated Communications' capacity to get the work done. The settlement agreement will provide Dover with certain contractual rights and remedies should the removal work not be accomplished on schedule.

The settlement agreement includes other features aimed at tracking the work and preventing a future backlog, namely obligations for future preventative action, reporting mechanisms, designation of a point of contact for Consolidated Communications, and a reservation of rights for the communities to undertake enforcement actions if necessary.

Document Created by: Legal Document Posted on: May 21, 2021	R-2021.05.26 Approval of Settlement Agreement Between City of Dover and Consolidated Communications of Northern New England Company, LLC (Concerning Dual Poles) Page 3 of 3
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**BEFORE THE
NEW HAMPSHIRE**

PUBLIC UTILITIES COMMISSION

Docket - DT 20-104

**Complaint by Town of Durham Public Works, City of Dover, City of Portsmouth, City of
Somersworth, Town of Newmarket, Town of Newington and Town of Exeter Against Consolidated
Communications of Northern New England Company, LLC d/b/a Consolidated Communications-NNE**

SETTLEMENT AGREEMENT

WHEREAS, in July 2020 the New Hampshire municipalities of Dover, Newington, Newmarket, Durham, Somersworth, Exeter and Portsmouth (individually each is a “Community,” and collectively referred to hereinafter as the “Communities”) filed a letter complaint with the New Hampshire Public Utilities Commission (“PUC”) against Consolidated Communications of Northern New England Company, LLC (“Consolidated Communications”) concerning what are commonly referred to as “dual poles” or “double poles” in their respective communities (“the Complaint”); and

WHEREAS, the PUC opened the above-captioned docket (“Docket”), and Consolidated Communications has appeared in the Docket and responded to the complaint; and

WHEREAS, the Communities and Consolidated Communications have engaged in extensive settlement discussions aimed at resolving the dispute on terms acceptable to both parties, and avoiding the expense, costs, and uncertainty of litigation.

NOW THEREFORE, the Communities and Consolidated Communications, for good and valuable consideration acknowledged by all parties, agree as follows in settlement and resolution of the Complaint (this “Agreement”):

1. Removal of Identified Poles: Consolidated Communications shall, at no cost to the Communities, remove or cause to be removed all duplicate¹ utility poles identified within each Community in Exhibit A. The removal of all these identified duplicate poles shall be accomplished by Consolidated Communications at a rate of least 213 telephones poles per calendar year across all Communities, and all such removals shall be completed in full no later than June 1, 2025. The number of duplicate poles removed by Consolidated Communications in each Community per year shall correspond to the proportionate number

¹ Typically, retired or soon-to-be retired poles located beside the replacement pole are referred to as “dual poles” or “double poles”. Some of these poles are located in Eversource’s service territory and others in Consolidated Communication’s service territory. Some these poles have multiple attachers remaining on the retired poles and others only Consolidated Communication’s equipment. Consequently, the use the word “duplicate” in this Agreement is solely for purposes of referencing the poles in Exhibit A that are to be removed.

of that Community's duplicate poles as compared to all duplicate poles listed in Exhibit A, unless otherwise directed by the Communities (collectively) in order to efficiently facilitate an adjacent construction project or to address a priority issue such as safety or ADA compliance. Consolidated Communications may make a minor deviation from this proportionate number only in the event that it will result in increased removal efficiency. Such disproportionate removal, and the reasoning therefore, shall be noted in the relevant reporting detailed in paragraph 2, below. The fact that removal of any of the duplicate utility poles identified within Exhibit A first requires other attachées to move or relocate their equipment to a new pole shall not relieve Consolidated Communications of its obligations set forth in this Agreement. With respect to municipal attachments, the Communities shall ensure that all attachments are transferred in a timely fashion to enable Consolidated to transfer its attachments and/or remove duplicate utility poles. Paragraph 1 of this Agreement shall remain in place until such time as all identified poles in Exhibit A have been satisfactorily removed by Consolidated Communications, at which time the obligations in Paragraph 1 shall expire. All other provisions of this Agreement shall survive the expiration of Paragraph 1. To the extent a Community discovers additional dual poles that were not identified in Exhibit A, the Community may notify Consolidated and all other parties in writing and, provided all parties agree, Consolidated shall endeavor to remove such dual poles in the timeframe set forth in this agreement. The Parties recognize that, to the extent additional identified poles are numerous, such request may require additional time to complete, which shall be mutually agreeable to all parties.

2. Reporting: At least twice per calendar year, once in July and again in December, Consolidated Communications shall report to the Communities on Consolidated Communication's progress regarding duplicate telephone pole removals required in paragraph 1 above. Said report shall issue to the public works directors, or other designee, of each Community.
3. Complaints: Consolidated Communications shall designate a single point of contact for the Communities to address specific issues or concerns with respect to this Agreement; this initial point of contact shall be Attorney Sarah Davis. The Consolidated Communications' contact will work with the Communities to identify poles that require more immediate removal² understanding that Consolidated does not have unlimited resources to remove poles in any specific sequence.
4. Future Preventative Action by Consolidated Communications: Consolidated Communications agrees that it shall use best efforts and diligence to ensure the orderly and prompt (i) transition of all equipment and facilities to future, newly set poles in each Community by Consolidated Communications and all joint owners and attachées, and (ii)

² Certain poles listed in Exhibit A may sometimes require more immediate removal related to Americans with Disability Act access, snowplow activities, municipal construction projects, aesthetics in downtown areas and other safety reasons. While Consolidated Communications shall endeavor to remove said priority poles as soon as practical under existing circumstances, the parties recognize that not all requests of this nature can be met within any particular timeframe.

removal of the preexisting poles that the newly set pole is replacing. The aforesaid “best efforts and diligence” shall not consist solely of reliance on National Joint Utility Notification System (“NJUNS”), but shall also include such actions as documented personal contact (through email, telephone, or otherwise) with representatives of the joint owner or attachees and, if necessary, enforcement of attachment agreements, provided, however, Consolidated shall be under no obligation to file any type of action or complaint in any court of competent jurisdiction or the PUC.

5. Dismissal/Withdrawal of Complaint: Upon the execution of this Agreement by all parties, the Communities shall file a Joint Dismissal and Withdrawal of Complaint in the Docket, in which the Communities withdraw and dismiss their Complaint without prejudice; provided, however, no Community may file a complaint with the same claims as contained in the Complaint regarding the poles set forth in Exhibit A or any additional identified poles that Consolidated has agreed to remove under paragraph 1, so long as Consolidated is not in default under this Agreement.
6. Time is of the Essence: The parties agree that time is of the essence. All deadlines and times for completion set forth in this Agreement shall be strictly observed and met.
7. Binding; Enforceability of this Agreement; Venue: This Agreement represents resolution of a disputed claim. This Agreement is intended to bind Consolidated Communications and its successors or assigns. This Agreement is intended to create enforceable obligations against Consolidated Communications by each Community. Consolidated or any individual Community may enforce the obligations set forth in this Agreement in any venue with jurisdiction the Community chooses, which venue may include the PUC or a New Hampshire State Court of competent jurisdiction.
8. Reservation of Rights: Nothing within this Agreement is intended to in any way affect or preclude any Community from enforcing any provision of applicable law concerning or relating to public rights-of-way (“ROW”), including but not limited to provisions of RSA chapter 231 and/or other statutes, ROW licenses and/or permits issued by the Community, amendments to or revocation of ROW licenses issued by the Community, removal of poles or dual poles, or the installation of new poles, in the ROW as may be allowed by law, and/or enforcement of local ordinances, regulations, or requirements applicable to the ROW. Moreover, nothing in this Agreement is intended to in any way preclude the Communities, or any one of them, from deciding to opt into any other relief or program that may become available by way of statute, administrative rule, administrative order, or otherwise for the poles subject to this Agreement. The Communities expressly reserve all such rights.
9. Applicable Law: This Agreement shall be deemed to have been entered into in the State of New Hampshire and shall be construed in accordance with the laws of the State of New Hampshire.
10. Amendment: This Agreement may be amended, waived, or discharged only by an instrument in writing signed by all the parties hereto.

11. Authority: The parties below expressly represent and warrant that they are authorized and empowered to enter into this Agreement.
12. Recitals: The recitals set forth above are incorporated into this Agreement.
13. RSA 91-A: The parties acknowledge that this Agreement is a public record and is subject to public inspection as may be required by N.H. RSA 91-A:4, VI or other provisions of RSA chapter 91-A.
14. Jointly Drafted: This Agreement shall be deemed to have been jointly drafted by the parties.
15. Severability: In the event any of the provisions of this Agreement are held by a tribunal or court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement shall remain in full force and effect. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision.
16. Entire Agreement: This Agreement, which may be executed electronically or otherwise in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties and supersedes all prior agreements and understandings relating hereto.

**CONSOLIDATED COMMUNICATIONS OF
NORTHERN NEW ENGLAND COMPANY,
LLC**

Dated: May 19, 2021

Patrick C. McHugh

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[5 Davis Farm Road](#)

[Portland, ME 04103](#)

Sarah.Davis@Consolidated.com

Counsel for Consolidated Communications of

Northern New England Company, LLC d/b/a

Consolidated Communications - NNE

CITY OF DOVER

Dated: _____, 2021

J. Michael Joyal, Jr.
City Manager

CITY OF PORTSMOUTH

Dated: _____, 2021

CITY OF SOMERSWORTH

Dated: _____, 2021

TOWN OF DURHAM

Dated: _____, 2021

TOWN OF NEWINGTON

Dated: _____, 2021

TOWN OF NEWMARKET

Dated: _____, 2021

TOWN OF EXETER

Dated: _____, 2021

CITY OF DOVER, NH

City of Dover - Double Poles

Ticket	City	Street	Pole Number	Still on Pole	Next to Go
3940165	Dover	ABBEY SAWYER MEM DR	14/6	Telephone, catv and fiber	BCNH
3802974	Dover	ABBOTT ST	1/51A	Telephone	FPNHPT
3961786	Dover	ALUMNI DR	2A/6	Telephone	FIBNH
3910173	Dover	ARBOR DR	302/18XA	Telephone	FPNHPT
3927495	Dover	ARCH ST	204/7	Telephone	FPNHPT
3902936	Dover	ASH ST	603/6	Telephone, catv and fiber	186CNH
3960739	Dover	ATLANTIC AVE	120/7	Tel, catv	FPNHPT
3846278	Dover	BACK RD	146/9	Telephone, catv and fiber	FPNHPT
3958220	Dover	BACK RD	146/20	Telephone	BCNH
3960605	Dover	BACK RD	146/56	Telephone	FPNHPT
3927551	Dover	BACK RIVER RD	22/49A	Telephone	FPNHPT
3927563	Dover	BACK RIVER RD	22/32	Telephone	FPNHPT
3927580	Dover	BACK RIVER RD	22/36	Telephone	FPNHPT
3934511	Dover	BACK RIVER RD	22/42	Telephone	BCNH
3934532	Dover	BACK RIVER RD	22/53	Telephone, catv and fiber	FPNHPT
3934632	Dover	BACK RIVER RD	22/54	Telephone	FPNHPT
3945548	Dover	BACK RIVER RD	22/56	Telephone	FPNHPT
3951229	Dover	BACK RIVER RD	22/57	Telephone, catv and fiber	FPNHPT
3960668	Dover	BACK RIVER RD	22/58	Telephone	FPNHPT
3960700	Dover	BACK RIVER RD	22/59	Telephone, catv and fiber	FPNHPT
3987290	Dover	BASILS PL	11/14F	Telephone	FPNHPT
3466875	Dover	BELKNAP ST	46/3	Telephone, catv and fiber	FPNHPT
3878295	Dover	BELKNAP ST	46/7	Telephone, catv and fiber	FPNHPT
3878770	Dover	BELKNAP ST	24/1	Telephone	186CNH
3898569	Dover	BELKNAP ST	34/2	Telephone	FPNHPT
3951326	Dover	BELLAMY RD	302/20	Telephone	BCNH
3927528	Dover	BIRCH DR	28/11	Telephone	FPNHPT
3914872	Dover	BOSTON HARBOR AVE	173/10	Telephone	FPNHPT
2592297	Dover	Boston Harbor Rd	1/373	Telephone	PSNHRD
3914458	Dover	CATARACT AVE	301/8	Telephone	FPNHPT
4005119	Dover	CENTRAL AVE	1/136	Telephone, catv	NHOPS
4005121	Dover	CENTRAL AVE	1/137	Telephone, catv	NHOPS

4158998	Dover	CENTRAL AVE	1/140	Telephone, catv	FPNHPT
3898604	Dover	CENTRAL AVE	1/141	Telephone, catv	FPNHPT
3902952	Dover	CENTRAL AVE	1/142	Telephone, catv	FPNHPT
3903054	Dover	CENTRAL AVE	1/125	Telephone, catv	BCNH
3903062	Dover	CENTRAL AVE	1/101-1	Telephone	BCNH
3903074	Dover	CENTRAL AVE	1/93.	Telephone	BCNH
3910160	Dover	CENTRAL AVE	1/93A	Telephone	FPNHPT
3940184	Dover	CENTRAL AVE	1/91.	Telephone	BCNH
3941518	Dover	CENTRAL AVE	1/90A	Telephone	FPNHPT
3957766	Dover	CENTRAL AVE	1/78.	Telephone	FPNHPT
3958032	Dover	CENTRAL AVE	1/78A	Telephone	SGTLNH
3987162	Dover	CENTRAL AVE	1/67.	Telephone	BCNH
3987172	Dover	CENTRAL AVE	1/63.	Telephone, catv, fiber	BCNH
3685563	Dover	CENTRAL AVE	1/36.	Telephone, catv, fiber	FPNHPT
3685568	Dover	CENTRAL AVE	1/34.	Telephone, catv, fiber	PSNHRD
3934497	Dover	CHANDLER WAY	302/44	Telephone, catv, fiber	NHOPS
3960717	Dover	CHARLES ST	21/1	Telephone	FPNHPT
3877378	Dover	COCHECO ST	119/9	Telephone, catv	FPNHPT
3945508	Dover	COOK ST	703/1	Telephone	FPNHPT
3901446	Dover	COTE DR	158/2	Telephone	FPNHPT
3942899	Dover	COTE DR	158/3	Telephone	FPNHPT
3942904	Dover	COTE DR	158/9	Telephone	FPNHPT
4177464	Dover	COUNTY FARM CROSS RD	59/10	Telephone	FPNHPT
3755051	Dover	COUNTY FARM CROSS RD	59/22	Telephone	FPNHPT
3952649	Dover	COUNTY FARM RD	5/120	Telephone, catv	BCNH
3826971	Dover	COURT ST	142/1	Telephone, catv, fiber	BCNH
3941459	Dover	COURT ST	142/21	Telephone, catv, fiber	FPNHPT
3941471	Dover	COURT ST	142/24	Telephone, catv, fiber	FPNHPT
3941497	Dover	COURT ST	142/25	Telephone, catv, fiber	BCNH
3846235	Dover	CUSHING ST	48/1	Telephone, catv	FPNHPT
3878690	Dover	CUSHING ST	48/2	Telephone, catv	FPNHPT
4005109	Dover	DOVER POINT RD	1/157A	Telephone, catv	PSNHRD
1701504	Dover	Dover Point Rd	1/160	Telephone, catv	FPNHPT
1725750	Dover	Dover Point Rd	1/160A	Telephone, catv	PSNHRD

2374773	Dover	Dover Point Rd	1/162A	Telephone, catv	PSNHRD
3433548	Dover	DOVER POINT RD	1/167	Telephone, catv	PSNHRD
3898550	Dover	DOVER POINT RD	1/168	Telephone, catv	FPNHPT
3898633	Dover	DOVER POINT RD	1/168A	Telephone, catv	FPNHPT
3898678	Dover	DOVER POINT RD	1/170	Telephone	FPNHPT
3898689	Dover	DOVER POINT RD	1/171	Telephone	FPNHPT
3898696	Dover	DOVER POINT RD	1/172	Telephone	FPNHPT
3903094	Dover	DOVER POINT RD	1/179	Telephone	NHOPS
3935936	Dover	DOVER POINT RD	1/182A	Telephone, catv, fiber	NHOPS
3935940	Dover	DOVER POINT RD	1/189A	Telephone	NHOPS
3935985	Dover	DOVER POINT RD	1/192A	Telephone, catv, fiber	NHOPS
3935994	Dover	DOVER POINT RD	1/216	Telephone, catv, fiber	NHOPS
3936260	Dover	DOVER POINT RD	1/217	Telephone, catv, fiber	BCNH
3940060	Dover	DOVER POINT RD	1/228	Telephone	NHOPS
3671059	Dover	DOVER POINT RD	1/255	Telephone	FPNHPT
4001632	Dover	DREW RD	211/6	Telephone	FIBNH
3774676	Dover	DURHAM	2/62.	Telephone	FPNHPT
3774721	Dover	DURHAM RD	2.64.	Telephone	FPNHPT
3774740	Dover	DURHAM RD	2/65.	Telephone	FPNHPT
3774746	Dover	DURHAM RD	2/66.	Telephone	FPNHPT
3774754	Dover	DURHAM RD	2/67.	Telephone	FPNHPT
3839618	Dover	DURHAM RD	2/68.	Telephone	FPNHPT
3935911	Dover	DURHAM RD	2/41.	Telephone, catv	FPNHPT
3940050	Dover	E WATSON ST	152/3	Telephone, catv	FPNHPT
3910045	Dover	ELLIOT PARK	164/5	Telephone, catv	FPNHPT
3910114	Dover	ELLIOT PARK	164/6	Telephone, catv	FPNHPT
3935925	Dover	ELLIOT PARK	164/8	Telephone, catv	FPNHPT
3927458	Dover	ELM ST	32/6	Telephone	FPNHPT
3878458	Dover	ELMVIEW CIR	143/4	Telephone	FPNHPT
3951341	Dover	FAIRFIELD RD	300/2D	Telephone	FPNHPT
3826943	Dover	FAIRVIEW AVE	131/3	Telephone	FPNHPT
3936130	Dover	FEDERAL ST	149/7A	Telephone, catv	FPNHPT
3934421	Dover	FISHER ST	37/3	Telephone, catv	BCNH
4156018	Dover	GARRISON RD	24/3	Telephone, catv, fiber	FPNHPT

3927543	Dover	GARRISON RD	24/5	Telephone, catv, fiber	BCNH
3927605	Dover	GARRISON RD	24/7	Telephone, catv, fiber	FPNHPT
3958191	Dover	GEORGE ST	140/3	Telephone, catv, fiber	BCNH
3960614	Dover	GERRISH RD	166/2	Telephone	BCNH
3987247	Dover	GERRISH RD	166/4	Telephone, catv	FPNHPT
3960628	Dover	GROVE ST	604/14	Telephone, catv	FPNHPT
3940079	Dover	HAM ST	107/7	Telephone, catv	FPNHPT
3940202	Dover	HAM ST	107/9	Telephone, catv	FPNHPT
3951353	Dover	HARTSWOOD RD	300/2	Telephone	FPNHPT
4030529	Dover	HENRY LAW AVE	138/1	Telephone	SGTLNH
4030554	Dover	HENRY LAW AVE	138/2	Telephone	SGTLNH
4030568	Dover	HENRY LAW AVE	138/4	Telephone	BCNH
4030577	Dover	HENRY LAW AVE	138/5	Telephone, catv	SGTLNH
4030586	Dover	HENRY LAW AVE	138/6	Telephone, catv	SGTLNH
4030591	Dover	HENRY LAW AVE	138/7	Telephone, catv	SGTLNH
4030602	Dover	HENRY LAW AVE	138/8	Telephone, catv	SGTLNH
3847558	Dover	HENRY LAW AVE	138/20	Telephone	FPNHPT
3984258	Dover	HENRY LAW AVE	138/33	Telephone	BCNH
3984278	Dover	HENRY LAW AVE	138/37	Telephone	FPNHPT
3951671	Dover	INDUSTRIAL PARK	305/4	Telephone, catv	FPNHPT
4043847	Dover	IONA AVE	53A/1A	Telephone	FPNHPT
3927517	Dover	JAMES ST	22/45	Telephone	FPNHPT
3934408	Dover	KEATING AVE	170/9	Telephone	FPNHPT
3897998	Dover	KELLEY DR	205/1	Telephone	FPNHPT
3927488	Dover	KIRKLAND ST	4/8.	Telephone, catv	BCNH
3987269	Dover	KNOX MARSH RD	303/23	Telephone, catv, fiber	BCNH
3849561	Dover	LAURA LANE	73/23B	Telephone, catv	FPNHPT
3897980	Dover	LEXINGTON ST	400/11	nobody is transferred to new pole	FPNHPT
3927507	Dover	LINDA AVE	27/1	Telephone, catv	FPNHPT
3939957	Dover	LITTLEWORTH RD	3/90.	Telephone	FPNHPT
3958250	Dover	LITTLEWORTH RD	3/92.	Telephone, catv	FPNHPT
3958284	Dover	LITTLEWORTH RD	3/121	Telephone	FPNHPT
3958296	Dover	LITTLEWORTH RD	3/121A	Telephone	FPNHPT
3951647	Dover	LOCUST ST	40/12A	Telephone	FPNHPT

3960592	Dover	LOCUST ST	40/12	Telephone	FPNHPT
3987279	Dover	LOCUST ST	30/4	Telephone	FPNHPT
3987283	Dover	LOCUST ST	30/5	Telephone	FPNHPT
3910129	Dover	LOWELL AVE	69/5	Telephone, catv	BCNH
3914865	Dover	LOWELL AVE	69/6	Telephone, catv	BCNH
3878698	Dover	MAPLE ST	606/8	Telephone	FPNHPT
3941525	Dover	MAPLE ST	603/9B	Telephone	FPNHPT
4073239	Dover	MCKONE LN	139/2	Telephone	FPNHPT
3942940	Dover	MCKONE LN	139/3	Telephone	FPNHPT
3934389	Dover	MIDDLE RD	142/51	Telephone	FPNHPT
3957752	Dover	MIDDLE RD	142/152	Telephone	FPNHPT
3960643	Dover	MIDDLE RD	142/54	Telephone	FPNHPT
3910075	Dover	MIDDLEBROOK RD	161/7	Telephone	FPNHPT
3910093	Dover	MORNINGSIDE DR	26/3	Telephone	FPNHPT
3941417	Dover	MOUNT PLEASANT RD	144/3	Telephone	FPNHPT
3849603	Dover	NILES ST	138/21B	Telephone	FPNHPT
3895007	Dover	OAK HILL DR	66/3	Telephone	FPNHPT
3853571	Dover	Oak st	14/1	Telephone	NHOPS
3942917	Dover	OLD GARRISON RD	212/5A	Telephone	FPNHPT
3797283	Dover	OLD LITTLEWORTH RD	3/49S	Telephone	BCNH
3987137	Dover	OLD LITTLEWORTH RD	3/44.	Telephone	BCNH
3987151	Dover	OLD LITTLEWORTH RD	3/43.	Telephone	BCNH
3793645	Dover	OLD ROCHESTER RD	7/23.	Telephone	FPNHPT
3793667	Dover	OLD ROCHESTER RD	71/4S	Telephone	FPNHPT
3878330	Dover	OLD ROCHESTER RD	71/18	Telephone	FPNHPT
3935813	Dover	OLD ROCHESTER RD	71/22	Telephone	FIBNH
4091226	Dover	OLD STAGE RD	306/4	Telephone	FPNHPT
3878512	Dover	OLD STAGE RD	306/3	Telephone	FPNHPT
3903101	Dover	PARK ST	16/3	Telephone, catv	FPNHPT
3903112	Dover	PARK ST	16/6	Telephone, catv	FPNHPT
3940117	Dover	PARK ST	16/8	Telephone, catv	FPNHPT
3940129	Dover	PARK ST	16/7	Telephone, catv	FPNHPT
3803837	Dover	PEARL ST	103/7	Telephone	FPNHPT
3945524	Dover	PEARSON DR	172/2	Telephone	FPNHPT

3793977	Dover	PISCATAQUA RD	22/70	Telephone, catv	FPNHPT
3945539	Dover	PISCATAQUA RD	22/95	Telephone	FPNHPT
3951299	Dover	PISCATAQUA RD	22/86	Telephone	FPNHPT
3946821	Dover	POLLYANN MBL CT	167/2A	Telephone	FPNHPT
3951708	Dover	POLLYANN MBL CT	176/4	Telephone	FPNHPT
3987191	Dover	POLLYANN MBL CT	176/3	Telephone	FPNHPT
3878723	Dover	RICHARDSON DR	307/9	Telephone, catv	FPNHPT
3878466	Dover	RICHMOND ST	402/3	Telephone	FPNHPT
3945579	Dover	RIVER ST	135/5	Telephone	FPNHPT
2592312	Dover	Riverside Dr	156/5	Telephone, catv	PSNHRD
3916212	Dover	RIVERSIDE DR	156/12	Telephone	FPNHPT
3914883	Dover	ROBERTS RD	157/1X	Telephone	FPNHPT
3898121	Dover	ROBINWOOD AVE	208/1	Telephone	FPNHPT
3898208	Dover	ROBINWOOD AVE	208/6	Telephone	FPNHPT
3939997	Dover	ROCHESTER NECK RD	4/19.	Telephone	FPNHPT
3811996	Dover	RUTLAND ST	36/13	Telephone	FPNHPT
3847544	Dover	RUTLAND ST	36/14X	READY TO BE PULLED	FPNHPT
3898593	Dover	RUTLAND ST	36/10	Telephone, catv	FPNHPT
4174132	Dover	S WATSON LN	153/2	Telephone	FPNHPT
3914821	Dover	SALEM AVE	16/1	Telephone	PSNHRD
3914843	Dover	SHADOW DR	203/2	Telephone	FPNHPT
3927609	Dover	SHADOW DR	203/4	Telephone	FPNHPT
3914855	Dover	SHADY LANE	201/6	Telephone	FPNHPT
3927482	Dover	SHADY LANE	201/1	Telephone	FPNHPT
4153541	Dover	SILVER ST	3/17.	nobody is transferred to new pole	FPNHPT
4153564	Dover	SILVER ST	3/21.	Telephone	FPNHPT
3444856	Dover	SILVER ST	3/28.	Telephone	FPNHPT
3945564	Dover	SILVER ST	3/29.	Telephone	BCNH
3934429	Dover	SILVER ST EXT	303/2	Telephone, catv	FPNHPT
3856568	Dover	SPRUCE LANE	208/16	Telephone, catv	FPNHPT
3951685	Dover	SPRUCE LANE	206/8	Telephone	FPNHPT
3927591	Dover	SPUR RD	168/14	Telephone	FPNHPT
3958073	Dover	SPUR RD	168/17	Telephone	FPNHPT
3936147	Dover	ST THOMAS ST	40/4A	Telephone	BCNH

3914473	Dover	STARK AVE	1/192A	Telephone	BCNH
3914780	Dover	STARK AVE	1/189A	Telephone	FPNHPT
3878348	Dover	TENNYSON AVE	142A/5B	Telephone	FPNHPT
3945511	Dover	THOMPSON RD	138/32A	Telephone	FPNHPT
3878357	Dover	TOLEND AVE	4/107	Telephone, catv	FPNHPT
3878443	Dover	TOLEND AVE	4/108	Telephone, catv	FPNHPT
3895035	Dover	TOLEND RD	4/137	Telephone	FPNHPT
3987330	Dover	TOLEND RD	4/140	Telephone	FPNHPT
3940033	Dover	TOWLE AVE	3/25B	Telephone	FPNHPT
4053923	Dover	WASHINGTON ST	127/41	Telephone, catv, fiber	FPNHPT
4053930	Dover	WASHINGTON ST	4/59.	Telephone, catv, fiber	FPNHPT
3897962	Dover	WASHINGTON ST	4/61.	Telephone, catv, fiber	BCNH
3946767	Dover	WASHINGTON ST	4/51.	Telephone, catv, fiber	BCNH
3987311	Dover	WATSON RD	409/16	Telephone	FIBNH
3958106	Dover	WENTWORTH TERRACE	159/4	Telephone	FPNHPT
3878761	Dover	WESTWOOD CIRCLE	309/9	Telephone	FPNHPT
3878712	Dover	WESTWOOD DR	309/12	Telephone	FPNHPT
	Dover	BELLAMY RD	302/19	Telephone	
	Dover	BELLAMY RD	302/18X	Telephone	

Central Ave	1/77A	ready to be pulled - need area blocked off
Central Ave	1/73.	ready to be pulled - need area blocked off

Dover	CHARLES ST	21/2	Telephone
Dover	CUSHING ST	48/5	Telephone, catv
Dover	CUSHING ST	48/6	Telephone, catv
Dover	DOVER POINT RD	1/268A	Telephone
Dover	DOVER POINT RD	1/277A	Telephone
Dover	DOVER POINT RD	1/293A	Telephone, catv
Dover	DOVER POINT RD	1/298	Telephone, catv
Dover	DOVER POINT RD	1/307	Telephone
Dover	DOVER POINT RD	1/311	Telephone
Dover	DOVER POINT RD	1/312	Telephone
Dover	DOVER POINT RD	1/313	Telephone
Dover	DOVER POINT RD	1/321	Telephone, catv
Dover	DOVER POINT RD	1/326	Telephone

Dover	DOVER POINT RD	1/326A	Telephone, catv
Dover	DOVER POINT RD	1/333	Telephone
Dover	DOVER POINT RD	1/354	Telephone
Dover	E WATSON ST	152/4	Telephone, catv
Dover	E WATSON ST	152/5	Telephone, catv
	Elm St	32/8	cable still attached
Dover	GARRISON RD	24/9	Telephone
Dover	FISHER ST	37/5	Telephone, catv
Dover	KNOX MARSH RD	303/24	Telephone, catv, fiber
Dover	KNOX MARSH RD	303/40	Telephone, catv, fiber
Dover	LEXINGTON ST	400/8	Telephone
Dover	LITTLEWORTH RD	3/129	Telephone
Dover	LITTLEWORTH RD	3/130	Telephone
Dover	LITTLEWORTH RD	3/134	Telephone
Dover	LITTLEWORTH RD	3/125	Telephone, catv
Dover	LOCUST ST	30/14	Telephone
Dover	LOCUST ST	30/15	Telephone
Dover	LOCUST ST	30/16	Telephone
Dover	LOCUST ST	30/18	Telephone
Dover	MCKONE LN	139/4	Telephone
Dover	MIDDLE RD	142/55	Telephone
Dover	MT VERNON ST	608/26-1	Telephone
Dover	RUTLAND ST	36/8	Telephone
Dover	TOWLE AVE	3/25C	Telephone
Dover	WASHINGTON ST	4/49.	Telephone, catv
Dover	WASHINGTON ST	4/18B	Telephone, catv
Dover	WASHINGTON ST	4/48A1	Telephone, catv
Dover	WASHINGTON ST	4/44A	Telephone, catv
Dover	WASHINGTON ST	4/40.	Telephone, catv
Dover	WASHINGTON ST	4/35.	Telephone, catv
Dover	WENTWORTH TERRACE	159/5	Telephone, catv
Dover	WESTWOOD	309/25	Telephone
Dover	WOODMAN PARK DR	38/3	READY TO BE PULLED

TOWN OF DURHAM, NH

Town Of Durahm Dual Pole Listing - May 19, 2021

STREET NAME	POLE NUMBER
route 108	112/1110
route 108	112/1123
PISCATAQUA RD	10E/5
PISCATAQUA RD	10E/6
SMITH PARK LN @ MAIN ST	1/2
PACKERS FALLS RD	UNK
STATE HWY RTE 4	RT10 P45
STATE HWY RTE 4	RT10 P46
STATE HWY RTE 4	RT10 P48
STATE HWY RTE 4	RT10 P50
STATE HWY RTE 4	RT10 P51
STATE HWY RTE 4	RT10 P52
LANGLEY RD	RT12 P20
Bay Rd	9 95
Bennett rd	64/4
Coe Rd	82/8
	82/9
	82/10
	82/21
Cutts Rd	841/1
	841/4
	841/6
	841/11
	841/12
Dover Rd	841/26
	841/27
FFrost	840/14
	840/8
	840/6
	840/5
Longmarsh Rd	55/5
	55/6
	55/7
	55/8
	55/9
	55/10
	55/11
	55/12
	55/13
	55/14
	55/15
	55/16
	55/17

	55/18	
	55/19	
	55/20	
	55/21	
	55/22	
	55/23	
	55/24	
	55/25	
	55/26	
	55/27	
	55/28	
	55/29	
	55/30	
	55/31	
	55/32	
	55/33	
	55/34	
	55/35	
	55/36	
Mill rd	7/49	
	7/44	
	7/45	
Newmarket rd	3/7	
Orchard st	87A/3	
Packersfalls rd	5/33	
	5/6	
	5/1	
Sandybrook	550/36	
Young Dr	44/2	
Winecellar	56/6	
	56/7	
	56/8	
	56/9	
Total		75

TOWN OF EXETER, NH

City			City Notes	Comcast Notes?City notes	Comcast Complete
Exeter	Jubal Martin Rd @ Epping Rd	266/1	Phone, cable	Complete	yes
Exeter	12 Industrial Dr.	215/16	Phone, cable		yes
Exeter	104 Epping Rd.	61/27	Phone, cable		yes
Exeter	4 Michael Ave.	139/31	Phone		yes
Exeter	133 Brentwood Rd.	21/64	Cable		yes
Exeter	199 Front St.	no numbers	Phone		yes
Exeter	John West Rd.	108/8	Phone, cable		yes
Exeter	106 Front St	70/31	Phone, cable	fiber above comcast	No
Exeter	14 Front St.	70/30	Phone, cable		Yes
Exeter	10 Front St.	70/2	Phone, cable	fiber and power above comcast	No
Exeter	55 Kingston Rd.	219/35	Phone, cable	Fiber and fire alarm above Comcast	No
Exeter	37 Newfields Rd.	229/61-61/51	Phone, cable	Complete	yes
Exeter	20 Newfields Rd.	229/33	Phone, cable	No Comcast plant on pole	
Exeter	20 Newfields Rd.	229/34	Phone, cable	Complete Riser pole Difficult Transfer	yes
Exeter	20 Newfields Rd.	229/36	Phone, cable		Yes
Exeter	20 Newfields Rd.	229/37	Phone, cable		yes
Exeter	20 Newfields Rd.	229/38	Phone, cable		Yes
Exeter	11 Newfields Rd	229/30	Phone, cable		yes
Exeter	11 Newfields Rd	229/29	Phone, cable		yes
Exeter	330 Water St.	203/32	Phone, cable	No Comcast plant on pole	
Exeter	330 Water St.	203/33	Phone, cable	Hazard: pole leaning over sidewalk	yes
Exeter	330 Water St.	203/34	Phone, cable	Hazard: pole leaning over sidewalk	yes
Exeter	277 Water St.	203/25	Phone, cable	Hazard: pole leaning over sidewalk	yes
Exeter	277 Water St.	203/26	Phone, cable	Hazard: pole on blocks, plow wing hazard	yes
Exeter	277 Water St.	203/27	Phone, cable		yes
Exeter	277 Water St.	203/28	Phone, cable	No transfer needed only one pole	
Exeter	255 Water St.	203/20	Phone, cable	Complete	yes
Exeter	255 Water St.	203/21	Phone, cable	Complete utility 16" into sidewalk, sidewalk plow hazard	yes
Exeter	Water St. @ Spring St.	203/18	Phone, cable	Complete pole on blocks, plow wing hazard	yes
Exeter	Water St. @ Spring St.	203/19	Phone, cable	Complete pole on blocks, plow wing hazard	yes
Exeter	Spring St	180/3	Phone, cable		yes
Exeter	Spring St	180/4	Phone, cable		yes
Exeter	Spring St	180/5	Phone, cable		yes

Exeter	Spring St	180/6	Phone, cable	Hazard: pole in middle of sidewalk	yes
Exeter	3 Main St.	125/1	Phone, cable		Yes
Exeter	spruce st @ Washington	181/1	phone and cable	Complete	yes
Exeter	Spruce St.@ Cape Ln.	181/4	Phone, cable		yes
Exeter	23 Spruce St	#2	phone and cable	Complete	yes
Exeter	22 Spruce St.	#3	Power, phone, cable	Complete Also pole #2and pole #1 ready for transfer	yes
Exeter	Court St @ Pine St.	149/1	Cable		yes
Exeter	Alewife Ct.	87/1	Phone, cable		yes
Exeter	20 Court St.	45/4	Phone, cable	Complete	yes
Exeter	30 Court St.	45/5	Phone, cable	Complete	yes
Exeter	36 Court St.	45/7	Phone, cable	Complete	yes
Exeter	40 Court St.	45/8	Phone, cable	Complete	yes
Exeter	70 Court St.	45/17	Phone, cable		yes
Exeter	74 Court St.	45/18	Phone, cable		yes
Exeter	76 Court St.	45/19	Phone, cable		yes
Exeter	80 Court St.	45/21	Phone, cable		yes
Exeter	143 Court St.	45/44	Phone, cable		yes
Exeter	145 Court St.	45/45	Phone, cable		yes
Exeter	147 Court St.	45/46	Phone, cable		yes
Exeter	151 Court St.	45/48	Phone, cable		yes
Exeter	155 Court St.	45/50	Phone, cable		yes
Exeter	146 Court St.	45/52	Phone, cable		yes
Exeter	165 Court St.	45/54	Power, phone, cable	Power Supply transferd 10/22/20	Yes
Exeter	138 Powder Mill Rd	156/1	Phone		Yes
Exeter	Linden St. @ Gary Ln.	121/27	Phone, cable		Yes
Exeter	71 Linden St.	121/27A		No comcast on pole	
Exeter	64 Linden St.	121/24	Phone or cable?		Yes
Exeter	67 Linden St	121/25	Phone or cable?		Yes
Exeter	68 Linden St.	121/26	Phone or cable?		Yes
Exeter	Guinea Rd @ Hampton Rd.	88/1	Phone or cable?		Yes
Exeter	Auburn St @ Magnolia Ln	9/7	Phone, cable	Hazard: old pole split at bottom	Yes
Exeter	6 Leary Ct.	119/3	Phone, cable		Yes
Exeter	8 Leary Ct.	119/5	Phone, cable		Yes
Exeter	8 Leary Ct.	119/6	Phone, cable		Yes

Exeter	2 Webster Ave.	206/1	Phone, cable		yes
Exeter	4 Webster Ave.	206/2	Phone, cable		yes
Exeter	10 Webster Ave.	206/3	Phone, cable		Yes
Exeter	12 Webster Ave.	206/4	Phone, cable		yes
Exeter	14 Webster Ave.	206/5	Phone, cable	Phone drops above	NO
Exeter	69 Jady Hill Ave.	105/16	Phone, cable		yes
Exeter	203 High St.	99/58	Phone, cable		Yes
Exeter	High St. & Rocky Hill Ave.	166/1	Phone, cable	Complete	Yes
Exeter	Rocky Hill Ave	166/2	cable	Complete	Yes
Exeter	Rocky hill Ave	166/3	cable	Complete	Yes

TOWN OF NEWINGTON, NH

City	Street	Pole Number
Newington	Coleman Drive	29/1
Newington	Coleman Drive	29/2
Newington	Coleman Drive	29/2A
Newington	Fox Point Road	12/41
Newington	Fox Point Road	12/42
Newington	Fox Point Road	12/43
Newington	Fox Point Road	12/44
Newington	Fox Point Road	12/45
Newington	Fox Point Road	12/46
Newington	Fox Point Road	12/47
Newington	Fox Point Road	12/48
Newington	Fox Point Road	12/49
Newington	Fox Point Road	12/50
Newington	Fox Point Road	12/51
Newington	Fox Point Road	12/52
Newington	Fox Point Road	12/53
Newington	Fox Point Road	12/54
Newington	Fox Point Road	12/55
Newington	Fox Point Road	12/56
Newington	Fox Point Road	12/57
Newington	Fox Point Road	12/58
Newington	Fox Point Road	12/59
Newington	Fox Point Road	12/60
Newington	Fox Point Road	12/61
Newington	Fox Point Road	12/62
Newington	Fox Point Road	12/63
Newington	Fox Point Road	12/64
Newington	Fox Point Road	12/65
Newington	Fox Point Road	12/65s
Newington	Fox Point Road	12/66
Newington	Fox Point Road	12/67
Newington	Fox Point Road	12/68
Newington	Fox Point Road	12/69
Newington	Nimble Hill Rd.	1/131
Newington	Nimble Hill Rd.	1/130
Newington	Nimble Hill Rd.	1/129
Newington	Nimble Hill Rd.	1/128
Newington	Nimble Hill Rd.	1/127
Newington	Nimble Hill Rd.	1/126
Newington	Nimble Hill Rd.	1/125
Newington	Nimble Hill Rd.	1/124
Newington	Nimble Hill Rd.	1/123
Newington	Nimble Hill Rd.	1/122
Newington	Nimble Hill Rd.	1/121
Newington	Nimble Hill Rd.	1/120
Newington	Nimble Hill Rd.	1/119
Newington	Nimble Hill Rd.	1/118
Newington	Nimble Hill Rd.	1/118S
Newington	Nimble Hill Rd.	1/117
Newington	Nimble Hill Rd.	1/116
Newington	Nimble Hill Rd.	1/114
Newington	Nimble Hill Rd.	1/113
Newington	Nimble Hill Rd.	1/112
Newington	Nimble Hill Rd.	1/111
Newington	Nimble Hill Rd.	1/110
Newington	Nimble Hill Rd.	1/109
Newington	Nimble Hill Rd.	1/108
Newington	Nimble Hill Rd.	1/107
Newington	Nimble Hill Rd.	1/106
Newington	Nimble Hill Rd.	1/105
Newington	Nimble Hill Rd.	1/104
Newington	Nimble Hill Rd.	1/103
Newington	Nimble Hill Rd.	1/102
Newington	Nimble Hill Rd.	1/101
Newington	Nimble Hill Rd.	1/100

Newington	Nimble Hill Rd.	1/99
Newington	Nimble Hill Rd.	1/99S
Newington	Nimble Hill Rd.	1/98
Newington	Nimble Hill Rd.	1/97
Newington	Little Bay Road	7/9
Newington	Little Bay Road	7/20
Newington	Little Bay Road	7/30
Newington	Little Bay Road	7/32
Newington	Little Bay Road	7/34B
Newington	Little Bay Road	7/36
Newington	Little Bay Road	7/37
Newington	Little Bay Road	9/10
Newington	Little Bay Road	9/11
Newington	Little Bay Road	9/12
Newington	Old Post Road	6/1
Newington	Old Post Road	6/2
Newington	Old Post Road	6/3
Newington	Old Post Road	6/4
Newington	Old Post Road	6/5
Newington	Watson property	11/4
Newington	FOX POINT RD	1030/11
Newington	gosling road	131/3.5
Newington	gosling road	131/4
Newington	gosling road	131/5
Newington	gosling road	131/5.5
Newington	gosling road	131/6
Newington	gosling road	131/10
Newington	gosling road	131/12
Newington	gosling road	131/13
Newington	gosling road	131/15
Newington	WOODBURY AVE	927/2
Newington	AVERY RD	260B/2
Newington	SWAN ISLAND RD	106/44-1L
Newington	OLD POST RD	147/6
Newington	bloody point rd	958/5
Newington	FABYAN POINT RD	107/6
Newington	fabyan pt rd	107/1
Newington	SHORT ST	31
Newington	MERRIMAC DR	4-17R
Newington	PATTERSON LANE	260/6
Newington	NEWINGTON RD	RT106 P59
Newington	RIVER RD	RT103 P115

TOWN OF NEWMARKET, NH

StreetName	PoleNumber
Packers Falls Rd	7/2
ASH SWAMP RD	95/1A
Exeter Rd	5/99
JAN LN	851/4
JAN LN	851/12 TELL 701/11
JAN LN	851/10
S.MAIN ST	49/5
GERRY ST-EXETER RD	5/12
GERRY ST-EXETER RD	5/11
GERRY ST-EXETER RD	29/6
GERRY ST-EXETER RD	29/4
CHURCH-TASKER-BEECH ST	16/5
CHURCH-TASKER-BEECH ST	16/3
CHURCH-TASKER-BEECH ST	16/2
CHURCH-TASKER-BEECH ST	16/1
PACKERS FALLS RD-RAILROAD AVE	30/4
SOUTH MAIN ST	1/8
SOUTH MAIN ST	1/6
SOUTH MAIN ST	1/4
SOUTH MAIN ST	4/28YC
SOUTH MAIN ST	4/28YB
RIVER BEND RD	7A/11 FP# 40/2
WADLEIGH FALLS RD	4/65S
GREAT COVE DR.	191/1 F.P.# 52/1
GREAT COVE DR.	191/1 F.P.# 52A/1
LAMPYR RIVER TRPK	9A/4
PISCASSIC ST.	54/3
WADLEIGH FALLS RD	77/12
SOUTH ST	21/9
WADLEIGH FALLS RD	RT7 P122
Exeter	5/67
Exeter	5/65
Exeter	5/67A
SOUTH MAIN ST	4/28YAS

CITY OF PORTSMOUTH, NH

	A	B	C
1	Notes	Street	Pole Number
2	Comcast next to go	Aldrich Rd	103/16
3		Austin St	49/13
4		Austin St	49-2
5		Banfield Rd	226/13
6		Banfield Rd	226/23
7	Ready for pulling	Banfield Rd	226/55A
8	Ready for pulling	Banfield Rd	226/56
9	Ready for pulling	Banfield Rd	226/61
10		Barberry Ln	110/2
11		Bartlett St	176/7
12		Bartlett St	176/5
13		Bartlett St	176/9
14		Bartlett St	176/40T
15		Borthwick Ave	264/2A
16		Borthwick Ave	3101X/1-7
17		Borthwick Ave	7809/10
18		Bow St	7/10
19		Bow St	7/9
20		Boyan PL	248/2a
21		Brackett Rd	218/4
22		Broad St	94/24
23		Broad St	94/23
24		Broad St	94/19
25		Broad St	94/22
26		Broad St	94/25
27		Broad St	94/20
28		Broad St	94/21
29		Broad St	94/26
30		Cabot St	81
31		Cass St	100/13
32		Cass St	100/6
33		Ceres St	7/10A & 7/10B
34		Cliff Rd.	136/41 A
35		Cliff Rd.	136/41B
36		Coakley Rd	271/3a
37		Colonial	220/26
38		Colonial	220/24
39		Colonial	220/23
40		Colonial	222/22
41		Commerce	367/A2
42		Commerce	367/3
43		Commerce	367/A9
44		Commerce	367/8
45		Commerce	367/6A

	A	B	C
1	Notes	Street	Pole Number
46		Commerce	367/4
47		Commerce	367/5
48		Commerce	316/Y
49		Constitution Ave	313/2
50		Cottage St	183/8Y
51		Cottage St	183/8
52		Cutts Ave	505/6
53		Cutts Ave	251/2
54		Cutts Ave	188/7
55		Daniel St	1/04
56		Daniel St	1/05
57		Daniel St	1/11
58		Daniel St	1/6
59		Daniel St	1/7
60		Dearborn	163/2
61		Dearborn	163/1
62		Dennett St	165/16
63		Dennett St	165/10
64		Dennett St	165/3
65		Dennett St	165/6
66		Durham St	431/15
67		Edmond Ave	211/2
68		Elwyn Ave	86-9
69		Elwyn Rd	147/38
70		Elwyn Rd	147/39
71		Essex Ave	112/Y
72		Fairview Ave	32/26A
73		Fairview Ave	32/26B
74		Fairview Ave	32/26BS
75		Fairview Ave	32/32/26E
76		Fleet St	20/2
77		Franklin Dr	165/25C2
78		Franklin Dr	165/21C2
79		Franklin Dr	165/250
80		Grafton Dr	432/6YG
81		Greenland Rd	187/49
82		Greenland Rd	187/52
83		Greenland Rd	187/53
84		Greenland Rd	187/54
85		Harvard	159/2
86		Harvard	159/2Y
87		Highland Ave	92/3
88		Hillside Dr	214/4
89		Islington St	2/030
90		Islington St	2/30A

	A	B	C
1	Notes	Street	Pole Number
91		Islington St	2/034
92		Islington St	2/34
93		Islington St	2/17
94		Islington St	2/27A
95		Islington St	2/59Y
96		Jackson Hill	641/2
97		Jewel Ct	2/37A
98		Jones Ave	137/16
99		Kane St	188/7
100		Kearsarge Way	170/10
101		Kearsarge Way	170/11
102		Kearsarge Way	170/8
103		Kearsarge Way	170/8a
104		Lafayette Rd	146/121
105		Lafayette rd	146/132
106		Lafayette Rd	146/143A
107		Lafayette Rd	146/149
108		Lafayette Rd	146/27
109		Lafayette Rd	146/35
110		Lafayette Rd	146/34
111		Lafayette rd	146/80
112		Lafayette Rd	146/81
113		Lafayette Rd	146/82
114		Lafayette Rd	146/95
115		Lang Rd	225/5
116		Lang Rd	225/8
117		Langdon St	41/3
118		Langdon St	41/4
119		Langdon St	80/5
120		Leslie Dr	261/12
121		Leslie Dr	261/7y
122		Lincoln Ave	84/23y
123		Lovell St.	101/1
124		Maplewood Ave	32A/9
125		Maplewood Ave	32/2
126		Maplewood Ave	32/1A
127		Maplewood Ave	32/1
128	?	Maplewood Ave	32/2
129		Maplewood Ave	32A/11
130		Marcy St	59/13
131		Market St	10/16
132		Market St	10/17Y
133		Market St	10/17
134		Marsh Lane	641/2
135		McKinley	232/13

	A	B	C
1	Notes	Street	Pole Number
136		Meadows Rd	244/6
137		Melcher	73/2
138		Middle Rd	148/2
139		Middle Rd	148/26
140		Middle Rd	148/12
141		Middle St	6/26
142		Middle St	6/25
143		Mirona Rd	300/9A
144		Mirona Rd	300/10
145		Mirona Rd	300/5
146		Mirona Rd	300/7
147		Morning St	178/2
148		New Hampshire Ave	51A/2
149		Northwest St	166/4
150		Northwest St	166/3
151		Ocean Rd	
152		Orchard St	119/4
153		Park St	117/3
154		Park St	117/2
155		Pierce Island	53/2A
156		Pierce Island	53/3A
157		Pierce Island	%2/5
158		Peverly Hill Rd	145/14
159		Peverly Hill Rd	145/33
160		Peverly Hill Rd	145/39
161		Peverly Hill Rd	145/38Y
162		Pinehurst Rd	5/38E
163		Pinehurst Rd	5/38c
164		Princeton	159/2YA
165		Prospect	167/4
166		Rock St	Empty
167		Rockingham Ave	189/3s
168		Rockingham Ave	189/4s
169		Rockingham St	43/2
170		Route 1 Bypass NB	264/3
171		Route 1 Bypass SB	183/9
172		Route 1 Bypass SB	183/8Y
173		Route 1 Bypss SB	242/6
174		Route 1 Bypss SB	294/6A
175		Rt 1 Bypss	242/4
176		Sagamore Rd	136/51x
177		Sagamore Rd	136/62
178		Sagamore Rd	136/64
179		Sagamore Rd	136/65
180		Sagamore Rd	136/65S

	A	B	C
1	Notes	Street	Pole Number
181		Sagamore Rd	136/74
182		Sagamore Rd	136/75
183		Sagamore Rd	136/76
184		South St	5/71
185		South St	5/59
186		South St	5/65
187		South St	5/11
188		State St	3/23Y
189		State St	3/28
190		State St	3/28Y
191		Summer St	3/29
192		Summer St	3/28Y
193		Summer St	46/3
194		Summit Ave	301/1
195		Sylvester Rd	151/3
196		Taft	291/14
197		Union St	51/8
198		Union St	51/9
199		Union Rd	51/27Y
200		Union St	51/6
201		Union St	51/3
202		Union St	51/4
203		Ward	124/7A
204		Wentworth Rd	144/3
205		Wentworth Rd	144/4
206		Wentworth Rd	144/3 1/2
207		Wentworth Rd	144/3S
208		Wentworth Rd	144/6
209		Willard	120/4
210		Willard	120/3
211		Winchester	250/2
212		Winchester	250/04
213		Winchester	250/06
214		Woodbury Ave	177/84A
215		Woodbury Ave	177/11
216		Woodbury Ave	177/15
217		Woodbury Ave	177/4

CITY OF SOMERSWORTH, NH

<u>Street</u>	<u>Pole #</u>
Buffumsville Road	316/1 S
Buffumsville Road	6 288158
Cemetery Road	7 228917
Cemetery Road	6
Deer Creek Run	4
Flynn St.	5034/1 297989
Flynn St.	
Franklin St at Silver	18/5
Franklin St,	33/4 223993
Franklin Street	old pole, 33/15, new pole 18/13
Franklin Street.	18/6
Franklin Street	18/14
Green St.	20/54
Green St. in front #27 – POWER AND CATV STILL ATTACHED TO OLD POLE.	FP 20/12 224801
Green St. in front #9 – POWER AND CATV STILL ATTACHED TO OLD POLE.	FP 20/8 224801
Green Street	new Pole #20/23 ½; old Pole # 23 ½
Green Street	new Pole # 2/21; old Pole # 26 2/21
Green Street	new Pole #2/20; old Pole #2/20
Green Street	old Pole # 203/28X
Green Street (old pole # 203/28X)	20/64
Green Street (Old Pole # 203/34)	203-34
Green Street Pole # 20-5	25T 203/32
Green Street	old Pole #20/23; new pole # 206 20/23
Green Street at Pleasant St . pole is leaning toward sidewalk by granite wall	Pole # 2/4,
Green Street at Pole #20/22	new pole # 20/22
High Street @# 361, –suggest move meter to outside of pole, to allow safe passage of sidewalk tractor.	Pole # 3/68
Indigo Hill Road at Green St , new pole 202/1, old pole is 202/1	202/21
Indigo Hill Road -old pole; new pole #7/146	1/146
Indigo Hill Road at RR track crossing – EVERSOURCE ONLY	
Indigo Hill Road by William Street, pole in sidewalk.	pole # 7/142
Main St.	1/17A
Maple Street @ #67A, Pole is leaning and looks unsafe.	Pole # 95/12 1
Noble Street (Pole #4)	225024
Noble Street	Pole # 12/56/5-new pole # 56/5
Noble Street	12/6 36 6-new pole # 56/6
Prospect Street	Pole # 8/15
Rocky Hill Road	Pole # 64/23
Rocky Hill Road	Pole # 65/ 290806 Pole # 49 50
Rocky Hill Road	Pole # 65/24
Stackpole Road (no # on old pole)	New Pole # 32/11
Union St @ Mt. Auburn St.	Pole # 35/15
Veterans Terrace	Pole # 5033/3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2021.05.26 – 082**

Resolution Re: Dover Pudding Hill Aquifer Add'l Scope of Work #8 -
Emery & Garrett Groundwater Investigations

WHEREAS: Emery & Garrett Groundwater Investigations (EGGI) was the awarded firm through [Sealed Bid B13043](#) for hydrogeological consulting services exploration and development of replacement groundwater supply; and

WHEREAS: As part of the ongoing work, EGGI was retained to provide water quality sampling assistance and overall hydrogeological consulting services related to monitoring, tracking, modeling, and projecting the potential spread of contamination within the Pudding Hill aquifer via council approved additional scopes of work #1 through #7 as outlined in background section of this resolution; and

WHEREAS: The City received Additional Scope of Work #8 for continued work and monitoring related to Artificial Recharge and Surface Water in the Pudding Hill Aquifer in the amount of \$259,500.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs; and

WHEREAS: Per 5-28.B. Competitive bidding may be waived by the majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Upon receipt of the executed Memorandum of Understanding (MOU) from Schnitzer Industries (New England Metal Recycling), the Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Groundwater Investigations for the extended services listed in Additional Scope of Work #8 in the amount not to exceed \$259,500.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03592.18	CS Water Pudding Hill Aquifer	259,500	259,500

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2021.05.26 – 082**
Resolution Re: Dover Pudding Hill Aquifer Add'l Scope of Work #8 -
Emery & Garrett Groundwater Investigations

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2021.05.26 – 082**
Resolution Re: Dover Pudding Hill Aquifer Add'l Scope of Work #8 -
Emery & Garrett Groundwater Investigations

RESOLUTION BACKGROUND MATERIAL:

In 2012 the City entered into an agreement with Schnitzer Industries (New England Metal Recycling) to co-fund a study that would potentially replace the Griffin well, a city production well that has had contaminants emanating from the former metal recycling facility.

City Council awarded a scope of work at costs totaling \$378,830 to Emery & Garrett Groundwater Investigations (EGGI) for the development of artificial recharge basins at the Dover Pudding Hill Aquifer via resolution [R-2016.09.28-127](#). EGGI submitted Add'l Scope of Work #1 for extending the Artificial Recharge Pilot Study for an additional month at a cost of \$141,500.00 which was approved via resolution [R-2017.04.12-037](#)

In August 2017, EGGI submitted Add'l Scope of Work #2 for extending the Artificial Recharge Pilot Study for an additional month at a cost of \$48,850.00 which was approved via resolution [R-2017.08.09-098](#).

In December 2017, EGGI submitted Add'l Scope of Work #3 for Temperature and Sampling Survey of the Bellamy River, additional groundwater sampling at 15 wells, and meeting attendances at a cost of \$124,500.00. City Council approved via resolution [R-2017.12.13-176](#).

In March 2018 EGGI submitted Add'l Scope of Work #4 for a one year extension of the pilot testing for the Pudding Hill Aquifer at a cost of \$293,550.00 approved by City Council via resolution [R-2018.03.14-022](#)

In September 2018, EGGI submitted Add'l Scope of Work #5 for the continuation of the Artificial Recharge Pilot Testing and Groundwater Monitoring Programs as they relate to the PFAS contamination issues discovered in the Pudding Hill Aquifer in the amount of \$164,850 approved by council via [R-2018.09.26-129](#)

In May 2019, EGGI submitted Add'l Scope of Work #6 for continued work and monitoring related to Artificial Recharge in the Pudding Hill Aquifer and PFSA contamination in the amount of \$297,700.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs which was approved by council via [R-2019.05.22-073](#).

In April 2020, EGGI submitted Add'l Scope of Work #7 for continued work and monitoring related to Artificial Recharge in the Pudding Hill Aquifer and PFSA contamination in the amount of \$273,900.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs which was approved by council via [R-2020.04.08-055](#).

Additional Scope of Work #8 is being requested for continued work and monitoring related to Artificial Recharge in the Pudding Hill Aquifer and PFSA contamination in the amount of \$259,500.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2021.05.26 – 082**

Resolution Re: Dover Pudding Hill Aquifer Add'l Scope of Work #8 -
Emery & Garrett Groundwater Investigations

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award	Emery & Garrett Groundwater Investigations, Inc.	Fund:	CIP
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding procedures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2021.05.26 – 083**
Resolution Re: Establishment of School Student Services Capital Reserve Fund

- WHEREAS: The Dover School Department requires significant capital investments for the support of students with disabilities; and
- WHEREAS: The Dover School Board approved a May 10, 2021 resolution (copy attached) in accordance with RSA 35:1-b, requesting the City Council adopt the creation of a School Student Services Capital Reserve; and
- WHEREAS: The City Council adopts the City's annual Capital Improvements Program, which may include appropriations for capital outlay and funding capital reserve funds; and
- WHEREAS: The City Council is authorized to establish the capital reserve fund, and direct the Board of Trustees of Trust Funds to hold and invest the amounts so designated until such time as the funds are needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
In accordance with NH RSA 34, a capital reserve fund is established titled School Student Services Capital Reserve for the purpose of funding specialized student transportation, equipment, and specialized instructional and support services in support of students with disabilities. Moneys deposited into the capital reserve fund are to be held in custody of the Board of Trustees of the Trust Funds.

AND, FURTHER BE IT RESOLVED;
The School Board is designated as the agent to carry out the purposes of the reserve, and upon approval of a majority vote of the City Council, funds may be expended from the reserve for purposes for which the reserve is created.

NOTE: This resolution requires a majority favorable vote for passage after a public hearing.

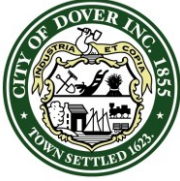
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2021.05.26 – 083**
Resolution Re: Establishment of School Student Services Capital Reserve Fund

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2021.05.26 – 083**

Resolution Re: Establishment of School Student Services Capital Reserve Fund

RESOLUTION BACKGROUND MATERIAL:

The State of New Hampshire authorizes through RSA 35:1-b, school districts to establish capital reserve fund for special education purposes.

In accordance with NH RSA Chapter 34, a City may establish a capital reserve fund once a public hearing has been held on the proposal and the City Council votes to approve creating the reserve.

The intent of a capital reserve fund is to allow a community to set aside funds on an annual basis and allow them to accumulate for a designated purpose related to future purchases. When adequate funding has been accumulated and the timing is appropriate, purchases/projects may be identified in the CIP or Annual Operating budget and authorized by vote of the City Council to be funded from this fund.

The School Student Services Capital Reserve Fund is being established for the purpose of funding specialized student transportation, equipment, and specialized instructional and support services in support of students with disabilities. The goal is that the reserve would allow for accumulating funds in an effort to provide for budget stability and long-term security by avoiding spikes in the budget due to unforeseen costs.

Attached to this resolution as background material is a resolution adopted by the Dover School Board on May 10, 2021 requesting creation of this capital reserve fund.

RESOLUTION

RE: REQUEST FOR THE CREATION OF A SCHOOL STUDENT SERVICES CAPITAL RESERVE FUND

- WHEREAS: The Dover School Department requires significant capital investments for the support of persons with disabilities; and
- WHEREAS: The Dover School Department has a well-established administrative team to advise the Dover School Board and business office regarding both planned and unplanned expenditure that are required by law for specialized student transportation, equipment, and specialized instructional and support services; and
- WHEREAS: The State of New Hampshire allows any school district in the state to establish a reserve fund for special education purposes under the provisions of RSA 35:1-b; and
- WHEREAS: The City Council has requested that the Dover School Department utilize capital reserve funds to provide savings opportunities and budget related security associated with long-term planning.

NOW, THEREFORE, BE IT RESOLVED THAT HEREIN IS A FORMAL REQUEST FROM THE DOVER SCHOOL BOARD TO THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves the creation of a distinct capital reserve fund to be used by the Dover School Department for School Student Services.

SUBMITTED BY:



Amanda Russell, Chairperson



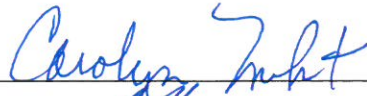
Keith Holt, Vice Chairperson

Kathleen Morrison, Secretary

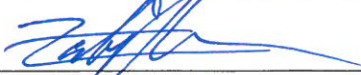


Rachel Burdin

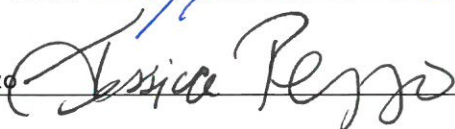
Carolyn Mebert



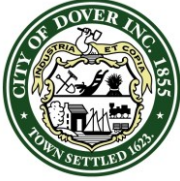
Zachary Koehler



Jessica Rozzo



May 10, 2021



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2021.05.26 – 084**
Resolution Re: General Fund Budget Amendment – Transfer Funds into
School Student Services Capital Reserve Fund

- WHEREAS: The Dover School Department requires significant capital investments for the support of students with disabilities; and
- WHEREAS: The Dover School Board approved a May 10, 2021 resolution requesting the City Council adopt the creation of a School Student Services Capital Reserve; and
- WHEREAS: The Dover School Board has identified that there is unexpended FY2021 appropriations that exist and could be reprogrammed to transfer into the School Student Services capital reserve; and
- WHEREAS: The Dover School Board approved a second resolution on May 10, 2021 (copy attached) requesting the City Council to adopt a General Fund budget amendment to transfer funds into the newly created School Student Services capital reserve fund; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of Two Hundred and Fifty Thousand Dollars (\$250,000.00) is appropriated for transfer into the School Student Services Capital Reserve Fund from the Dover School District's FY2021 General Fund adopted appropriations.

Account Number	Account Description	Adopted Budget	Budget Amendment	Revised Budget
1000.2.600.05251.4918.00000.00.000.000.910	Transfer to Student Services Capital Reserve	0.00	250,000.00	250,000.00
		0.00	250,000.00	250,000.00
1000.1.600.46900.4950.00000.00.000.000.950	School District Education Appropriation	60,417,400.00	(250,000.00)	60,167,400.00
		60,417,400.00	(250,000.00)	60,167,400.00

NOTE: THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

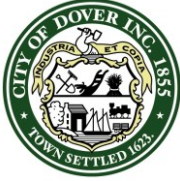
Resolution Number: **R – 2021.05.26 – 084**
Resolution Re: General Fund Budget Amendment – Transfer Funds into
School Student Services Capital Reserve Fund

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2021.05.26 – 084**
Resolution Re: General Fund Budget Amendment – Transfer Funds into
School Student Services Capital Reserve Fund

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-8 Transfers, the School Department's School Board approved a resolution on May 10, 2021 identifying that \$250,000.00 of the department's FY2021 General Fund available (unexpended) appropriations be transferred into the School Student Services Capital Reserve Fund.

In accordance with NH RSA Chapter 34 *Capital Reserve Funds for Cities*, the City Council must approve any transfer into a city capital reserve fund.

This resolution does not increase any appropriations.

A copy of the adopted School Board resolution is attached to this City Council resolution.

**RESOLUTION TO TRANSFER FUNDS TO THE SCHOOL STUDENT
SERVICES CAPITAL RESERVE FUND**

WHEREAS: the School Board has identified that the District will be incurring future expenses for the education of persons with disabilities; and

WHEREAS: on **TBD** the Dover City Council established a capital reserve fund titled School Student Services Capital Reserve fund for special education purposes under the provisions of RSA 35:1-b; and

WHEREAS: the Dover School Board has recognized Two Hundred and Fifty Thousand (\$250,000) Dollars in unencumbered funds within the 2021 Fiscal Year's Dover City Council adopted budget appropriation available for transfer to capital reserves;

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD THAT:

1. **Source of Funds.** Capital reserve fund may consist of moneys transferred during any fiscal year from appropriations that exist as a result of any particular purpose which may not be needed; or may consist of unexpended moneys in the School District's general fund at the end of any fiscal year. All earnings on capital reserve funds shall become part of the capital reserve.
2. **Annual Reporting.** The Dover School District shall annually report the amount of moneys in the capital reserve fund.
3. **Purpose.** The moneys in the capital reserve fund may only be expended for special education purposes under the provisions of RSA 35:1-b; These purposes are consistent with the resolution adopted by the Dover City Council.
4. **Designation.** The Dover City Council hereby approves transfer of Two Hundred and Fifty Thousand (\$250,000) Dollars to the School Special Services Reserve Fund. Said transfer to be from School Department approved FY21 appropriations.

RESOLVED, this 10th day of May 2021.

SUBMITTED BY:



Amanda Russell, Chairperson

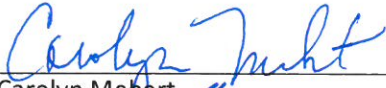


Keith Holt, Vice Chairperson

Kathleen Morrison, Secretary



Rachel Burdin



Carolyn Mebert



Zachary Koehler



Jessica Rozzo

May 10, 2021



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2021.05.26 – 085**
Resolution Re: Reprogram Unexpended Bond Proceeds from Various Water Fund CIP Projects to Upper Central Avenue Water Main Replacement CIP Project

- WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and
- WHEREAS: The City has identified the immediate need for additional funding for the Upper Central Avenue Water Main Replacement CIP Project, as the adopted CIP appropriation is \$825,000.00 for the project and based upon bid response of \$2,307,450.00 for the project, the additional amount of \$1,482,450.00 is required; and
- WHEREAS: There is \$591,178.04 of unexpended bond proceeds from the Spur Road Water Main replacement project as it was completed under budget. There is \$23,710.00 of unexpended bond proceeds from the Elm Street Area Water Main replacement project. There is \$43,708.46 of unexpended bond proceeds from the Keating/Birchwood Water Main replacement project. There is \$179,366.75 of unexpended bond proceeds from the Spaulding Turnpike Water Main replacement; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$1,768,450.00 of unexpended bond proceeds is hereby reprogrammed from the following Water Fund CIP Projects listed below to the Upper Central Avenue Water Main replacement project as follows:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
5300.1.300.43320.4757.03554.16	Keating/Birchwood Water Main Replacement	43,708.46	(43,708.46)	0.00
5300.1.300.43320.4757.03562.17	Spur Road Water Main Replacement	591,178.04	(591,178.04)	0.00
5300.1.300.43320.4757.03584.13	Spaulding Turnpike Water Main Replacement	179,366.75	(179,366.75)	0.00
5300.1.300.43320.4757.03593.19	Elm Street Area Water Main Replacement	23,710.00	(23,710.00)	0.00
5300.1.300.43320.4757.03567.21	Littleworth Road Water Main Replacement	930,486.75	(930,486.75)	0.00
5300.1.300.43320.4757.03566.16	Upper Central Avenue Water Main Replacement	0.00	43,708.46	43,708.46
5300.1.300.43320.4757.03566.17	Upper Central Avenue Water Main Replacement	0.00	591,178.04	591,178.04
5300.1.300.43320.4757.03566.13	Upper Central Avenue Water Main Replacement	0.00	179,366.75	179,366.75
5300.1.300.43320.4757.03566.19	Upper Central Avenue Water Main Replacement	0.00	23,710.00	23,710.00
5300.1.300.43320.4757.03566.21	Upper Central Avenue Water Main Replacement	825,000.00	930,486.75	1,755,486.75
	Total Available Funding	2,593,450.00	0.00	2,593,450.00

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2021.05.26 – 085**
Resolution Re: Reprogram Unexpended Bond Proceeds from Various
Water Fund CIP Projects to Upper Central Avenue Water
Main Replacement CIP Project

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

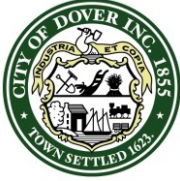
Recorded by: Sue Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Marcia Gasses, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2021.05.26 – 085**
Resolution Re: Reprogram Unexpended Bond Proceeds from Various Water Fund CIP Projects to Upper Central Avenue Water Main Replacement CIP Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the various Water Fund CIP projects being reprogrammed to the Upper Central Avenue Water Main Replacement project. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the identified projects.

On December 14, 2011 the City Council adopted the FY13 Capital Improvements Plan (CIP) Authorization for bonding, which included \$500,000.00 for the Sixth Street Water Main Loop project. \$233,081.00 of the Sixth Street project funding was reprogrammed to the Spaulding Turnpike Water Main Replacement project via City Council resolution adopted September 28, 2016. The Spaulding Turnpike water main project is now completed and there is \$179,366.75 of unexpended bond proceeds that can be reprogrammed to another Water Fund project.

On November 12, 2014 the City Council adopted the FY16 Capital Improvements Plan (CIP) Authorization for bonding, which included \$550,000.00 for the Keating/Birchwood Water Main Replacement project. The project is now completed and there is \$43,708.46 of unexpended bond proceeds that can be reprogrammed to another Water Fund project.

On December 9, 2015 the City Council adopted the FY17 Capital Improvements Plan (CIP) Authorization for bonding, which included \$2,200,000.00 for the Piscataqua Road Water Main Replacement project. The Piscataqua Road project funding was reprogrammed to Spur Road Water Main Replacement project via City Council resolution adopted September 27, 2017. The Spur Road project is now completed and there is \$591,178.04 of unexpended bond proceeds that can be reprogrammed to another Water Fund project.

On December 13, 2017 the City Council adopted the FY19 CIP Authorization for bonding, which included \$1,100,000.00 for the Elm Street Area Water Main Replacement project. The project is now completed and there is \$23,710.00 of unexpended bond proceeds that can be reprogrammed to another Water Fund project.

On December 11, 2019 the City Council adopted the FY21 Capital Improvements Plan (CIP) Authorization for bonding, which included \$1,100,000.00 for the Littleworth Road Water Main Replacement project. The available project funding is being reprogrammed to the Upper Central Avenue Water Main Replacement project so this project can be completed. The Littleworth Road Water Main project is slated in the CIP for FY2023 and an appropriate funding amount will be reflected for this project in the FY2023 CIP.

The total amount being reprogrammed is \$1,768,450.00, this amount, plus the \$825,000 approved in the FY2021 CIP for Upper Central Avenue Water Main Replacement project will result in \$2,593,450.00 being available for the Upper Central Avenue project. \$2,307,450.00 will be needed for the construction contract, \$100,000.00 will be for construction contingency allowance, and \$186,000.00 will fund the cost for engineering firm construction oversight services.