

CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

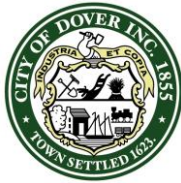
Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: **Tuesday March 16 2021**
Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	3/16/21	7/7/20	11/19/19	9/17/19	7/16/19	5/21/19
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	*	X
Dennis Munson	Commission Member		X	*	X	*	X
Larry Raiche	Chairman	X	X	X	X	*	X
Tyler Parkhurst	Commission Member	X	X	*		X	X
Chris Hitchcock	Program/Marketing Manager	X	X	X	X	X	X
Marc Saunders	Vice Chairman	X	X	X	X	X	X
Mike Young	Commission Member	X	X	X	*	X	*
Jeff Lapak	Alt. Commission Member	*	X	X		X	*
John O' Connor	City Council Liaison	X	X				
Rick Mikulis	Alt. Commission Member	X					

Excused absence will have * in attendance grid

- I. **Approval of the Minutes:** Marc Saunders made a motion to approve the minutes. Seconded by Tyler Parkhurst. All in agreement.
- II. **Citizen Forum:** None.
- III. **Election of Officers:** Gary Bannon stated that Arena Commission must elect a Chairman and Vice Chairman. Nominations were made to have Larry Raiche for Chairman and Marc Saunders for Vice Chairman. Motion to elect Larry and Marc was made by Tyler Parkhurst; Seconded by Mike Young; the vote was unanimous.
- IV. **Financial Reports:** Gary gave an overview of the financials; for the February report we were \$61,000 in the red. The end of June we need to be in the black which to cover operating expenses plus the debt service. Marc Saunders made a motion to approve the Financial reports. Seconded by Mike Young. All in agreement.



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- v. **Recreation Director's Report:** Gary Bannon talked about the change in operations of the arena with the current situation with the Covid, we are adhering to the CDC guidelines for the Arena. Government is to release some money to cover the loss revenues during the pandemic. Mike Young made a motion to approve the recreation directors report. Seconded by Tyler Parkhurst. All in agreement.
- vi. **Arena Manager's Report:** Pat McNulty talked about issues with sprinkler system some of the pipes are corroded and need to be fixed, RFP to put out to bid to get them fixed. Also, the other project will be the emergency lighting that needs to be provided above the both rinks and a new panel box. Marc Saunders made a motion to approve the Program Marketing managers report. Seconded by Tyler Parkhurst. All in agreement
- vii. **Program Marketing Manager's Report:** Chris Hitchcock talked about started hiring for Camp Kool, still trying iron out the details of Camp and how many campers we can have. 3 on 3 program is starting on Apr 1st and we have 120 participants. Marc Saunders made a motion to approve the Program Marketing managers report. Seconded by Jeff Lapak. All in agreement.
- viii. **Other Business:** The meeting was adjourned at approximately 7:44pm. The motion to adjourn the meeting was made by Tyler Parkhurst.

Next meeting is set for May 18, 2021 at 7 p.m.