



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Police Department community room, 46 Chestnut Street
Meeting Date: **Monday, February 22, 2021**
Meeting Time: **6:00 pm**

Members present (in person): Maurice Olivier (Chair), Dennis Ciotti (City Council Rep.), Marn Speidel (Police), Dave White (Community Services), Chris Parker (Planning), Dennis Munson
Members present (remote access via RingCentral): Susan Tremblay, Elizabeth Goldman, Dustin Gray (Alternate), Peter Schmidt (Alternate), Maxwell Kenney (Community Services)
Members Not Present (excused): Michael Williams (COAST)
Members Not Present (un-excused): None

1. Roll Call

Olivier called the meeting to order at 6:05 PM. In the absence of Williams, Alternate Dustin Gray was designated as a voting member for this meeting.

A. Appointment of Chairperson

Motion: Speidel moved, White seconded, to nominate Olivier to continue as Chair. No further discussion or nominations.

Vote: Roll call vote was taken. All in favor.

B. Appointment of Vice Chairperson and Clerk

Olivier appointed Munson as Vice Chair and Goldman as Clerk.

2. Old Business

A. Review/Approval of Minutes from October 26, 2020

Motion: Parker moved, Ciotti seconded, **to approve**. No amendments were suggested.

Vote: Roll call vote was taken. All in favor.

B. All-way or three-way stop request, Leathers/Katie/Rosanna/Fords Landing Way

Speidel and Parker gave overview of staff follow-up. Staff researched the Fords Landing and Katie Lane site plans and determined City only has easement for plowing turnaround on Fords Landing; neither plan called for a stop sign. Parker proposed that staff would reach out to these two private associations (Davis Farm and Fords Landing) to explain options and suggest that they install stop signs.

Motion: Parker moved, White seconded, to take no action aside from the staff follow-up as discussed. Speidel noted that the issue could be returned to TAC at future date for a Leathers Lane stop sign if the private associations follow through with stop signs.

Vote: Roll call vote was taken. All in favor.

C. Crosswalk Prioritization – RRFB systems or other enhancements (includes intersection of Central/Fifth)

Speidel explained the background and history of the crosswalk policy. Parker stated that staff's conclusion regarding Central/Fifth intersection is that it is a good candidate for a median refuge island. White noted that Central Avenue is on the paving list for the coming year; staff will look to incorporate this improvement. Goldman inquired about Locust/Fisher intersection. Speidel gave overview of MUTCD warrants for stop intersection and the challenges in meeting that warrant at this intersection.



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Speidel stated that Community Services Director has indicated there may be funding for as many as 3 or 4 crosswalk RRFB systems in the coming year, and that staff has reviewed the 52 uncontrolled crosswalks in the City inventory. A list of those crosswalk locations, along with features and enhancements made to date, was provided to the committee. Parker stated that staff has come up with the four top priority locations:

Central/Williams
Durham/Alumni
Central/New York
Main/School

Motion: Parker moved, Dennis Ciotti seconded, to endorse these four locations as top priorities for RRFB systems in the event that Community Services funding allows.

Vote: On a roll call vote, all were in favor. Motion passed 9-0.

3. New Business

A. Horne Street traffic concerns – citizen correspondence

Speidel gave overview of correspondence from the McCanns of 68 Horne Street and Councilor O'Connor, who is also a Horne Street resident. Discussion ensued. Speidel stated that Horne Street is earmarked for a reconstruction project with utility upgrades in the near future. Staff noted that concerns regarding traffic calming would be incorporated into the design plans for the project, and this is also a good segue for the next agenda item. Olivier confirmed that no specific recommendation is needed from TAC at this time.

B. Complete Streets and Traffic Calming Policy

Parker reviewed the history and evolution of Dover's Complete Streets program. The Strafford Regional Planning Commission as a consultant to the City has been tasked with updating Dover's Complete Streets and Traffic Calming Policy document. Parker reviewed a list of questions posed by the SRPC, outlined as follows:

Vision: - discussion and consensus was to make this more like a policy statement

Commitment: - Goldman wants to emphasize pedestrians as users

- White disagrees, said that roads are for vehicles, sidewalks are for pedestrians
- Tremblay advocated for bicycles
- Parker stated that safety is prioritized, and must account for all modes of travel

Best Practices, Performance Measures, and Implementation: discussion ensued and Parker took notes for SRPC feedback.

C. Proposed parking restrictions for Horne Street and Garrison Elementary Schools

Speidel reviewed the challenges associated with the return to in-person learning in the COVID pandemic, with more parents opting to transport their elementary school children



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to school instead of opting for school bus transportation. The police department has worked closely with school staff to help mitigate the traffic impacts associated with long pickup and drop-off lines, but further recommends a few on-street parking restrictions to mirror other existing restrictions in Chapter 141, Schedule J, which are only in effect on weekdays from September 1 through June 30. Speidel stated that the police department recommends parking restrictions in these two additional locations:

- 1) Horne Street, westerly side from Roosevelt to Glencrest
- 2) Garrison Road, northerly side from Meridian to Morningside

Ciotti asked staff to look at options for constructing a loop road off Glencrest to serve the Horne Street School to create more off-street queue space.

Motion: Parker moved, Ciotti seconded, to endorse the two parking restrictions proposed by the police department as noted above.

Vote: On a roll call vote, all were in favor.

(Note: Gray had technical difficulties and left the meeting at 7 pm. Schmidt voted in favor in Gray's absence.)

4. Citizens Forum

No other citizens were present or on line.

5. Member Comments

Speidel reminded the board about the upcoming Washington and Main water main reconstruction project, with a public information meeting having been held with abutters virtually, and a pre-construction conference scheduled for the next day. Schmidt asked about the timing of the project.

6. Confirm Next Meeting Date

Speidel noted that a tentative meeting date would be set for **March 22, 2021** and staff would update the committee if there were enough new agenda items to warrant going forward with a meeting.

7. Adjournment

Motion: Parker moved, Speidel seconded, **to adjourn** at 7:20 PM.

Vote: On a roll call vote, all were in favor.