



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: **December 28, 2020**
Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens (remote), Bob Berry, Otis Perry, Dennis Munson, Bill Davis

Members Absent: Mark Moeller

Alternate Members Present: Gregory Bird

Staff Present: John Storer, Community Services Director, William Boulanger, Deputy Director, Jennifer Bretz, Recording Secretary, Brian Early, Media Services

1. Call to Order

Meeting was called to order at 6:00 p.m.

Stephens is attending remotely due to Covid-19. He is located in an enclosed room of the house. No one is in the room other than himself.

2. User's Forum

3. Approval of Minutes of December 16, 2019

Motion: Munson made the motion to approve the minutes, Perry seconded.

Vote: U/a - Carmichael, Munson, Perry, Berry, Stephens in favor; Davis abstained.

4. Election of Officers

A. Nomination of Chair

Motion: Perry made the motion to nominate Bret Carmichael, Munson seconded. Carmichael accepted.

Vote: U/a - Perry, Berry, Munson, Carmichael, Davis, Stephens, Bird in favor.

B. Nomination of Vice-Chair

Motion: Berry made the motion to nominate Jay Stephens, Carmichael seconded. Stephens accepted.

Vote: U/a - Perry, Berry, Munson, Carmichael, Davis, Bird, Stephens in favor.

5. Abatement Requests - None

6. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Perry made the motion to accept the reports, Munson seconded.

Vote: U/a - Perry, Berry, Munson, Carmichael, Davis, Stephens in favor.

7. New Business

8. Old Business

9. Areas of Concern



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Boulanger stated that he recommends the board conduct a thorough review of the DUC Rules and Regulations. The last time they were updated was in 2010.

Storer stated that staff can make recommendations of what needs to be updated/changed.

10. Next Meeting Date

March 15, 2021 - tentative date

11. Adjourn

Motion: Munson made the motion to adjourn at 7:06 p.m., Perry seconded.

Vote: U/a - Perry, Berry, Munson, Carmichael, Davis, Stephens in favor.