



CITY OF DOVER

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: **Thursday, June 3, 2021**  
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The June meeting was called to order at 4:02pm by Carol Boc. Also attending were Michael Egan, Susan Story Galt, Ann Schultz, Dorothy Wagner, Denise LaFrance, and Emily Fortin. Deborah Thibodeaux arrived during the meeting.
2. **MINUTES---MAY 6, 2021** Minutes of the May meeting were approved on a motion made by Ann Schultz and seconded by Michael Egan. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (MAY) --** The Report of the Library Director was approved on a motion made by Michael Egan and seconded by Susan Story Galt. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
  - A. Passports: Nine full-time staff members have completed their passport agent recertification training and appointments resumed in May. Part-time staff members will take the training once demand increases for appointments.
  - B. AARP tax help: AARP's tax help volunteers had their most successful year both in the number of appointments held and amount of money given in returns.
  - C. Fire suppression system: The system was inspected on May 7 to assess for the level of damage, and it failed the inspection. The facilities director is working with us to move forward with the repairs.
  - D. ARPA Funds—grant State Library: The library will be receiving \$4,508 in ARPA funds once the grant is submitted next week. These funds will be used to purchase an outdoor sound system, recording equipment, and a new cart for story times.
6. **NEW BUSINESS**
  - A. Retirement & IT Librarian: Our Technical Services Assistant, Sandy Diesel, will be retiring in September, and our Technical Services Librarian, Mark Thomas, will be leaving sometime this summer. Our former Technical Services Librarian, Peggy Thrasher, has volunteered to assist with interviewing and training a new Technical Services Librarian when the position opens.
  - B. Open positions--weekends: We are now looking to fill the two available part-time positions for the Circulation Desk and the Children's Room. Interviews began this week, and we hope to have the new hires begin in the fall.
  - C. Rolling back COVID restrictions: We have started easing COVID restrictions such as no longer quarantining returned materials, raising the maximum occupancy in the building from 32 to 45 people, and re-adding computers and furniture that were removed.



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D. Friends of the Library outside book sale: The Friends of the Library will be having an outdoor book sale on Friday, June 18 and Saturday, June 19 on the front lawn. The rain date will be the following weekend.

### UPCOMING PROGRAMS

June: Virtual Cookbook Club (Dinner Illustrated)  
June 1, 7, 13, 15, 21 & 27: Virtual Dungeons & Dragons, 18 and under  
June 1, 3 & 28: Family storytimes on the Lawn-- 10am to 10:30am  
June 2: Big Kid Storytime  
June 2 & 16: Knitting Group, 9:30am to 11:30am  
June 3: Morning Book Group (10am) discussing A Gentleman in Moscow  
June 7: I Choose Life: (Virtual) A Trans Woman's Journey—6:30 to 7:30pm  
June 9: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing Factfulness by Hans, Ola & Anna Rosling.  
June 9: Teen Advisory Board, 6pm to 7pm & What is Citizen's Science with Malin Clyde from 4 to 5pm  
June 16: Pizza & Pages teen book group, 6pm  
June 21: Afternoon & Evening Book Group: 3pm or 6:30pm—in person or virtual discussing The Saint for All Occasions by J. Courtney Sullivan.  
June 22: (Virtual) French Canadian Genealogy Program from 6:30pm to 7:30pm  
June 28: Summer Reading Programs for all ages begin!  
June 30: Get Lit! Adult Book Club, 6:30pm & High Flying Dogs will be at Henry Law Park from 2 to 3 pm.

7. **ITEMS OF CONCERN:** None to report.

8. **ADJOURNMENT** The meeting was adjourned at 4:28pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

**NEXT MEETING DATE: THURSDAY, SEPTEMBER 2, 2021 @ 4:00PM**