



DOVER SCHOOL
DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: McConnell Center, Room 305
Meeting Date: **Monday, May 10, 2021**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, May 10, 2021 at 7:00 p.m.

B. ROLL CALL: Present were Amanda Russel, Keith Holt, Carolyn Mebert, Rachel Burdin, Zachary Koehler and Jessica Rozzo. Kathy Morrison was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, District Administrators, Christy Prosser, Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, Patty Driscoll, Peter Wotton, Samantha Tukey, Aaron Ward, Brittany Granfield and Instructional Coach Siobhan Mehalek.

C. PLEDGE OF ALLEGIANCE: Zachary Koehler led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Zachary Koehler seconded to approve the agenda. **An oral VOTE PASSED 6/0.**

E. CITIZENS' FORUM: None

F. APPROVAL OF MINUTES:

1. **Special Session #4, April 5, 2021**
2. **Non-Public Meeting #2, April 5, 2021**
3. **Regular Meeting #4, April 12, 2021**

Zachary Koehler moved; Carolyn Mebert seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Tara Ouimette / Nurse / Dover High School - Resignation
 - b. Timothy Doucette / French Teacher / Dover High School - Resignation
 - c. Susan Anderson / Administrative Assistant / Dover High School - Resignation
 - d. Nancy Colarusso / Teacher / Garrison Elementary School - Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. Annual DTU Nominations
 - b. Non-Union Nomination
 - c. DPA Nomination
6. **Extended Travel (Student Trips):** None
7. **Donations:** May Donations



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Keith Holt moved; Zachary Koehler seconded to approve the agenda with the amendments of removing item 5a. and including the additional retirement request presented. **An oral VOTE PASSED 6/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS:

1. **JI – Student Rights and Responsibilities – First Reading**
2. **JIC – Student Conduct – New Policy – First Reading**
3. **JICD – Student Discipline and Due Process – First Reading**

Dr. Harbron requests the Board provide feedback on the policies presented. Ms. Russell requests questions or comments be sent to Ms. Badger or Dr. Harbron.

Keith Holt moved; Carolyn Mebert seconded to table the policies presented until the next regular meeting. **An oral VOTE PASSED 6/0.**

J. POLICY ADOPTION:

1. **EC – Buildings and Ground Management/Integrated Pest Management Program (submitted by Diana Carpinone) – Second Reading**

Carolyn Mebert moved; Zachary Koehler seconded to approve the policy presented. **An oral VOTE FAILED 0/6.**

K. RESOLUTIONS:

1. **Create Student Services Capital Reserve**
2. **Transfer of Funds to Student Services Capital Reserve**

Keith Holt moved, Zachary Koehler seconded to approve both the Resolution to create a Student Services Capital Reserve Fund as well as the Resolution of the Transfer of Funds to Student Services Capital Reserve. **A roll call VOTE PASSED 6/0.**

3. **Authorized Signature**

Keith Holt moved; Carolyn Mebert seconded to approve the Authorized Signature Resolution presented. **An oral VOTE PASSED 6/0.**

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. **Task Force Updates**
 - a. **Big Opportunity Task Force**



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Aaron Ward and Brittany Granfield provided a brief overview of the task force. The goal was to determine and review the positive changes that took place in the District throughout the pandemic and virtual learning. Moving forward the task force will determine how the District could incorporate those positive changes as students return to the buildings.

b. Summer Learning Task Force

Dr. Harbron provided a brief overview of the task force which is facilitated by Paula Glynn. A survey and registration form have been sent to families with the summer offerings. Once registration is complete and adequate interest is shown, the program can proceed with further planning of the program.

c. Virtual School Task Force

Siobhan Mehalek provided a brief overview of the task force. The District found that many students succeeded with virtual learning and would like to explore the offering of this mode of learning in future years. A family survey will be distributed to gauge potential interest.

2. 2020 2021 Last Day of School for Students

Dr. Harbron requests the Board approve June 18, 2021 as the last day of school for students as the District has met the required number of hours required by the State of New Hampshire Department of Education.

Zachary Koehler moved; Keith Holt seconded to approve June 18, 2021 as the last school day for students. **An oral VOTE PASSED 6/0.**

3. Fiscal Year 2022 School District General Assurances

Keith Holt moved; Carolyn Mebert seconded to approve the Fiscal Year 2022 District General Assurances. **An oral VOTE PASSED 6/0.**

4. Christa McAuliffe Sabbatical Program Agreement

Keith Holt moved; Carolyn Mebert seconded to approve the Sabbatical Program Agreement pending no cost to the District. **An oral VOTE PASSED 6/0.**

5. Bid Award Recommendation

a. WPS Paving Project

Carolyn Mebert moved; Jessica Rozzo seconded to award \$209,850 to R&D Paving Incorporated. **A roll call VOTE PASSED 6/0.**



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b. WPS Hot Water Heater Replacement

Carolyn Mebert moved; Keith Holt seconded to award \$99,895 to Northern Peabody, LLC. **A roll call VOTE PASSED 6/0.**

c. GES Roof Replacement

Zachary Koehler moved; Carolyn Mebert seconded to award \$99,000 to Weather Guard Industries. **A roll call VOTE PASSED 6/0.**

d. DMS Floor Resurfacing

Carolyn Mebert moved; Zachary Koehler seconded to award \$24,374 to American Sport Floors. **A roll call VOTE PASSED 6/0.**

e. District-Wide Technology Hardware - Monitors

Zachary Koehler moved; Carolyn Mebert seconded to award \$106,000 to Trafera. **A roll call VOTE PASSED 6/0.**

6. Conval Adequacy Aid Law Suit

After discussions, the Board chose not to participate in the Conval Adequacy Aid Law Suit.

7. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Zachary Koehler moved, Carolyn Mebert seconded to direct the Superintendent to pay Manifest 21-K in the amount of \$3,500,383.66 for FY21 for the period of April 13, 2021 through May 10, 2021, and the amount of \$7,709.13 for FY20 for the period of April 13, 2021 through May 10, 2021, totaling \$3,508,092.79. **A roll call VOTE PASSED 6/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board.

P. COMMITTEE REPORTS:

Ms. Russell reported the DHS JBC have seen the issues with the Dover High School gymnasium floor, they will be rectified over the summer break.



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Q. SCHOOL BOARD MATTERS OF INTEREST: None

R. ADJOURNMENT:

Carolyn Mebert moved; Keith Holt seconded adjourning the meeting at 8:15 PM.
An oral VOTE PASSED 6/0.