

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 McConnell Center 61 Chestnut Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, May 18, 2021</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Room 305 McConnell Center 61 Chestnut Street, Dover, NH 03820	Meeting Date:	Tuesday, May 18, 2021	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Vice Chairman George Maglaras, Joseph DiGregorio, Thomas Massingham, Anthony McManus, Jack Buckley, Periklis Karoutas, and Deputy Mayor Dennis Ciotti (City Council liaison).

Others Present: Doug Glennon (co-owner of Jewelry Creations), Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM

Doug Glennon, co-owner of Jewelry Creations, requested the Parking Commission look into making Small Business Saturday (the Saturday after Thanksgiving) a permanent parking holiday.

3) MEETING MINUTES

Review and Approval of March 2021 meeting minutes

Commissioner Karoutas made a motion to approve the minutes from the March 16, 2021

Regular Meeting of the Parking Commission. Motion seconded by Commissioner DiGregorio.

APPROVED 7-0

4) STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on the redevelopment project for the old Strafford County Courthouse. The Assistant City Manager said the project is going through the review process. The project includes 56 residential units, and there will be some parking on-site, and the balance in the Transportation Center Lot. The Assistant City Manager added there are some other potential downtown redevelopment projects, however, developers are looking at rising construction costs, and available parking before moving forward.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons reported a significant rise in parking meter activity in April 2021 compared to April 2020. With FY21 winding down, the Parking Manager said expense cuts made during the pandemic should result in a surplus of up to \$250,000.



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Commissioner McManus proposed using some of that money toward installing more electric vehicle charging stations. Deputy Mayor Ciotti said the city does have a committee looking into charging stations and its findings and recommendations would be reported to the Parking Commission.

5) NEW BUSINESS

a) Addition of parking on Chestnut Street Bridge

Resolution: Recommend to City Council

- 1) Amend City Ordinance 141-48. Schedule I: **No Parking at Any Time** by **removing** Chestnut Street (westerly side from the intersection with First Street southerly to the intersection with Orchard Street)
- 2) Amend City Ordinance 141-51. Schedule L: **Metered Parking Zones** by **adding**: Chestnut Street (westerly side from the intersection with First Street southerly to the intersection with Orchard Street)
- 3) Amend City Ordinance 141-52. Schedule M: **Business Parking Permit Zones** by **adding**: Chestnut Street (westerly side from the intersection with First Street southerly to the intersection with Orchard Street).
- 4) Establish in the Fee Schedule the above permit, in item #3, at \$30/month.

Background: One of the two southbound travel lanes on the Chestnut Street Bridge was closed a few years ago as part of a traffic calming redesign of the roadway. It is currently a No Parking Zone.

The closing of the First Street parking lot and pending opening of the 200 First Street development project creates added parking needs in the area. The proposal would remove the area from the No Parking Any Time ordinance and allow permit parking and metered parking (Pay by Phone or mobile parking device). 17 spaces would be added to the parking inventory.

Vice-Chairman Maglaras made a motion to recommend the City Council Amend City Ordinance 141-48. Schedule I: No Parking at Any Time by removing Chestnut Street (westerly side from the intersection with First Street southerly to the intersection with Orchard Street); amend City Ordinance 141-52. Schedule M: Business Parking Permit Zones by adding: Chestnut Street (westerly side from the intersection with First Street southerly to the intersection with Orchard Street); and establish in the Fee Schedule the above permit, in item #3, at \$30/month.

Commissioner Massingham seconded the motion.

APPROVED 7-0



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Commissioner DiGregorio made a motion to have the Chief of Police use his authority under City Ordinance 141-3 to make the parking changes along the Chestnut Street bridge immediately, while waiting for a final vote by the City Council. The motion was second Vice-Chairman Maglaras.

APPROVED 7-0

6) Commission Members Matters of Interest

The Commission briefly discussed outdoor dining downtown.

ADJOURN

Commissioner Karoutas made a motion to adjourn, seconded by Vice Chairman Maglaras.

APPROVED 7-0

Meeting adjourned at 9:05 a.m.