JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC MEETING NOTICE

DOVER SCHOOL DISTRICT

Meeting Type:	**Regular Meeting**
Meeting Location:	**Room 305, McConnell Center**
Meeting Date:	**Tuesday, July 13, 2021**
Meeting Time:	**4:30 P.M.**

IN RESPONSE TO THE COVID-19 CORONAVIRUS, AND IN ACCORDANCE WITH RECOMMENDATIONS BY STATE AND FEDERAL HEALTH OFFICIALS LIMITING PUBLIC GATHERINGS, THE PUBLIC IS ENCOURAGED TO TEMPORARILY ACCESS PUBLIC MEETINGS REMOTELY, INCLUDING CABLE TELEVISION AND ONLINE STREAMING, AND SUBMIT COMMENTS FOR PUBLIC HEARINGS AND CITIZEN'S FORUM IN WRITING BY EMAIL: r.lafleur@dover.k12.nh.us OR POSTAL MAIL ADDRESSED TO: DHS JBC, 61 LOCUST STREET, SUITE 409, DOVER, NH 03820. THE PUBLIC MAY ALSO SUBMIT COMMENTS BY LEAVING A VOICE MESSAGE AT: 516-MEET (6338). PRECAUTIONS IN PUBLIC MEETING ROOMS WILL INCLUDE LIMITING THE NUMBER OF PEOPLE TO 10, THE USE OF OVERFLOW SPACE IF NECESSARY, AND THE REMOTE PARTICIPATION BY SOME BOARD MEMBERS.

1. Call to order and roll call
2. Citizen's Forum
3. Approval of Meeting Minutes from May 18, 2021
4. Manifest Approval
5. List of Work to Complete Items Direct by DHS-Clerk of Works
    a. Round Pen Bid Approval
    b. Review remaining work items for prioritization and costs
6. Financial Report
7. Matters of Interest
8. Build next agenda and review action items
9. Adjournment

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by Joint Building Committee.

Citizens shall identify themselves by name and address for the record; address comments to the presiding officer and the Board as a body and not individual members. Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the Joint Building Committee. Statements shall be limited to five (5) minutes unless otherwise extended by the JBC chairperson, with the approval of the Joint Building Committee.

All citizens are permitted to place items on the agenda through written application to the Chair of the Joint Building Committee at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

DOVER SCHOOL DISTRICT	**JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	May 18, 2021
Meeting Time:	**4:30 p.m.**

I. CALL TO ORDER AND ROLL CALL: A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, May 18, 2021 at 4:30 p.m. in Room 305 of the McConnell Center. Present were Bob Carrier, Dennis Shanahan, Matt Severson, and Mark Geuther. Amanda Russell was excused, and Sarah Greenshields attended remotely. Also present were Clerk of the Works Stephanie Cartabona, Business Administrator Mike Limanni, and C&W Manager Mike Brooks.

II. CITIZEN'S FORUM: No one addressed the JBC.

III. APPROVE MEETING MINUTES FROM APRIL 19, 2021: Dennis Shanahan moved, Matt Severson seconded to approve the minutes as presented. A roll call **VOTE PASSED 5/0.**

IV. APPROVE MANIFESTS:

Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC335 in the amount of $2,995.00 to Seacoast Houseworks, LLC for labor for four dugouts. A roll call **VOTE PASSED 5/0.**

Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC336 in the amount of $4,770.96 to Middleton Building Supply for materials for four dugouts. A roll call **VOTE PASSED 5/0.**

Dennis Shanahan moved, Matt Severson seconded to approve the transfer of $2,427.50 from the Seacoast Houseworks purchase order to the Middleton Building Supply purchase order. A roll call **VOTE PASSED 5/0.**

There will be no additional invoices for the dugouts since all costs have been invoiced.

Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC337 in the amount of $1,048.15 to RMS Electric for removal of existing light fixtures and all wiring from the ceiling in the dog run room and for sealing all holes open to inside. A roll call **VOTE PASSED 5/0.**

Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC338 in the amount of $238.00 to Collins Sport Center for Champion Double First Base. A roll call **VOTE PASSED 5/0.**

Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC339 in the amount of $146.52 to Collins Sport Center for Pitcher's Rubber with Dual Stanchion Steel Anchor System. A roll call **VOTE PASSED 5/0.**

V. LIST OF WORK TO COMPLETE DIRECTED BY CLERK OF THE WORKS:

A. **Round Pen Update**—Mr. Shanahan has been working with Ms. Tukey on specifications for the round pen. Ms. Cartabona recommended that this project be put to bid due to the scope of work. The bid responses will be due in early July and results will be reviewed at the next meeting.

B. **Fence at Bellamy Rd, Baseball Field, Top Wall near Auto**—Dennis Shanahan moved, Matt Severson seconded to award the bid for the fence to GC/AAA for a cost of $102,366.00. A roll call **VOTE PASSED 5/0.** The project will be completed by the beginning of fall sports in mid-August.

C. Welding Wainscotting Proposal—Thank you to C&W Services for taking care of this issue. They will be painting the wall and the duct work instead of placing diamond plate on the wall. This will save $2,500.00

D. Air Compressor Plan Revision—C&W Services will also be taking care of this which will save $3,000.00

VI. FINANCIAL REPORT: Mr. Limanni reviewed financial information. Ms. Cartabona reviewed all items on the financial spreadsheet that are under consideration to be added to the DHS/CTC project. Some pending items were able to be deleted. The remaining funds after the review of the remaining items is $22,883.35. Ms. Cartabona will be looking into the fume hood. She believes that the CTC may need to decide between the fume hood in the clean room and the round pen since there may not be enough funds for both items. Mr. Limanni added that there may be some remaining funds from the Garrison School JBC that could be used for these purposes. Additionally, the JBC will need to determine how to apply money generated through fundraising, including helping to pay for the round pen.

VII. MATTERS OF INTEREST: There were no matters of interest discussed at this meeting.

VIII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: The next meeting is scheduled for Tuesday, July 13th at 4:30 pm. Approval of the Round Pen bids will be included on this agenda.

IX. ADJOURNMENT: Matt Severson moved, Sarah Greenshields seconded to adjourn the meeting at 5:55 pm**.** An oral **VOTE PASSED 5/0.**

MAN. NO. CIPM#DHSCTC340
DATE: 7/13/2021

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 07/13/2021	Middleton Building Supply Inc 58 Old Rochester Rd Dover, NH 03820 4016.1.600.46900.4725.07101.16.000.000.700	202105354	***COMPLETE***	$ 460.65 **$ 460.65**	DHS/CTC Fac. Improv. Inv.#12.08.40
TOTALS				**$460.65**	

TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 460.65

Superintendent of Schools or Business Administrator ***Date***

Robert Carrier, Deputy Mayor, JBC Chair ***Date***

LaValley Building Supply / Middleton Building Supply

Newport, NH
351 Sunapee Street
PO Box 267
Newport, NH 03773
603-863-1050
Fax: 603-863-3964

Claremont, NH
Pleasant & Mulberry St.
PO Box 396
Claremont, NH 03743
603-543-0123
Fax: (603)-543-1592

W. Lebanon, NH
Colonial Plaza
5 Airport Road Unit 2
West Lebanon, NH 03784
603-298-5641
Fax: (603)-298-5809

Walpole, NH
40 Meadow Access Lane
Rt. 12 North Meadow Plaza
Walpole, NH 03608
603-445-5953
Fax: (603)-445-2135

Middleton, NH
Middleton Building Supply
5 Kings Highway
Middleton, NH 03887
603-473-2314
Fax: (603)-473-8531

Dover, NH
Middleton Building Supply
58 Old Rochester Road
Dover, NH 03820
603-742-8200
Fax: (603)-742-5528

Meredith, NH
157 Main Street
Meredith, NH 03253
603-279-7911
Fax 603-279-7125

Hampton, NH
864 Lafayette Road
Hampton, NH 03842
603-926-7626
Fax 603-926-6074

Rutland, VT
48 Windcrest Road
Rutland, VT 05701
802-775-0834
Fax: (802)-775-8535

Ludlow, VT
Industrial Park
Pleasant Street Ext.
Ludlow, VT 05149
802-228-4665
Fax: (802)-228-5624

Preferred Building Systems
143 Twistback Rd.
Claremont, NH 03743
603-372-1050
Fax 603-372-1001

Please visit us at: www.lavalleys.com

SOLD TO

DOVER SCHOOL DEPT
MCCONNELL CENTER
61 LOCUST ST - SUITE 409
DOVER, NH 03820

SHIP TO

LOCUST ST PROJECT
ANIMAL SCIENCE
YARD1 F1
FAX 603-516-6892

PAGE 1 DOVER STORE

12.08.40
INVOICE

DV1786592-01
603-516-6978

ESTIMATE
DELIVERY

DOVER SCHOOL DEPT 1

CHARGE

ORDER DATE	SOLD BY	ACCOUNT #	SALES	CUSTOMER REF	SHIP DATE
4/20/21	DWIGHT FOSTER	743896			05/15/21

Ordered	Item Number	DESCRIPTION	UOM	UNIT PRICE/CUST PRICE	QTY SHIPPED	TOTAL
13	SOEVLA	95.5 SLATE EVL2	EA	32.47	13	422.11
2	SOEVLA	BAGS SCREWS SLATE	EA	19.27	2	38.54

CHG/PKU NH

SUBTOTAL	460.65
TAX	.00
TOTAL	460.65
PAID PREV.	.00
PAID NOW	.00
TOTAL PAID	.00
NET DUE	460.65

AUTHORIZED: JOAN BREAULT

MAN. NO. CIPM#DHSCTC341
DATE: 7/13/2021

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 07/13/2021	Uline Shipping Supply Specialists PO Box 88741 Chicago, IL 60680-1741 4016.1.600.46900.4725.07101.16.000.000.700	202106117	***COMPLETE***	$ 343.94 **$ 343.94**	DHS/CTC Fac. Improv. Inv.#133957247
TOTALS				**$343.94**	

TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 343.94

Superintendent of Schools or Business Administrator ***Date***

Robert Carrier, Deputy Mayor, JBC Chair ***Date***

ULINE

1-800-295-5510
uline.com
PO Box 88741 • Chicago IL 60680-1741

SHIPPING SUPPLY SPECIALISTS

INVOICE NO. 133957247 *

INVOICE

ULINE FED ID#: 36-3684738

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2016

YOUR ORDER # 54954427

SOLD TO:

MDG2017 00003993 1 AB 042 8 12382239
DOVER CITY OF
288 CENTRAL AVE UNIT 1
DOVER NH 03820-4169

SHIP TO:

DOVER HIGH SCHOOL
C/O CW SERVICES MIKE BROOKS
25 ALUMMNI DRIVE
DOVER NH 03820

U100-9-20

CUSTOMER NO.	PURCHASE ORDER NO.	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
12382239	202106117	UPS GROUND	5/19/21	5/19/21	NET 30 DAYS	5/19/21

QUANTITY ORDERED	U/M	BACK ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
				During these unprecedented times, the earlier in the day you order from Uline, the better equipped we are to handle your order. We so appreciate your business.		
				**		
2	KT		H-2132-54	36X24X54" BLACK WIRE SHELVING	138.00	276.00

ORDER PLACED BY: STEPHANIE CARTABONA

NADAMS /T

SUB-TOTAL	SALES TAX	FRT/HNDLING	AMOUNT DUE
276.00	.00	67.94	343.94

PLEASE PAY FROM THIS INVOICE
REFER TO THIS INVOICE NUMBER WHEN CONTACTING US REGARDING THIS TRANSACTION.

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
DOVER CITY OF	12382239	133957247	5/19/21	343.94

AMOUNT ENCLOSED
IF DIFFERENT THAN AMOUNT DUE $ 343.94
EXPLAIN DIFFERENCES ON REVERSE SIDE

IMPORTANT – PLEASE DETACH AND RETURN THIS PORTION TO INSURE PROPER CREDIT

MAKE CHECK PAYABLE AND MAIL TO:

ULINE
ATTN: ACCOUNTS RECEIVABLE
PO BOX 88741
CHICAGO IL 60680-1741

1238223901339572472105190000343949

NNNNNN 01 01 003993 004505P

MAN. NO. CIPM#DHSCTC342
DATE: 7/13/2021

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 07/13/2021	Grainger 370 East Industrial Park Manchester, NH 03109-5310 4016.1.600.46900.4725.07101.16.000.000.700	202106116	***COMPLETE***	$ 2,416.26 **$ 2,416.26**	DHS/CTC Fac. Improv. Inv.#9917415995
TOTALS				**$2,416.26**	

TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE AGGREGATE TO: 2,416.26

Superintendent of Schools or Business Administrator ***Date***

Robert Carrier, Deputy Mayor, JBC Chair ***Date***

GRAINGER

370 E INDUSTRIAL PARK DR
MANCHESTER, NH 03109-5310
www.grainger.com

ORIGINAL INVOICE

GRAINGER ACCOUNT NUMBER	805996626
INVOICE NUMBER	9917415995
INVOICE DATE	05/31/2021
DUE DATE	06/30/2021
AMOUNT DUE	$2,416.26

SHIP TO

CITY OF DOVER
25 ALUMNI DR
DOVER NH 03820-4367

PO NUMBER:	202106116
CALLER:	STEPHANIE CARTABONA
CUSTOMER PHONE:	6035166042
ORDER NUMBER:	1414485657
INCO TERMS:	FOB ORIGIN

BILL TO
CITY OF DOVER
288 CENTRAL AVE
DOVER NH 03820-4169

Pay invoices online at:
www.grainger.com/invoicing

THANK YOU! **FEI NUMBER 36-1150280**
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL *1-800-472-4643*

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	36P501	TURNOUT GEAR RACK,FREE STAND,5 COMPRTMNT MANUFACTURER # TFSTATOGR	3	805.42	2,416.26

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS

INVOICE SUB TOTAL 2,416.26

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for export controls. Diversion contrary to US law prohibited.

PAY THIS INVOICE - PAYMENT TERMS Net 30 days after inv IN U.S. DOLLARS.

AMOUNT DUE ***$2,416.26***

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

CITY OF DOVER
288 CENTRAL AVE
DOVER NH 03820-4169
UNITED STATES OF AMERICA

REMIT TO:
GRAINGER
DEPT. 805996626
PALATINE, IL 60038-0001

805996626991741599510002416261000000010000000100000021063067

X

ACCOUNT NUMBER	DATE	INVOICE NUMBER	**AMOUNT DUE**
805996626	05/31/2021	9917415995	**$2,416.26**

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE