



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	May 18, 2021
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, May 18, 2021 at 4:30 p.m. in Room 305 of the McConnell Center. Present were Bob Carrier, Dennis Shanahan, Matt Severson, and Mark Geuther. Amanda Russell was excused, and Sarah Greenshields attended remotely. Also present were Clerk of the Works Stephanie Cartabona, Business Administrator Mike Limanni, and C&W Manager Mike Brooks.
- II. CITIZEN'S FORUM:** No one addressed the JBC.
- III. APPROVE MEETING MINUTES FROM APRIL 19, 2021:** Dennis Shanahan moved, Matt Severson seconded to approve the minutes as presented. A roll call **VOTE PASSED 5/0.**
- IV. APPROVE MANIFESTS:**
- Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC335 in the amount of \$2,995.00 to Seacoast Houseworks, LLC for labor for four dugouts. A roll call **VOTE PASSED 5/0.**
- Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC336 in the amount of \$4,770.96 to Middleton Building Supply for materials for four dugouts. A roll call **VOTE PASSED 5/0.**
- Dennis Shanahan moved, Matt Severson seconded to approve the transfer of \$2,427.50 from the Seacoast Houseworks purchase order to the Middleton Building Supply purchase order. A roll call **VOTE PASSED 5/0.**
- There will be no additional invoices for the dugouts since all costs have been invoiced.
- Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC337 in the amount of \$1,048.15 to RMS Electric for removal of existing light fixtures and all wiring from the ceiling in the dog run room and for sealing all holes open to inside. A roll call **VOTE PASSED 5/0.**
- Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC338 in the amount of \$238.00 to Collins Sport Center for Champion Double First Base. A roll call **VOTE PASSED 5/0.**
- Dennis Shanahan moved, Matt Severson seconded to approve DHSCTC339 in the amount of \$146.52 to Collins Sport Center for Pitcher's Rubber with Dual Stanchion Steel Anchor System. A roll call **VOTE PASSED 5/0.**
- V. LIST OF WORK TO COMPLETE DIRECTED BY CLERK OF THE WORKS:**
- A. Round Pen Update**—Mr. Shanahan has been working with Ms. Tukey on specifications for the round pen. Ms. Cartabona recommended that this project be put to bid due to the scope of work. The bid responses will be due in early July and results will be reviewed at the next meeting.
- B. Fence at Bellamy Rd, Baseball Field, Top Wall near Auto**—Dennis Shanahan moved, Matt Severson seconded to award the bid for the fence to GC/AAA for a cost of \$102,366.00. A roll



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call **VOTE PASSED 5/0**. The project will be completed by the beginning of fall sports in mid-August.

C. Welding Wainscoting Proposal—Thank you to C&W Services for taking care of this issue. They will be painting the wall and the duct work instead of placing diamond plate on the wall. This will save \$2,500.00

D. Air Compressor Plan Revision—C&W Services will also be taking care of this which will save \$3,000.00

VI. FINANCIAL REPORT: Mr. Limanni reviewed financial information. Ms. Cartabona reviewed all items on the financial spreadsheet that are under consideration to be added to the DHS/CTC project. Some pending items were able to be deleted. The remaining funds after the review of the remaining items is \$22,883.35. Ms. Cartabona will be looking into the fume hood. She believes that the CTC may need to decide between the fume hood in the clean room and the round pen since there may not be enough funds for both items. Mr. Limanni added that there may be some remaining funds from the Garrison School JBC that could be used for these purposes. Additionally, the JBC will need to determine how to apply money generated through fundraising, including helping to pay for the round pen.

VII. MATTERS OF INTEREST: There were no matters of interest discussed at this meeting.

VIII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS: The next meeting is scheduled for Tuesday, July 13th at 4:30 pm. Approval of the Round Pen bids will be included on this agenda.

IX. ADJOURNMENT: Matt Severson moved, Sarah Greenshields seconded to adjourn the meeting at 5:55 pm. An oral **VOTE PASSED 5/0**.