



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: Thursday, June 3, 2021
Meeting Time: 4:00 PM

PRESENT: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Sam Haddadin, Matt Sylvia (remote), Guy Eaton, Karen Weston

ABSENT: Tim Dargan, Periklis Karoutas, Sean O'Connell, Maurice Olivier (Secretary)

EX OFFICIO MEMBERS PRESENT: Dan Barufaldi, Economic Development Director; R.Amy, Deputy Director of Economic Development; Bob Carrier, Mayor

EX OFFICIO MEMBERS ABSENT: Daniel Lynch, Finance Director; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance and a portion of the non-public session.

1. THE CHAIR CALLED THE MEETING TO ORDER AT 4:02 PM.

The Chair called for a roll call attendance. A quorum was present.

2. REVIEW AND APPROVAL OF THE MAY 6, 2021 DRAFT MEETING MINUTES

MOTION: T.Sigmon made a motion to approve the May 6, 2021 draft meeting Minutes. Seconded by S.Haddadin. Vote: U/A.

3. NON-PUBLIC SESSION

Enter non-public session pursuant to:

RSA 91-A:3 II (c)

RSA 91-A:3 II (d)

RSA 91-A: 3 II (j)

MOTION: K.Weston made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. PUBLIC SESSION

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III

MOTION: K.Weston made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

• **Collaboration Economic Development Regions (C.E.D.R.) Pilot Seacoast Project/N.H. Economic Recovery Expansion Handout: D.Barufaldi**

A Collaborative Economic Development Regions pilot program being initiated by BEA, using the Seacoast Economic Development group as a model. Their goal is to bring together various N.H. regions to expand economic recovery more effectively.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: Thursday, June 3, 2021
Meeting Time: 4:00 PM

- **Dover Cares 2.0: D.Barufaldi/R.Amy**

The city has launched a grant program to help assist small businesses to avoid job losses caused by the impacts of Coronavirus. Grants will be awarded on a first-come, first-served basis, and will provide up to \$3,000 in assistance.

- **Worker Availability Problem/Solutions: D.Barufaldi**

Board members discussed the hardships being faced by small businesses due to a lack of staff. The inability to find applicants to fill vacant positions has caused businesses to change or reduce their hours of operation. Discussion continued regarding potential solutions to the problem.

- **Restaurant Revitalization Fund: R.Amy**

The \$28.6B Restaurant Revitalization Fund has been exhausted of funds. The SBA received 362,000 applications seeking roughly \$75B in funding. The National Restaurant Association and their affiliates are working on a legislative strategy to request funds to replenish the RRF.

- **Downtown Merchants Report: R.Amy**

R.Amy gave an update of the downtown merchants and various projects happening in the downtown core.

- **Rezoning Discussion: S.Johnson**

S.Johnson discussed previous rezoning efforts, and made suggestions regarding potential rezoning areas for the future. Board members discussed the various locations and the prospect of rezoning those areas.

5. FINANCIAL REPORT: May 31, 2021 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

MOTION: S.Haddadin made a motion to accept the May 31, 2021 Financial Report. Seconded by K.Weston. Vote: U/A.

6. MANAGER'S REPORT: Economic Development Section: May 2021.

The manager's report is located in the packet for review.

7. ADJOURN:

MOTION: S.Haddadin made a motion to adjourn at 5:56 PM. Seconded by K.Weston. Vote: U/A.