 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Chambers Meeting Date: Wednesday, July 14, 2021 Meeting Time: 7:00 pm
---	---

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Muffett-Lipinski led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Shanahan, and Councilor Williams.

Absent: Councilor Gasses and Councilor Thibodeaux.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to add as Item 13.B.4. "Approval of (Revised) Proposed Amendments to City Charter and Authorization to Submit Updated Final Report to the New Hampshire Secretary of State, Attorney General, and Department of Revenue Administration". He also added an Appointments Committee Report.

Deputy Mayor Ciotti moved to approve the Agenda as amended; seconded by Councilor Williams.

Vote: 7/0.

7. PUBLIC HEARINGS

A. CHAPTER 141 – VEHICLES AND TRAFFIC, SECTIONS 30, 48, AND 52

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. AMENDMENT OF FY2022 SCHEDULE OF FEES TO ADD CHESTNUT STREET BRIDGE MONTHLY PERMIT PARKING FEE

(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

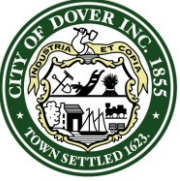
Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

C. APPROVAL OF ONE ADDITIONAL PROPOSED AMENDMENT TO CITY CHARTER AND AUTHORIZATION TO SUBMIT FIRST ADDENDUM TO FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND COMMISSIONER OF THE DEPARTMENT OF REVENUE ADMINISTRATION

SPONSORED BY MAYOR CARRIER BY REQUEST

Catherine Cheney, 9 Snow's Court: She spoke in favor of the Resolution.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Chambers</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, July 14, 2021</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Chambers	Meeting Date:	Wednesday, July 14, 2021	Meeting Time:	7:00 pm
CITY COUNCIL - MINUTES											
Meeting Type:	Regular Meeting										
Meeting Location:	City Hall, Council Chambers										
Meeting Date:	Wednesday, July 14, 2021										
Meeting Time:	7:00 pm										

**D. APPROVAL OF CABLE FRANCHISE AGREEMENT WITH ATLANTIC BROADBAND (NH-ME), LLC
(CITY COUNCIL VOTE TO OCCUR ON JULY 28, 2021.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Catherine Cheney, 9 Snow's Court: She spoke about the need for a Charter Commission, and talked about having it as a question on the ballot.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He spoke about other issues happening in the City: COVID-19 concerns and assistance available to help through the Dover Cares program and the State. There will also be assistance for people who have follow behind on their mortgages. He said the City is still in a mandatory water restriction. He spoke about construction in several areas in the City. He recognized the Police Department and Fire Department for their response after a shooting incident within the City, and a fire on Hill Street. He spoke about the Mental Health Alliance and their willingness to look at this issue in Dover to break down the barriers and address the issue within the community. He added that with the approval of his report he will assign staff to assist the Mental Health Alliance.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor O'Connor.

Vote: 7/0.

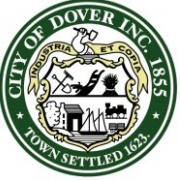
10. APPROVAL OF MINUTES

A. June 23, 2021 – Regular Meeting

B. July 7, 2021 – Workshop Session

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Chambers</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, July 14, 2021</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Chambers	Meeting Date:	Wednesday, July 14, 2021	Meeting Time:	7:00 pm
CITY COUNCIL - MINUTES											
Meeting Type:	Regular Meeting										
Meeting Location:	City Hall, Council Chambers										
Meeting Date:	Wednesday, July 14, 2021										
Meeting Time:	7:00 pm										

11. MAYOR'S REPORT

Mayor Carrier recognized the citizens who are going out again in the City, and reminded people to practice safety. Dover 400th has hired an organizer to help assist with the upcoming celebration in 2023. He attended the monthly NH Mayors Round Table meeting. Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor O'Connor. Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 141 – VEHICLES AND TRAFFIC, SECTIONS 30, 48, and 52 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 7/0

B. ORDINANCES IN THE 3RD READING

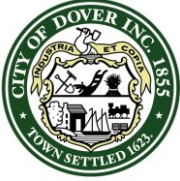
C. RESOLUTIONS

1. AMENDMENT OF FY2022 SCHEDULE OF FEES TO ADD CHESTNUT STREET BRIDGE MONTHLY PERMIT PARKING FEE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Parking Manager Simons answered questions regarding this Resolution.
Roll Call Vote: 7/0

2. APPROVAL OF ONE ADDITIONAL PROPOSED AMENDMENT TO CITY CHARTER AND AUTHORIZATION TO SUBMIT FIRST ADDENDUM TO FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND COMMISSIONER OF THE DEPARTMENT OF REVENUE ADMINISTRATION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Councilor Shanahan gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 14, 2021**
Meeting Time: **7:00 pm**

**3. AUTHORIZING APPLICATION, ACCEPTANCE, AND EXPENDITURE OF
COMMUNITY DEVELOPMENT BLOCK GRANT – COVID-19 PUBLIC FACILITIES
FUNDING TO SUPPORT THE ACQUISITION OF A HOMELESS DAY CENTER
(TO BE TABLED)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to table the Resolution; seconded by Councilor Shanahan.
Vote: 7/0

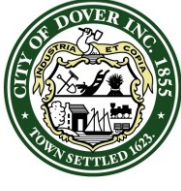
13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B21018 DOVER TEEN CENTER KITCHEN CONSTRUCTION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B21039 - 2021 SIDEWALK IMPROVEMENTS, ADDITIONAL FUNDING REQUEST**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B21073 RESIDENTIAL PAY-AS-YOU-THROW TRASH BAGS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B22001 ZAMBONI REPLACEMENT - SOURCEWELL CONTRACT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. AUTHORIZATION TO UTILIZE THE SERVICES OF DR. NICOLE L. SAWYER**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. LIBRARY BOOKS & MEDIA PURCHASES**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board | 16. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. Appointments Committee | 18. Solid Waste Advisory Commission |
| 4. Arena Commission | 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arts Commission | 20. Transportation Advisory Commission |
| 6. Conservation Commission | 21. Waterfront TIF Advisory Board |
| 7. Downtown TIF Advisory Board | 22. City Council / School Board Collaborative Committee |
| 8. Energy Commission | 23. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Heritage Commission | 24. COAST |
| 10. Legislative Liaison | 25. Cocheco Waterfront Development Advisory Committee |
| 11. Library Board of Trustees | 26. Dover Main Street |
| 12. McConnell Center Advisory Committee | 27. Strafford Regional Planning Commission |
| 13. Ordinance Committee | |
| 14. Parking Commission | |
| 15. Pool Advisory Committee | |

 CITY OF DOVER	CITY COUNCIL - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Chambers</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, July 14, 2021</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Chambers	Meeting Date:	Wednesday, July 14, 2021	Meeting Time:	7:00 pm
Meeting Type:	Regular Meeting								
Meeting Location:	City Hall, Council Chambers								
Meeting Date:	Wednesday, July 14, 2021								
Meeting Time:	7:00 pm								

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Cullen pulled Item #13.A.1.

Councilor Williams pulled Item #13.A.3.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 7/0.

Deputy Mayor Ciotti moved for the adoption of Item #13.A.1.; seconded by Councilor Muffett-Lipinski.

Teen Center Coordinator Papajohn, Recreation Director Bannon, and CDBG Program

Coordinator Carpenter answered questions regarding this proposed project.

Roll Call Vote: 6/1; Passed. Councilor Cullen was opposed.

Deputy Mayor Ciotti moved for the adoption of Item #13.A.3.; seconded by Councilor Williams.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

Deputy Mayor Ciotti gave an overview of the Appointments Committee Report to the Council and recommended the following appointments:

New Appointments:

Hadley Hudson – McConnell Center Advisory Commission as an alternate

Reappointments:

James Brannen – Trustees of the Trust Fund

Michael Murphy – Trustees of the Trust Fund

Deputy Mayor Ciotti moved to accept the Appointments Committee Report; seconded by Councilor Muffett-Lipinski.

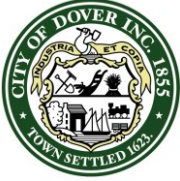
Vote: 7/0.

Councilor Shanahan gave an overview of the Stormwater and Flood Resilience Funding Ad-Hoc Committee Report to the Council.

Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional Career Technical Center Report to the Council.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Mayor Carrier gave an overview of the Dover Main Street Report to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 14, 2021**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

- 1. B22003 PURCHASE OF WATER METERS, FISCAL YEAR 2022 - STILES COMPANY, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 7/0

- 2. AUTHORIZATION TO EXECUTE JOINT POWERS AGREEMENT OF COMMUNITY POWER COALITION OF NEW HAMPSHIRE (INTERGOVERNMENTAL AGREEMENT)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0

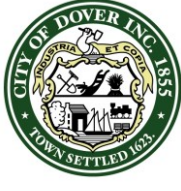
- 3. FISCAL YEAR 2022 CAPITAL IMPROVEMENTS PROGRAM (CIP) APPROPRIATION AND AUTHORIZATION FOR CLEAN WATER STATE REVOLVING FUND (CWSRF) LOAN FOR RIVER STREET PUMP STATION UPGRADES (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON JULY 28, 2021, AND CITY COUNCIL VOTE TO OCCUR ON AUGUST 11, 2021.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on July 28, 2021; seconded by Councilor Shanahan.
Vote: 7/0.

- 4. APPROVAL OF (REVISED) PROPOSED AMENDMENTS TO CITY CHARTER AND AUTHORIZATION TO SUBMIT UPDATED FINAL REPORT TO THE NEW HAMPSHIRE SECRETARY OF STATE, ATTORNEY GENERAL, AND DEPARTMENT OF REVENUE ADMINISTRATION (TO BE REFERRED TO A PUBLIC HEARING ON JULY 28, 2021.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on July 28, 2021; seconded by Councilor Muffett-Lipinski.
Councilor Shanahan gave an overview of the Resolution to the Council.
Vote: 7/0.

C. ORDINANCES IN 1ST READING

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Chambers</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, July 14, 2021</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Chambers	Meeting Date:	Wednesday, July 14, 2021	Meeting Time:	7:00 pm
CITY COUNCIL - MINUTES											
Meeting Type:	Regular Meeting										
Meeting Location:	City Hall, Council Chambers										
Meeting Date:	Wednesday, July 14, 2021										
Meeting Time:	7:00 pm										

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Muffett- Lipinski gave an overview of Dover Mental Health Alliance’s purpose.

Councilor Shanahan gave an overview of the original Charter amendments and the additional amendment being proposed. He was looking for consensus to include a formatting change described in Agenda Item 12.C.2 (spelling out the fraction “two-thirds” and striking the numerical form of the fraction “2/3”) in the additional amendment, for consistency. The Council gave its consensus.

Councilor Cullen talked about his field trip to Billerica, Massachusetts to see where all the City’s recycling goes.

16. ADJOURN

Councilor O’Connor moved to adjourn; seconded by Councilor Muffett-Lipinski.
Vote: 7/0.