



CITY OF DOVER

ETHICS COMMITTEE MINUTES

Meeting Type: **Organizational Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Thursday, March 11, 2021**
Meeting Time: **4:00 p.m.**

1. CALL TO ORDER

The meeting was called to order at 4:04PM

Present: Tony Retrosi

Also Present: Deputy City Attorney Jenifer Perez

Virtual Attendees: Kirt Schuman, Michelle Clancy, and Marion Cheney (all due to COVID-19 and the ongoing pandemic)

Absent: Thomas Parks

Chair Kirt Schuman declared an emergency due to COVID-19 and the ongoing pandemic to allow for the meeting to continue without a physical quorum.

2. APPROVAL OF PRIOR MEETING MINUTES

a. First Organizational Meeting 02.03.2021

b. Second Organizational Meeting 02.18.2021

Marion Cheney made a motion to Approve both sets of Minutes
Michelle Clancy – second

Roll Call Vote:

Tony Retrosi – aye

Michelle Clancy – aye

Marion Cheney – aye

Kirt Schuman – aye

Vote passes 4/0

3. REVIEW AND DISCUSSION ON COMPLAINTS PROCESS

Members reviewed the process, timeline and procedures. No changes were requested.

4. GENERAL DISCUSSION

Update on status on Thomas Perks who had not been in attendance to any meeting. Attorney Perez reported that no communication was received from him. The policy is after 4 consecutive absences the member can be replaced. The fourth absence would be the June meeting.

Question on the requirement for a prior council member being a member of the committee. Attorney Perez reported that the Ordinance Committee is discussing charter amendments that would include an amendment to eliminate this requirement.



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Concern was raised about potential validity but decided this concern was minimized by the pending removal of membership requirement above. Decided it was unlikely that any decision made by this committee would be overturned or invalidated considering this pending change.

5. BUILD AGENDA FOR NEXT MEETING

The next meeting will be a regular meeting held on June 10th

Items for discussion: Check-in on ordinance discussion

6. ADJOURN

Marion Cheney made a motion to adjourn at 4:16PM

Toni Retrosi – second

Roll Call Vote:

Tony Retrosi – aye

Michelle Clancy – aye

Marion Cheney – aye

Kirt Schuman – aye

Vote passes 4/0

Meeting was adjourned at 4:16PM