

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: Community Room Dover Police Station, 46 Chestnut St. Meeting Date: Tuesday, June 15, 2021 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Joseph DiGregorio, Thomas Massingham, Anthony McManus, Jack Buckley, Periklis Karoutas, and Deputy Mayor Dennis Ciotti (City Council liaison).

Members Absent: Vice Chairman George Maglaras (excused)

Others Present: Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM – No one present to address the Commission

3) MEETING MINUTES

Review and Approval of May 2021 meeting minutes

Commissioner Buckley made a motion to approve the minutes from the May 18, 2021 Regular Meeting of the Parking Commission. Motion seconded by Commissioner DiGregorio.

APPROVED 6-0

4) STAFF UPDATES

A) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on the recent 20-year lease renewal for the Transportation Center parking lot. Parker informed the Commission that the City manages the lot and parking will remain on a first come first served basis.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons reported income for the FY21 will exceed \$1 million. He informed the Commission about maintenance work being done in the Orchard Street garage, and efforts to earmark Capital Improvement Funds for future garage maintenance.

5) NEW BUSINESS

A) Sun Setting of Easy Park System



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Parking Manager William Simons recommended to the Parking Commission ending sales of the Easy Park devices once the current inventory is sold out. He said the Parking Bureau would continue to support the existing devices. Simons added that more people are using the smartphone app Flowbird as an alternative to paying at the meter directly than using Easy Park. The Commission supported the recommendation.

B) Addition of Small Business Saturday as a parking holiday

Resolution: Recommend to City Council

- 1) Amend City Ordinance 141-30.A(2) "Hours of Operation and rates" by adding: "The Saturday after Thanksgiving" to the list of holidays.

Background: This would make the Saturday after Thanksgiving a parking holiday in support of Small Business Saturday. The Friday after Thanksgiving is already a parking holiday for Plaid Friday.

Commissioner McManus made a motion to recommend the City Council amend City Ordinance 141-30.A (2) making the Saturday after Thanksgiving a metered parking holiday. Commissioner Buckley seconded the motion.

Following a discussion about potential impact that four days of free parking would have on customer parking downtown, Commissioner McManus withdrew his motion. Instead of recommending the ordinance change, the Commission preferred to make the Saturday after Thanksgiving a parking holiday for 2021 to better judge the impact.

Commissioner DiGregorio made a motion to request the Chief of Police use his authority to make the Saturday after Thanksgiving in 2021 free parking, which was seconded by Commissioner Buckley.

ROLL CALL VOTE: Buckley – Yes; Karoutas – No; McManus – Yes; DiGregorio – Yes; Massingham – No; Reynolds – Yes.

APPROVED 4-2

C) Discussion of First Street Resident Permits – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker requested the Parking Commission look at moving the resident-rate parking permits for First and Second streets to the Transportation Center lot, and the Chestnut Street bridge to promote more turnover parking for business



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customers on First and Second streets. The Commission directed staff to come up with a plan on phasing out the resident-rate parking permit system.

ADJOURN

Commissioner Karoutas made a motion to adjourn, seconded by Commissioner DiGregorio.

APPROVED 6-0

Meeting adjourned at 9:24 a.m.