



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	July 13, 2021
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, July 13, 2021 at 4:31 p.m. in Room 305 of the McConnell Center. Present were Bob Carrier, Dennis Shanahan, Sarah Greenshields, and Mark Geuther. Amanda Russell and Matt Severson were excused. Also present were Community Services Director John Storer, DHS Principal Peter Driscoll, and Business Administrator Mike Limanni.
- II. CITIZEN'S FORUM:** No one addressed the JBC.
- III. APPROVE MEETING MINUTES FROM MAY 18, 2021:** Dennis Shanahan moved, Sarah Greenshields seconded to approve the minutes as presented. A roll call **VOTE PASSED 4/0.**
- IV. APPROVE MANIFESTS:**

Dennis Shanahan moved, Sarah Greenshields seconded to approve DHSCTC340 in the amount of \$460.65 to Middleton Building Supply for work in the Animal Science area. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to approve DHSCTC341 in the amount of \$343.94 to Uline Shipping Supply Specialists for black wire shelving. A roll call **VOTE PASSED 4/0.**

Dennis Shanahan moved, Sarah Greenshields seconded to approve DHSCTC342 in the amount of \$2,416.26 to Grainger for turnout gear rack. A roll call **VOTE PASSED 4/0.**
- V. LIST OF WORK TO COMPLETE DIRECTED BY CLERK OF THE WORKS:**
 - A. Round Pen Bid Approval**—Due to Ms. Cartabona's absence, Mr. Storer offered to assist with determining status of Round Pen bid. He will meet with C&W Manager Mike Brooks and Mike Limanni for next steps and specifications for a bid. He is hopeful to have information available for the next meeting.
 - B. Review remaining work items for prioritization and costs**—The list of outstanding items (yellow highlighted items) on the Financial report was reviewed. Mr. Storer will try to determine the status of items for the next meeting.
- VI. FINANCIAL REPORT:** Mr. Limanni reviewed financial information. His summary included the fundraising trust balance and anticipated GES JBC transfer. Ms. Greenshields expressed her desire to use all the available fundraising funds on the project since money was raised specifically for this project. She noted that many items were eliminated earlier in the project due to potential budget shortfall and believed that some of those items should be reviewed to determine if any can be added now. Mr. Limanni recommended creation of an advisory committee to determine potential needs. Mr. Shanahan recommended auditorium upgrades as a possible area to expend funds. Mr. Driscoll and Ms. Greenshields agreed that a ticketing system may be an area to explore for possible use of available funds. Mr. Limanni stated his belief that it would be difficult to recoup costs of the software to which Ms. Greenshields disagreed. Mr. Limanni added that there would be an annual



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cost in the form of a subscription in addition to a startup cost. Kingswood Regional High School was discussed as a potential model for this type of system. Mr. Carrier felt that this would be placed on a School Board agenda for discussion by the Superintendent and School Board. Ms. Greenshields will contact her outside source to try to obtain notes regarding research on this topic which was started prior to the pandemic.

- VII. MATTERS OF INTEREST:** There were no matters of interest discussed at this meeting.
- VIII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next meeting date is to be determined. Ticketing system will be added to the agenda in addition to outstanding items.
- IX. ADJOURNMENT:** Sarah Greenshields moved, Dennis Shanahan seconded to adjourn the meeting at 5:31 pm. An oral **VOTE PASSED 4/0.**