



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, August 11, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor O'Connor, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams. Councilor Gasses was remote over the phone.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier presented a proclamation for the Dover Arts Commission.

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to add as Item 13.B.2. "Authorization to Accept and Expend the Assistance to Firefighters Grant"

Mayor Carrier moved to suspend the rules to allow the Dover 400th Committee give a presentation to the Council; seconded by Councilor O'Connor.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved to accept the Agenda as amended; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

7. PUBLIC HEARINGS

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Catherine Cheney, 9 Snow's Court: She spoke about the need for a Charter Commission.

Kathleen Cintavey, 5 Olive Meadow Lane: She spoke about the need for a Charter Commission.

John Donais, 16 Durham Road: He spoke about his concerns regarding the Planning Board amendments. He asked about the City's water supply.

James Boos, 1 Hayes Lane: He spoke in favor of Item #13.B.1.

Matt Johnson, 26 Sunset Drive: He spoke in favor of Item #13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen Forum.



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Mr. Kevin McEneaney, President, gave a presentation to the Council regarding the Dover 400th Anniversary Committee.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He updated the Council on status of COVID-19, CDC guidelines for vaccinations, and wearing masks. He added that School Board voted to require masks for K-8 schools. He spoke about the drought situation and water restrictions. He gave an update on road construction projects.

Deputy Mayor Ciotti moved to accept the City Manager's Report.
Roll Call Vote: 8/0.

10. APPROVAL OF MINUTES

- A. **July 28, 2021 – Regular Meeting**
- B. **August 4, 2021 – Workshop Session**

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of his Report to the Council. He recognized the Dover 10U All-Star Baseball Team, and the Dover Olympians. He listed events and ribbon cuttings he attended the past couple weeks.

Deputy Mayor Ciotti asked the Mayor to add to his report the Mayoral recommended appointment of Anne Nichols to Dover Business and Industrial Development Authority.
Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

12. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2nd READING**
- B. **ORDINANCES IN THE 3RD READING**
- C. **RESOLUTIONS**

- 1. **FISCAL YEAR 2022 CAPITAL IMPROVEMENTS PROGRAM (CIP)
APPROPRIATION AND AUTHORIZATION FOR CLEAN WATER STATE
REVOLVING FUND (CWSRF) LOAN FOR RIVER STREET PUMP STATION
UPGRADES
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B21050 COLUMBARIA AT PINE HILL CEMETERY**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO UTILIZE JSI RESEARCH & TRAINING INSTITUTE INC. FOR EVALUATION SERVICES FOR DOVER YOUTH TO YOUTH**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **AMENDMENT TO MERIT PLAN, CLASSIFICATION PLAN, AND PAY PLAN**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **UPDATE TO THE CITY OF DOVER WELFARE GUIDELINES**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **APPROVAL OF LEASE AGREEMENT AT DOVER ICE ARENA WITH COLLINS SPORTS CENTER, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board | 16. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. Appointments Committee | 18. Solid Waste Advisory Commission |
| 4. Arena Commission | 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arts Commission | 20. Transportation Advisory Commission |
| 6. Conservation Commission | 21. Waterfront TIF Advisory Board |
| 7. Downtown TIF Advisory Board | 22. City Council / School Board Collaborative Committee |
| 8. Energy Commission | 23. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Heritage Commission | 24. COAST |
| 10. Legislative Liaison | 25. Cochecho Waterfront Development Advisory Committee |
| 11. Library Board of Trustees | 26. Dover Main Street |
| 12. McConnell Center Advisory Committee | 27. Strafford Regional Planning Commission |
| 13. Ordinance Committee | |
| 14. Parking Commission | |
| 15. Pool Advisory Committee | |

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Councilor Cullen pulled Item #13.A.5.

Deputy Mayor Ciotti said he will have an Appointments Committee Report.

City Manager Joyal pulled Item #13.A.3.

Roll Call Vote: 8/0.



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Deputy Mayor Ciotti moved for the adoption of Item 13.A.3.; seconded by Councilor Shanahan. City Manager asked that the Council substitute as a whole the Classification Plan. Councilor Williams made the motion to substitute the Classification Plan; seconded by Deputy Mayor Ciotti.

Roll Call Vote: 8/0.

City Manager Joyal referred to the Merit Plan, Page 10, Section 2: Holidays, and requested the change from "Indigenous People's Day" to "Indigenous People's Day/Columbus Day".

Councilor O'Connor moved to make that amendment; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

City Manager Joyal gave an overview of the Resolution to the Council.

Deputy Mayor Ciotti moved for the adoption of the amended Resolution; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item #13.A.5; seconded by Councilor Shanahan. Councilor Cullen asked about the monthly rent amount.

Recreation Director Bannon said it was \$400.00 per month.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti gave an overview of the Appointments Committee Report and recommended the following appointments:

Jason Aube – Local River Management Advisory Committee

Graffiti Management Ad-Hoc Committee:

Patrick Manning – Community Trail Representative

Rick Mikulis - RAB Representative

Nate Burnett

Martin Coyle

Marguerite Ferrer

Bobbie Glidden

Inge Houck

Darren Tapp as an Alternate member

Roll Call Vote: 8/0.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Gasses gave an overview of the McConnell Center Advisory Commission.

Councilor Shanahan gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.



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B. RESOLUTIONS

1. B20026 DESIGN AND BUILD CUSTOM IN-CAST CONCRETE SKATEPARK SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 7/1; Passed. Councilor Cullen was opposed.

2. AUTHORIZATION TO ACCEPT AND EXPEND THE ASSISTANCE TO FIREFIGHTERS GRANT (TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 25, 2021.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on August 25, 2021; seconded by Councilor Thibodeaux.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux talked about her Coffee with a Councilor on Saturday, 9:00 – 11:00 am.

Councilor Williams recognized everyone involved in the Summer Programs.

Councilor Cullen said he attended the "Dover Night Out" with the Dover Police and Fire Department.

Councilor Shanahan referred to Citizen's Forum comments regarding creating a Charter Commission, and said he will be preparing a Resolution for the Council to consider the question. City Attorney Wyatt gave an overview of the Council's options.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.