



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, August 25, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams. Councilor Gasses was remote over the phone.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to approve the Agenda; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO ACCEPT AND EXPEND THE ASSISTANCE TO FIREFIGHTERS GRANT SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Catherine Cheney, 9 Snow's Court: She spoke in support of Item #13.B.2.

Kathleen Cintavey, 5 Olive Meadow Lane: She spoke in support of Item #13.B.2.

Sally Staude, 21 Sierra Hill Drive: She spoke in support of Item #13.B.2.

Mary Hebbard, 97 Spruce Lane: She spoke in support of Item #13.B.2.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal asked Fire Chief Paul Haas to speak to the Council regarding the COVID-19 situation.

Chief Haas gave an update to the Council regarding the COVID-19 situation, CDC guidelines, FDA approval of the Pfizer vaccine, and where to get a vaccination.



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City Manager Joyal submitted his report in writing. He spoke about water restrictions and with recent rain he hopes to lift it soon. He said the Dover Mental Health Alliance Task Force has started meeting. He referred to his report and highlighted a few items.

Councilor Muffett-Lipinski asked about the CARA funds for the City.
City Manager Joyal said he would get back to her.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Shanahan.

Roll Call Vote: 9/0.

10. APPROVAL OF MINUTES

A. August 11, 2021 – Regular Meeting

Deputy Mayor Ciotti referred to Item 4 and Item 6, and said it needed to be corrected to say Deputy Mayor Ciotti.

Deputy Mayor Ciotti moved to approve the Minutes as amended; seconded by Councilor Thibodeaux.

Roll Call Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events he attended in the past two weeks.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Thibodeaux

Roll Call Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. AUTHORIZATION TO ACCEPT AND EXPEND THE ASSISTANCE TO FIREFIGHTERS GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.

Chief Haas gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **AWARD OF ANNUAL PREVENTATIVE MAINTENANCE AGREEMENT TO SOUTHWORTH-MILTON INC. FOR CATERPILLAR GENERATORS**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B22002 DOVER ICE ARENA SPRINKLER SYSTEM RENOVATION**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **SETTING VOTING HOURS FOR THE NOVEMBER 2, 2021 DOVER MUNICIPAL ELECTION**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **APPROVAL OF TRI-CITY AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP FOR WARMING CENTER STAFFING**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board | 16. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. Appointments Committee | 18. Solid Waste Advisory Commission |
| 4. Arena Commission | 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arts Commission | 20. Transportation Advisory Commission |
| 6. Conservation Commission | 21. Waterfront TIF Advisory Board |
| 7. Downtown TIF Advisory Board | 22. City Council / School Board Collaborative Committee |
| 8. Energy Commission | 23. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Heritage Commission | 24. COAST |
| 10. Legislative Liaison | 25. Cocheco Waterfront Development Advisory Committee |
| 11. Library Board of Trustees | 26. Dover Main Street |
| 12. McConnell Center Advisory Committee | 27. Strafford Regional Planning Commission |
| 13. Ordinance Committee | |
| 14. Parking Commission | |
| 15. Pool Advisory Committee | |

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Councilor Cullen pulled Item 13.A.4.

Councilor Shanahan moved to add a Racial Equity and Inclusion Ad-Hoc Committee Report.
Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.4.; seconded by Councilor O'Connor. Councilor Cullen asked about the funding for the Warming Center.

City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.



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Councilor Shanahan gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report. He said there are three vacancies on the Committee.

Councilor Muffett-Lipinski said the City Council / School Board Collaborative Committee hasn't been able to set a date. She took the time to ask for a show of solidarity to the Schools by the Council wearing masks during the meetings.

Mayor Carrier gave an overview of the Joint Building Committee – Dover High School and Regional CTC Report to the Council.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.

B. RESOLUTIONS

- 1. B11001 WRIGHT-PIERCE ADDITIONAL SCOPE OF WORK #9, UPGRADES TO RIVER STREET PUMP STATION**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 9/0.

- 2. ORDERING THE QUESTION OF FORMING A CHARTER COMMISSION TO APPEAR ON THE BALLOT FOR THE NOVEMBER 2, 2021 MUNICIPAL ELECTION**
SPONSORED BY COUNCILOR SHANAHAN

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Councilor Shanahan gave an overview of the Resolution to the Council.
Councilor Thibodeaux moved to table Resolution; seconded by Deputy Mayor Ciotti.
Roll Call Vote: 9/0.

- 3. ORDERING AMENDMENTS TO THE CITY'S CHARTER TO APPEAR ON THE BALLOT FOR THE MUNICIPAL ELECTION ON NOVEMBER 2, 2021**
SPONSORED BY COUNCILOR SHANAHAN

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
Councilor Shanahan gave an overview of the Resolution to the Council.
Roll Call Vote: 8/1; Passed. Councilor Gasses was opposed.



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C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

Email from Catherine Cheney, dated August 24, 2021.

Deputy Mayor Ciotti moved to place correspondence on file; seconded by Councilor
Roll Call Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux invited citizens to her Coffee with a Councilor on Saturday.

Councilor Williams spoke about the Intergovernmental Panel on Climate Change (IPCC) releasing an updated report.

Deputy Mayor Ciotti gave a brief report on the August 24, 2021 Planning Board meeting.

Councilor Cullen spoke about the breakdown of the City Council and School Board Collaborative Committee and hoped they will meet soon. He said he attended the meeting regarding the homeless encampment in Somersworth.

City Manager Joyal answered Councilor Muffett-Lipinski's questions regarding the CARA Funding Grant that the City is receiving.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Thibodeaux.