

CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, September 2, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The September meeting was called to order at 4:04pm by Michael Egan. Also attending were Susan Story Galt, Deborah Thibodeaux, Ann Schultz, Dorothy Wagner, Denise LaFrance, and Emily Fortin. Carol Boc was an excused absence.
2. **MINUTES---JUNE 3, 2021** Minutes of the June meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (AUGUST) --** The Report of the Library Director was approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
4. **CORRESPONDENCE---** The Library Director received a copy of the New Hampshire Library Association Trustee Manual for 2021.
5. **OLD BUSINESS**
 - A. Passports: Nine full-time staff members have completed their passport agent recertification training and appointments resumed in May. Now that demand for appointments have increased, our part-time staff have begun their recertification training.
 - B. Friends of the Library Book Sale: The Friends of the Library held a two day outdoor book sale in June and it was very successful. We hope to hold a three day book sale at the end of October.
 - C. Staffing: We have two new part-time circulation staff members, Rachel Engelman and Lauren Collis. Nick Gagnon began his first week as our Tech Services Librarian on Monday.
 - D. ARPA Funds—grant State Library: The library received \$4,508 in ARPA Funds which were used to purchase an outdoor sound system and recording equipment for programs. We will be applying for the second round of ARPA grants soon in partnership with several nearby libraries and hope to hire a marketing team to help better promote library services.
 - E. Summer Reading Programs: This year's summer reading program had a total of 464 participants of all ages and included many in-person, virtual, and hybrid events.
6. **NEW BUSINESS**
 - A. Retirement: Our Technical Services Assistant, Sandy Diesel, will be retiring on September 15 after 34 years at the library.
 - B. Apple Harvest Festival (Oct. 2): The library will be closed on October 2 for the Apple Harvest Festival. We will have a booth downtown to promote library services



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and sign up new cardholders.

C. Library roof project & other building issues: The Library Director has been meeting with the roof design firm and the city's facilities director to discuss the roof repairs. Bids are expected to be in by mid-November and have the work begin in March or April.

D. Library card sign-up month: September is National Library Card Sign-Up Month, and the state is running a contest to see what city or town can register the most new card holders. We have been reaching out to the schools and local businesses to promote card registrations.

E. Library hours: After Labor Day we will be resuming our full hours (Monday – Thursday 9am-8:30pm, Friday – Saturday 9am-5pm, and Sunday 1-5pm).

F. New format for story times: Our children's preschool story times will now be a series called "Beyond Books", with three sessions throughout the week focusing on art, science, and autumn. Our Mother Goose on the Loose infant storytime will now be called "Shake Your Rattle and Roll, Baby!" and will focus more on music and movement. We will also be resuming our Family Place workshops.

UPCOMING PROGRAMS

September: Virtual Cookbook Club (Dinner Illustrated)

September 5, 7, 13, 19, 21, & 28: Virtua & In-Person! Dungeons & Dragons

September 1 & 15: Knitting Group, 9:30am to 11:30am

September 2: Morning Book Group (10am) discussing Saint for All Occassions

September 8: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing Color of Law

September 8: Teen Advisory Board, 6pm to 7pm

September 8: Surviving September 11th: Lessons Learned on the on the 20th Anniversary

September 11: Reed Basket weaving class with Peggy Thrasher 1pm to 4pm

September 13, 20, & 27: Beyond Books: a Preschool Discovery Program—Science

September 14, 21, & 28: Family Place Workshop 10am to 11am

September 15: Pizza & Pages teen book group, 6pm

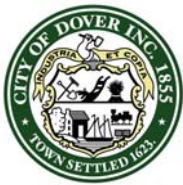
September 15, 22, & 29: Beyond books: a Preschool Discovery Program – Autumn

September 16, 23, & 30: Beyond Books: A Preschool Discovery Program – Art

September 17 & 24: Shake Your Rattle and Roll, Baby!

September 20: Afternoon & Evening Book Group: 3pm or 6:30pm—in person or virtual discussing Hillbilly Elegy.

September 29: Get Lit! Adult Book Club, 6:30pm



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September 30: Bessie's Story—The story of a blind dog featuring Bessie and her owner.

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT The meeting was adjourned at 4:31pm on a motion made by Susan Story Galt and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, OCTOBER 7, 2021 @ 4:00PM