



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, First Floor Conference Room
Meeting Date:	Wednesday, July 21, 2021
Meeting Time:	4:00 PM

PRESENT: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Maurice Olivier (Secretary), Tim Dargan, Sam Haddadin, Matt Sylvia (remote), Guy Eaton, Sean O'Connell, Karen Weston, Jeff Roemer

ABSENT: Periklis Karoutas

EX OFFICIO MEMBERS PRESENT: Dan Barufaldi, Economic Development Director; Bob Carrier, Mayor

EX OFFICIO MEMBERS ABSENT: J. Michael Joyal, City Manager; Daniel Lynch, Finance Director

1. THE CHAIR CALLED THE MEETING TO ORDER AT 4:00 PM.

The Chair called for a roll call attendance. A quorum was present.

The Board welcomed new Board member, Jeff Roemer.

2. REVIEW AND APPROVAL OF THE JUNE 3, 2021 DRAFT MEETING MINUTES

MOTION: K.Weston made a motion to approve the June 3, 2021 draft meeting Minutes. Seconded by T.Sigmon. Roll call vote: U/A.

3. NON-PUBLIC SESSION

Enter non-public session pursuant to:

RSA 91-A:3 II (c)

RSA 91-A:3 II (d)

RSA 91-A: 3 II (j)

MOTION: K.Weston made a motion to enter non-public session. Seconded by T.Dargan. Roll call vote: U/A.

4. PUBLIC SESSION

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III

MOTION: T.Dargan made a motion to seal the non-public meeting minutes. Seconded by G.Eaton. Roll call vote: U/A.

• **Worker Shortage: D.Barufaldi**

– **Foreign worker arrangements**

Board members discussed challenges of finding employees. Congressional efforts will be necessary to help facilitate the processing of backlogged visa applications.



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– Maine worker attraction

Due to an error of omission in a recently published resource directory in Business N.H., the Publisher has compensated the Director of Economic Development by providing no further invoices for the rest of the calendar year, a banner advertisement in the monthly e-newsletter, and a full page advertisement in the August edition of Business N.H. The advertising expenditure we saved will be redirected towards attracting workers from Maine.

• Dover CARES 2.0: R.Amy

There are a few applications in the works, with more in the pipeline. The program has seen an uptick in interest over the last couple of weeks.

• Restaurant Revitalization Fund: R.Amy

The Restaurant Revitalization Fund Replenishment Act of 2021 was introduced to the House on 6/11/21. While the original fund was roughly \$28 billion nationally, the RRFRA of 2021, would offer another \$60 billion for restaurants across the country. Nearly \$50 billion dollars in requests went unfulfilled in the initial round of funding.

• Strategic Intentions Plan Update: Dr. M.Olivier

A report will be given at the next meeting. A new group needs to be created, as some of the Board members who were working on this project have resigned.

• Age-Friendly Community Status: Dr. M.Olivier

The assessment process has been completed. Board members discussed areas for improvement regarding elderly housing, and elder care facilities.

S.Johnson requested the Board attend the upcoming Planning Board meeting, in support of the Lessee's expansion to his building in Enterprise Park.

S.Johnson left the room at 4:42.

The Board discussed the request made by S.Johnson.

S.Johnson reentered the room at 4:55.

The Board decided to take no action.



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- **Downtown Merchants Report: R.Amy**

R.Amy gave an update of the downtown merchants.

- **Pilot Seacoast E.D. Project/NH BEA: D.Barufaldi**

D.Barufaldi gave an update of the Collaborative Economic Development Regions (CEDRs) group. The group meets weekly, and has been asked to provide input for New Hampshire's Economic Recovery and Expansion Strategy, as part of a pilot program.

5. FINANCIAL REPORT: June 30, 2021 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed. Economic Development ended the year \$18,424.83 under budget.

MOTION: T.Dargan made a motion to accept the June 30, 2021 Financial Report. Seconded by G.Eaton. Roll call vote: U/A.

6. MANAGER'S REPORT: Economic Development Section: June 2021.

The manager's report is located in the packet for review.

7. BOARD MEMBER COMMENTS/QUESTIONS

There were no comments or questions.

8. ADJOURN:

MOTION: T.Dargan made a motion to adjourn at 5:08 PM. Seconded by S.O'Connell. Roll call vote: U/A.