 CITY OF DOVER	<table> <tr> <th colspan="2">DOVER PARKING COMMISSION - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 – McConnell Center 61 Locust St. Dover, NH</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, August 17, 2021</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	DOVER PARKING COMMISSION - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH	Meeting Date:	Tuesday, August 17, 2021	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Thomas Massingham, Anthony McManus, Jack Buckley, Periklis Karoutas (arrived at 8:35 a.m.), and Deputy Mayor Dennis Ciotti (City Council liaison).

Members Absent: Joseph DiGregorio (excused), and Vice Chairman George Maglaras (excused)

Others Present: Christopher Parker (Assistant City Manager) via telephone, William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM – No one present to address the Commission

3) MEETING MINUTES

Review and Approval of June 2021 meeting minutes

Commissioner Massingham made a motion to approve the minutes from the June 15, 2021 Regular Meeting of the Parking Commission. Motion seconded by Commissioner Buckley.

APPROVED 4-0

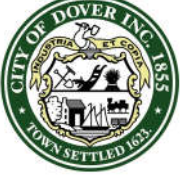
4) STAFF UPDATES

A) Parking Activity and Budget – William Simons, Parking Manager

Parking Manager William Simons reported that parking meter activity is returning to normal levels since the start of the COVID-19 pandemic. He also reported that after all expenses were paid, the Parking Bureau budget ended the 2021 fiscal year with a \$164,000 surplus.

B) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker reported plans for the redevelopment of the former Strafford County Courthouse on Second Street are moving forward. At this point the tenant parking for the project would be provided with spaces on the property, and in the Transportation Center Lot on Chestnut Street.

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5) NEW BUSINESS

A) Resident Parking Permits: First and Second Streets

Resolution: Recommend to City Council

1. Amend City Ordinance 141-18 “Downtown Resident parking permit” by removing First Street and Second Street from paragraph C as authorized locations.

Background: Due to current and anticipated increase in demand for turn-over customer parking in support of downtown businesses, this will remove First and Second Streets as authorized resident permit parking areas. Permits would be available in nearby areas such as the Transportation Center Lot, Chestnut Street Bridge, Third Street lot and Orchard Street parking garage. This recommendation would exempt current permit holders and only apply to new residents upon passage.

Motion to approve the recommendation made by Commissioner Buckley, and seconded by Commissioner Massingham.

Commissioner McManus made a motion to add language to the recommended ordinance change that current First Street and Second Street residents that have a permit would be exempt. Motion seconded by Commissioner Massingham.

ROLL CALL VOTE ON THE AMMENDMENT: Buckley – Yes; Karoutas – Yes; McManus – Yes; Massingham – Yes; Reynolds – Yes.

APPROVED 5-0

ROLL CALL VOTE ON THE ORDINANCE CHANGE RECOMMENDED FOR CITY COUCIL APPROVAL: Buckley – Yes; Karoutas – Yes; McManus – Yes; Massingham – Yes; Reynolds – Yes.

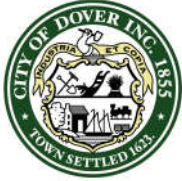
APPROVED 5-0

B) Limit the Number of Resident Permits Issued Per Location

Resolution: Recommend to the Chief of Police

1. Downtown Resident parking permit “Permits issued should not exceed 1/3 of parking capacity in each authorized area”.

Background: Currently policy allows for unlimited resident permits to be issued, by location, as long they meet the other requirements of the program. This recommendation would exempt current permit holders and only apply to new residents upon passage.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

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Commissioner Massingham moved to approve the recommendation. Seconded by Commissioner Buckley

ROLL CALL VOTE: Buckley – Yes; Karoutas – Yes; McManus – Yes; Massingham – Yes; Reynolds – Yes.

APPROVED 5-0

ADJOURN

Commissioner McManus made a motion to adjourn, seconded by Commissioner Karoutas.

APPROVED 5-0

Meeting adjourned at 8:47 a.m.