



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, First Floor Conference Room
Meeting Date:	Wednesday, September 1, 2021
Meeting Time:	4:00 PM

PRESENT: Scott Johnson (Chair), Maurice Olivier (Secretary), Tim Dargan, Sam Haddadin, Guy Eaton, Karen Weston, Periklis Karoutas, Anne Nichols

ABSENT: Todd Sigmon (Vice-Chair), Sean O'Connell, Jeff Roemer

EX OFFICIO MEMBERS PRESENT: Dan Barufaldi, Economic Development Director; Reid Amy, Deputy Economic Development Director; Bob Carrier, Mayor

EX OFFICIO MEMBERS ABSENT: J. Michael Joyal, City Manager; Daniel Lynch, Finance Director

1. THE CHAIR CALLED THE MEETING TO ORDER AT 4:00 PM.

The Chair called for a roll call attendance. A quorum was present.

The Board welcomed new Board member, Anne Nichols. The Board assigned Board Buddies to new Board members.

2. REVIEW AND APPROVAL OF THE JULY 21, 2021 DRAFT MEETING MINUTES

MOTION: T.Dargan made a motion to approve the July 21, 2021 draft meeting Minutes. Seconded by K.Weston. Roll call vote: U/A.

3. NON-PUBLIC SESSION

Enter non-public session pursuant to:

RSA 91-A:3 II (c)

RSA 91-A:3 II (d)

RSA 91-A: 3 II (j)

MOTION: S.Haddadin made a motion to enter non-public session. Seconded by T.Dargan. Roll call vote: U/A.

4. PUBLIC SESSION

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III

MOTION: K.Weston made a motion to seal the non-public meeting minutes. Seconded by M.Olivier. Roll call vote: U/A.

• **Dover Census Update: D.Barufaldi**

Over the last 20 years, Dover has grown by 5,857, or a 21.79% increase. In the last 10 years, the city has grown a little over 9%, or 2,500 people.



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- **Worker Shortages: D.Barufaldi**

- **Fed Influence (Shaheen, Hassan, Pappas for expanded J-1 visa allotment)**

The problem persists throughout the nation. Weekly conversations are occurring, with State Senators and Representatives, asking for expansion of the J-1 visas. Discussion ensued regarding reasons for worker shortages.

- **Townsquare Media: Digital media to ME towns to attract cross border candidates.**

A radio advertisement campaign to attract workers, over the border from Maine, is in the process of being created. Board members discussed other ways of communication to attract a younger demographic.

- **Dover CARES 2.0: R.Amy**

Three more applications have been submitted for review. The process is arduous as the funds are coming from CBDG-Cares Act monies.

- **Strategic Intentions Plan Update: Dr. M.Olivier**

A draft document for DBIDA's 2021-2024 Strategic Plan has been completed. The revised draft document is being reviewed by the Chair, and the Board will need to review and vote on the document, at the next Board meeting.

- **Downtown Merchants Report: R.Amy**

R.Amy gave an update of the downtown merchants.

- **Building Back Better Campaign: D.Barufaldi**

The Build Back Better Campaign is a grant program that helps communities in their efforts to accelerate the economic recovery from the coronavirus pandemic. The chosen communities will have the opportunity to grow new industries through planning, infrastructure, entrepreneurship, and workforce development. The SEDS group is working on a project proposal for consideration.

- **Capital Fund for Land Purchase/Free Land for Infrastructure Investment: S.Johnson**

Board members discussed the best way to obtain the funds, for future land purchases and to encourage commercial development.

MOTION: K.Weston made a motion to speak to the City Council about adding funds to a capital reserve account, for the purpose of buying land. Seconded by S.Haddadin. Roll call vote: U/A.



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5. FINANCIAL REPORT: July/August 31 Month-End Report/Report vs. Budget

Board members discussed the reasoning behind voting on a budget, as the DBIDA/Economic Development budget is approved by the City Council. The Chair stated that he would discuss the matter with the City Manager.

MOTION: K.Weston made a motion to accept the July 31, 2021 Financial Report. Seconded by G.Eaton. Vote: U/A.

MOTION: T.Dargan made a motion to accept the August 31, 2021 Financial Report. Seconded by G.Eaton. Vote: U/A.

6. MANAGER'S REPORT: Economic Development Section: August 2021.

The manager's report is located in the packet for review.

7. BOARD MEMBER COMMENTS/QUESTIONS

Board members requested a copy of the Board Member contact list be emailed to all members.

8. ADJOURN:

MOTION: T.Dargan made a motion to adjourn at 5:27 PM. Seconded by S.Haddadin. Roll call vote: U/A.