



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 13, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gasses led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Gasses, Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to add Item 13.B.11., and substitute as a whole Item 13.C.1. Deputy Mayor Ciotti move to approve the Agenda as amended; seconded by Councilor Shanahan.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 170 – ZONING

SPONSORED BY DEPUTY MAYOR CIOTTI AS PLANNING BOARD REPRESENTATIVE

Linnea Nemeth, 21 Taylor Road: She spoke in favor of the Ordinance change.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

B. FISCAL YEAR 2022 CAPITAL IMPROVEMENTS PROGRAM (CIP) APPROPRIATION AND AUTHORIZATION FOR BONDING FOR PUDDING HILL WATER TREATMENT PLANT (REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)

(CITY COUNCIL VOTE TO OCCUR ON OCTOBER 27, 2021)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.



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8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Lee Lapierre, 159 Emerald Lane, President of the Indian Ridge Homeowners Association:
He spoke in favor of Item 13.A.3.

Myra Aaronson, 126 Fourth Street: She spoke in favor of Item 13.A.4.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing.

Fire Chief Haas gave an updated on the COVID-19 situation.

He spoke about the situation with the homeless encampment on private property in Somersworth around Willand Pond. He said Assessment notices will be mailed out this week. He said the Community Development Block Grant Program is accepting applications in the Planning Department.

City Clerk Mistretta spoke about the upcoming Municipal election and the absentee ballots.

Councilor Shanahan gave an overview of the 20 amendment questions and the available information to help sort through the information.

Councilor Thibodeaux said her Coffee with a Councilor on October 23, 2021 will be a chance to go over the questions before the election on November 2nd.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. September 22, 2021 – Regular Meeting

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor O'Connor.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the events he has attended the last couple weeks.

Councilor Shanahan gave an overview of the ribbon cuttings he attended in the Mayor's place.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Shanahan.

Vote: 9/0.



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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 170 – ZONING

SPONSORED BY DEPUTY MAYOR CIOTTI AS PLANNING BOARD
REPRESENTATIVE

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Williams.
Assistant City Manager Parker gave an overview of the Ordinance to the Council.
Councilor Shanahan spoke about a minor correcting in numbering of paragraphs.
Assistant City Manager Parker said he has been informed of that and it will be corrected.
Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. AMENDING CITY OF DOVER'S DESIGNATED REPRESENTATIVES TO
COMMUNITY POWER COALITION OF NEW HAMPSHIRE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. APPROVAL OF AMENDMENT TO CEMETERY BOARD BY-LAWS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. ACCEPTANCE OF (I) EMERALD LANE (FINAL PHASE) FROM INDIAN RIDGE
AT DOVER, LLC AND (II) A RELATED DRAINAGE EASEMENT FROM INDIAN
RIDGE HOMEOWNERS' ASSOCIATION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. CONSENT TO AND ACCEPTANCE OF LAND AND EASEMENT CONTRIBUTION
FROM STF DEVELOPMENT CORPORATION IN LIEU OF IMPACT FEES**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Arena Commission
5. Arts Commission
6. Conservation Commission
7. Downtown TIF Advisory Board
8. Energy Commission
9. Heritage Commission
10. Legislative Liaison
11. Library Board of Trustees
12. McConnell Center Advisory Committee
13. Ordinance Committee
14. Parking Commission
15. Pool Advisory Committee
16. Racial Equity and Inclusion Ad-Hoc Committee
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. **Stormwater and Flood Resilience Funding Ad-Hoc Committee**
20. Transportation Advisory Commission
21. Waterfront TIF Advisory Board
22. **City Council / School Board Collaborative Committee**
23. **Joint Building Committee – Dover High School and Regional Career Technical Center**
24. **COAST**
25. **Cocheco Waterfront Development Advisory Committee**
26. **Dover Main Street**
27. **Strafford Regional Planning Commission**

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled item 13.A.1.

Deputy Mayor Ciotti added an Appointments Committee report.

Councilor Shanahan pulled item 13.A.3.

Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.1.; seconded by Councilor O'Connor.

Assistant City Manager Parker gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.3.; seconded by Councilor Shanahan.

Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved to suspend the rules to move Item 13.B.2. to this point in the meeting; seconded by Councilor O'Connor.

Roll Call Vote: 9/0.

13.B.2.

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.



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Deputy Mayor Ciotti gave an overview of the Appointments Committee Report to the Council, and recommended the following appointments:

Change in Status from Alternate to Regular Member

Mark Speidel – Planning Board

D'Artegnan Stein – Arts Commission

New Appointments

Shawn Herrick – Open Lands Committee

Erinn Reville – Planning Board

Jacqueline Finnerty – Graffiti Management

Greg Hankinson – Arts Commission as an alternate

Jackie Walker – Planning Board – opening for an alternate

Nate Stewart – Graffiti Management - Arts Commission Representative

Reappointments

Dennis Munson – Arena Commission & Transportation Advisory Commission

Michael Young – Arena Commission

Julia Kirchmer – Arts Commission

Yulia Rothenberg – Arts Commission

Susan Kelsch – Cemetery Board

Grover Tasker – Cemetery Board

Timothy Dargan – DBIDA

Sam Haddadin – DBIDA

Matt Sylvia – DBIDA

Jeff Spires – Downtown TIF Advisory Board

Denyse Anderson – McConnell Center Advisory Board

Isaac Epstein – Open Lands Committee

Douglas Kemp – Solid Waste Advisory Board

Maurice Olivier - Transportation Advisory Commission

Sue Tremblay - Transportation Advisory Commission

Peter Schmidt - Transportation Advisory Commission

Jay Stephens – Utilities Commission

Mark Moeller – Utilities Commission

Christopher Prior – Waterfront TIF & Zoning Board of Adjustments

Otis Perry - Zoning Board of Adjustments

Deputy Mayor Ciotti moved to accept the appointments as recommended; seconded by Councilor O'Connor.

Vote: 9/0.

Councilor Shanahan gave an overview of the Stormwater and Flood Resilience Funding Ad-Hoc Committee to the Council.

Councilor Muffett-Lipinski gave an overview of the City Council / School Board Collaborative Committee Report to the Council.

Councilor Shanahan gave an overview of the COAST Report to the Council.



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Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.

B. RESOLUTIONS

- 1. B11001 WRIGHT-PIERCE ADDITIONAL SCOPE OF WORK #10 FOR ENGINEERING DESIGN SERVICES FOR THE STARK AVENUE & DOWNTOWN AREA SEWER REHABILITATION PROJECT-PHASE C**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
Roll Call Vote: 9/0.

- 2. APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN CITY OF DOVER, DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY, AND AMERICAN DURAFILM CO., INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST

Item was moved up on the Agenda to follow the Consent Calendar.

- 3. AUTHORIZATION TO ACCEPT AND EXPEND WENTWORTH DOUGLASS HOSPITAL GRANT**
(REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT**
(REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Thibodeaux.
Vote: 9/0.



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**5. AMENDMENT OF FY2022 SCHEDULE OF FEES TO AMEND THE
REPLACEMENT PARKING PERMIT FEE
(REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

**6. FINAL ACCEPTANCE OF GARRISON ELEMENTARY SCHOOL IMPROVEMENTS
AND DISSOLUTION OF THE GARRISON ELEMENTARY SCHOOL
CONSTRUCTION JOINT BUILDING COMMITTEE
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.

**7. REPROGRAM UNEXPENDED BOND PROCEEDS FROM THE GARRISON
ELEMENTARY SCHOOL IMPROVEMENT PROJECT TO DOVER HIGH SCHOOL
PROJECT
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021, WITH CITY
COUNCIL VOTE OCCURRING ON NOVEMBER 10, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor O'Connor.
Vote: 9/0.

**8. ADOPTION OF FISCAL YEAR 2023 – 2028 CAPITAL IMPROVEMENTS
PROGRAM (CIP)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021, WITH CITY
COUNCIL VOTE OCCURRING ON NOVEMBER 10, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor O'Connor
Vote: 9/0.



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- 9. APPROPRIATION FOR FISCAL YEAR 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP) – NON-DEBT FINANCED PROJECTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021, WITH CITY COUNCIL VOTE OCCURRING ON NOVEMBER 10, 2021) SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Shanahan.

Vote: 9/0.

- 10. APPROPRIATION FOR FISCAL YEAR 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP) AND AUTHORIZATION FOR BONDING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021, WITH CITY COUNCIL VOTE OCCURRING ON NOVEMBER 10, 2021) SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.

- 11. STATE OF NH CONTRACT FOR CISCO SECURITY HARDWARE AND PROFESSIONAL SERVICES (REVISED) SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 9: BOARDS, COMMISSION, AND COMMITTEES – SECTION 9, BOARD OF HEALTH (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021) SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Thibodeaux.

Vote: 9/0.



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**2. CHAPTER 53: BICYCLES AND PLAY VEHICLES, SECTION 2
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor O'Connor.
Vote: 9/0.

**3. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 13, 18, 30, AND 42
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 27, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on October 27, 2021; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Muffett-Lipinski asked for a workshop on November 30, 2021 to discuss the Homeless Encampment in Somersworth.
City Manager Joyal said they can schedule that workshop.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.