



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Room 305, McConnell Center
Meeting Date:	August 24, 2021
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Tuesday, August 24, 2021 at 4:32 p.m. in Room 305 of the McConnell Center. Present were Bob Carrier, Dennis Shanahan, Sarah Greenshields, Amanda Russell and Mark Geuther. Matt Severson was excused. Also present were Community Services Director John Storer, DHS Principal Peter Driscoll, CTC Director Samantha Tukey, C&W Services Manager Mike Brooks, and Business Administrator Mike Limanni.
- II. CITIZEN'S FORUM:** No one addressed the JBC.
- III. APPROVE MEETING MINUTES FROM JULY 13, 2021:** Sarah Greenshields moved, Dennis Shanahan seconded to approve the minutes as presented. A roll call **VOTE PASSED 5/0.**
- IV. APPROVE MANIFESTS:**

Amanda Russell moved, Sarah Greenshields seconded to approve DHSCTC344 in the amount of \$102,366.00 to AAA Fences for fences erected on Bellamy Road. A roll call **VOTE PASSED 5/0.**

Amanda Russell moved, Sarah Greenshields seconded to approve DHSCTC343 in the amount of \$3,524.00 Kelly Bros. for locksets for the softball dugouts. A roll call **VOTE PASSED 5/0.**
- V. LIST OF WORK TO COMPLETE DIRECTED BY CLERK OF THE WORKS:**
 - A. Animal Science Exercise Shelter Bid Approval**—Due to Ms. Cartabona's absence, Mr. Storer provided background on the exercise shelter. This project will go out to bid with proposals returned within 3 weeks. He believes the cost may be approximately \$150,000. Mr. Limanni noted that the Garrison JBC project would be able to transfer approximately \$38,000 to the DHS JBC. This would help with the overage of \$50,000 beyond prior estimates. The JBC agreed to put the bid out.
 - B. Proposal approval for relocation of exhaust reels on auto tech**—Amanda Russell moved, Sarah Greenshields seconded to award the proposal to Palmer and Sicard, Inc in the amount of \$5,847.00. A roll call **VOTE PASSED 5/0.**
 - C. Proposal approval for building of welding wall for sink and drain installation and associated work:** Amanda Russell moved, Dennis Shanahan seconded to approve the all-inclusive bid at an amount not to exceed \$16,391 for this work as explained by Mr. Storer. A roll call **VOTE PASSED 5/0.**
 - D. Protective top cover for new fences (baseball and softball):** Mr. Limanni reviewed the quotes. Amanda Russell moved, Dennis Shanahan seconded to approve an amount not to exceed \$2,571.00 for a protective top cover for new fences. A roll call **VOTE PASSED 5/0.**
 - E. Proposal for painting of storage building:** Amanda Russell moved, Dennis Shanahan seconded to approve purchase of paint for the storage building in the amount of \$2,816.55. A roll call **VOTE PASSED 5/0.** The JBC thanks C&W Services for providing the labor.



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F. Auditorium-potential uses of remaining funds: Ms. Russell asked if front auditorium lights can be shut off since they are way too bright. Mr. Shanahan stressed that fundraising funds should go toward the original purpose of fundraising funds. Ms. Greenshields added that the fundraising funds were to be used to add enhancements to the project that had been eliminated. Mr. Carrier and Ms. Russell commented that the enhancements have been occurring all along. Mr. Limanni added that there would be \$82,000 in remaining funds that could add enhancements which may be more appealing to donors. Ms. Greenshields requested to be included when determining use of fundraising funds. She and Mr. Shanahan met with Dr. Harbron to determine what may good options for fundraising funds. He suggested a new floor for the stage which would be more suitable for dance performances. Dr. Harbron felt that it is too soon to add a ticketing system. The square footage needed would be 3,011 for the stage. Ms. Greenshields and Mr. Shanahan will provide costs for a new stage floor. Ms. Greenshields summarized additional items recommended by knowledgeable individuals which included lighting on catwalk above auditorium, installation of side booms and tension wire grids for additional stage lighting, and restoring stage curtain features that were cut from the project.

G. Air Compressor Upgrade: Amanda Russell moved, Sarah Greenshields seconded to approve up to \$14,000 to upgrade compressors in and around automotive, autobody and welding. A roll call **VOTE PASSED 5/0.**

H. Review remaining work items for prioritization and costs: Mr. Shanahan noted that the guardrail for the roof still hasn't been addressed but is listed at a cost of \$3,000 on the project list. Three quotes will be obtained for ballasted fall prevention tie-off points.

Amanda Russell moved, Dennis Shanahan seconded approving \$1,900 for factory fume hood training testing in lieu of adding ventilation to the BioMed safety cabinets. This will result in a savings of \$13,000. A roll call **VOTE PASSED 5/0.**

Mr. Shanahan inquired about the status of the bookcase cabinet for animal science, stating that he thought it was paid previously. Seacoast Houseworks also has a remaining item of \$760.00 that appears to have not yet been invoiced. Mr. Limanni will investigate these.

VI. DISCUSS CURRENT STATE OF GYMNASIUM FLOOR: Mr. Driscoll stated that refinishing of the floor did not go well. The floor, in general, does not look good. Mr. Brooks described the process used and noted that the area of the floor sanded looks different than the rest of the floor. He's not sure how the floor will be fixed without re-sanding the entire floor. Mr. Storer stated that an extended warranty expires in October. The company has been sold since the floor was originally installed. The floor is usable, but not attractive and up to standards. Mr. Shanahan suggested reissuing a letter to the company stating it looks worse than when it did previously. Mr. Driscoll stated that the gym cannot be shut down during the school year due to many activities over the course of the year. He added that the school and students take very good care of the floor. Mr. Limanni noted that the life of the gym floor was reduced by 10 years and a new warranty date should be negotiated. Mr. Storer commented that the City has no fiscal leverage at this point. He and



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Mr. Limanni will work with the City Attorney and try to agree to a scope of work for the necessary repairs and investigate the options the JBC has to resolve this.

- I. FINANCIAL REPORT:** Mr. Limanni reviewed financial information earlier in the meeting.
- J. MATTERS OF INTEREST:** Mr. Shanahan noted the work performed by C&W Services after the installation of the new baseball outfield fence. Mr. Brooks and his crew have reconstructed the warning track and properly configured the drainage system for retaining wall just beyond the fence. The JBC thanked C&W for their efforts to complete these tasks.
- K. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next meeting date is to be determined.
- L. ADJOURNMENT:** Sarah Greenshields moved, Amanda Russell seconded to adjourn the meeting at 6:17 pm. An oral **VOTE PASSED 5/0.**