

CITY OF DOVER

CLIMATE FORUM PLANNING COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall – 288 Central Ave**
Meeting Date: **Wednesday, October 20, 2021**
Meeting Time: **3:30 PM**

1. Welcome

Jackson Kaspari opened the meeting at 3:30.

Roll call:

Present: Vincent Lyon, Abigail Lyon, Susan Smith, Kristen Murphy, Hayley Harmon (virtual)

Staff Present: Jackson Kaspari (Resilience Coordinator)

Others Present: Lisa Wise (UNH Ext.), Amanda Stone (UNH Ext.), Kyle Pimental (SRPC)

Excused Absent: Stephanie George

2. Introductions

Everyone briefly introduced themselves to the group.

3. Election of Officers and Minutes Taker

K. Murphy nominated V. Lyon to Chair the Committee. A. Lyon seconded.

Vote: U/A

A. Lyon volunteered to take the minutes notes.

4. Citizens Forum

No one spoke.

5. Old Business

There was none as this is the first meeting.

6. New Business

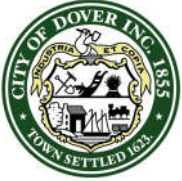
L. Wise and A. Stone provided an overview of the project. The objective is to share existing climate resources and projects the City has completed to help boards understand what documents are available for use. The project will be using what was done for Exeter as a template where the focus was ultimately on six key documents, three Exeter specific and three more general studies. The goal is to produce two-page fact sheets and short approximately three-minute videos to highlight the value of the selected documents.

K. Murphy: The resources in Exeter were helpful but going through the process was also worth the time. Exeter DPW have referenced a few resources since their event.

J. Kaspari: Create a page on the Community Power networking website to share these resources for Dover. Offers opportunities to share with other municipalities and Community Power at large. Pre-requisite just needs a valid email address.

V. Lyon: How well does the Exeter website line up with the Community Power website platform?

J. Kaspari: Lots of possibilities to tailor the page to share the info we want.



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A. Lyon: Is there opportunity to feature both adaptation and mitigation projects?

J. Kaspari: Community Power website is not solely focused on mitigation.

L. Wise: Exeter focused on flooding; Dover can include mitigation.

K. Pimental: Suggested themes 1) studies, assessments, and plans; 2) projects; 3) regulatory (missing from the list – buildings ready for solar, EV).

L. Wise: We do have a longer list of projects. Pull those pieces into a timeline?

A. Lyon: Overlap and support from the Path to Resilience project.

L. Wise: Opportunity to create short videos for the resources.

A. Stone: Three-minute videos, Exeter program was 90 minutes. Sent fact sheets ahead of time, showed videos and had breakout group discussions.

L. Wise: Summary of feedback ideas for actions. K. Murphy created a cheat sheet for Exeter.

K. Pimental: Has time under SRPC funding to support project.

A. Stone: Streamlined approach in Exeter worked well. Will set up a shared folder to provide resources to the committee.

A. Lyon: Suggest follow up work with individual committees after the all boards meeting.

Pertaining to member roles the following was discussed.

L. Wise: Review documents, provide input and feedback, and help develop the agenda.

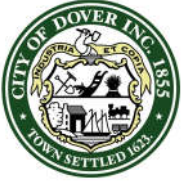
A. Stone: Keep in mind the group is twice as large (~75).

K. Pimental: Past years the chairs of each committee provide updates. Takes a lot of time. Will there be enough time?

A. Lyon: How many boards?

J. Kaspari: Need to connect with the Assistant City Manager about timing.

V. Lyon: Suggest report out at individual committees, breakouts wouldn't have cross pollination.



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A. Lyon: But, it would be more focused.

A. Stone: Could phase out that approach over time also.

K. Murphy: Provide a slide on highlights for the chairs to share – keep it tighter on time.

V. Lyon: Already strictly timed. Might consider switching the order – boards at the end.

A. Lyon: That is the format; maybe given the time constraints we could really focus the projects or studies to a few.

A. Stone: Committee needs to discuss which resources.

L. Wise: Reviews handout. Highlighted ones are J. Kaspari's first suggestions, * ones are the ones Exeter did.

S. Smith: Some are quite dated.

A. Stone: Some are older but they are the most recent.

A. Lyon: Suggest thinking about criteria for prioritization.

V. Lyon: Is the goal to brag about what we've done or focus on what we should do next?

A. Stone: Latter of the two.

V. Lyon: Could raise the flag on old data – suggest those data sets be updated.

J. Kaspari: Highlights were for variety and relevance.

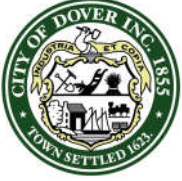
L. Wise: Another filter in Exeter was to select resources that were relevant to more than one board.

K. Pimental: Brought up the NH Coastal Flood Risk Guidance, and the other mapping ones (7 + 10) that could be combined.

A. Stone: The Nature Conservancy brings a lot of these resources and layers together in one place. New Conservation update – hot off the presses.

L. Wise: Review list and think about what you'd prioritize and why.

A. Stone: Will create a SharePoint to collect feedback.



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7. Other Business/Member Comments

Next meetings were discussed to occur November 10 from 3:30 pm – 4:30 pm and December 1 from 3:30 – 4:30. The date and time for the January meeting will be determined at a later date.

The All Boards meeting is set to take place January 25. J. Kaspari will confirm time but it is likely starting at 5:30 pm.

The members will review documents and prioritize before the November meeting.

8. Call for Agenda Items

This was covered under prior items.

9. Adjourn:

V. Lyon moved to adjourn. S. Smith seconded. **Vote: U/A**