CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, First Floor Conference Room
Meeting Date: Thursday, October 7, 2021
Meeting Time: 4:00 PM

PRESENT: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Maurice Olivier (Secretary), Tim Dargan, Sam Haddadin, Guy Eaton, Karen Weston, Anne Nichols, Sean O'Connell, Jeff Roemer

ABSENT: Periklis Karoutas

EX OFFICIO MEMBERS PRESENT: Dan Barufaldi, Economic Development Director; Reid Amy, Deputy Economic Development Director; Bob Carrier, Mayor

EX OFFICIO MEMBERS ABSENT: J. Michael Joyal, City Manager; Daniel Lynch, Finance Director

1. THE CHAIR CALLED THE MEETING TO ORDER AT 3:57 PM.

The Chair called for a roll call attendance. A quorum was present.

2. REVIEW AND APPROVAL OF THE JULY 21, 2021 DRAFT MEETING MINUTES

MOTION: T.Dargan made a motion to approve the September 1, 2021 draft meeting Minutes. Seconded by G.Eaton. Roll call vote: U/A.

3. NON-PUBLIC SESSION
Enter non-public session pursuant to:
RSA 91-A:3 II (c)
RSA 91-A:3 II (d)
RSA 91-A: 3 II (j)

MOTION: K.Weston made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. PUBLIC SESSION
The Chair requested a motion to seal the non-public session meeting minutes pursuant to:
RSA 91-A: 3, III

MOTION: K.Weston made a motion to seal the non-public meeting minutes. Seconded by G.Eaton . Roll call vote: U/A.

- **Strategic Intentions Plan 2021-2024:Dr. M.Olivier, D.Barufaldi**

D.Barufaldi discussed changes to the Strategic Plan over the next three years. Concentration will be focused on workforce attraction, training and upskilling. Board members discussed various ways to measure outcomes. A subcommittee will be formed to work on establishing metrics to track those outcomes.

MOTION: G.Eaton made a motion to submit the 2021-2024 Strategic Intentions Plan to the City Council. Seconded by K.Weston. Roll call vote: U/A.

- **American Durafilm Status: D.Barufaldi**

  The project is moving forward, and is going to City Council on October 13, 2021.

- **Workforce Attraction/Housing/Zoning: D.Barufaldi**

  Board members discussed workforce housing in regards to attracting workers. Discussion ensued regarding the quantity and types of affordable housing in Dover.

- **Changes to DoverCares 2.0 Grant Program: R.Amy**

  The program has been discontinued. Six applications have been submitted for review.

- **Portsmouth Naval Shipyard Economic Impact: D.Barufaldi**

  D.Barufaldi gave an update of the economic impact of the Portsmouth Naval Shipyard. The payroll effect on Dover is over $32M.

- **Building Back Better Grant/Seacoast ED Meetings re: Blue Economy: D.Barufaldi**

  The SEDS group and UNH are working on a Blue Economy proposal for a large grant consideration which would transform the Seacoast economy. The proposal's focus is primarily on expanding the maritime economy and aquaculture.

- **Inspections Interface Problem re: "Business Friendly Issues": S.Johnson**

  Board members discussed how to work with City Inspections to create a business friendly environment, and streamline the process for potential businesses moving to Dover.

- **Nicole's Space/Downtown Merchants Report: R.Amy**

  R.Amy gave an update of the downtown merchants and October events. Discussion ensued regarding the vacant Nicole's space.

5. **FINANCIAL REPORT:** September 30, 2021 Month-End Report/Report vs. Budget

   MOTION: K.Weston made a motion to accept the September 30, 2021 Financial Report. Seconded by S.Haddadin. Vote: U/A.

6. **MANAGER'S REPORT:** Economic Development Section: September 2021.

The manager's report is located in the packet for review.

7. BOARD MEMBER COMMENTS/QUESTIONS

S.Johnson discussed the need to appeal to the City Council for a budget to acquire land. Discussion continued regarding how funds should be added to the City budget.

MOTION: T.Dargan made a motion to endorse the Chair's efforts to appeal to the City Council to consider setting aside money for land acquisition. Seconded by S.Haddadin . Roll call vote: U/A

8. ADJOURN:

MOTION: S.Haddadin made a motion to adjourn at 6:05 PM. Seconded by T.Dargan . Roll call vote: U/A.