



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 4, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The November meeting was called to order at 4:02pm by Carol Boc. Also attending were Susan Story Galt, Michael Egan, Ann Schultz, Dorothy Wagner, Denise LaFrance, and Emily Fortin.
2. **MINUTES---SEPTEMBER 2, 2021** Minutes of the September meeting were approved on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER) --** The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Apple Harvest: The library was closed on October 2 for the Apple Harvest Festival. We had a booth downtown to promote library services and signed up over 30 new cardholders.
 - B. Friends of the Library Book Sale: The Friends of the Library held a three-day book sale from October 29-31 and it was very successful. All remaining books will be donated to Better World Books.
 - C. Library card sign-up month: September was National Library Card Sign-Up Month, and by reaching out to Dover schools and local businesses to promote library services we registered over 200 new patrons.
 - D. ARPA Funds—grant State Library: The library received \$4,508 in ARPA Funds which were used to purchase an outdoor sound system and recording equipment for programs. We have applied for the second round of ARPA grants in partnership with several nearby libraries and hope to hire a marketing team to help better promote library services.
 - E. Children's story hour reorganization: Our children's story times have been updated to include more music, movement, and activities to reflect what our patrons are looking for in preschool programming.
6. **NEW BUSINESS**
 - A. Recording equipment from 1st ARPA grant: The library received \$4,508 in ARPA Funds which were used to purchase an outdoor sound system and recording equipment for programs.
 - B. RFP for Architect: The RFP for an architecture firm is currently being reviewed by the City's Community Services Manager before it goes out to bid. The library will be looking for a firm that has experience working with Carnegie libraries.



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C. Library roof project: The roof bid has been posted, and the project will go before the City Council in January.

UPCOMING PROGRAMS

November: Virtual Cookbook Club: cooking from Everyone Can Bake
November 3: Ballet Fun10 to 10:45am
November 12, & 19: Shake Your Rattle and Roll, Baby!
November 2, 8, 16, 22, 23, 28 & 30: Virtual & In-Person Dungeons & Dragons
November 8, 15, 18, 22 & 29: Beyond Books: A Preschool Discovery Program
November 8, 16, 22 & 29: Big Kids Story time
November 10, 17 & 24: Family Story time
November: Knitting Group, 9:30am to 11:30am
November 4: Cover 2 Cover Book Group (10am) discussing Magpie Murders
November 11: Closed for the Veterans Day Holiday
November 10: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing The Republic of Pirates by Colin Woodard.
November 19: Creativity Corner—6:30 – 8:30
November 10: Teen Advisory Board, 6pm to 7pm
November 17: Make a Lotus Lantern, 6:30 to 7:30pm
November 15: Monday Afternoon & Evening Book Group discussing Intimations

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT The meeting was adjourned at 4:28pm on a motion made by Dorothy Wagner and seconded by Michael Egan. Unanimously approved.

NEXT MEETING DATE: THURSDAY, DECEMBER 2, 2021 @ 4:00PM